



Contact: Jane Creer  
Direct : 020 8132 1211  
e-mail: [jane.creer@enfield.gov.uk](mailto:jane.creer@enfield.gov.uk)  
[Democracy@enfield.gov.uk](mailto:Democracy@enfield.gov.uk)

# THE CABINET

## AGENDA

**Wednesday, 17th January, 2024 at 7.00 pm in the Conference Room, Civic Centre, Silver Street, Enfield, EN1 3XA**

### **Membership:**

Councillors : Nesil Caliskan (Leader of the Council), Ergin Erbil (Deputy Leader of the Council), Abdul Abdullahi (Cabinet Member for Children's Services), Chinelo Anyanwu (Cabinet Member for Public Spaces, Culture and Local Economy), Alev Cazimoglu (Cabinet Member for Health and Social Care), Susan Erbil (Cabinet Member for Licensing, Planning and Regulatory Services), Rick Jewell (Cabinet Member for Environment), Tim Leaver (Cabinet Member for Finance and Procurement), Gina Needs (Cabinet Member for Community Safety and Cohesion), George Savva MBE (Cabinet Member for Social Housing)

### **Associate Cabinet Members (Invitees)**

Councillors : Mustafa Cetinkaya (Enfield South East), Ayten Guzel (Non-geographical), Ahmet Hasan (Enfield North) and Chris James (Enfield West)

### **Note: Conduct at Meetings of the Cabinet**

Members of the public and representatives of the press are entitled to attend meetings of the Cabinet and to remain and hear discussions on matters within Part 1 of the agenda which is the public part of the meeting. They are not however, entitled to participate in any discussions.

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

Members of the Cabinet are invited to identify any disclosable pecuniary, other pecuniary or non pecuniary interests relevant to items on the agenda.

**3. DEPUTATIONS**

To note, that no requests for deputations have been received for presentation to this Cabinet meeting.

**4. MINUTES** (Pages 1 - 10)

To confirm the minutes of the previous Cabinet meeting held on 15 November 2023.

**5. QUARTERLY CORPORATE PERFORMANCE REPORT (Q2)** (Pages 11 - 34)

A report from the Chief Executive is attached. **(Non Key)**

**6. HOUSING SERVICES DOMESTIC ABUSE POLICY 2023 - 2026** (Pages 35 - 88)

A report from the Strategic Director – Housing and Regeneration is attached. **(Key decision – reference number 5674)**

**7. HOUSING REVENUE ACCOUNT (HRA) PERIOD 8 FORECAST OUTTURN REPORT 2023-24** (Pages 89 - 100)

A report from the Strategic Director – Housing and Regeneration is attached. **(Non Key)**

**8. 2023/24 CAPITAL PROGRAMME FINANCIAL MONITORING REPORT AS AT 31 OCTOBER 2023** (Pages 101 - 114)

A report from the Executive Director – Resources is attached. **(Non Key)**

**9. 2023/24 TREASURY MONITORING REPORT AS AT 23 NOVEMBER 2023** (Pages 115 - 136)

A report from the Executive Director – Resources is attached. **(Non Key)**

**10. MEDIUM TERM FINANCIAL PLAN (2024/25 TO 2028/29)** (Pages 137 - 254)

A report from the Executive Director – Resources is attached. **(Key decision – reference number 5682)**

**11. DATE OF NEXT MEETING**

To note that the next meeting of the Cabinet is scheduled to take place on Wednesday 21 February 2024 at 7.00pm.

**12. EXCLUSION OF THE PRESS AND PUBLIC**

To consider passing a resolution under Section 100(A) of the Local Government Act 1972 excluding the press and public from the meeting for the items of business listed on part 2 of the agenda on the grounds that they involve the likely disclosure of exempt information as defined in those paragraphs of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006). (Members are asked to refer to the part 2 agenda.)

**AGENDA – PART 2**

**13. 2023/24 COMPANIES FINANCIAL MONITORING REPORT AS AT 31 OCTOBER 2023 (Pages 255 - 260)**

A report from the Executive Director – Resources is attached. **(Non Key)**

**(This item contains exempt information as defined in Paragraph 3 (information relating to the financial or business affairs of any particular person – including the authority holding that information) of Schedule 12A to the Local Government Act 1972, as amended).**

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CABINET - 15.11.2023

**MINUTES OF THE MEETING OF THE CABINET  
HELD ON WEDNESDAY, 15 NOVEMBER 2023**

**COUNCILLORS**

**PRESENT** Nesil Caliskan (Leader of the Council), Ergin Erbil (Deputy Leader of the Council), Abdul Abdullahi (Cabinet Member for Children's Services), Chinelo Anyanwu (Cabinet Member for Public Spaces, Culture and Local Economy), Susan Erbil (Cabinet Member for Licensing, Planning and Regulatory Services), Rick Jewell (Cabinet Member for Environment), Tim Leaver (Cabinet Member for Finance and Procurement)

**ABSENT** Alev Cazimoglu (Cabinet Member for Health and Social Care), Gina Needs (Cabinet Member for Community Safety and Cohesion) and George Savva MBE (Cabinet Member for Social Housing)

**OFFICERS:** Ian Davis (Chief Executive), Fay Hammond (Executive Director Resources), Tony Theodoulou (Executive Director People), Joanne Drew (Strategic Director of Housing and Regeneration), Simon Pollock (Interim Executive Director of Environment and Communities), Doug Wilson (Director of Adult Social Care), Olga Bennet (Director of Finance), Penny Halliday (Director of Meridian Water), Terry Osborne (Director of Law and Governance), and Jane Creer (Secretary)

**Also Attending:** Associate Cabinet Members (Invitees): Councillor Mustafa Cetinkaya (Enfield South East), Councillor Ayten Guzel (Non-geographical), Councillor Ahmet Hasan (Enfield North) and Councillor Chris James (Enfield West)  
Local press representative  
Members and officers observing

**1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Alev Cazimoglu, Gina Needs, and George Savva.

**2 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3 DEPUTATIONS**

NOTED that no requests for deputations had been received for presentation to this Cabinet meeting.

**CABINET - 15.11.2023**

**4 MINUTES**

**AGREED** that the minutes of the previous meeting of the Cabinet held on 18 October 2023 be confirmed as a correct record.

**5 REARDON COURT EXTRA CARE TENDER**

Cllr Nesil Caliskan (Leader of the Council) introduced the report of the Executive Director – People, seeking approval of the award of the contract for Care and Support services at Reardon Court. The successful service provider offered high quality, value for money, and had significant experience and a good track record in existing extra care services.

The advantages of extra care support were detailed in response to Members' questions. The construction of Reardon Court was noted to be underway.

Members confirmed they had taken into account the exempt information set out in the Part 2 (confidential) report included in the agenda.

**DECISION:** The Cabinet agreed to:

I. Approve the award of the contract for Care & support services at Reardon Court Extra Care Housing Scheme to the successful service Provider outlined in the corresponding Part 2 Appendix to the report for a contract period of five (5) years with an option to extend, at the sole discretion of the Council, for a further period or further periods of up to two years.

II. Delegate authority to the Director of Health and Social Care to enter into the contract for Care and Support services at Reardon Court with the successful service provider outlined in the Part 2 Appendix to the report.

III. Delegate the formal approval of the 2-year extensions period of the contract, subject to satisfactory performance, to the statutory Director of Health & Adult Social Care in consultation with the Cabinet member for Health and Adult Social Care.

IV. Note that the construction of Reardon Court is scheduled to be completed in May 2024 and the recommendation is to award and enter into the contract prior to the completion of the building works to allow for up to 3-month mobilisation.

**The report sets out the options considered, if any, and the reasons for the recommendations and the decision.**

**(Key decision – reference number 5617)**

**6 ORDER OF THE AGENDA**

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AGREED that the order of the agenda be amended to consider the remaining items in the most appropriate order. The minutes reflect the order of the meeting.

**7 LBE COMPANIES PERIOD 6 PERFORMANCE MONITORING REPORT 2023/24**

Cllr Tim Leaver (Cabinet Member for Finance and Procurement) introduced the report of the Executive Director – Resources, providing an update on the performance of all four Enfield Council Companies: Energetik, Housing Gateway Limited (HGL), Montagu 406 Regeneration LLP, and Meridian Water Estate Management Company.

In response to Members' queries, it was advised that Energetik had been successful in receiving all loans and grants applied for. Energetik continued to be profitable. HGL was important for the savings to the Council in temporary accommodation costs.

Members confirmed they had taken into account the exempt information set out in the Part 2 (confidential) report included in the agenda.

**DECISION:** The Cabinet agreed to note:

- a. The 2023/24 forecast loan drawdown for each company;
- b. The 2023/24 performance of each company at Quarter 2;
- c. The current financial position of each company;
- d. HGL is exploring the option of changing current rents to reflect market rent levels.

**The report sets out the options considered, if any, and the reasons for the recommendations and the decision.**

**(Non Key)**

**8 QUARTERLY REVENUE MONITORING 2023/24 QUARTER 2**

Cllr Tim Leaver (Cabinet Member for Finance and Procurement) introduced the report of the Executive Director – Resources, setting out the Council's revenue forecast position. The background and context to the current challenging financial position was emphasized. The forecast variances and budget funding shortfall were summarised in Table 1 in the report.

In response to Members' questions, it was advised that the starting position for the following year would be impacted by any overspend. Officers were putting forward in-year savings and looking at existing cost pressures when considering the 2024/25 budget. Similar challenges and overspending were being experienced across London, in the same key areas.

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**DECISION:** The Cabinet agreed to note:

- a. The forecast adverse variance of £27.452m reported in respect of financial year 2023/24, after additional in-year savings and mitigations have been found of £8.461m. This is stated excluding further potential risks of up to £5.512m and £0.650m in opportunities.
- b. Progress on savings set in the original 2023/24 budget as laid out in Appendices B and C of the report, with a projected shortfall in delivery in-year of £2.871m.
- c. The impact of the forecast on the reserves balances as set out in paragraphs 123-129/Table 5 and the consequences this has for longer-term financial resilience.
- d. The forecast in-year overspend on the Dedicated Schools Grant of £2.623m, leading to a projected cumulative deficit of £17.859m.

**The report sets out the options considered, if any, and the reasons for the recommendations and the decision.**

**(Non Key)**

**9 2023/24 PERIOD 5 CAPITAL BUDGET MONITORING**

Cllr Tim Leaver (Cabinet Member for Finance and Procurement) introduced the report of the Executive Director – Resources, providing an update on the 2023/24 capital programme. The forecast variances to budget by department was set out in Table 1 in the report. The capital programme was assessed to ensure best value for Enfield residents.

In respect of Environment & Communities' capital spend, Cllr Jewell recorded congratulations on behalf of the Administration to the Watercourses Team for winning the global Ashden Award for the previous evening, for the work in creating nature based solutions to address flood risk and improve water quality in Enfield.

Cllr Anyanwu advised on the expressions of interest received in respect of parks' cafes and toilets, and officers were progressing these.

**DECISION:** The Cabinet agreed to:

I. Recommend that Council approves

- a. The removal of £71.1m budget from the 2023/24 programme, (of which £34.6m was due to be funded by borrowing) (as detailed in Appendix C of the report). This includes projects moved to pipeline.



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b. The reprofiling of £71.3m budget (including £13.1m for the HRA) from 2023/24 to 2024/25 (as detailed in Appendix B of the report).

c. The addition of £17.4m budget as detailed in Appendix D of the report.

II. Note:

a. Full year capital spend of £283.1m is forecast for 2023/24, including £129.9m for the Housing Revenue Account (HRA).

b. A £33.7m reduction in the general fund borrowing requirement (and an increase of £10m in HRA borrowing).

c. Capital expenditure to Period 5 (31 August) is £42.6m, which is 15.0% of full year forecast.

d. The largest variances in spend to forecast relate to Meridian Water and Companies loan drawdowns.

e. Borrowing funded underspends at year end will not be automatically carried forward into 2024/25.

f. A separate Companies report will be presented to November Cabinet.

**The report sets out the options considered, if any, and the reasons for the recommendations and the decision.**

**(Non Key)**

**10 2023/24 TREASURY MANAGEMENT MID YEAR REPORT**

Cllr Tim Leaver (Cabinet Member for Finance and Procurement) introduced the report of the Executive Director – Resources, seeking recommendation to Council for noting the reported activities of the Council's Treasury Management function over the five months to 31 August 2023. The treasury management situation was set out in Table 3 of the report. Paragraph 69 onwards of the report set out the Treasury Management indicators and that the Council was in a good position and borrowing was well managed.

**DECISION:** The Cabinet agreed to note the report prior to submission to Council to approve on 22<sup>nd</sup> November 2023.

**The report sets out the options considered, if any, and the reasons for the recommendations and the decision.**

**(Non Key)**

**11 2024/25 - 2033/34 TEN YEAR CAPITAL STRATEGY**

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Cllr Tim Leaver (Cabinet Member for Finance and Procurement) introduced the report of the Executive Director – Resources, seeking recommendation to Council of the Ten Year Capital Strategy. The CIPFA requirements were for an annual capital strategy. The Council's ten year plan by department was set out in Appendix A of the report. Of the total capital investment planned, the majority was funding by grants (non borrowing). A new Prudential indicator was proposed in response to new borrowing affordability measures.

The Leader of the Council re-iterated the Council's commitment to borrowing to invest, and that a lot of match funding or grant was dependent on this commitment too.

**DECISION:** The Cabinet agreed to:

I. Recommend that Council approves:

a. The 2024/25 – 2033/34 Capital Strategy

b. The delegation to Cabinet approval of projects up to £10m from the Pipeline Programme, provided the programme continues to fit within the affordability metrics

c. The use of the Prudential indicator "Ratio of Financing Cost to Net Revenue Budget" as the primary indicator for affordability of the Capital Programme with the target set at 10% to 12% for the first five years.

II. Note:

a. The final ten-year capital programme will be developed over the coming months and presented for approval in February 2024.

b. The resulting ratio of financing costs to net revenue budget indicator will be calculated as part of the development of the final ten-year capital programme and incorporated within the Medium-term financial plan and Treasury Management Strategy Statement for Council approval in February 2024.

**The report sets out the options considered, if any, and the reasons for the recommendations and the decision.**

**(Key decision – reference number 5666)**

**12 MEDIUM TERM FINANCIAL PLAN (2024/25 TO 2028/29)**

Cllr Tim Leaver (Cabinet Member for Finance and Procurement) introduced the report of the Executive Director – Resources, setting out new savings and income proposals and budget gap details. The financial plan summary 2023/24 to 2026/27 was set out in Appendix A of the report. New departmental savings and income proposals were highlighted, and proposed Council Tax increase and Council Tax support scheme changes.

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It was recognised that the budget gap at this point in the cycle was larger than in previous years, but there was confidence that the gap would be closed by the time of the final budget in February. A further update would be brought to Cabinet in January.

In response to Members' questions regarding under-funding of Enfield, it was advised that there had been lobbying by officers, councillors and by London Councils to the government. A report of the Institute of Fiscal Studies showed that Enfield was the seventh most under-funded authority and the funding deficit was 25%.

**DECISION:** The Cabinet agreed to:

I. Note the progress towards balancing the budget for 2024/25:

- As of September 2023, the estimated gap was £39.4m in 2024/25, prior to any increase in Council Tax, revision to the Council Tax Support scheme, savings and any additional Government funding. The gap across the medium term to 2028/29 was £118.6m, primarily driven by high inflation, demography, an unprecedented increase in Temporary Accommodation costs, arising from a lack of available property, and increasing capital financing costs as interest rates continue to rise.

II. Agree in principle the proposed savings and income of £9.2m in 2024/25 put forward by departments as shown in Table 3 of the report. Further details of the indicative proposals are set out in Appendix C of the report:

- £6.1m from service redesign, efficiencies and demand management
- £3.1m from income generation.

III. Note that these savings and income proposals, or suitable alternatives, should be delivered as soon as practically possible and, if appropriate, in the current financial year.

IV. Note the estimated potential reduction in the budget gap of £14.6m if Council Tax (including ASC precept) is increased by 4.99% and the proposed Council Tax Support scheme changes are implemented.

V. Note that the budget gap would, therefore, reduce from £39.4m to £15.6m. Ongoing review of the cost pressures and growth and further savings and income generation remains in progress to be updated in January 2024 Cabinet. These forecasts are subject to a significant number of variables and estimates and are highly likely to change, but nevertheless represent officers' best estimates at this time.

VI. Note that in addition to the 2024/25 budget gap, there is a forecast £28m overspend in 2023/24 and Executive Directors and officers are attempting to implement mitigating actions to reduce the in-year overspend.

VII. Note that Enfield has expressed its interest to DLUHC to continue with the smaller Business Rate Pool of eight London boroughs for a further year into 2024/25.

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VIII. Note that this report is written prior to the government's Autumn statement due on the 22nd November 2023 and the Local Government Finance settlement due in December 2023.

IX. Agree the proposed changes to Green Waste charging for 2024 as set out in paragraph 44 of the report.

**The report sets out the options considered, if any, and the reasons for the recommendations and the decision.**

**(Key decision – reference no. 5681)**

**13 DATE OF NEXT MEETING**

NOTED the next meeting of the Cabinet was scheduled to take place on Wednesday 13 December 2023 at 7:00pm.

*Post Meeting Note: Items listed for December Cabinet have been deferred to January. The next meeting of the Cabinet is now scheduled to take place on Wednesday 17 January 2024 at 7:00pm.*

**14 EXCLUSION OF THE PRESS AND PUBLIC**

A resolution was passed under Section 100(A) of the Local Government Act 1972 excluding the press and public from the meeting for the items of business listed on Part 2 of the agenda on the grounds that they involve the likely disclosure of exempt information as defined in those paragraphs of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).

**15 MERIDIAN WATER PARCEL 10**

Cllr Nesil Caliskan (Leader of the Council) introduced the report of the Director – Meridian Water, seeking approval of the recommendations set out in the Part 2 (confidential) report.

The options for the Council were highlighted, and the Director of Law and Governance clarified legal advice.

**DECISION:** The Cabinet agreed to approve the recommendations set out in the Part 2 (confidential) report.

**The report sets out the options considered, if any, and the reasons for the recommendations and the decision.**

**(Key decision – reference number 5627)**

The meeting ended at 8.17 pm.



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## London Borough of Enfield

<b>Report Title</b>	Quarter 2 23/24 (July – September 2023) Performance Report
<b>Report to:</b>	Cabinet
<b>Date of Meeting:</b>	17 January 2024
<b>Cabinet Member:</b>	Cllr Erbil, Deputy Leader
<b>Directors:</b>	Ian Davis
<b>Report Authors:</b>	Harriet Potemkin, Head of Strategy and Policy Sarah Gilroy, Policy & Performance Manager
<b>Ward(s) affected:</b>	n/a
<b>Classification:</b>	Part I Public

### Purpose of Report

1. This is the quarterly report on the Corporate Performance Scorecard that reflects our performance in delivering on the Council priorities as outlined in the [Council Plan 2023-26](#). The report attached at Appendix 1 shows the Quarter 2 performance for 2023/24 (July 2023 – September 2023) and compares it to the Council's performance across the previous period for a series of Key Performance Indicators (KPIs).

### Recommendations

Note the progress being made against the key priority indicators for Enfield.

### Background and Options

2. The Council continues to monitor its performance in an increasingly challenging financial environment, both for the Council and local people relying on our services. Our performance management framework

ensures that the level and quality of service and value for money is maintained and where possible improved; and enables us to take appropriate action in areas where performance is deteriorating. This may include delivering alternative interventions to address underperformance or making a case to central government and other public bodies if the situation is beyond the control of the Council.

3. The Corporate Performance Scorecard has been developed to demonstrate progress towards achieving the Council's aims and key priorities as set out in the [Council Plan 2023-26](#). The report is a management tool that supports Council directors, the Executive Management Team (EMT) and Cabinet in scrutinising, challenging and monitoring progress towards achieving the Council's aims.
4. Performance information is reported quarterly to the Departmental Management Teams (DMT) for each directorate and then to the Executive Management Team (EMT) and Cabinet. In addition, detailed management and operational performance information is monitored more regularly.
5. The Corporate Scorecard is reviewed annually with departments and EMT to identify the key performance indicators (KPIs) that should feature in the scorecard for the coming year. Targets are set based on the previous 3 years' performance, direction of travel, local demand, performance at a regional level, and by considering available resources to deliver services.
6. Targets allow us to monitor our performance. KPIs are rated at quarterly intervals as Red, Amber or Green (RAG), by comparing actual performance to the target. The RAG ratings are determined as follows:
  - a. Red: The KPI is significantly behind/below target. The acceptable variance is calculated based on the level of risk associated with the missed target. In most cases, a red rating is given if the actual performance varies 10% or more from its target.
  - b. Amber: The KPI is narrowly missing its target
  - c. Green: The KPI is meeting/exceeding its target.
7. The table below gives an overview of the performance indicators rated as Red, Amber or Green in Quarter 2 2023/24 compared with Quarter 1 2023/24.

	Q1 2023-24 (April - June)	Q2 2023-24 (July – September)
<b>Total KPIs RAG rated</b>	<b>62</b>	<b>63</b>
<b>Number KPIS as Red</b>	<b>17 (28%)</b>	<b>16 (25%)</b>
<b>Number KPIS as Amber</b>	<b>13 (21%)</b>	<b>18 (29%)</b>
<b>Number KPIS as Green</b>	<b>32 (52%)</b>	<b>29 (46%)</b>
<b>Data only KPIS</b>	<b>74</b>	<b>43</b>



8. Further information on how we are delivering on our actions for each of our Council Plan 2023-26 priorities and principles are set out in the following sections, along with a summary of the action being taken to address areas where performance is rated as red. The full set of indicators and commentary are provided in the Appendix.

### **Clean and green places**

	<b>Q1 2023-24 (April - June)</b>	<b>Q2 2023-24 (July – September)</b>
<b>Total KPIs RAG rated</b>	<b>6</b>	<b>6</b>
<b>Number KPIs as Red</b>	<b>2</b>	<b>2</b>
<b>Number KPIs as Amber</b>	<b>1</b>	<b>2</b>
<b>Number KPIs as Green</b>	<b>3</b>	<b>2</b>
<b>Data only KPIs</b>	<b>4</b>	<b>3</b>

9. Fewer loads of recycling are being rejected prior to processing in comparison to 2022/23. Whilst more recycling is now being processed this does have an adverse impact on the contamination rate as more material is processed at the material recycling facility. A key challenge is recycling being contaminated with food residue which impacts on the recyclability of items. The team are working on communications over the next quarter which will focus on recycling correctly and the importance of washing items to remove food residue. The percentage of household waste sent for recycling in Q1 23/24 was lower than Q1 22/23 (36%).
10. We were below target on number of new electric vehicle charging points, with no charging points installed in Q2 23/24. Tender documents are being prepared so that procurement can start in Q3, with installation of charging points expected to commence in Q4 23/24 and continuing into 2024/25.

### **Strong, healthy and safe communities**

	<b>Q1 2023-2024 (April - June)</b>	<b>Q2 2023-24 (July – September)</b>
<b>Total KPIs RAG rated</b>	<b>8</b>	<b>9</b>
<b>Number KPIs as Red</b>	<b>1</b>	<b>2</b>
<b>Number KPIs as Amber</b>	<b>1</b>	<b>1</b>
<b>Number KPIs as Green</b>	<b>6</b>	<b>6</b>
<b>Data only KPIs</b>	<b>17</b>	<b>10</b>

11. Our crime indicators show that total notifiable offences were down 2.5% on the previous 12 months, compared to an increase of 5.6% in London in the same period. Enfield recorded 90 total notifiable offences per 1,000 population between October 2022 and September 2023, this was the 15<sup>th</sup> lowest rate of the 32 London boroughs. Residential burglary, hate crime, non-domestic abuse violence with injury offences, and violence against the person offences all recorded a decrease in comparison to the previous

12-month period. Knife crime offences also recorded a decrease of 0.4% in the year ending September 2023, London recorded a 20.3% increase in the same period. Domestic abuse incidents, domestic abuse violence with injury incidents and anti-social behaviour offences recorded an increase in the year ending September 2023.

12. We were below target on number of new admissions to residential and nursing care 18-64 per 100,000 population. The increase in the number of admissions to residential and nursing care this quarter is due to clients who are approaching age 65, but who have had to permanently go into care homes for a variety of reasons such as strokes or early onset dementia.
13. The scorecard includes the latest annual turnover rate in the adult social care workforce. Enfield recorded a 22.6% staff turnover rate among the local authority and independent sector adult social care workforce. Enfield's turnover rate was in line with the London turnover rate of 22.7% but lower than the national turnover rate of 28.3%.
14. We were below target for the percentage of young people exiting substance misuse treatment in a planned way. This figure is a direct result of the transfer of services over to the new provider. This is not unusual following a transfer of providers as new processes are being put in place and we are expecting this figure to increase over the next quarters. The service is monitoring this closely to ensure there is no long-term drop-in performance.
15. The scorecard also includes the latest annual smoking data. 13.5% of adults in Enfield smoke (a decrease from the 21/22 figure of 18.5%). Enfield's rate is higher than London (11.7%) and England (12.7%) averages and the 11<sup>th</sup> highest smoking prevalence in London.

### **Thriving children and young people**

	<b>Q1 2023-24 (April - June)</b>	<b>Q2 2023-24 (July - September)</b>
<b>Total KPIS RAG rated</b>	<b>9</b>	<b>9</b>
<b>Number KPIS as Red</b>	<b>1</b>	<b>1</b>
<b>Number KPIS as Amber</b>	<b>1</b>	<b>2</b>
<b>Number KPIS as Green</b>	<b>7</b>	<b>6</b>
<b>Data only KPIS</b>	<b>12</b>	<b>9</b>

16. This quarter's scorecard includes the annual childhood obesity figures. 23.1% of children in Reception were classified as overweight or obese. This is higher than the Outer London and London average of 20% and the England average of 21.3%. Enfield has the 3rd highest prevalence of overweight and obesity in Reception aged children out of the 32 London boroughs and the 2nd highest in Outer London. 42.9% of children in Year 6 were classified as overweight or obese. This is higher than the Outer London average of 38%, the London average of 38.8% and the England

average of 36.6%. Enfield has the 4th highest prevalence of overweight and obesity in Year 6 pupils out of the 32 London boroughs and the 2nd highest prevalence in Outer London.

17. We have recorded a steady improvement over the past year for the percentage of Children & Family Assessments for children's social care that were authorised within 45 days of their commencement and this indicator is now above target.
18. 135 out of 185 care leavers aged 19-21 (73%) were in education, employment or training (EET) as of September 2023. This is the highest rate since data recording began in January 2019 and a significant improvement on the position as of September 2022 (56.9%).

### **More and better homes**

	<b>Q1 2023-24 (April - June)</b>	<b>Q2 2023-24 (July - September)</b>
<b>Total KPIS RAG rated</b>	<b>26</b>	<b>26</b>
<b>Number KPIS as Red</b>	<b>9</b>	<b>7</b>
<b>Number KPIS as Amber</b>	<b>6</b>	<b>8</b>
<b>Number KPIS as Green</b>	<b>11</b>	<b>11</b>
<b>Data only KPIS</b>	<b>14</b>	<b>12</b>

19. We expect to see an improvement in our temporary accommodation/B&B indicators in Q3 as we see the impact of the new Placement Policy. We are also developing a long-term strategy to reduce the overall number of households in temporary accommodation to 1,000 over a five-year period based on national procurement.
20. Homeless applications are showing a year-on-year rise. As of the end of Q2 23/24, there has been a total of 2,719 homeless applications received in the current financial year, a 41% increase on the same period last year. The gap between rents and benefit levels continues to grow and is leading to increasing presentations. Enfield also recorded the highest number of Section 21 eviction notices in Q2 23/24 in London. Despite the rise in the number of homelessness approaches, the number of households entering temporary accommodation has remained relatively stable.
21. In Council Housing, we are meeting our targets for percentage of homes with a current gas safety certificate; and proportion of homes for which required asbestos management surveys, fire and legionella risk assessments have been carried out. We were below target for percentage of homes for which all lift safety checks have been carried out as 4 communal passenger safety lifts had outstanding lift inspections at the end of Q2 23/24. Robust management of existing failing lift servicing contractor has concluded with their contract being terminated. A new lift contractor has been appointed, and the contract will commence from the end of November 2023.

22. Although performance on council housing complaints remains below target, the indicator has recorded a significant improvement from Q1 23/24. Daily reminders have now been introduced to staff with complaints which should further improve performance.
23. The turnaround time for local authority housing properties has been significantly impacted by the holding of properties for the Walbrook and Shires rehousing project. The figure in the report shows the average number of days taken to re-let general needs minus the held period (42 days). Timescales to receiving the first allocation continues to have a significant impact on turnaround. Delays mostly relate to pre-localism suitability reviews for people in temporary accommodation which are taking an average of 3-4 weeks. The team has agreed a new approach that should reduce delays in future months. More high value void works have been required on void properties (e.g., kitchen and bathroom installations) which take longer to turnaround. We are working on an improvement plan in this area.
24. In Planning, performance on all planning applications has been affected by the focus on determining legacy (out of time) cases as part of the Wellbeing & Improvement project. The purpose of this project is to reduce the total number of applications to more sustainable levels and ensure the speedier determination of in-time applications. Over the last 12 months the project has reduced the total number of applications from 1,902 cases to 713 cases. As substantial progress has been made to work through the legacy cases, we anticipate that performance will improve across all application types for Q3.

### **An economy that works for everyone**

	<b>Q1 2023-24 (April - June)</b>	<b>Q2 2023-24 (July - September)</b>
<b>Total KPIs RAG rated</b>	<b>1</b>	<b>1</b>
<b>Number KPIs as Red</b>	<b>0</b>	<b>0</b>
<b>Number KPIs as Amber</b>	<b>0</b>	<b>1</b>
<b>Number KPIs as Green</b>	<b>1</b>	<b>0</b>
<b>Data only KPIs</b>	<b>17</b>	<b>7</b>

25. This section of the scorecard includes a number of contextual socio-economic indicators. Enfield continues to face higher rates of unemployment (6%) than London (5%) and Great Britain (3.7%) averages. Enfield's employment rate for the period July 2022 - June 2023 was 72.2%. This is lower than the regional (75.1%) and national (75.6%) averages.
26. The number of residents claiming Council Tax Support and/or Housing Benefit is 7.5% higher than at the same quarter in 22/23.

### **Accessible and responsive services**

	<b>Q1 2023-24</b>	<b>Q2 2023-24 (July</b>

	(April - June)	- September)
<b>Total KPIs RAG rated</b>	<b>9</b>	<b>9</b>
<b>Number KPIS as Red</b>	<b>4</b>	<b>4</b>
<b>Number KPIS as Amber</b>	<b>2</b>	<b>4</b>
<b>Number KPIS as Green</b>	<b>3</b>	<b>1</b>
<b>Data only KPIS</b>	<b>0</b>	<b>0</b>

27. Performance in Q1 23/23 was below target for percentage of initial complaints, Member Enquiries (MEQs) and Subject Access Requests (SARs) responded to within target.
28. In relation to MEQs, performance has increased quarter-on-quarter over the past 12 months. 1,654 MEQs were responded to within 8 days out of a total 1,983 MEQs. Overall performance was impacted by the Housing & Regeneration department who responded to 69.5% of MEQs on time.
29. In relation to SARs, performance has increased by 30% from the previous quarter due to improvement actions implemented in Q2, namely the deployment of additional resources.
30. Average wait time for calls answered by the contact centre show a positive trajectory over the quarter and was just over target in September 2023. This is in the context of staff vacancy freezes to support financial savings. Although average wait time for calls answered by the council housing contact centre has decreased compared to the previous quarter, the indicator remains below target. Performance this quarter has been impacted by an increase in the number of calls and staff sickness absence.

### **Financial resilience**

	Q1 2023-24 (April - June)	Q2 2023-24 (July - September)
<b>Total KPIs RAG rated</b>	<b>3</b>	<b>3</b>
<b>Number KPIS as Red</b>	<b>0</b>	<b>0</b>
<b>Number KPIS as Amber</b>	<b>2</b>	<b>0</b>
<b>Number KPIS as Green</b>	<b>1</b>	<b>3</b>
<b>Data only KPIS</b>	<b>10</b>	<b>2</b>

31. The council tax collection rate as of the end of September 2023 was 53.48%. This is a very slight reduction on the collection rate at the same period last year (54.24%). The business rates collection rate as of the end of September 2023 was 54%. This is a significant improvement on the collection rate at the same period last year (49.55%).
32. We have made good progress in collecting arrears from previous years:

- As of end of March 2023, total council tax arrears from previous years were £40,142,461 and this has reduced to £33,043,032 as of the end of September 2023.
- As of end of March 2023, total business rates arrears from previous years were £18,875,371 and this has reduced to £14,472,383 as of the end of September 2023.

### **Relevance to Council Plans and Strategies**

33. The performance measures are grouped under the Council Plan 2023-26 priorities and principles:

- Clean and green places
- Strong, healthy and safe communities
- Thriving children and young people
- More and better homes
- An economy that works for everyone
- Fairer Enfield
- Accessible and responsive services
- Financial resilience
- Collaboration and early help
- Climate conscious.

34. Our progress in delivering the objectives of Fairer Enfield is tracked and reported on in our [Annual Equalities Report](#).

35. Our progress in delivering our Climate Action Plan is monitored through our [annual carbon emissions report and annual climate action progress report](#).

36. Our progress in delivering our [Early Help for All Strategy](#) is monitored through a number of the indicators grouped under our Council Plan priorities.

### **Financial Implications**

37. The performance scorecard includes indicators measuring the Council's financial resilience.

### **Legal Implications**

38. There is no statutory duty to report regularly to Cabinet on the Council's performance. However, under the Local Government Act 1999 a best value authority has a statutory duty to secure continuous improvement in the way in which its functions are exercised having regard to a combination of economy, efficiency and effectiveness. Regular reports on the Council's performance assist in demonstrating best value.

### **Equalities Implications**

39. Our performance scorecard includes indicators which monitor our performance in tackling inequality in Enfield. Our progress in delivering the objectives of Fairer Enfield is tracked and reported on in our [Annual Equalities Report](#).

### **Environmental and Climate Change Implications**

40. Our performance scorecard includes indicators which monitor our performance in delivering climate action in Enfield. More detailed progress in delivering on our Climate Action Plan is monitored through our [annual carbon emissions report and annual climate action progress reports](#).

### **Public Health Implications**

41. Our performance scorecard includes indicators which help us monitor the impact of action we are taking to improve health for local people, and performance against targets for providing good quality public health services for the borough.

### **Safeguarding Implications**

42. Our performance scorecard includes indicators which help us to monitor how we are safeguarding vulnerable children and adults.

### **Crime and Disorder Implications**

43. Our performance scorecard includes indicators which help us to monitor community safety.

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**Report Authors:** Harriet Potemkin  
Head of Policy and Strategy  
harriet.potemkin@enfield.gov.uk

Sarah Gilroy  
Policy & Performance Manager  
sarah.gilroy@enfield.gov.uk

### **Appendices**

Appendix 1: Q2 2023/24 Performance Scorecard

### **Background Papers**

None

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# Priority One: Clean and green places

## Keep our streets and public spaces clean and welcoming

- Just under 3,000 fly tips were reported and removed in Q2 23/24, this was an increase on the previous four quarters.

Fly tipping - Fixed Penalty Notices (S33 and S87)		Customer reported fly tips removed		Percentage of reported fly tipping incidents cleared within 24 hours		Number of complaints received about street cleaning	
<b>1,533</b>		<b>2,988</b>		<b>94%</b>		<b>10</b>	
	Quarterly Q2 23/24		Quarterly Q2 23/24	Quarterly target	90%	Quarterly Q2 23/24	Quarterly Q2 23/24
Previous quarter	1,333	Previous quarter	2,688	Annual target	90%		
				Previous quarter	99%	New indicator for Q2 23/24	

## Enable active and low carbon travel

- No new electric vehicle charging points were installed in Q2 23/24. Tender documents are being prepared so that procurement can start in Q3, with installation of charging points expected to commence in Q4 23/24 and continue into 2024/25.

### Number of new electric charging points installed on public highway and in public car parks

	<b>0</b>	Quarterly Q2 23/24
Quarterly target:	150	
Annual target:	300	
Previous quarter	0	

## Facilitate reuse of materials, reduce waste and increase recycling rates

- Fewer loads of recycling are being rejected prior to processing in comparison to 2022/23. Whilst more recycling is now being processed this does have an adverse impact on the contamination rate as more material is processed at the material recycling facility. A key challenge is recycling being contaminated with food residue which impacts on the recyclability of items. The team are working on communications over the next quarter which will focus on recycling correctly and the importance of washing items to remove food residue.
- Waste Services are also working with Digital Services and Transformation to make improvements to the rubbish and recycling webpages to provide clearer information for residents, including on what can/can't be placed in recycling bins to reduce the contamination rate.
- Total kg of residual waste per household was higher in Q1 23/24 than Q1 22/23 (137.2kg per h/h).
- The percentage of household waste sent for recycling in Q1 23/24 was lower than Q1 22/23 (36%).

Rejected dry recycling loads (tonnes)		Percentage contamination rate at material recycling facility		Residual waste per household (kg) (cumulative)		Percentage of household waste sent for recycling	
<b>238.4 tn</b>		<b>12.6%</b>		<b>153.5 kg per h/h</b>		<b>34.1%</b>	
	Quarterly Q2 23/24	Oflog indicator	Quarterly Q2 23/24	Oflog indicator	Quarterly Q1 23/24	Oflog indicator	Quarterly Q1 23/24
Quarterly target	350 tn	Quarterly target	10%	Quarterly target	150kg per h/h	Quarterly target	40%
Annual target	1375 tn	Annual target	10%	Annual target	600kg per h/h	Annual target	40%
Previous quarter	193.3 tn	Previous quarter	11.1%	Q1 22/23	137.2 kg per h/h	Previous quarter	31.1%

## Priority Two: Strong, healthy and safe communities

### Improve feelings of safety and reduce crime and antisocial behaviour

- In the 12 months to September 2023, there was a total of 29,991 notifiable offences in Enfield, a 2.5% decrease on the previous 12 months. London reported a 5.6% increase in the same period. Enfield recorded 90 total notifiable offences per 1,000 population between October 2022 and September 2023. This was lower than the London average of 101.5 offences per 1,000 population and the 15th lowest rate out of the 32 London boroughs.
- Residential burglary, hate crime, non-domestic abuse violence with injury offences and violence against the person offences all recorded a decrease in comparison to the previous 12-month period.
- Knife crime offences also recorded a decrease of 0.4% in the year ending September 2023. London experienced a 20.3% increase in the same period.
- Domestic abuse incidents increased by 1.2% in the year ending September 2023. London experienced an increase of 0.6% in the same period. There was also a 9.3% increase in domestic abuse violence with injury offences. London recorded an increase of 5.3% in the same period.
- In the year ending September 2023, there was a 5.5% increase in anti social behaviour offences recorded in the borough. London saw an increase of 1.8% in the same period.
- Data correct as of 09.11.23

Total notifiable offences		Burglary - residential offences		Domestic abuse incidents		Domestic abuse violence with injury offences		Anti Social Behaviour offences	
<b>29,991</b>		<b>1,484</b>		<b>4,067</b>		<b>1,044</b>		<b>8,432</b>	
Oct 2022 - Sep 2023		Oct 2022 - Sep 2023		Oct 2022 - Sep 2023		Oct 2022 - Sep 2023		Oct 2022 - Sep 2023	
Previous 12 months	30,745	Previous 12 months	1,605	Previous 12 months	4,019	Previous 12 months	955	Previous 12 months	7,990
Hate crime overall total (5 strands combined)		Non domestic abuse violence with injury offences		Violence against the person offences		Number of knife crime offences			
<b>653</b>		<b>2,908</b>		<b>9,281</b>		<b>564</b>			
Oct 2022 - Sep 2023		Oct 2022 - Sep 2023		Oct 2022 - Sep 2023		Oct 2022 - Sep 2023			
Previous 12 months	757	Previous 12 months	2,962	Previous 12 months	9,558	Previous 12 months	566		

## Priority Two: Strong, healthy and safe communities

### Protect vulnerable adults from harm and deliver robust early help and social care services

- There has been a total of 94 admissions to supported permanent residential and nursing care (65+) up to September 2023, which is below target.
- The increase in new admissions to residential and nursing care (18-64) this year is due to clients who are approaching age 65, but who have had to permanently go into care homes for a variety of reasons such as strokes or early onset dementia. The rate of admissions has reduced in Q2 compared to Q1 and overall, we are a high achieving council.
- The adult social care staff turnover rate is sourced from the Skills for Care Adult Social Care Workforce Data Set and based on returns from the local authority and independent providers. The 22.6% staff turnover rate is based on a workforce of around 8,800 staff across the local authority and independent workforce. This includes people providing direct care, ancillary and administrative staff and managerial staff. Enfield's turnover rate was in line with the London turnover rate of 22.7% but lower than the national turnover rate of 28.3%.

New admissions to supported permanent Residential and Nursing Care (65+) per 100,000 population over 65 (cumulative)			New admissions to Residential and Nursing Care 18-64 (per 100,000 population) (cumulative)			Percentage of current social care clients with Long Term Support receiving a Direct Payment			Percentage of adults with learning disabilities in settled accommodation			Staff turnover in the adult social care workforce	
<b>207.5</b>			<b>6.91</b>			<b>53.3%</b>			<b>89.2%</b>			Oflog indicator	<b>22.6%</b>
Quarterly target	215.2	Quarterly Q2 23/24	Quarterly target	2.96	Quarterly Q2 23/24	Quarterly target	56%	Quarterly Q2 23/24	Quarterly target	86%	Quarterly Q2 23/24	Annually 22/23	
Annual target	430.5		Annual target	5.92		Annual target	56%		Annual target	86%			
Q2 22/23	232		Q2 22/23	2.94		Previous quarter	55.2%		Previous quarter	87.4%		Previous year	26.8%

### Work with our partners to provide high quality and accessible health services

- The proportion of drug users (18+) successfully completing treatment continues to increase and was above target for Q1 23/24.
- Enfield has the 11th highest smoking prevalence in London. The percentage of adults who smoke is higher than London (11.7%) and England (12.7%) averages.
- The reported figure for the proportion of young people exiting substance misuse treatment in a planned way is 57%. This figure is a direct result of the transfer of services over to the new provider. This is not unusual following a transfer of providers as new processes are being put in place and we are expecting this figure to increase over the next quarters. The service is monitoring this closely to ensure there is no long-term drop-in performance.

Successful completion rate (%) for all drug users in treatment (aged 18+), excluding alcohol-only users (NDTMS Partnership)			Substance misuse: proportion of young people exiting treatment in a planned way of all treatment exits			Percentage of patients who completed treatment within a month of diagnosis at Enfield Sexual Health Clinics			Percentage of adults who smoke		
<b>21.1%</b>			<b>57%</b>			<b>91%</b>			<b>13.5%</b>		
Quarterly target:	20.3%	Quarterly Q1 23/24	Quarterly target:	79%	Quarterly Q1 23/24	Quarterly target:	90%	Quarterly Q1 2/24	Annually 22/23		
Annual target:	20.3%		Annual target:	79%		Annual target:	90%		Annual target:	16.5%	
Previous quarter	20.0%		Previous quarter	64%		Previous quarter	93%		Previous year	18.5%	

## Priority Two: Strong, healthy and safe communities

### Support communities to access healthy and sustainable food

- Take up of healthy start vouchers as of the end of Q2 23/24 was just below the Outer London average of 61.3% and lower than the England average of 68.4%.

#### Take up of healthy start vouchers

**60%**

Quarterly  
Q2 23/24

Quarterly target: 58%

Annual target: 58%

Previous quarter 58%

## Priority Three: Thriving children and young people

### Help all children to have the best start in life

- 23.1% of children in Reception were classified as overweight or obese. This is higher than the Outer London and London average of 20% and the England average of 21.3%. Enfield has the 3rd highest prevalence of overweight and obesity in Reception aged children out of the 32 London boroughs and the 2nd highest in Outer London. 85.8% of schools in Enfield participated in the National Child Measurement Programme (Reception).
- 42.9% of children in Year 6 were classified as overweight or obese. This is higher than the Outer London average of 38%, the London average of 38.8% and the England average of 36.6%. Enfield has the 4th highest prevalence of overweight and obesity in Year 6 pupils out of the 32 London boroughs and the 2nd highest prevalence in Outer London. 89.3% of schools in Enfield participated in the National Child Measurement Programme (Year 6).

Percentage of children aged 4-5 classified as overweight or obese (Reception)			Percentage of children aged 10-11 classified as overweight or obese (Year 6)		
	<b>23.1%</b>	Annually 22/23 school year		<b>42.9%</b>	Annually 22/23 school year
Annual target	24.7%		Annual target	41.5%	
Previous year	25.3%		Previous year	42.2%	

### Safeguard children and increase support in-borough for looked after children with complex needs

- There were 427 looked after children (LAC) as of the end of Q2, 56 of these children (13.1%) have a disability. This is an increase from September 2022 where there were 415 LAC.
- 354 children were on a Child Protection Plan as of the end of Q2, 19 of these children (5.4%) have a disability. There were 28 new plans and 29 cessations in Q2.
- Of the 409 children who became subject to a Child Protection (CP) Plan during the past 12 months, 44 (10.8%) had previously been on a CP Plan in the past two years. The percentage of children subject to CP Plan for a second or subsequent time is higher than at the same period last year (4%).
- 2,131 out of 2,388 completed Children & Family Assessments were authorised within 45 working days of the assessment start date. 23/24 performance is showing a marked improvement on 22/23 (only 68% of assessments were authorised within 45 working days of their commencement in Q2 22/23).
- 135 out of 185 care leavers aged 19-21 were in education, employment or training (EET) as of September 2023. This is the highest rate since data recording began in January 2019 and a significant improvement on the position as of September 2022 (56.9%).

Looked after children (LAC) per 10000 population (81,723) aged under 18		Percentage of Children & Family Assessments for children's social care that were authorised within 45 working days of their commencement (Cumulative)			Number of children on a Child Protection Plan per 10,000 children		Percentage of children subject to a Child Protection Plan for a second or subsequent time (within past 2 years)		Percentage of 19-21 year old care leavers in employment, education or training		
	<b>52.2</b>		<b>89.2%</b>		<b>43.3</b>		<b>10.8%</b>		<b>73%</b>		
	Quarterly Q2 23/24	Quarterly target	85%	Quarterly Q2 23/24	Quarterly Q2 23/24	Quarterly Q2 23/24	Quarterly Q2 23/24	Quarterly target	70%	Quarterly Q2 23/24	
		Annual target	85%					Annual target	70%		
Previous quarter	53.2	Previous quarter	89.4%	Previous quarter	40.1	Previous quarter	10.1%	Previous quarter	72.3%		

## Priority Three: Thriving children and young people

### Safeguard children and increase support in-borough for looked after children with complex needs

- 4.6% of 16-17-year-olds were NEET (not in education, employment or training) or not known as of August 2023, lower than the August 2022/23 figure of 5.8%. This includes 1.4% (128) who were NEET and 3.2% (291) not known. The percentage of 16–17-year-olds who are NEET is lower than the London average of 1.8% and the England average of 3.4% higher than the London average of 1.7%. Of those who were NEET, 68.8% (88) young people were seeking employment or training and 10.9% are NEET due to illness.
- The data for Q1 in relation to percentage of young people engaged in suitable education, training and employment (ETE) at the end of the order shows an increase from Q4 22/23. Just under 70% of young people ended their order in ETE. 7 young people were not engaged in suitable education, training and employment at the end of their order.

Number of first time entrants to the Youth Justice System aged 10-17 (known to Youth Justice Service)		Percentage of young people sentenced at court who are given a custodial sentence		Total number of young people sentenced at court who are given a custodial sentence in the period		Percentage of young people engaged in suitable education, training and employment at the end of the order (Pre and Post Court)		Percentage of 16-17 year olds not in education, employment or training (NEET) and Not Known (NK)	
<b>13</b>	Quarterly Q1 23/24	<b>0%</b>	Quarterly Q1 23/24	<b>0</b>	Quarterly Q1 23/24	<b>69.6%</b>	Quarterly Q1 23/24	<b>4.6%</b>	Aug-23
Quarterly target	5%	Quarterly target	5%	Quarterly target	85%	Quarterly target	85%	Quarterly target	3.4%
Annual target	5%	Annual target	5%	Annual target	85%	Annual target	85%	Annual target	3.4%
Previous quarter	18	Previous quarter	0%	Previous quarter	0	Previous quarter	40%	Aug-22	5.8% (Aug 22)

### Improve educational outcomes for all children and young people

#### Education Health and Care Plans (EHCPs)

Percentage of Education Health Care Plans (EHCPs) completed within 20 weeks (excluding exceptions)		Percentage of Education Health Care Plans (EHCPs) annual reviews completed on time (excluding exceptions)	
<b>86%</b>	Quarterly Q2 23/24	<b>99%</b>	Quarterly Q2 23/24
Quarterly target	80%	Quarterly target	80%
Annual target	80%	Annual target	80%
Previous quarter	97.2%	Previous quarter	99%

### Increase local education, play and leisure opportunities for children and young people with special educational needs and disabilities

Percentage of pupils (0-25 years old) with an Enfield maintained Education Health Care Plan (EHCP)		Number of pupils (0-25 years old) with an Enfield maintained Education Health Care Plan (EHCP)		Percentage of EHCP pupils who attend school out of the borough		Number of EHCP pupils who attend school out of the borough	
<b>7.90%</b>	Quarterly Q 23/24	<b>4,220</b>	Quarterly Q1 23/24	<b>20.9%</b>	Quarterly Q2 23/24	<b>976</b>	Quarterly Q2 23/24
New indicator 2023/24		New indicator 2023/24		Previous quarter	20%	Previous quarter	952

# Priority four: More and better homes

## Build and facilitate more good quality affordable homes for local people

### Planning

- In relation to pre-application advice, although Q2 remained below target (with a performance of 57.1%), August and September were in line with the target. Going forward into Q3, the intention is to further refine the indicators for pre application enquires to better reflect the different types of pre application enquiries (focused on householder, new building and major development proposals) which will enable us to better track performance against differing customer needs.
- Performance on all planning applications has been affected by the focus on determining legacy (out of time) cases as part of the Wellbeing & Improvement project. The purpose of this project is to reduce the total number of applications to more sustainable levels and ensure the speedier determination of in-time applications. Over the last 12 months the project has reduced the total number of applications from 1,902 cases to 713 cases. As substantial progress has been made to work through the legacy cases, we anticipate this will improve performance across all application types for Q3.
- 1,089 dwellings were approved at Planning stage, well above the target of 312. This includes two major applications (Meridian Water and Chase Farm).

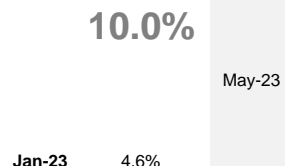
Percentage of pre-application advice given within 60 working days of registration of a valid enquiry			Percentage of major applications determined within target			Percentage of minor applications determined within target			Percentage of other applications determined within target			Percentage of 2 year rolling major applications determined within target		
<b>57.1%</b>			<b>57%</b>			<b>68.5%</b>			<b>84.3%</b>			<b>90.6%</b>		
Quarterly target	60%	Quarterly Q2 23/24	Quarterly target	60%	Quarterly Q2 23/24	Quarterly target	70%	Quarterly Q2 23/24	Quarterly target	70%	Quarterly Q2 23/24	Quarterly target	80%	Quarterly Q2 23/24
Annual target	60%		Annual target	60%		Annual target	70%		Annual target	70%		Annual target	80%	
Previous quarter	63.4%		Previous quarter	100%		Previous quarter	71.4%		Previous quarter	77.9%		Previous quarter	96.3%	
Percentage of 2 year rolling minor applications determined within target			Percentage of 2 year rolling minor & other applications determined within target			Number of live planning applications in the system that are undetermined			Percentage of pre-application advice given leading to a successful planning decision			Fast track performance: percentage of applications determined within 6 weeks		
<b>83.5%</b>			<b>87.9%</b>			<b>713</b>			<b>72.5%</b>			<b>71.9%</b>		
Quarterly target	80%	Quarterly Q2 23/24	Quarterly target	80%	Quarterly Q2 23/24	Quarterly target	580	Quarterly Q2 23/24	Quarterly target	75%	Quarterly Q2 23/24	Quarterly target	70%	Quarterly Q2 23/24
Annual target	80%		Annual target	80%		Annual target	580		Annual target	75%		Annual target	70%	
Previous quarter	82.6%		Previous quarter	89.5%		Previous quarter	719		Jun-23	50%		Jun-23	51.6%	
Number of new dwellings approved at Planning stage (net additional)														
<b>1089</b>														
Quarterly target	312	Quarterly Q2 23/24												
Annual target	1,246													
Previous quarter	277													

# Priority four: More and better homes

## Create well-connected, digitally enabled and well-managed neighbourhoods

- As of May 2023, 10% of premises (residential and non-residential) had Full Fibre broadband. This is significantly lower than the England average of 50%. Data published by Ofcom in September 2023. Fibre broadband is delivered via clusters of fibre optic cables (each one thinner than a human hair) and speeds are faster than ADSL (the most commonly available type of broadband delivered through copper wires of phone lines).

Percentage of all premises that have coverage from a Full Fibre service from fixed broadband



## Invest in and improve our council homes

### Tenant satisfaction measures

- We continue to be on target with compliance with gas, fire, asbestos and legionella safety measures. Four communal passenger safety lifts had outstanding lift inspections at the end of Q2 23/24. This was due to the lifts being out of service and remedial works have been booked.
- Robust management of existing failing lift servicing contractor has concluded with their contract being terminated. A new lift contractor has been appointed, and the contract will commence from the end of November 2023.

BS03 Percentage of homes for which all required asbestos management surveys or re-inspections have been carried out

	100%	Quarterly Q2 23/24
Quarterly target	100%	
Annual target	100%	
Previous quarter	100%	

BS04 Percentage of homes for which all required legionella risk assessments have been carried out

	100%	Quarterly Q2 23/24
Quarterly target	100%	
Annual target	100%	
Previous quarter	99.5%	

BS05 Percentage of homes for which all required communal passenger lift safety checks have been carried out

	96.6%	Quarterly Q2 23/24
Quarterly target	100%	
Annual target	100%	
Previous quarter	95.7%	

BS01 Percentage of council owned homes which have a current gas safety certificate

	100%	Quarterly Q2 23/24
Quarterly target	100%	
Annual target	100%	
Previous quarter	100%	

BS02 Percentage of homes for which all required fire risk assessments have been carried out

	100%	Quarterly Q2 23/24
Quarterly target	100%	
Annual target	100%	
Previous quarter	100%	



# Priority four: More and better homes

## Invest in and improve our council homes

### Tenant satisfaction measures

- There was a small increase recorded in the number of council homes meeting the Decent Homes Standard.
- The percentage of complaints responded to within complaint handling code timescales recorded an increase from Q1 23/24. 106 out of 133 complaints were responded to on time. Council Housing have now introduced daily reminders to staff with complaints.
- The percentage of repairs completed within the target timescale is below our very high target of 98%. However, according to benchmarking the median performance for London is significantly below this figure with 93% meeting targets for emergency repairs and 75% meeting targets for non-emergency repairs. As we have experienced increased demand for works including relating to mould and damp and health and safety actions and corresponding budget pressures it is important that we scale our service response accordingly so we can expect to see a lower level of attainment in the final quarters of the year. Revised targets will be set for 2024/25.

RP01 Percentage of homes that do not meet the Decent Homes Standard			RP02 Percentage of repairs (emergency and non-emergency repairs requested by tenant) completed within target timescale			NM01 Anti-social behaviour cases relative to the size of the landlord			CH01 Number of complaints relative to the size of the landlord			CH02 Percentage of complaints responded to within complaint handling code timescales		
<b>29.7%</b>			<b>90.0%</b>			<b>37.29</b>			<b>29.9</b>			<b>79.7%</b>		
Quarterly target	30%	Quarterly Q2 23/24	Quarterly target	98%	Quarterly Q2 23/24	Quarterly target	37.29	Quarterly Q2 23/24	Quarterly target	29.9	Quarterly Q2 23/24	Quarterly target	95%	Quarterly Q2 23/24
Annual target	30%		Annual target	98%		Annual target	26.51		Annual target	15.83		Annual target	95%	
Previous quarter	31.8%		Previous quarter	93.1%		Previous quarter	26.51		Previous quarter	15.83		Previous quarter	59.64%	

### Repairs

- Proactive work to identify and manage damp and mould issues in tenants' homes continues to deliver increased reporting of cases. Clear processes are in place to actively manage and eliminate root causes, with outcomes managed through a cross-team working group.
- Due to budget pressures, we are prioritising emergency repairs and this means that responsive repairs' performance is likely to decrease in future quarters.

Percentage of responsive repairs completed by agreed target date (YTD)			Number of repair orders raised concerning damp and mould			Percentage of urgent repairs completed on time (YTD)			Percentage of Enfield Repairs Direct repairs completed right first time		
<b>93.1%</b>			<b>168</b>			<b>94.9%</b>			<b>89.8%</b>		
Quarterly target	98%	Quarterly Q2 23/24	Quarterly target	168	Quarterly Q2 23/24	Quarterly target	97%	Quarterly Q2 23/24	Quarterly target	90%	Quarterly Q2 23/24
Annual target	98%		Annual target	195		Annual target	97%		Annual target	90%	
Previous quarter	93.8%		Previous quarter	195		Previous quarter	96%		Previous quarter	95.6%	

## Priority four: More and better homes

### Void management

- We let 91 general needs properties in Q2 23/24. Timescales to receiving the first allocation continues to have a significant impact on turnaround. Delays mostly relate to pre-localism suitability reviews for people in temporary accommodation which are taking an average of 3-4 weeks. The team has agreed a new approach that should reduce delays in future months. More high value void works have been required on void properties (e.g., kitchen and bathroom installations) which take longer to turnaround.
- We are working towards a performance improvement plan in this area.
- Although off target, our voids turnaround is comparable to London. Benchmarking also shows us that neighbouring boroughs are not meeting their targets in relation to re-lets.

Percentage of stock vacant and unavailable to let		Average time taken to re-let general needs local authority housing (YTD) * excluding held period		
<b>3.42%</b>		<b>42</b>		
Quarterly Q2 23/24		Quarterly target	25	Quarterly Q2 23/24
		Annual target	25	
Previous quarter	2.62%	Previous quarter	36	

### Drive up standards in the private rented sector

- This quarter's private sector housing licensing inspection numbers have been impacted by some annual leave and cover not yet being in place for two officers on maternity leave.

Private sector housing licensing applications received		Private sector housing licensing compliance inspections carried out		Private sector housing licensing enforcement notices	
<b>1650</b>		<b>983</b>		<b>73</b>	
Quarterly Q2 23/24		Quarterly target	1,182	Quarterly Q2 23/24	Quarterly Q2 23/24
		Annual target	4,728		
Previous quarter	721	Previous quarter	1,303	Previous quarter	82

# Priority four: More and better homes

## Homelessness and temporary accommodation

- We expect to see improvement in our temporary accommodation indicators in Q3 as we see the impact of the new Placement Policy.
- We are developing a long-term strategy to reduce the overall number of households in temporary accommodation to 1000 over a five-year period based on national procurement.
- Homeless applications are showing a year-on-year rise. As of the end of Q2 23/24, there has been a total of 2,719 homeless applications received in the current financial year, a 41% increase on the same period last year. The gap between rents and benefit levels continues to grow and is leading to increasing presentations. Enfield also recorded the highest number of Section 21 eviction notices in Q2 23/24 in London. Despite the rise in the number of homelessness approaches, the number of households entering temporary accommodation has remained relatively stable.
- Turnover of households in B&B accommodation has increased, meaning people are spending less time in B&B accommodation. In August 93% of households in Travelodge had been there for more than 6 weeks. At the end of September this figure had dropped to 71%.
- Successful prevention activity is key to ensuring lower numbers of households entering temporary accommodation. The percentage performance is good, but the overall number of decisions is low. All frontline staff have been through training on decision making and we expect these figures to improve over the next few weeks.

Number of households living in temporary accommodation			Number of children living in temporary accommodation			Number of children in B&B accommodation			Families with children in Bed and Breakfast accommodation for more than 6 weeks, excluding those pending review			Number of homeless applications received		
<b>3,241</b>			<b>4,343</b>			<b>393</b>			<b>157</b>			<b>1,488</b>		
Quarterly target	3,000	Quarterly Q2 23/24	Quarterly target	4,000	Quarterly Q2 23/24	Quarterly target	400	Quarterly Q2 23/24	Quarterly target	0	Quarterly Q2 23/24	Quarterly target	1,500	Quarterly Q2 23/24
Annual target	3,000		Annual target	4,000		Annual target	400		Annual target	0		Annual target	1,500	
Previous quarter	3,120		Previous quarter	4,434		Previous quarter	247		Previous quarter	150		Previous quarter	1,231	
Number of Homelessness Prevention duties ended with positive prevention			Percentage of successful statutory preventions (accommodation sustained or straight into private rented sector)											
<b>39</b>			<b>55.7%</b>											
Quarterly Q2 23/24			Quarterly Q2 23/24											
Previous quarter	86		Previous quarter	45.5%										

## Priority five: An economy that works for everyone

### Enable local people to develop skills to access good quality work

- Enfield's employment rate for the period July 2022 - June 2023 was 72.2%. This is lower than the regional (75.1%) and national (75.6%) averages. 166,100 economically active people were in employment, the second highest number recorded in Enfield (since records began in December 2004).
- Enfield's claimant rate was 6% as of September 2023. This is higher than both London (5%) and GB averages (3.7%).

Employment rate in Enfield (working age population)		Claimant count as a percentage of working age population		Median gross weekly pay		Number of households with earnings below London Living Wage (LLW)		Percentage of adults with learning disabilities in employment	
<b>72.2%</b>	July 2022 - June 2023	<b>6.0%</b>	Quarterly Q2 23/24	<b>£708.80</b>	Annually 21/22	<b>10,458</b>	Quarterly Q2 23/24	<b>14.9%</b>	Quarterly Q2 23/24
Apr 22 - March 23	72.3%	Previous quarter	5.9%	Previous year	£670.50	Previous quarter	10,634	Quarterly target	15.9%
								Annual target	15.9%
								Previous quarter	15.6%

### Support local businesses and encourage inward investment in growing sectors which offer sustainable employment to local people

- There were 38,717 active businesses registered at Companies House in Enfield as of September 2023, 0.8% higher than at the same period last year. The most common industries are: wholesale and retail trade (6,210); real estate (4,648); construction (4,230); and professional services (3,449).

#### Number of active businesses registered with Companies House

<b>38,717</b>	Quarterly Q2 23/24
Previous quarter	38,159

### Provide support and advice for residents on low incomes

- The number of residents claiming Council Tax Support and/or Housing Benefit is 7.5% higher than at the same quarter in 22/23.

Number of referrals to Welfare Support and Debt Advice Team		LBE administered benefits: combined benefits caseload (Housing Benefit and Council Tax Support)	
<b>603</b>	Quarterly Q2 23/24	<b>41,462</b>	Quarterly Q2 23/24
Previous quarter	699	Previous quarter	41,139

# Our principles

## Accessible and responsive services

### Complaints, FOIs, MEQs and SARs

- 470 out of a total 606 initial review complaints were responded to inside target. Performance has improved and returned to the pre-pandemic performance levels.
- 34 out of a total 39 final review complaints were responded to inside target.
- In relation to MEQs, performance has increased quarter-on-quarter over the past 12 months. 1,654 MEQs were responded to within 8 days out of a total 1,983 MEQs. Overall performance was impacted by the Housing & Regeneration department who responded to 69.5% of MEQs on time. In relation to the quality of MEQ responses, 2.8% (55) of responses were rejected by members in Q2 23/24.
- In relation to FOIs, 327 out of a total 360 FOIs were responded to within 20 days. Regular reviews on progress of FOIs continue to be held to help improve performance rates.
- In relation to SARs, 40 out of a total 46 SARs were closed within a calendar month. Performance has increased by 30% from the previous quarter due to improvement actions implemented in Q2, namely the deployment of additional resources.

Initial review complaints - percentage responded to inside target (Council overall)			Final review complaints - percentage responded to inside target (Council overall)			Percentage of FOIs answered within 20 days (Council overall)			Percentage of MEQs responded to within 8 days (Council overall)			Percentage of SARs closed within a calendar month (Council overall)		
	<b>78%</b>			<b>87%</b>			<b>91%</b>			<b>83%</b>			<b>87%</b>	
Quarterly target	95%	Quarterly Q2 23/24	Quarterly target	95%	Quarterly Q2 23/24	Quarterly target	100%	Quarterly Q2 23/24	Quarterly target	95%	Quarterly Q2 23/24	Quarterly target	100%	Quarterly Q2 23/24
Annual target	95%		Annual target	95%		Annual target	100%		Annual target	95%		Annual target	100%	
Previous quarter	70%		Previous quarter	87%		Previous quarter	93%		Previous quarter	81%		Previous quarter	57%	

### Contact Centre

- Average wait time for calls answered by the contact centre show a positive trajectory over the quarter and was just over target in September 2023. This is in the context of staff vacancy freezes to support financial savings.
- Although average wait time for calls answered by the council housing contact centre has decreased compared to the previous quarter, the indicator remains below target. Performance this quarter has been impacted by an increase in the number of calls and staff sickness absence.

Percentage of calls answered by contact centre (Gateway Telephones)			Average wait time for calls answered by the contact centre (Gateway Telephones)			Average wait time for calls answered by the contact centre (Gateway Telephones - Council Housing)			Percentage of calls to the contact centre answered within 5 minutes		
	<b>87%</b>			<b>00h 03m 39s</b>			<b>00h 06m 46s</b>			<b>78%</b>	
Quarterly target	80%	Quarterly Q2 23/24	Quarterly target	00h 03m 00s	Quarterly Q2 23/24	Quarterly target	00h 03m 00s	Quarterly Q2 23/24	Quarterly target	80%	Quarterly Q2 23/24
Annual target	80%		Annual target	00h 03m 00s		Annual target	00h 03m 00s		Annual target	80%	
Previous quarter	89%		Previous quarter	00h 02m 57s		Previous quarter	00h 8m 16s		Previous quarter	81%	

# Our principles

## Financial resilience

- The council tax collection rate as of the end of September 2023 was 53.48%. This is a slight reduction on the collection rate at the same period last year (54.24%).
- The business rates collection rate as of the end of September 2023 was 54%. This is a significant improvement on the collection rate at the same period last year (49.55%).
- We have implemented a number of measures to increase collection:
  - A much quicker recovery timetable
  - Multiple bailiffs now in place (with appropriate engagement processes and support in place)
  - Exploring new ways of contacting customers and enhancing our database to hold multiple phone numbers and email addresses
  - More collaborative working with our commercial partners
- We have made good progress in collecting arrears from previous years:
  - As of end of March 2023, total council tax arrears from previous years were £40,142,461 and this has reduced to £33,043,032 as of the end of September 2023.
  - As of end of March 2023, total business rates arrears from previous years were £18,875,371 and this has reduced to £14,472,383 as of the end of September 2023.

Percentage of Council Tax collected (in year collection)			Council Tax arrears from previous years		Percentage of Business Rates collected (in year collection)			Business Rate/NNDR arrears from previous years		Percentage of all council invoices paid within 30 days		
<b>53.48%</b>			<b>£33,043,032</b>		<b>54.00%</b>			<b>£14,472,383</b>		<b>99.07%</b>		
Quarterly target	52.75%	Quarterly Q2 23/24	Quarterly Q2 23/24		Quarterly target	50%	Quarterly Q2 23/24	Quarterly Q2 23/24		Quarterly target	98%	Quarterly Q2 23/24
Annual target	95%				Annual target	96%				Annual target	98%	
Q2 22/23	54.24%		Previous quarter	£36,090,250	Q2 22/23	49.55%		Previous quarter	£19,341,791	Previous quarter	99.59%	



### London Borough of Enfield

<b>Report Title</b>	Housing Services Domestic Abuse Policy
<b>Report to</b>	Cabinet
<b>Date of Meeting</b>	17th January 2024
<b>Cabinet Member</b>	Cllr Savva, Cabinet member for Social Housing
<b>Executive Director / Director</b>	Joanne Drew, Strategic Director of Housing and Regeneration
<b>Report Author</b>	Ozlem Anderson, Ozlem.anderson@enfield.gov.uk
<b>Ward(s) affected</b>	ALL
<b>Key Decision Number</b>	KD 5674
<b>Classification</b>	Part 1 Public

#### Purpose of Report

1. This report seeks approval of the new Housing Services Domestic Abuse Policy for publication and implementation.

#### Recommendations

- |  |
|--|
| <ol style="list-style-type: none"> <li>1. To approve the Housing Services Domestic Abuse Policy 2023-2026</li> </ol> |
|--|

#### Background and Options

2. The new Housing Services Domestic Abuse Policy explains the rights of all Enfield residents to access safe accommodation away from abuse. It sets out the roles and responsibilities of Enfield Council staff, contractors, sub-contractors and their agents in response to a disclosure of domestic abuse. It describes our commitment to promote early help and our approach to provide co-ordinated tailored support for victims/survivors and/or their children. The policy applies to Enfield Council tenants and Enfield residents at risk of homelessness who access support from our Housing Services, regardless of their tenure.
3. The policy has been informed by the Domestic Abuse Housing Alliance (DAHA) accreditation framework, which is the Government-recognised

domestic abuse accreditation service for the housing sector. It has also been informed by a review of our procedures and our performance, input from professionals across council services working to support victims and survivors of domestic abuse, engagement with residents, including those with lived experience of domestic abuse; and an equality impact assessment. We have also benchmarked with other social housing providers for best practice.

4. The policy outlines our principles to prioritise safety, be non-judgemental, be person centred, amplify voices of victims, understand intersectionality and work towards a coordinated community response. Our principles enable us to provide services that are respectful, responsive and co-ordinated.
5. A targeted 10-week consultation was carried out between October and December 2023 and was published on our website, promoted at Customer Voice, shared with council tenants and leaseholders, promoted to Enfield residents receiving support from domestic abuse charity Solace and included in publications sent out to tenants and leaseholders.
6. We had 77 responses to the consultation. Of those, the largest majority were Enfield Council housing tenants at 65%, followed by Enfield Council housing leaseholders at 15.6% and Enfield residents (not in council housing) at 10.4%. Over half (53.6%) of the 77 respondents reported having experienced domestic abuse. Overall, 85% of all respondents agreed with our approach. More than half (39) of the 77 respondents agreed 'a great deal' with our approach and 47.4% of those had experienced domestic abuse. A further 9 respondents agreed 'to some extent' and 75% of those had experienced domestic abuse. The consultation will inform the implementation of the policy and we will ensure staff are appropriately trained and use a person-centred approach to support those who experience domestic abuse.
7. The new policy forms part of our work to gain accreditation for The Domestic Abuse Housing Alliance (DAHA). Obtaining accreditation enhances how housing providers interact with victim/survivors and strengthens the local area's coordinated community response to domestic abuse.

#### **Preferred Option and Reasons For Preferred Option**

8. There were 4075 domestic abuse incidents in Enfield in the 12-month period to September 2023, an increase of 1.3% on the previous year. Domestic abuse violence with injury offences have also increased in Enfield by 9.2% from 956 between October 2021 and September 2022 to 1044 between October 2022 and September 2023. Over the same period domestic abuse incidents and domestic abuse violence with injury offences have increased by 0.7% and 5.5% respectively in London.
9. 1,470 domestic abuse incidents involving Enfield council housing tenants have been recorded on our housing management systems between April and October 2023



10. Enfield's multi agency risk assessment conference (MARAC), where partners meet to discuss and share information on the highest risk domestic abuse cases with an aim to safeguard victims, examines over 500 cases each year. Up to May 2023, 262 cases have been discussed at MARAC, with 71 repeat referrals (27.1% of cases).
11. Domestic abuse is an increasing reason for homelessness<sup>1</sup> with studies showing up to 63% of victims having rent arrears that led to a Notice of Possession. Furthermore 40% of all homeless women state domestic abuse as a contributing factor and 90% of young people leaving home do so because of family conflict including witnessing domestic violence or being a victim of physical or sexual abuse.<sup>2</sup>
12. At least a fifth (18%) of children in domestic abuse households are injured as a result of the abuse<sup>3</sup>
13. The new policy is based on research and best practice, including the criteria for DAHA accreditation, and has been informed by consultation with residents and a robust equality impact assessment. It is therefore the preferred option for our future approach to supporting victims and survivors of domestic abuse.

### **Relevance to Council Plans and Strategies**

14. Our Council Plan 2023-26 sets out our priorities for supporting residents to live happy, healthy and safe lives. This includes our priority for strong, healthy and safe communities where we improve feelings of safety and support victims of domestic abuse. The Plan also includes our priority for supporting thriving children and young people by keeping them safe and in secure and appropriate accommodation. A robust domestic abuse and housing policy will support us on delivering on these priorities. The policy will also contribute toward our delivery of the Safer Strong Communities Board Community Safety Plan 2022-2025.

### **Financial Implications**

15. This Housing service domestic abuse policy explains the rights of all Enfield residents to access safe accommodation away from abuse. It sets out how Enfield Council staff, contractors, sub-contractors and their agents are expected to respond to a disclosure of domestic abuse. The policy applies to Enfield Council Housing tenants and Enfield residents who access support from our Housing Advisory Service, regardless of their tenure, and is for adults and children affected by domestic abuse.

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<sup>1</sup> [https://www.crisis.org.uk/media/240459/cr10198\\_domesticabusebill\\_appg\\_report\\_2019\\_aw\\_web.pdf](https://www.crisis.org.uk/media/240459/cr10198_domesticabusebill_appg_report_2019_aw_web.pdf)

<sup>2</sup> <https://www.standingtogether.org.uk/housing>

<sup>3</sup> Caada (2014), In Plain Sight: Effective help for children exposed to domestic abuse: 2nd national policy report. Bristol: Caada.

16. There are no specific budget requests within the policy and set out in the report. Any future budgetary impact to budgets as a result of this policy will be subject to HRA resources and governance approvals.

### **Legal Implications**

17. The Domestic Abuse Act 2021 places a duty on local authorities in England to provide accommodation-based support to victims of domestic abuse and their children in refuges and other safe accommodation statutory duty on local authorities relating to the provision of support to victims of domestic abuse and their children residing within refuges and other safe accommodation.

18. The Duties placed on local authorities includes the following:

- To appoint a multi-agency Domestic Abuse Local Partnership Board which it will consult as it performs certain specified functions.
- To assess the need for accommodation-based domestic abuse support in their area for all victims or their children, including those who come from outside the area.
- To develop and publish a strategy for the provision of such support to cover their locality, having regard to the needs assessment.
- To give effect to the strategy (through commissioning / de-commissioning decisions).
- To monitor and evaluate the effectiveness of the strategy.
- To report back to central government

19. A statutory guidance has been issued under Section 84 of the Domestic Abuse Act 2021. Section 84(4) of the 2021 Act requires persons exercising public functions, to whom the guidance relates, to have regard to the guidance in the exercise of those functions. The statutory guidance is intended to increase awareness and inform the response to domestic abuse. It also conveys standards and promotes best practice.

20. The above statutory duties are being complied with as confirmed in this report.

21. Finally, section 57(4) of the Domestic Abuse Act requires local authorities to consult the members of its Domestic Abuse Local Partnership Board and to consult any other persons they consider appropriate before publishing a strategy (e.g policy). The Council is undertaking a consultation which is intended to be completed by 10 December 2023.

### **Equalities Implications**

22. An equality impact assessment (EQIA) has been completed for this policy and is appended to this report. The EQIA concludes that there is no differential impact on any protected characteristic as a result of the implementation of this policy; and implementing the policy will have a positive impact on all protected groups, providing fair and equal treatment to all residents.

23. National and local data analysis shows an over representation of women and an over representation of disabled women as victims of domestic abuse. The majority of victims/survivors are white women and the majority of perpetrators are men. Nearly 60% of those accessing domestic abuse support services have children. The draft policy sets out a consistent person-centred approach to managing all disclosures of domestic abuse ensuring all victims are treated fairly. Due to the over representation of female and disabled female victims and high percentage of cases with children present in the household, the policy is expected to have a particularly positive impact on people who share these protected characteristics by improving how we respond to disclosures of abuse.
24. The policy includes a commitment to understand intersectionality – victims/survivors will have different experiences and may face barriers related to their identity and protected characteristics such as age, sex, gender, sexual orientation, religion or belief, disability, pregnancy and maternity, marital status and socio-economic status. We will respect and seek to fully understand individual differences, experiences and needs, enabling tailored services and the right support.
25. We ran a 10-week consultation on the draft policy which closed with 77 responses. The equalities questions were answered by 55 respondents. This included 42 female, 12 male and 1 respondent who preferred not to say. The analysis showed an over representation of female domestic abuse victims. Of the 55 who answered the question, 22 (40%) reported a disability. The analysis showed a slight over-representation of disabled victims of domestic abuse. We will use the results of the consultation to inform the implementation of our policy and continue to improve the service we offer.

### **HR and Workforce Implications**

26. No direct workforce implications have been identified by this report. If a requirement for additional resource is identified to support the implementation of this policy, a separate proposal and supporting restructure report will need to be prepared in accordance with the Council's Principles for Managing Reorganisations. This will outline the resource required and the reporting structure.

HR advice will be sought prior in relation to the above point.

### **Environmental and Climate Change Implications**

27. The policy is not expected to result in an adverse impact on the environment or an increase in energy consumption.

### **Public Health Implications**

28. Domestic abuse has a detrimental impact on physical and mental health and wellbeing including poor mental health, increased stress and anxiety.

It can also cause those experiencing it to live in fear and have a lower quality of life.

29. Research shows 88% of high-risk victims experience multiple forms of abuse, including physical and sexual abuse, harassment and stalking and coercive control (jealous and controlling behaviours)<sup>4</sup>
30. The policy explains the rights of all Enfield residents to access safe accommodation away from abuse, our commitment to promote early help and our approach to provide co-ordinated tailored support for victims/survivors and/or their children to keep them away from harm.
31. Furthermore, the policy sets out how we will help victims with additional support needs by referring to relevant agencies which provide tailored support to protect their ongoing welfare.

### **Safeguarding Implications (draft for review)**

32. The policy sets out our commitment to keep all our residents safe and in secure housing away from harm which may then in turn impact their ability to lead healthy lives and achieve positive lifelong outcomes.
33. Implementation of the policy will be subject to Enfield's safeguarding policies. Where welfare risks or concerns are identified during the course of an investigation these will be logged and procedures followed to ensure the safeguarding of all our residents. This will be the case whether the person involved is the victim of the disclosure or resident in the household.

### **Crime and Disorder Implications**

34. We take a zero-tolerance approach to all forms of aggressive, threatening or violent behaviour. The Housing Services Domestic Abuse Policy sets out our enforcement powers and how and when we will use these, in partnership with relevant statutory services such as the police services, to tackle cases of domestic abuse and prevent escalation or recurrence.

### **Procurement Implications**

35. Any expenditure or contracts commissioned to support implementation of this policy must be in line with the Council's contract Procedure Rules.
36. Any contracts that support this policy must be effectively managed in line with the Council's contract management framework.

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**Report Author:** Ozlem Anderson  
Housing Strategy and Policy Manager  
Ozlem.anderson@enfield.gov.uk  
020 8132 1681

### **Appendices**

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<sup>4</sup> SafeLives (2015), Insights Idva National Dataset 2013-14. Bristol: SafeLives.

- 37. Draft Housing Services Domestic Abuse Policy
- 38. Housing Services Domestic Abuse Policy EQIA

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**Enfield Housing Services Domestic Abuse Policy****2023- 2026**

<b>Document Author</b>	Corporate Strategy Service Housing and Regeneration
<b>Document owner – Corporate</b>	Joanne Drew – Director of Housing and Regeneration
<b>Document owner – Portfolio Holder</b>	Cllr George Savva, Cabinet Member for Social Housing
<b>Governance Board</b>	Portfolio Decision

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## Foreword

We do not tolerate domestic abuse and take seriously our duty to support victims and survivors. This policy sets out how we will support victims/ survivors and their children to access safe affordable accommodation away from the abuse, aiming to end the abuse and prevent homelessness.

Domestic abuse includes physical, sexual, emotional, economic or psychological actions or threats of actions as the abuser seeks to hold power over their victim. Whilst this may be a one-off incident, in many cases the abuse continues over a period of time.

Everyone's situation is different, and a one- size-fits-all approach does not work. This draft policy sets out how staff across all our housing services tailor the support we provide based on the needs of victims and survivors. It shows how staff across all relevant teams work together to enable victims/survivors to make their existing home safe or support them to move away to another home if this is not possible.

Cllr George Savva, Cabinet Member for Social Housing

### 1. Introduction

This policy explains the rights of all Enfield residents to access safe accommodation away from abuse. It sets out how we expect Enfield Council staff, contractors, sub-contractors and their agents to respond to a disclosure of domestic abuse. It describes our commitment to promote early help and our approach to providing co-ordinated tailored support for victims/survivors and/or their children. The policy applies to Enfield Council Housing tenants and Enfield residents who access support from our Housing Advisory Service, regardless of their tenure, and is for adults and children affected by domestic abuse.

We take all reports of domestic abuse seriously and our officers will always treat victims/survivors with respect and dignity and empower them to make informed decisions. We use a safety-led approach and will always work with the victim/survivor to make sure any actions taken improve their personal safety and housing security.

We believe perpetrators (those committing the abuse) are responsible for their own behaviour and that they should be held to account for the consequences of their actions. We do not tolerate domestic abuse and will work with victims/survivors and relevant organisations to identify appropriate measures to stop perpetrators and work to prevent them committing abuse again in the future. Measures may include eviction or working with the police to issue orders such as an injunction, anti-molestation order or Domestic Violence Protection Notice (DVPN) which prohibits the perpetrator from contacting the victim.

## 2. Definition of domestic abuse

The [Domestic Abuse Act 2021](#) defines domestic abuse as an event or pattern of events of controlling, coercive or threatening behaviour, violence or abuse between people aged 16 or over who are (or have been) intimate partners or family members/ relatives (see section 63(1) of the Family Law Act 1996 for description) regardless of gender or sexuality.

Physical violence is just one type of abuse – domestic abuse can be any behaviour which is used to harm, punish or frighten, or makes the individual feel bullied, controlled or intimidated. This includes mental, sexual, financial and emotional abuse.

Some examples of abusive behaviour might be:

- being isolated or prevented from having contact with friends and family
- humiliating you in front of others, insulting or mocking you
- disproportionate anger or yelling
- threatening to do something to you or others
- withholding or stealing money from you or preventing you from working
- preventing you from escaping
- telling you are worthless, unwell or weak
- regulating your everyday behaviour

Domestic abuse can occur at any time during a relationship, it is rarely a one-off incident, and it often forms a pattern of behaviour where the abuser seeks to hold power over their victim.

Children aged under 18 are also recognised as victims/ survivors in their own right if they see, hear or experience the effects of the abuse and are related to the victim/survivor or the perpetrator.

We use terminology used in the Domestic Abuse Act 2021 and by the Domestic Abuse Housing Alliance (DAHA). This means that although the term domestic violence is still used in certain documentation and services, we have chosen to use the term domestic abuse to cover all the different types of abuse. We also refer to victims/survivors and their children to recognise:

- a) adults or children (aged under 18) who are domestic abuse victims/survivors due to experiencing the effects of the abuse
- b) our extended support to children who are not recognised as victims/survivors under the Act, but are under 18, living with (part time or temporarily) and/or have some dependency on (but are not the biological/legal child or relative of) the domestic abuse victim/survivor.

### 3. Who this policy applies to

This policy applies to all Enfield Council staff, contractors, sub-contractors and agents working for Enfield Council Housing Service. It relates to our role as a social landlord providing council housing; and in relation to delivering on our homelessness duties as a local authority.

It includes:

- Our approach to raising awareness of domestic abuse and promoting early help from housing services
- How we expect staff, contractors, sub-contractors and their agents to respond to disclosure of domestic abuse
- Details of the options available to Enfield Council Housing tenants seeking assistance from the Council
- How we support all residents experiencing domestic abuse at risk of homelessness.

### 4. Principles

All Council staff are expected to demonstrate the following behaviours, helping us to provide all our services across the Council in a way that is respectful, responsive and co-ordinated.

Our corporate behaviours are:

- We take responsibility
- We are open, honest and respectful
- We listen and learn
- We work together to find solutions

In our work to prevent domestic abuse and support victims and survivors across all housing services we will:

**Prioritise Safety:** Victims/survivors have the right to be safe in their homes and communities. We will prioritise safety and recognise that safe intervention starts by talking to individuals and providing appropriate services and support in a way that avoids triggering further trauma. These may include referrals to partner agencies for support, the installation of additional safety measures in their existing property such as locks or a tamper proof letter box, or supporting a move to another home.

**Be non-judgemental:** Victims/survivors disclosing abuse will be believed, listened to and accepted. We will create safe environments to enable open, honest and respectful discussions and all disclosures will be taken seriously and treated in confidence.

**Be person-centred:** Victim/survivors are at the heart of any intervention and support. We will focus support and care based on the individual's needs.

**Amplify victim/survivor voices:** Victims/survivors' feedback and suggestions about the services we provide are valued, responded to appropriately and lessons are learnt. We will collect their views in several different ways, including through informal conversations as well as through questionnaires or working groups where appropriate.

**Understand intersectionality:** Victims/survivors all have different experiences and face barriers related to their identity and protected characteristics such as age, sex, gender, sexual orientation, religion or belief, disability, pregnancy and maternity, marital status and socio-economic status. We will respect and seek to fully understand individual differences, experiences and needs, enabling tailored services and the right support.

**Work towards a Coordinated Community Response (CCR):** Victims/survivors will receive support from local providers who will work together to offer the right support to meet their specific needs. We will build relationships with tenants and colleagues across Council teams and within other statutory and voluntary and community partners, to make sure we access and refer to the correct services to keep individual and families safe and well.

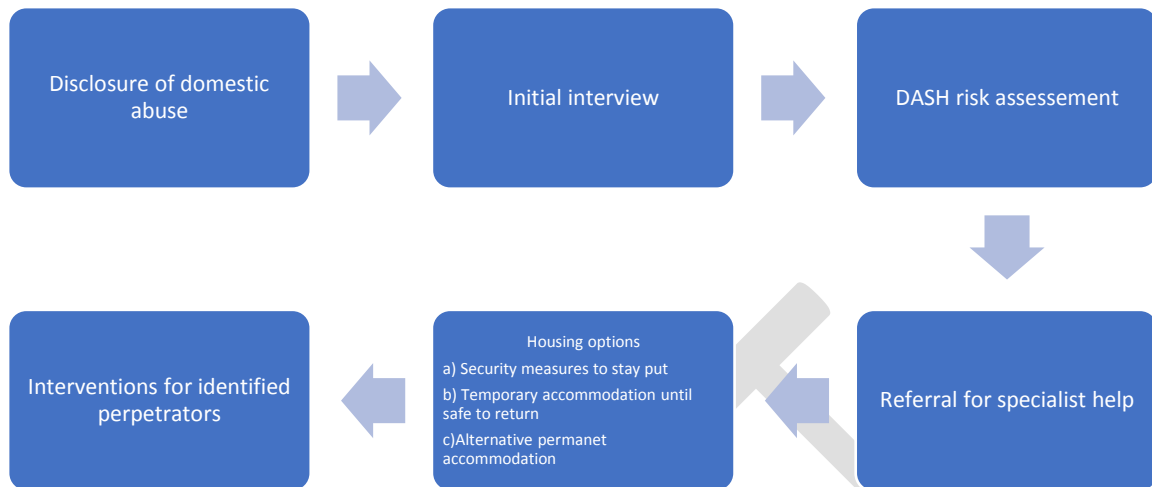
**Our services and resources are delivered using the following approach<sup>1</sup>:**

- **Predict** – we predict current and future needs though using local and national crime data, population data and equality impact assessments. These are regularly reviewed, informed through service user and staff feedback and enable us to make commissioning decisions based upon predicted demand.
- **Target** – we direct our limited resources toward those with the greatest needs. Through using the Domestic Abuse, Stalking and Honour based risk identification checklist (DASH) and other relevant assessment tools, we identify individuals needs and the best way to meet them.
- **Prevent** – we provide accessible, co-ordinated and early help to stop situations escalating. This means raising awareness and learning from our experiences through audits, case reviews and user feedback. We have a robust complaints system to alert us to any issues that need additional attention.
- **Deliver** – we provide high quality services through meeting regulations, allocating our resources appropriately, listening to our service users and staff and gaining accreditation.

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<sup>1</sup> Better Council Homes Programme – delivery principles

## Our process



## 5. Equality diversity and inclusion

Equality, diversity and inclusion are central to the decisions we make on how to deliver the best possible outcomes for our residents. We will make sure that everyone receives fair, sensitive, and equal treatment and is treated with dignity and respect when accessing our housing services. This includes making sure that residents are aware of their rights and supported to make informed decisions.

Although we know that anyone can be a victim/survivor, we use national and local data in addition to resident's feedback to make sure we offer the right types of accessible support.

- The Office of National Statistic (ONS)<sup>2</sup> and Crime Survey for England and Wales (CSEW)<sup>3</sup> provides some insights into the gender, age and ethnicity of victims and survivors of domestic abuse. This data helps us target our support, commission services, and make appropriate referrals to meet differing needs. Analysis of the most recent available national data at the time of publication of this policy shows us that the vast majority of victims of domestic abuse crime and domestic homicide are female. Available national

<sup>2</sup> <https://www.ons.gov.uk/peoplepopulationandcommunity/crimeandjustice/articles/domesticabusevictimcharacteristicsenglandandwales/yearendingmarch2021>

<sup>3</sup> <https://www.ethnicity-facts-figures.service.gov.uk/crime-justice-and-the-law/crime-and-reoffending/domestic-abuse/latest>

data also shows us that victims/ survivors are twice as likely to be disabled women than non-disabled women.<sup>4</sup>

## 6. Responding to reports of domestic abuse

We take a zero-tolerance approach to domestic abuse and are clear domestic abuse is never the fault of the victim/survivor or their children. We also recognise that every situation is unique, as are the individuals involved, and we will work together to decide the most appropriate course of action.

There are many ways individuals can seek help and a person may disclose abuse at any point of contact with the Council. Every team within the Housing Service has either a domestic abuse White Ribbon champion or an ambassador who works to raise awareness of domestic abuse and offer guidance and support to staff so that everyone is able to provide the right support, advice and interventions to victims and survivors. The council also has a dedicated Domestic Violence Co-ordinator.

If an individual discloses domestic abuse to any member of staff, or a member of staff recognises signs of abuse, we will work together with the victim/survivor to discuss the situation within 24 hours of the initial discussion.

The initial interview will be held with someone who has specialist training, using a trauma informed approach. If needed, we will provide an independent interpreter and/or translation service or make reasonable adjustments to enable the conversation and collection of information.

We will carry out a risk assessment using the Domestic Abuse, Stalking and Honour based risk identification checklist (DASH). This assessment will help us prepare safety plans and advise individuals of the options available to them.

After completing the assessment and making a plan based on this, with the victim/survivor's consent we will make referrals for specialist support such as to Refuge, Solace Women's Aid, Victim support, Enfield's Women's Centre, Enfield Saheli, Kurdish, Middle Eastern Women's Organisation (KMEWO) or any other relevant reputable organisation (including Men's Advice Line). We will make referrals to the Council's Welfare and Debt Advice team and/or to financial inclusion partners for any required support relating to financial issues. We may signpost the victim/survivor to legal advice (and [legal aid](#) where appropriate) if this is something the victim/survivor wishes to pursue. Legal advice may be about a non-molestation order, demotion of tenancy, a court order or possession proceedings. We will be supportive of anyone wanting to take legal action and provide information as to what to [expect](#) but we will not pressure victim/survivors to do so.

If we believe there is a safeguarding concern of an adult at risk or a child at risk living in the property where the abuse is taking place, we will make a referral to Adult

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<sup>4</sup> [https://safelives.org.uk/sites/default/files/resources/Disabled\\_Survivors\\_Too\\_Report.pdf](https://safelives.org.uk/sites/default/files/resources/Disabled_Survivors_Too_Report.pdf)

Social Care or Children's Services in accordance with the Council's safeguarding procedures. We will make a referral within the same day of the assessment to relevant support agencies and will clearly explain next steps to the victim/survivor. Further information is set out in section 11 on safeguarding, below.

Where victims/survivors want to stay in their home, as a landlord we will work with our partners to repair damage to the property and improve security<sup>5</sup>. Work will be based upon an individual security assessment, but it may involve window and door lock replacements or installations, window alarms and door chains, and/or installation of a fire-proof letter box. We will endeavour to carry out such repairs within 24 hours of the assessment taking place.

We will keep consistent, accurate and relevant records. We will share these with partners, with permission from the victim/ survivor, so that they do not have to repeat the same information to multiple agencies. Where appropriate, we will ensure that a member of staff of the same gender is assigned to the case and we will keep in contact with the victim/service using the preferred method as agreed with them.

## **7. Perpetrators of domestic abuse**

Our main concern and duty are to the safety of the victim/survivor and that of their child/children. For this reason, any action taken against the perpetrator (sometimes called the 'primary aggressor') will be firstly discussed and agreed with the victim/survivor to minimise any harm or consequence to their personal safety or housing security.

If the perpetrator has been identified, either through disclosure by the victim/survivor, or through their behaviour, agency information-sharing, police call-outs or anti-social behaviour, their details will be recorded on our relevant case management systems. For council housing tenants, this will be recorded on our council housing case management system.

High risk domestic abuse cases are subject to safeguarding forums such as Enfield's Multi-Agency Risk Assessment Conference (MARAC)<sup>6</sup>. In these cases, the police service put a 'marker' on the victim's home which means any 999 calls from the property will be treated as urgent.

We recognise that housing professionals are in an ideal position to engage with perpetrators who are currently our tenants. If appropriate, we will try to use this position, to encourage perpetrators to access relevant support services, with the aim of reducing the risk of harm that they pose to the victim/survivor and enabling them to take responsibility for their actions. This may include behaviour intervention, mental health or substance misuse services, for example.

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<sup>5</sup> Research from Domestic Abuse Housing Alliance found that 13% of household repairs are linked to domestic abuse

<sup>6</sup> A MARAC is a meeting where information is shared on the highest risk domestic abuse cases between representatives of local police, health, child protection, housing practitioners, Independent Domestic Violence Advisors (IDVAs), probation and other specialists from the statutory and voluntary sectors.

If agreed, we may take action in our capacity as the landlord, to stop the abuse and hold perpetrators to account through the courts. This may mean we ask the police to prosecute for criminal damage and/or take action to evict the perpetrator of domestic abuse using the powers available under the Housing Act, considering the wishes of the survivor and their future housing needs.

## **8. Housing options**

The majority of domestic abuse happens in the home and we will support victim/survivors and their children to stay at their current address where this is possible, by working together to remove the perpetrator from the home and identify and agree home safety adaptations. However, if the perpetrator cannot be removed or the risk of continued abuse is high, safe accommodation elsewhere may be needed for victims/ survivors and their children, to ensure their safety and wellbeing.

If the victim/survivor becomes homeless because of domestic abuse they cannot be treated as [intentionally homeless](#). It is recognised they are homeless through no fault of their own and will automatically be identified as having a priority need for safe housing as set out in Section 189 of the Housing Act 1996 (amended by Pt. 7, s.78 Domestic Abuse Act 2021).

The resulting accommodation may be temporary, until it is safe for them to return to their previous address. In other cases, if there is no chance of a safe return, we will support a move to alternative accommodation without an intention of them returning to their previous address. Based on the individual's needs, this accommodation may need to be outside of the borough.

We will support victims/survivors and their children throughout the process of rehousing. Where they are existing council housing tenants, this will be done by our Council Housing Management Team. In other cases, this will be done by our Housing Advisory Service.

### **Council Housing Management**

Our Council Housing Management team looks after all tenancy matters relating to Enfield Council homes. The team works with the Council's Community Safety Unit (CSU) and our partners to deliver a co-ordinated response to domestic abuse for our existing Council Housing tenants. Neighbourhood officers are often the first point of contact for victims/survivors of domestic abuse and will refer individuals to other relevant teams for specialist support, while leading on all matters relating to the victim/survivor's housing. Neighbourhood Officers continue to have oversight of all actions taken in order to support them until their housing situation is resolved. The council housing management team will keep up to date records regarding the case on the council housing management systems.

Housing Gateway Limited is a council-owned company which provides housing to tenants on assured shorthold tenancies who may struggle to access private housing. For these tenants the relevant team will carry out the housing management actions to support victims/survivors and their children.



## **Housing Advisory Service**

Our Housing Advice Service supports Enfield residents at risk of homelessness to solve problems affecting their housing situation, aiming to prevent homelessness. This includes supporting people with what to do if they have been asked by their landlords to leave their property, or if they have had to flee their property due to abuse. For people living in the private rented sector or in a housing association property, this may be the first time Enfield Council comes into contact with a victim/ survivor of domestic abuse. This service has a dedicated Resilience Team that work with tenants to support access to safe accommodation and ensure they are given the right tenancy agreement (Part 7, Section 79 of the Domestic Abuse Act 2021).

The Housing Advisory Service will also work with other Registered Housing providers to ensure they support their residents to avoid homelessness as outlined in Objective 4 of the [Enfield Council Tenancy Strategy 2022 to 2025](#).

### **9. Staff duties and responsibilities**

A disclosure of domestic abuse can come through any point of contact with Enfield Council. All housing staff including call centre operatives, caretakes, repairs operatives and housing management staff, receive basic awareness training on the signs of domestic abuse and how to deal with a report, as part of their induction process. These staff also receive refresher training and ongoing support and guidance, so they are aware of their abilities and are clear as to their professional and advisory boundaries and onward referral protocol.

### **10. Safety-led case management**

Relevant housing officers have a responsibility to oversee, and act as case manager, for disclosed domestic abuse cases for our Council Housing, Housing Gateway and temporary accommodation tenants, until the case is resolved and closed. This ensures that referrals are managed, services and support is co-ordinated and housing needs are met. Our primary concern is that of safety and case details may be shared with other agencies if it is appropriate and necessary to ensure the safety and welfare of our tenants. This process will be discussed with victims/survivors before information is shared.

### **11. Safeguarding**

A high percentage of domestic abuse cases have safeguarding requirements and it is our duty to ensure these are recognised and the correct referrals are quickly made.

Where there are safeguarding concerns about an adult with care and support needs (as either the survivor of abuse or the perpetrator) or child/children who are living in the property or impacted by the domestic abuse in any way, we will follow existing Council policies and procedures to meet statutory safeguarding requirements.

We will ensure that all staff are adequately trained in those policies and procedures on a regular basis. Where staff are not sure if such processes apply then we will ensure that they know who they can contact to discuss individual circumstances and get advice.

We will refer cases to Enfield's Multi- Agency Risk Assessment Conference (MARAC) when the Domestic Abuse, Stalking and Honour based risk identification checklist (DASH) risk assessment threshold is met. Where the threshold is not met, we will arrange a multi-agency meeting to arrange support from different agencies, in agreement with the individual.

When a child is involved, we will make the relevant referrals to our Children and Family department via the Children's Services Multi-Agency Safeguarding Hub (MASH) or Early Help Hub.

We will sign post adults with care and support needs (or whom we have cause to believe have care and support needs) to Adult Social Care via referral to the Adults' Multi-Agency Safeguarding Hub (MASH) for consideration of Section 42 of Care Act (2014).

Where perpetrators are employed or volunteer with children or adults with care and support needs, we will ensure that staff refer to the local Persons In a Position of Trust (PIPOT) or Local Authority Designated Officer (LADO) processes to address risk to others. We will also ensure that there is appropriate training in how to make such referrals.

## **12. Awareness and communication of our policy**

We will use our website to raise awareness about domestic abuse and make clear that we take all reports of domestic abuse seriously and that our officers will always treat victims/survivors with respect and dignity and empower them to make informed decisions. This policy will be available on our website.

A copy of this policy will be available on council website, along with clear contact details of who to contact to access help and support, including how to contact council housing teams for tenants of council housing; how to contact the Housing Advisory Service for anyone at risk of homelessness, and links to other relevant support services.

We will make sure residents are aware of the policy through providing relevant links (or paper versions) in tenants' documents such as the Tenancy Agreement<sup>7</sup>, in Council correspondence and on campaign-based posters that

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<sup>7</sup> <https://www.enfield.gov.uk/services/housing/council-housing/your-tenancy>

will be placed on estate notice boards. This will be accompanied by details of bespoke support should residents feel more comfortable initially accessing targeted independent support.

We will make the policy accessible, by creating an easy read version of the policy and providing an interpretation or translation of the policy where required for residents who do not speak English.

We will also raise awareness of the support available for victims/survivors and their children and will challenge harmful behaviours that perpetuate domestic abuse through participating in national and local campaigns and educational interventions, such as White Ribbon Day.

We will ensure that campaigns, including those delivered by any third party, meet the quality standards needed for the RESPECT accreditation<sup>8</sup>.

### **13. User feedback**

Our support will be appropriate, of high quality and co-ordinated to make sure we collectively meet the needs of our residents. To do this we need to make use of data collected within the Enfield Council Housing Service, across the council and through feedback given by service users with lived experiences and apply learning gained during reviews.

We value and seek service user feedback to gain insight as to the ease of access, quality of service and individual outcomes through using our Council funded housing and domestic support contracted services. This will be gained in the following ways:

- Our annual Council Housing Tenant Satisfaction survey
- Satisfaction surveys used when domestic abuse cases are closed
- Involving tenants and leaseholders in decision-making through engagement with our council housing resident's forum, Customer Voice
- Hearing the views of tenants/leaseholders/service users at topic-specific focus groups.

### **14. Review**

The policy will be reviewed on an annual basis and is due for full renewal in 2026 (3 years following approval of this version of the policy). Annual reviews will consider changes to legislation and feedback from staff and service users.

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<sup>8</sup> Respect accreditation is a quality assurance certification offered for two types of services: those working with perpetrators and those working with male victims. Services working with perpetrators are assessed against the [Respect Standard](#), and services for male victims are assessed against the [Respect Male Victims' Standard](#). <https://www.respect.uk.net/pages/accreditation>

## 15. Relevant legislation, policies and strategies

### Legislation

- [Domestic Abuse Act 2021](#)
- Domestic Violence, Crime and Victims Act 2004
- Children Act 2004
- Care Act 2014
- Protection from Harassment Act 1997
- The Family Law Act 1996
- Anti-Social Behaviour Act 2003
- Human Rights Act 1998
- Data Protection Act 2018
- The Housing Act 1996
- Homelessness Reduction Act 2017
- Equality Act 2010
- Secure Tenancies (Victims of Domestic Abuse) Act 2018
- [Social Housing White Paper](#) - November 2020 the Ministry of Housing, Communities and Local Government (MHCLG) which sets out what social housing tenants can expect from their landlord, including a dedicated section on supporting tenants facing domestic abuse.
- [Mayor of London - Domestic Abuse Safe Accommodation Strategy](#)

### Enfield specific policies and strategies

- [Enfield Council Plan 2023-2026](#)
- [Tackling Child Neglect Strategy 2022 to 2025](#)
- [Enfield Council Tenancy Strategy 2022 to 2025](#)
- [Enfield Housing Allocations Scheme](#)
- [Preventing Homelessness and Rough Sleeping Strategy 2020 to 2025](#)
- [Violence Against Women and Girls Strategy](#)
- [Fairer Enfield Policy 2021 to 2025](#)
- [Enfield Early Help for All Strategy 2021 to 2025](#)
- [Enfield Modern Slavery Strategy 2020-2023](#)
- [Enfield Community Safety Plan 2022-25](#)

## 16. Glossary

### **Multi-Agency Risk Assessment Conference (MARAC)**

This is a group of highly skilled professionals representing the local police, health, child protection, housing practitioners, Independent Domestic Violence Advisors (IDVAs), probation and other specialists from the statutory and voluntary sectors. It is co-ordinated by the Police.

An Independent Domestic Violence Advisor (IDVA) presents the case on behalf of the victim and the representatives work together to increasing the safety of the victim and create a co-ordinated action plan. Each MARAC decides its own risk threshold requirement and our MARAC is scheduled to meet every 3 weeks at Edmonton Green Police Station.

### **White Ribbon champion**

[White Ribbon](#) is a UK charity that seeks to prevent violence against women and girls by addressing its root causes. Enfield was the first London council to receive the title of 'White Ribbon Authority' in 2010. We renew our status on an annual basis and are known as a 'White Ribbon Borough'. As part of our commitment, we have staff that take on the role of White Ribbon Champion and Ambassador. These roles allow them to educate, raise awareness and "call out abusive and sexist behaviour among their friends, colleagues and communities to promote a culture of equality and respect."<sup>9</sup>

### **DASH risk assessment**

The **D**omestic Abuse, **S**talking and **H**onour Based Violence (DASH) Risk Assessment has been used by the UK's Police Force since March 2009. This has been further developed and is now used by all professionals working with victims/survivors of domestic abuse. The risk assessment makes sure everyone asks the right questions and can accurately assess levels of risk. If the risk threshold is met, cases are then referred to the Multi-Agency Risk Assessment Conference (MARAC).

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<sup>9</sup> <https://www.whiteribbon.org.uk/what-we-do>

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## Enfield Equality Impact Assessment (EqIA)

### Introduction

The purpose of an Equality Impact Assessment (EqIA) is to help Enfield Council make sure it does not discriminate against service users, residents and staff, and that we promote equality where possible. Completing the assessment is a way to make sure everyone involved in a decision or activity thinks carefully about the likely impact of their work and that we take appropriate action in response to this analysis.

The EqIA provides a way to systematically assess and record the likely equality impact of an activity, policy, strategy, budget change or any other decision.

The assessment helps us to focus on the impact on people who share one of the different nine protected characteristics as defined by the Equality Act 2010 as well as on people who are disadvantaged due to socio-economic factors. The assessment involves anticipating the consequences of the activity or decision on different groups of people and making sure that:

- unlawful discrimination is eliminated
- opportunities for advancing equal opportunities are maximised
- opportunities for fostering good relations are maximised.

The results of the EqIA should be used to inform the proposal/ recommended decision and changes should be made to the proposal/ recommended decision as a result of the assessment where required. Any ongoing/ future mitigating actions required should be set out in the action plan at the end of the assessment.

## Section 1 – Equality analysis details

<b>Title of service activity / policy/ strategy/ budget change/ decision that you are assessing</b>	Housing Services Domestic Abuse Policy
<b>Team/ Department</b>	Housing and Regeneration
<b>Executive Director</b>	Joanne Drew
<b>Cabinet Member</b>	Cllr George Savva, Cabinet Member for Social Housing
<b>Author(s) name(s) and contact details</b>	Ozlem Anderson
<b>Committee name and date of decision</b>	Cabinet 17 <sup>th</sup> January 2024

<b>Date the EqIA was reviewed by the Corporate Strategy Service</b>	
<b>Name of Head of Service responsible for implementing the EqIA actions (if any)</b>	
<b>Name of Director who has approved the EqIA</b>	

The completed EqIA should be included as an appendix to relevant EMT/ Delegated Authority/ Cabinet/ Council reports regarding the service activity/ policy/ strategy/ budget change/ decision. Decision-makers should be confident that a robust EqIA has taken place, that any necessary mitigating action has been taken and that there are robust arrangements in place to ensure any necessary ongoing actions are delivered.

## Section 2 – Summary of proposal

Please give a brief summary of the proposed service change / policy/ strategy/ budget change/project plan/ key decision

**Please summarise briefly:**

What is the proposed decision or change?

What are the reasons for the decision or change?

What outcomes are you hoping to achieve from this change?



Who will be impacted by the project or change - staff, service users, or the wider community?

This policy details Enfield's approach and commitment to adequately support victims/survivors (both adults and children) of domestic abuse to access safe housing. It also outlines the Council's zero tolerance to domestic abuse and how we will hold perpetrators to account.

The Crime survey for England and Wales estimated 2.4 million adults aged 16 years and over experienced domestic abuse in the year ending March 2022. Enfield saw the highest number of domestic abuse incidents in 2022 with 3,981 offences, an increase of 0.2% on the previous year. Similarly, London as a whole saw a 0.3% increase from 2021 to 2022.

Research has suggested "There is an urgent need to address the wider determinants of domestic violence through strengthening linkages with multisectoral agencies; for example, housing and education".<sup>1</sup>

This policy explains the rights of all Enfield residents to access safe accommodation away from abuse. It sets out how we expect Enfield Council staff, contractors, sub-contractors and their agents to respond to a disclosure of domestic abuse. It describes our commitment to promote early help and our approach to provide co-ordinated tailored support for victims/survivors and/or their children. The policy applies to Enfield Council tenants and Enfield residents who access support from our Housing Service, regardless of their tenure..

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<sup>1</sup> National Institute for Health and Care Excellence. *Pregnancy and complex social factors: a model for service provision for pregnant women with complex social factors*. Clinical guidelines [CG110] London: NICE; 2010 [<https://www.nice.org.uk/guidance/cg110>].  
[Google Scholar](#)

## Section 3 – Equality analysis

This section asks you to consider the potential differential impact of the proposed decision or change on different protected characteristics, and what mitigating actions should be taken to avoid or counteract any negative impact.

According to the Equality Act 2010, protected characteristics are aspects of a person's identity that make them who they are. The law defines 9 protected characteristics:

1. Age
2. Disability
3. Gender reassignment.
4. Marriage and civil partnership.
5. Pregnancy and maternity.
6. Race
7. Religion or belief.
8. Sex
9. Sexual orientation.

At Enfield Council, we also consider socio-economic status as an additional characteristic.

“Differential impact” means that people of a particular protected characteristic (eg people of a particular age, people with a disability, people of a particular gender, or people from a particular race and religion) will be significantly more affected by the change than other groups. Please consider both potential positive and negative impacts and provide evidence to explain why this group might be particularly affected. If there is no differential impact for that group, briefly explain why this is not applicable.

Please consider how the proposed change will affect staff, service users or members of the wider community who share one of the following protected characteristics.

**Detailed information and guidance on how to carry out an Equality Impact Assessment is available [here](#). (link to guidance document once approved)**

### Age

This can refer to people of a specific age e.g. 18-year olds, or age range e.g. 0-18 year olds.

Will the proposed change to service/policy/budget have a **differential impact [positive or negative]** on people of a specific age or age group (e.g. older or younger people)?

Please provide evidence to explain why this group may be particularly affected.

As indicated in the 2021 Borough Profile, Enfield's population is estimated to be 333,587 as at mid-2020.

#### **Children and young people.**

There are higher proportions of children and young people (up to the age of 20) than the regional and national averages.

Nearly 60% survivors accessing domestic abuse support services have children<sup>2</sup>.

#### **Adults**

The percentage of younger adults - aged 20 to 44 years - is also higher than in England in general, but below that of London as a whole.

#### **Older People**

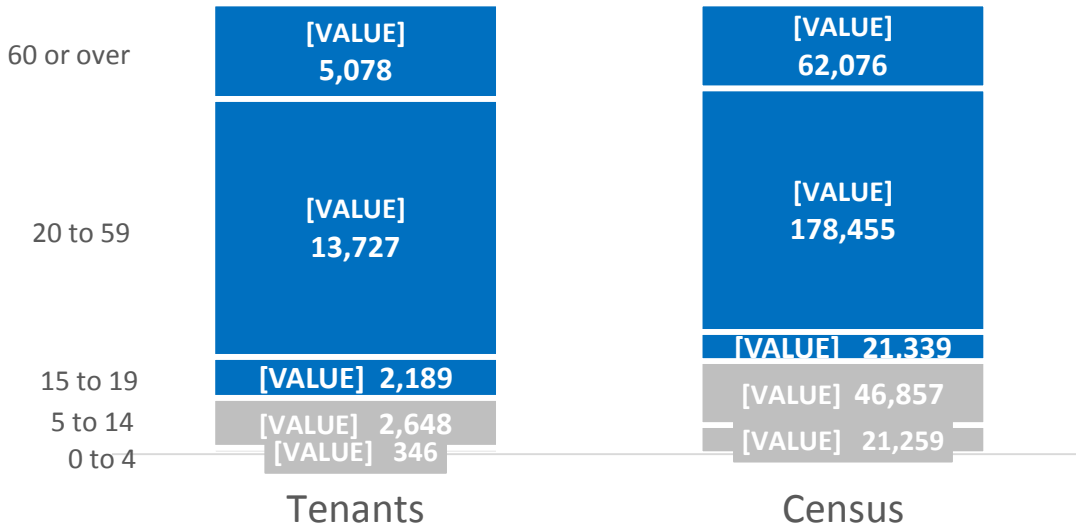
Currently approximately 42,000 people aged 65 and over living in Enfield, making up around 13% of the total population. These figures are set to increase by 23% to 52,500 people aged 65 and older by 2025.

Both the London area and Enfield have proportionately fewer older residents than the England average.

The table below shows Enfield's known council housing tenant population compared to the Census results:

<sup>2</sup> <https://www.womensaid.org.uk/research-and-publications/the-domestic-abuse-report/>

**Age profile of tenant population compared to 2021 Census. 'Blanks' and 'unknowns' removed**



The Crime survey for England and Wales<sup>3</sup>, details that in the year ending March 2020, 5.5% of people aged 16 to 74 in England and Wales experienced domestic abuse in the 12 months before being surveyed.

**Consultation analysis**

The consultation on the draft policy received 77 responses, 55 of who also provided answers to equalities monitoring questions. Of those, the biggest group at 22% are aged between 35-39, followed by 45-49 at 16% and 60-64 at 13%. The highest percentage of respondents who have experienced domestic abuse is 35-39 (26.7%), this is followed by respondents aged 45-49 (16.7%).

The implementation of our policy is expected to have a positive impact on all residents impacted by domestic abuse, of all ages. The policy will support all residents according to individual need. We will use equality, diversity and inclusion data to enable us to better understand impact on protected groups and how to support them.

**Mitigating actions to be taken**

N/A

<sup>3</sup> <https://www.ethnicity-facts-figures.service.gov.uk/crime-justice-and-the-law/crime-and-reoffending/domestic-abuse/latest>

## Disability

A person has a disability if they have a physical or mental impairment which has a substantial and long-term adverse effect on the person's ability to carry out normal day-day activities.

This could include: physical impairment, hearing impairment, visual impairment, learning difficulties, long-standing illness or health condition, mental illness, substance abuse or other impairments.

Will the proposed change to service/policy/budget have a **differential impact [positive or negative]** on people with disabilities?

Please provide evidence to explain why this group may be particularly affected.

Just under 48,000 Enfield residents (all ages) had a disability as at the 2011 Census. Later estimates from the 2021 Census indicate that, among working-age people (aged 16-64 years), 50,300 had some level of disability – around 23% of the working-age population

If correct, this represents an increase of nearly 100% on the Census estimates for this age group in 2011.

The Crime Survey for England and Wales 2019 reported that almost 1 in 4 (23.1%) disabled adults aged 16 years and over had experienced crime compared with 1 in 5 (20.7%) non-disabled adults<sup>4</sup>.

### Enfield's known council housing tenant profile

- 1,000 tenants have informed the Council they have a disability. This represents just 4% of those who provided a response to this question. With 14% of the borough having a disability, this suggests there may a significant under-representation
- Since 2012, there has been a reduction in the number of new tenants who inform the Council whether they have a disability or not (ranging from 9% to 14% each year between 2016 and 2023)

According to the Crime Survey for England and Wales 2019 disabled women are twice as likely to experience domestic abuse compared to non-disabled women.

Safe Lives, a national domestic abuse charity, have published a [report](#) which finds that disabled victims of domestic abuse suffer more severe and frequent abuse over longer periods of time than non-disabled victims. They also report that disabled people experiencing domestic abuse are twice as likely as to have planned or attempted suicide compared to those who are not disabled.

<sup>4</sup> Ons.gov.uk

### Consultation analysis

Of the 55 respondents who provided equalities details 40% said they have a physical or mental health condition or illness lasting or expected to last for 12 months or more, 56% said they do not and 4% preferred not to say. Of these 55, 53 respondents also responded to the question on whether they had experienced domestic abuse. The data showed a slight over representation of disabled people with experience of domestic abuse at 51.7% compared to those without a disability.

Of the 77 respondents, 84.4% agree with our approach for tackling domestic abuse. Of the 55 respondents who provided equalities data, 33.3% of those who agree 'a great deal' and 66.7% of those who agree 'to some extent' also responded yes to having a disability.

The implementation of our policy is expected to have a positive impact on all residents, including those who have a disability. The policy will support residents according to individual need. We will use equality, diversity and inclusion data to enable us to better understand impact on protected groups and how to support them.

### Mitigating actions to be taken

N/A

### Gender Reassignment

This refers to people who are proposing to undergo, are undergoing, or have undergone a process (or part of a process) to reassign their sex by changing physiological or other attributes of sex.

Will this change to service/policy/budget have a **differential impact [positive or negative]** on transgender people?

Please provide evidence to explain why this group may be particularly affected.

The Census 2021 asked a voluntary question on gender identity to respondents aged 16 years or over - "Is the gender you identify with the same as your sex registered at birth?" and had of the option of selecting "Yes", or "No" and adding their gender identity.<sup>5</sup>

91.42% of Enfield residents aged 16 years and over responded to the question.

Gender identity	Enfield population aged 16 years and over	Percentage of residents aged 16 years and over
<b>Gender identity the same as their sex registered at birth</b>	232,329	90.34%
<b>Gender identity different from their sex registered at birth but no specific identity given</b>	1,652	0.64%
<b>Trans woman</b>	518	0.2%
<b>Trans man</b>	486	0.19%
<b>Non-binary</b>	74	0.03%
<b>Another gender identity</b>	58	0.02%
<b>Did not answer</b>	22,065	8.58%

In the 2018 Stonewall Report, 28% of trans respondents had experienced domestic abuse in the last 12 months.<sup>6</sup>

The Safe Lives report found that the most common type of abuse experienced by trans victims/survivors was jealous and controlling behaviour (80%), and two-thirds (66%) had experienced physical abuse. Almost three-quarters of victims/survivors (72%) experienced multiple types of abuse. Four out of five (81%) of perpetrators were male, which aligns with research by Galop suggesting that trans women and trans men were both more likely to have a male than a female perpetrator.<sup>7</sup>

For some trans people who have experienced sexual abuse, the trauma of this may

<sup>5</sup> ONS, [Gender identity, England and Wales: Census 2021](https://www.ons.gov.uk/peoplepopulationandcommunity/ethnicityandnationality/census/2021/census2021genderidentity)

<sup>6</sup> [https://www.stonewall.org.uk/sites/default/files/lgbt\\_in\\_britain\\_home\\_and\\_communities.pdf](https://www.stonewall.org.uk/sites/default/files/lgbt_in_britain_home_and_communities.pdf)

<sup>7</sup> <https://safelives.org.uk/sites/default/files/resources/Briefing%20-%20Transgender%20Victim-Survivors%27%20Experiences%20of%20Domestic%20Abuse%20Final.pdf>

be further exacerbated if they have body dysphoria relating to their genitals, as the violence they experience is tied to a part of their body they already hate.<sup>8</sup>

### Consultation analysis

Of the 55 respondents who provided equalities monitoring data, 2% consider themselves to be transgender. These respondents also answered no to experiencing domestic abuse.

The implementation of our policy is expected to have a positive impact on all residents, regardless of gender identity. The policy will support residents according to individual need. We will use equality, diversity and inclusion data to enable us to better understand impact on protected groups and how to support them.

### Mitigating actions to be taken

N/A

### Marriage and Civil Partnership

Marriage and civil partnerships are different ways of legally recognising relationships. The formation of a civil partnership must remain secular, where-as a marriage can be conducted through either religious or civil ceremonies. In the U.K both marriages and civil partnerships can be same sex or mixed sex. Civil partners must be treated the same as married couples on a wide range of legal matters.

Will this change to service/policy/budget have a **differential impact [positive or negative]** on people in a marriage or civil partnership?

Please provide evidence to explain why this group may be particularly affected.

In 2021, the Forced Marriage Unit (FMU) gave advice and support in 337 cases related to a possible forced marriage and/or possible female genital mutilation (FGM). It also responded to 868 general enquiries. More than 85 per cent of forced marriages are driven by family pressure.<sup>9</sup>

### Consultation analysis

Of the 55 respondents who provided equalities data, the biggest group are single at 49%, followed by married at 20% and divorced at 18%. The highest percentage of respondents who have experienced domestic abuse are single at 55.2%. The analysis also shows 20.7% of married respondents and the same percentage of divorced respondents have experience of domestic abuse.

<sup>8</sup> [https://safelives.org.uk/practice\\_blog/supporting-lgbt-survivors-sexual-violence](https://safelives.org.uk/practice_blog/supporting-lgbt-survivors-sexual-violence)

<sup>9</sup> <https://www.gov.uk/government/statistics/forced-marriage-unit-statistics-2021/forced-marriage-unit-statistics-2021>



The implementation of our policy is expected to have a positive impact on all residents, including those who may be victims of forced marriage and/or possible female genital mutilation. The policy will support residents according to individual need. We will use equality, diversity and inclusion data to enable us to better understand impact on protected groups and how to support them.

**Mitigating actions to be taken**

N/A

### Pregnancy and maternity

Pregnancy refers to the condition of being pregnant or expecting a baby. Maternity refers to the period after the birth and is linked to maternity leave in the employment context. In the non-work context, protection against maternity discrimination is for 26 weeks after giving birth, and this includes treating a woman unfavourably because she is breastfeeding.

Will this change to service/policy/budget have a **differential impact [positive or negative]** on pregnancy and maternity?

Please provide evidence to explain why this group may be particularly affected.

In 2020, there were 4,086 live births in Enfield.<sup>10</sup>

The Domestic Abuse Report 2019: The Annual Audit, identifies that 1 in 15 survivors accessing domestic abuse support services are pregnant. Domestic abuse during pregnancy puts the individual and their unborn child in danger. It increases the risk of miscarriage, infection, premature birth, and injury or death to the baby.<sup>11</sup>

According to one study of pregnant women in east London, 15% reported violence during their pregnancy: of these women, just under 40% reported that violence started while they were pregnant, while 30% reported they had at some time suffered a miscarriage as a result<sup>12</sup>

### Consultation analysis

Of the 55 respondents who provided equalities data, 5% report being pregnant or on maternity leave. Of those 55 respondents, 41 also answered the question on whether they have experience of domestic abuse – 8.7% of those who have experienced domestic abuse are pregnant or on maternity leave compared to 91.3% who are not. NB the question does not clarify when the experience of domestic abuse took place.

The implementation of our policy is expected to have a positive impact on all residents. The policy will support residents according to individual need. We will use equality, diversity and inclusion data to enable us to better understand impact on protected groups and how to support them.

### Mitigating actions to be taken

<sup>10</sup> ONS 2020

<sup>11</sup> <https://www.nhs.uk/pregnancy/support/domestic-abuse-in-pregnancy/>

<sup>12</sup> Domestic Violence. A Health Response: Working in a Wider Partnership J Coid, Department of Health; 2000

N/A

**Race**

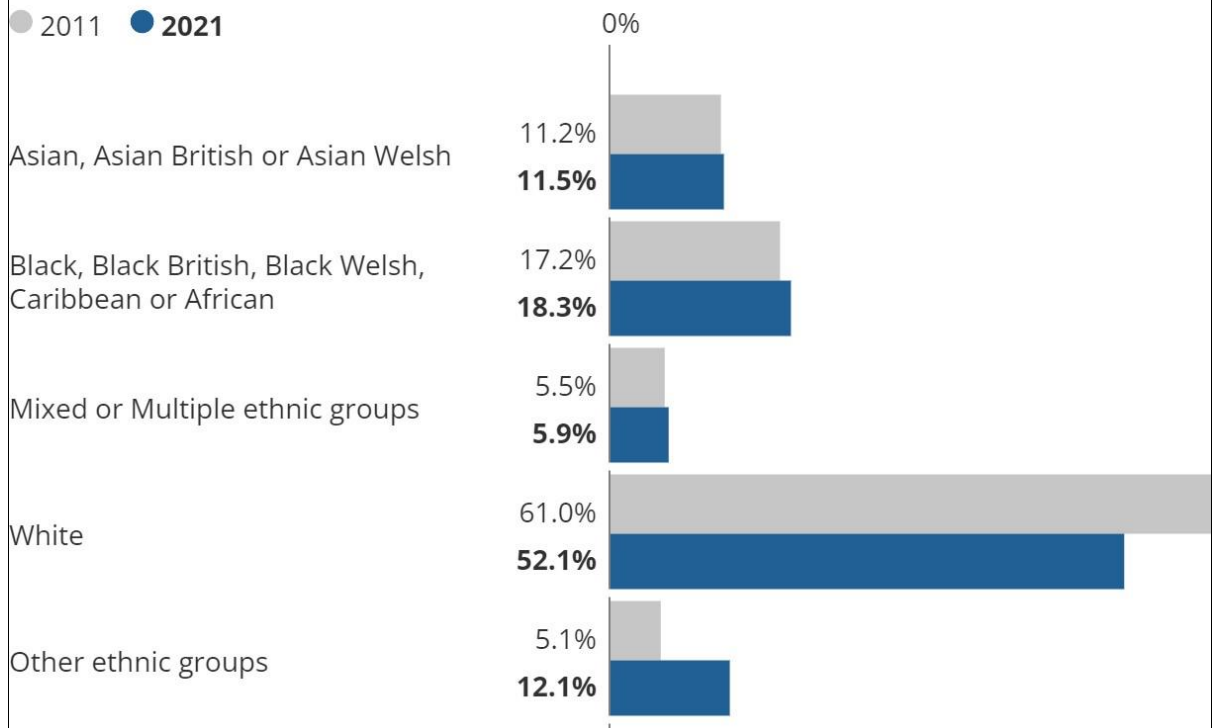
This refers to a group of people defined by their race, colour, and nationality (including citizenship), ethnic or national origins.

Will this change to service/policy/budget have a **differential impact [positive or negative]** on people of a certain race?

Please provide evidence to explain why this group may be particularly affected.

According to the Census 2021, 52.1% of people in Enfield identified their ethnic group within the "White" category (compared with 61.0% in 2011), while 18.3% identified their ethnic group within the "Black, Black British, Black Welsh, Caribbean or African" category (compared with 17.2% in 2011).

Percentage of usual residents by ethnic group, **Enfield**



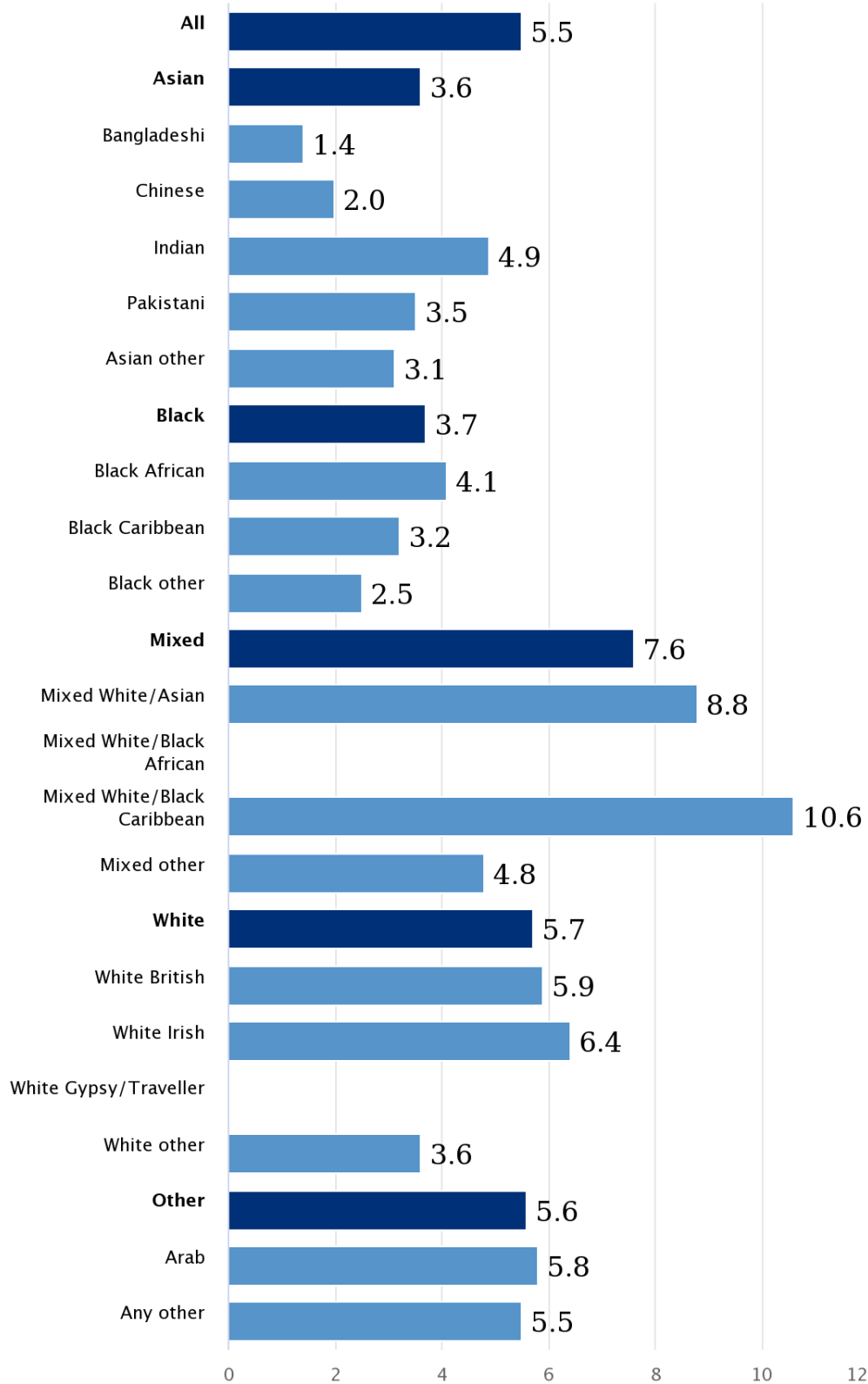
Source: Office for National Statistics – 2011 Census and Census 2021

Data from the Crime survey for England and Wales<sup>13</sup>, provides the ethnicity of 16 to

<sup>14</sup> When the police record a crime or incident, they can place a marker which provides additional information, e.g. if it was related to domestic abuse or hate crime. These markers are known as 'flags'. Offences can have multiple flags.  
EqIA template approved by EMT 16 June 2020

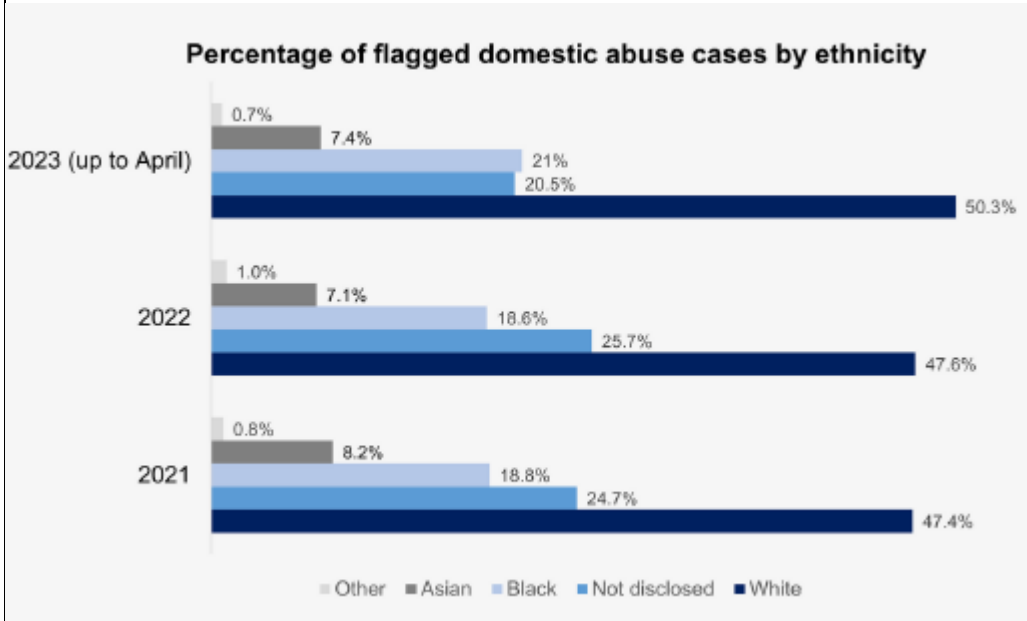
74 year olds who reported being a victim of domestic abuse in the previous 12 months, between April 2019 and March 2020.

Title:Percentage of 16 to 74 year olds who reported being victims of domestic abuse in the previous 12 months, by ethnicity. Location: England and Wales. Time period: April 2019 to March 2020. Source: Crime Survey for England and Wales: victims of domestic abuse, year ending March 2018 to year ending March 2020| Ethnicity Facts and Figures GOV.UK



Data from the Metropolitan Police dashboard shows the majority of victims/survivors

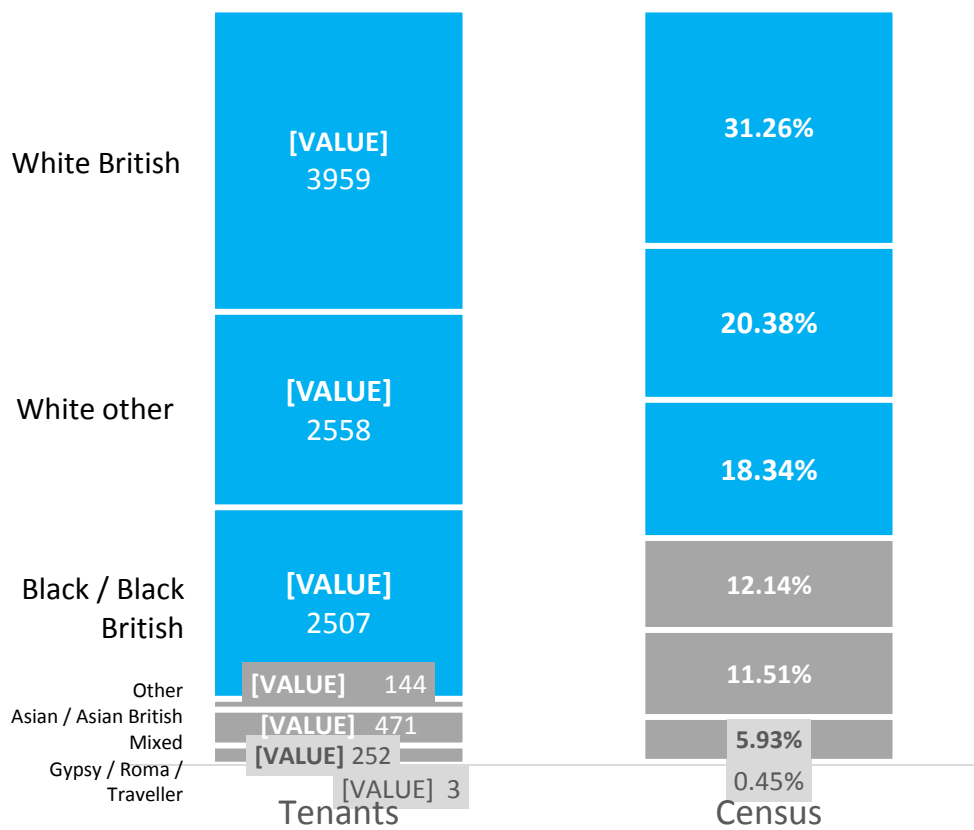
of an offence with a flag<sup>14</sup> of domestic abuse in Enfield are of white ethnicity (47.4% in 2021, 47.6% in 2022 and 50.3% in the four months to April 2023). However, it should be noted that ethnicity data was not disclosed for a significant number of victims/survivors:



**Ethnic Breakdown of Enfield’s known tenant population**

<sup>14</sup> When the police record a crime or incident, they can place a marker which provides additional information, e.g. if it was related to domestic abuse or hate crime. These markers are known as 'flags'. Offences can have multiple flags.

**Ethnic breakdown of tenant population compared to 2021 Census profile. 'Blanks' and 'unknowns' removed**



The tenant profile shows an over representation of White British, White other and Black/Black British amongst our Council tenants.

**Consultation analysis**

Of the 55 respondents who provided equalities data, the largest group are white at 35%, followed by 26% who are black and 16% who are white other. The analysis shows 16% of respondents preferred not to say. The highest percentage of respondents who have experienced domestic abuse are white British at 38.5%, followed by black at 30.8% and white other at 23.1% showing an over representation of those who are black and those who are white other.

The implementation of our policy is expected to have a positive impact on all residents. The policy will support residents according to individual need.



Mitigating actions to be taken



### Religion and belief

Religion refers to a person's faith (e.g. Buddhism, Islam, Christianity, Judaism, Sikhism, Hinduism). Belief includes religious and philosophical beliefs including lack of belief (e.g. Atheism). Generally, a belief should affect your life choices or the way you live.

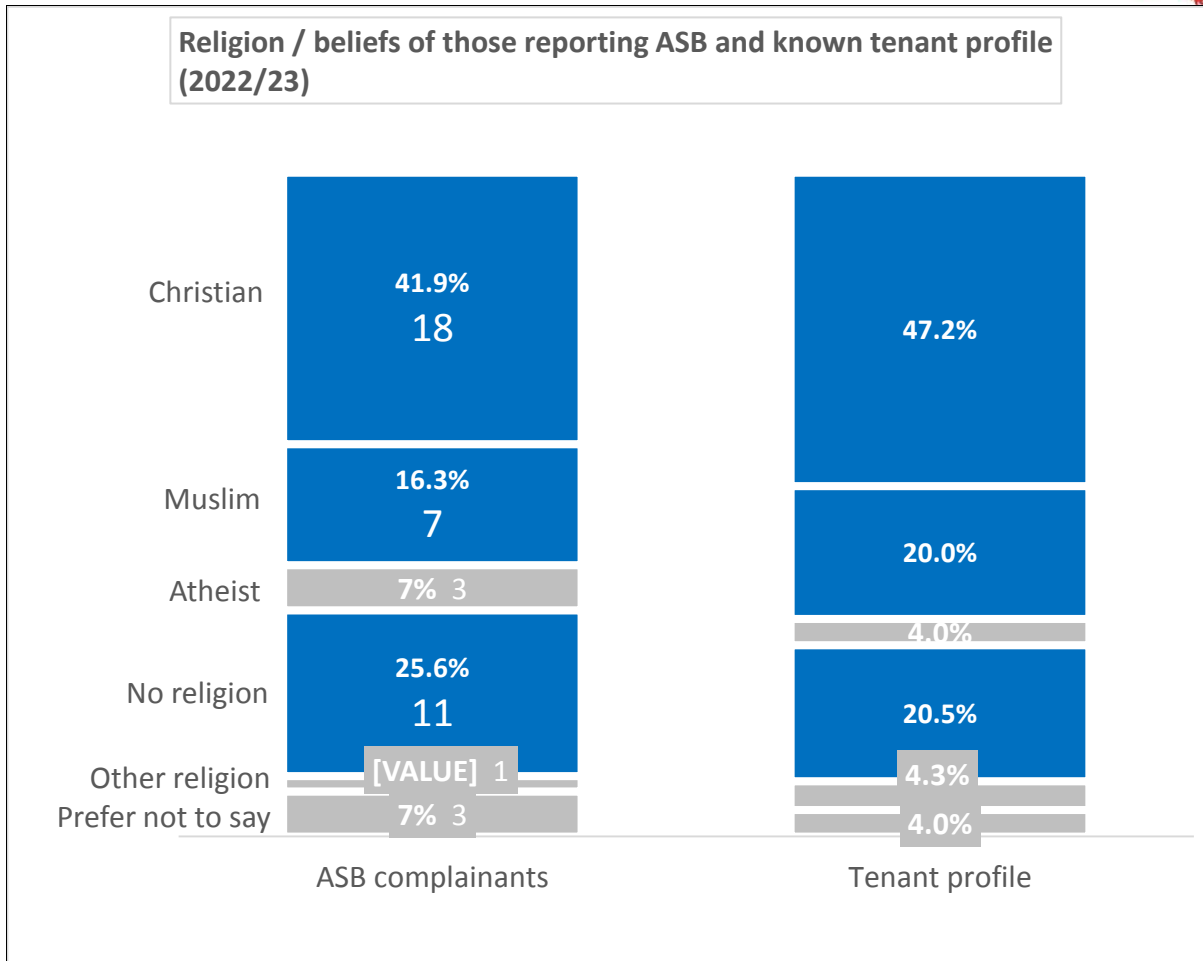
Will this change to service/policy/budget have a **differential impact [positive or negative]** on people who follow a religion or belief, including lack of belief?

Please provide evidence to explain why this group may be particularly affected.

The table below shows Enfield's religious profile<sup>15</sup>. This is broadly reflective of the religious profile of council housing tenants.

Religion	Proportion of Enfield population
Christian	46.4%
Buddhist	0.5%
Hindu	3.1%
Jewish	1.1%
Muslim	18.6%
Sikh	0.4%
Other religion	3.1%
No religion	19.8%
Religion not stated	7.0%

<sup>15</sup> Census, 2021



**Consultation analysis**

Of the 55 respondents who provided equalities data, 55% are Christian, 15% are Muslim, 11% are non-religious and 18% preferred not to say. The majority of respondents who have experienced domestic abuse are Christian (65.4%) showing an over-representation, followed by Muslim (15.8%) and non-religious (15.4%).

The implementation of our policy is expected to have a positive impact on all religious groups. The policy will support residents according to individual need. We will use equality, diversity and inclusion data to enable us to better understand impact on protected groups and how to support them.

**Mitigating actions to be taken**

N/A.

**Sex**

Sex refers to whether you are a female or male.

Will this change to service/policy/budget have a **differential impact [positive or negative]** on females or males?

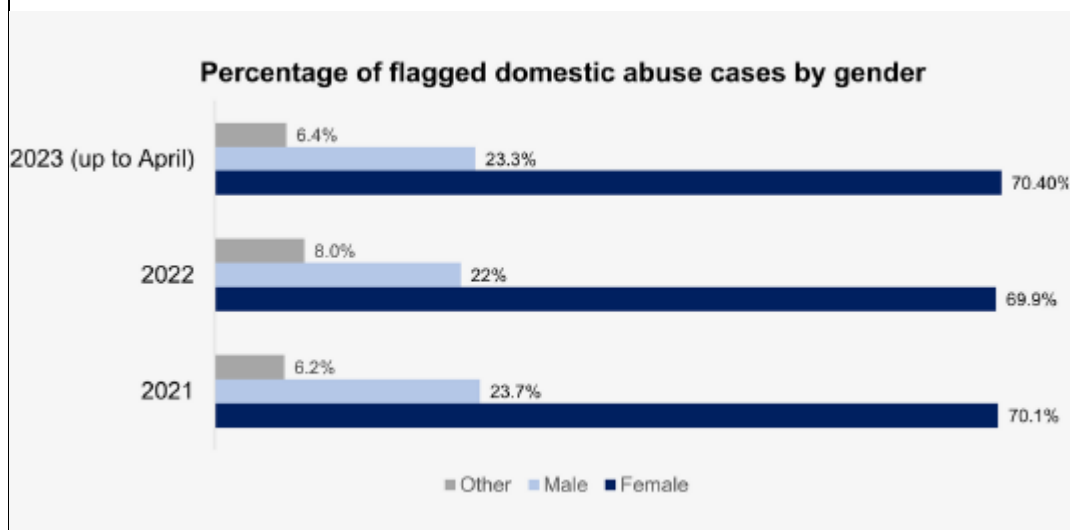
Please provide evidence to explain why this group may be particularly affected.

Enfield's population is 52.3% female and 47.7% male<sup>16</sup>.

Enfield's Council Housing tenant profile is 54.3% female and 45.7% male.

National data shows that women are more likely than men to be victims of domestic abuse. The Crime survey for England and Wales 2022 estimated 2.4 million adults aged 16 years and over experienced domestic abuse in the year ending March 2022. Of those 1.7 million were women and 699,000 were men. This equates to a prevalence rate of approximately 5.0% of adults (6.9% of women and 3.0% of men).

Data recorded by the Metropolitan Police for Enfield is consistent with this, showing the majority of victims/survivors of offences where domestic abuse was flagged in Enfield between 2021 and so far this year were female<sup>17</sup>:



N.B. As there may be multiple offences with the same victim or many victims linked to one offence, numbers in this section will be different and duplicates are possible.

Nationally, the majority of domestic homicide victims (killed by ex/partner or a family member) for the year ending March 2017 to the year ending March 2019 were female (77% or 274 victims) and most of the suspects were male (263 out of 274; 96%). Of the 83 male victims of domestic homicide, the suspect was female in 39 cases, and male in 44 cases. Furthermore, the large majority of defendants in domestic abuse-related prosecutions in the year ending March 2020 were recorded as male (92%) and the majority of the victims recorded as female (77%, compared with compared with 16% who were male). The sex of the victim was not recorded in 7% of prosecutions. If these missing data were excluded from analysis, then it would be 82% female victims and 18% male victims.<sup>18</sup>

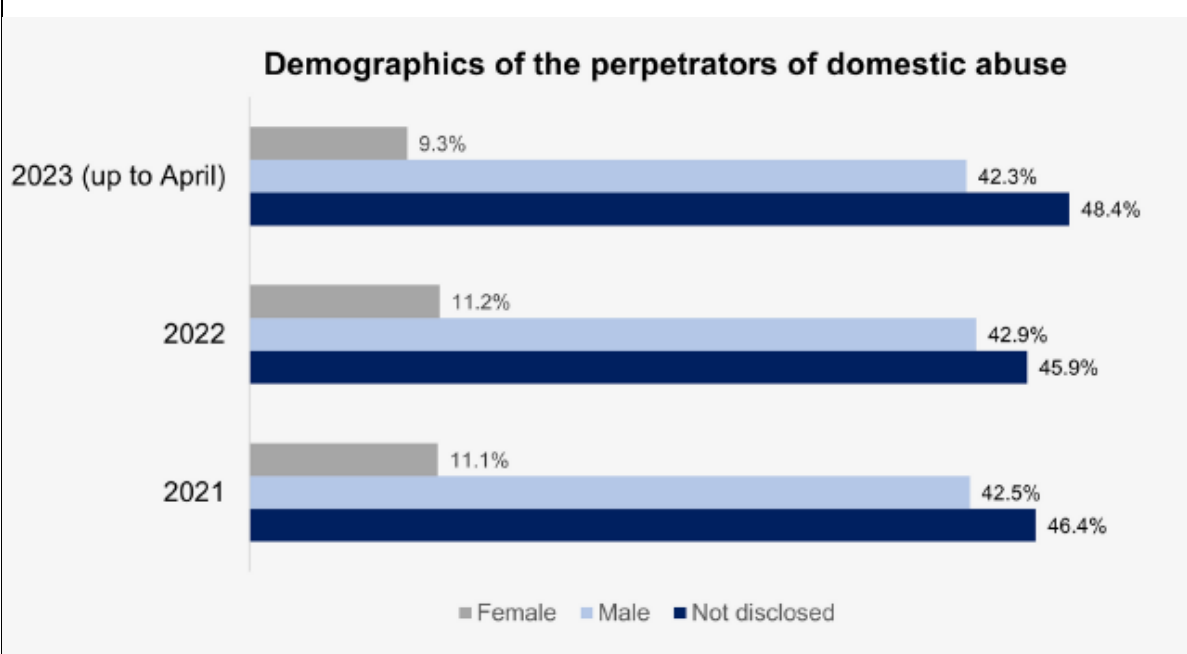
<sup>16</sup> Enfield Council

<sup>17</sup> Metropolitan Police Service

<sup>18</sup> ONS, 2020

A national study of 96 cases of domestic abuse recorded by the police found that men are significantly more likely to be repeat perpetrators and significantly more likely than women to use physical violence, threats, and harassment. In a six-year tracking period the majority of recorded male perpetrators (83%) had at least two incidents of recorded abuse, with many having a lot more than two and one man having 52 repeat incidents. Whereas in cases where women were recorded as the perpetrator the majority (62%) had only one incident of abuse recorded and the highest number of repeat incidents for any female perpetrator was eight. The study also found that men's violence tended to create a context of fear and control; which was not the case when women were perpetrators.<sup>19</sup>

Data from the Metropolitan Police dashboard shows around 42% of offences in Enfield where there was a domestic abuse flag had a male perpetrator. These figures seem to be consistent across each year. It should be noted that data on the sex of perpetrators was not disclosed for a high number of offences:



### Consultation analysis

Of the 55 respondents who provided equalities data, 76% are female, 22% male and 2% preferred not to say. The highest percentage of respondents who have experienced domestic abuse are Female (79%) compared to male (21%).

The implementation of our policy is expected to have a positive impact on all residents. The policy will support residents according to individual need. We will use equality, diversity and inclusion data to enable us to better understand impact on protected groups and how to support them.

### Mitigating actions to be taken

<sup>19</sup> Hester, M. (2013) 'Who Does What to Whom? Gender and Domestic Violence Perpetrators in English Police Records', *European Journal of Criminology*, 10: 623- 637

N/A

### Sexual Orientation

This refers to whether a person is sexually attracted to people of the same sex or a different sex to themselves. Please consider the impact on people who identify as heterosexual, bisexual, gay, lesbian, non-binary or asexual.

Will this change to service/policy/budget have a **differential impact [positive or negative]** on people with a particular sexual orientation?

Please provide evidence to explain why this group may be particularly affected.

The Census 2021 included a voluntary question on sexual orientation for all respondents aged 16 and over.<sup>20</sup> The response options were:

- Straight or heterosexual
- Gay or lesbian
- Bisexual
- Other sexual orientation (respondents were then asked to write in the sexual orientation with which they identified)

In Enfield, 90.3% of residents aged 16 and over responded to this question.

Sexual orientation	Enfield population aged 16 years and over	Percentage of Enfield residents aged 16 years and over
<b>Straight or heterosexual</b>	226,705	88.15%
<b>Gay or lesbian</b>	2,342	0.91%
<b>Bisexual</b>	2,073	0.81%
<b>Pansexual</b>	944	0.37%
<b>Asexual</b>	74	0.03%
<b>Queer</b>	35	0.01%
<b>All other sexual orientations</b>	151	0.06%
<b>Not answered</b>	24,858	9.67%

Our tenant profile based on 6,229 tenants:

Sexual orientation	Percentage of council housing tenants
<b>Straight or heterosexual</b>	89.1%
<b>Gay or lesbian</b>	0.4%
<b>Bisexual</b>	0.3%
<b>Other</b>	0.1%
<b>Prefer not to say</b>	10.1%

<sup>20</sup> ONS, [Sexual orientation, England and Wales: Census 2021](#)

In England, it is estimated that more than 1 in 4 gay men and lesbian women and more than 1 in 3 bi-sexual people experience at least one form of domestic abuse since the age of 16.<sup>21</sup>

A [report](#) published by Galop, an LGBT+ anti-abuse charity, finds that that LGBT+ victims/survivors share similar forms of domestic abuse as heterosexual/cisgender victims/survivors. LGBT+ individuals disclosed domestic abuse from both intimate partners and family members, which was in most cases, described as an ongoing pattern of behaviour that was physical, emotional, financial and/or sexual in nature. Findings also suggest that the abuse may take place in both private and public places and that victims/ survivors are often exposed to various forms of violence at home, online, in public spaces and at work.

The report also states that BME LGBT+ people are unlikely to be captured in research which may in part be due to underreporting amongst this group<sup>22</sup>. It is also suggested that BME LGBT+ victims/survivors may be more isolated, may identify more strongly with BME community and culture than their LGBT+ identity<sup>23</sup>, or may have religious and cultural pressures at play when coming to terms with both their LGBT+ identity and experiences of domestic abuse<sup>24</sup>.

Studies suggest that LGBT+ victims/survivors who identify as disabled or have a long-term impairment, are more likely to have experienced at least one form of domestic abuse during their lifetime<sup>25</sup>.

### Consultation analysis

Of the 55 respondents who provided equalities data, 89% are heterosexual, 4% are bi, 2% are gay or lesbian and a further 6% preferred not to say. The vast majority of those who have experienced domestic abuse are heterosexual at 96.4%. Of these 55 respondents who identify as bi, 3.6% have experienced domestic abuse.

The implementation of our policy is expected to have a positive impact on all residents with experience of domestic abuse. The policy will support residents according to individual need. We will use equality, diversity and inclusion data to enable us to better understand impact on protected groups and how to support them

### Mitigating actions to be taken

<sup>21</sup> [https://galop.org.uk/wp-content/uploads/Galop\\_RR-v4a.pdf](https://galop.org.uk/wp-content/uploads/Galop_RR-v4a.pdf)

<sup>22</sup> . Browne, K. (2007). Domestic Violence & Abuse: Additional Findings Report December 2007. Brighton, UK: University of Brighton, Spectrum.

<sup>23</sup> Harmar, P., Moreton, E., Welch, L. & Wilde, B. (2016). Improving Access To Domestic Abuse Services Across Avon and Somerset. Bristol/Glastonbury: Next Link/The Diversity Trust.

<sup>24</sup> . Magić, J. (2015). LGBT Needs Assessment: Domestic and Sexual Violence Provision in the London Borough of Newham. Cambridge: Broken Rainbow UK.

<sup>25</sup> C.f.: Browne. (2007)

N/A

### Socio-economic deprivation

This refers to people who are disadvantaged due to socio-economic factors e.g. unemployment, low income, low academic qualifications or living in a deprived area, social housing or unstable housing.

Will this change to service/policy/budget have a **differential impact [positive or negative]** on people who are socio-economically disadvantaged?

Please provide evidence to explain why this group may be particularly affected.

- In 2019, Enfield was the 74th most deprived local authority in England overall and the 9th most deprived London borough.<sup>26</sup>
- Enfield's median household income is £35,300, which is the 9th lowest of the 33 London boroughs and lower than the London average. Within the borough, there are clear differences in household income between the west and east parts of the borough. Median incomes in the most affluent neighbourhoods are twice those of the least affluent.
- 16% of Enfield households have an annual gross household income of less than £15,000 (as at 2020)
- Enfield's unemployment rate, at 6.8% in January 2022, is the sixth worst in London. Across London, the average unemployment rate is 5.6%.
- People aged 22-34 in Enfield are the worst affected by unemployment, while over 50s are less likely to be claiming unemployment benefits.
- In 2021 25,000 people in Enfield were earning less than the London Living Wage (£10.85 per hour).
- According to the Census 2021, 10% of households in Enfield live in local authority owned properties and 7% live in registered provider homes.<sup>27</sup>

Research suggests there is a link between poverty and domestic abuse against women, who are more likely to be financially dependent on their partner - women in households with low incomes are 3.5 times more likely to experience domestic violence than women in slightly better-off households.<sup>28</sup>

[The female face of poverty](#), a report commissioned by the Women's Budget Group (WBG) claims that poverty is associated with domestic abuse as both a cause and a consequence. They say it prolongs women's exposure to abuse by reducing their

<sup>26</sup> Borough Profile 2021

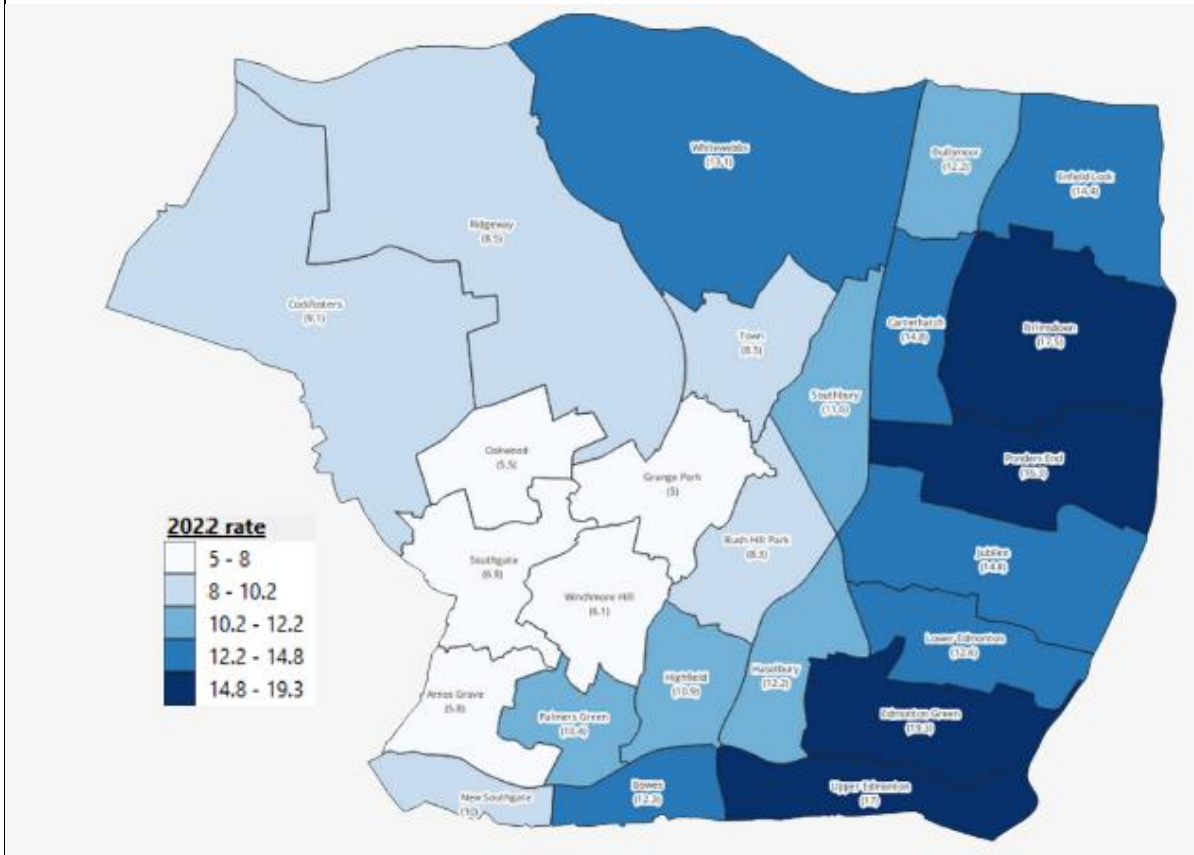
<sup>27</sup> ONS, [Housing, England and Wales: Census 2021](#)

<sup>28</sup> <https://cpag.org.uk/news-blogs/news-listings/domestic-abuse-economic-issue-%E2%80%93-its-victims-and-society>



ability to leave and it makes women poorer on leaving the relationship.

Data from the Metropolitan Police dashboard for Enfield is reflective of this showing higher rates of domestic abuse incidents per 1000 population in 2022 in the more deprived east of the borough compared to the west:



The image shows Edmonton Green (19.1), Brimsdown (17.5), Upper Edmonton (17) and Ponders End (16.3) recorded the highest rates of domestic abuse incidents per 1,000 population in 2022.

The implementation of our policy is expected to have a positive impact on all residents. The policy will support residents according to individual need. We will use equality, diversity and inclusion data to enable us to better understand impact on protected groups and how to support them.

**Mitigating actions to be taken.**

N/A

## Section 4 – Monitoring and review

How do you intend to monitor and review the effects of this proposal?

Who will be responsible for assessing the effects of this proposal?

The policy will be reviewed on an annual basis and amended to respond to any legislative or regulatory changes, or in response to any necessary operational or performance issues. The policy will be due for a full review and renewal in 2026.

Annual reviews will consider changes to legislation and regulation and feedback from our employees, council housing, Housing Gateway and temporary accommodation tenants and those who have used our Housing Advisory Service.

We will also be implementing a satisfaction survey for all domestic abuse cases dealt with by Enfield Council Housing at case closure, which will ask for equalities information so that we can analyse feedback and use this to understand any differences in experiences between groups who share a protected characteristic and those who do not, and use all feedback to continuously improve the service.

## Section 5 – Action plan for mitigating actions

Any actions that are already completed should be captured in the equality analysis section above. Any actions that will be implemented once the decision has been made should be captured here.

Identified Issue	Action Required	Lead officer	Timescale/By When	Costs	Review Date/Comments

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## London Borough of Enfield

<b>Title of Report:</b>	Housing Revenue Account (HRA) P8 forecast outturn Report 2023-24
<b>Report to:</b>	Cabinet
<b>Date of Report briefing:</b>	17 <sup>th</sup> January 2024
<b>Cabinet Member:</b>	Cllr George Savva (Social Housing) and Cllr Tim Leaver (Finance & Procurement)
<b>Directors:</b>	Fay Hammond, Executive Director - Resources
<b>Report Author:</b>	Claire Eldred, Head of Finance HRA
<b>Ward(s) affected:</b>	All
<b>Key Decision Number</b>	N/A
<b>Implementation date, if not called in:</b>	
<b>Classification:</b>	Part I Public
<b>Reason for exemption</b>	

### Purpose of Report

1. To provide an update of the Housing Revenue Account (HRA) Period 8 forecast outturn position for 2023-24, covering both revenue and capital expenditure associated with delivering the Council's Housing service.

### Recommendations

2. Cabinet is recommended:

- i. To note the Period 8 forecast outturn position for 2023/24 for both revenue and capital

### Background and Options

3. The principle of maintaining a financially sustainable Housing Revenue Account and Capital programme is imperative in the context of an ambitious housing development programme. On 23<sup>rd</sup> February 2023, the 2023/24 budget for both the revenue and the capital programme was set by Council.

4. The revenue budget covers operational or more day to day expenditure whereas the capital budget covers long term investment in Council housing assets.
5. The Council's Capital Programme is regularly reviewed, and monitoring reports are submitted to Cabinet on a quarterly basis. The Council continually strives to maximise external grants and contributions and attract new income streams to fund projects wherever possible and minimise the need to borrow.

### **Executive Summary**

6. The HRA is achieving the Council's objectives through the development of new affordable homes, providing good homes in well-connected neighbourhoods, improving existing housing stock to create a lifetime of opportunities in Enfield, and sustaining strong and healthy communities.
7. The purpose of the report is to provide an overview of the 2023-24 forecast outturn position at Period 8, for the Housing Revenue Account (HRA) for the Capital and -Revenue programmes.
8. The HRA revenue outturn position is forecasting a forecast pressure of £2.22m against the approved budget. This compares to the reported £1.5m pressure reported in Period 5. The main variations to budget are as follows:
  - a) Energy inflation is expected to generate a budget pressure of £0.60m after taking account of earmarked energy reserves. A review of all communal energy provisions is underway
  - b) The repairs service is experiencing cost pressures arising from inflation, higher sub-contractor costs and higher demand in repairs works
  - c) Income from interest on HRA reserves has increased due to the rise in rates
9. The Council is forecast to spend £115.5m against the approved budget of £142.4m (inclusive of carry forwards from 2022-23).
10. This year we are continuing to invest in our Council homes to deliver improvement to our decency standards, comply with building and fire safety regulations and improve the energy performance our properties.
11. In addition, we will continue to deliver new council homes through development, estate regeneration and acquisitions programme.
12. The report provides an update on the forecast position for the level of HRA reserves as at the end of financial year 2023/24.

### **Preferred Option and Reasons for Preferred Option**

13. Position on the revenue and capital accounts of the HRA are a matter of fact therefore there are no options in this regard.
14. Consideration has been given to these objectives with due regard to the financial position of the Council's HRA with a view to refreshing the overarching HRA Business Plan later in the financial year as a prelude to refreshing the Council's financial strategies

## Relevance to the Councils Plan and Strategies

15. The overarching aim of the Capital Programme is to provide a framework within which the Council's investment plans can be delivered.
16. The strategy for Council Housing is set out in the Housing and Good Growth Strategy which supports the Corporate Plan 2018-2022. The objectives are to:
- Deliver good homes in well-connected neighbourhoods
  - Sustain strong and healthy communities
  - Build our local economy to create a thriving place
17. The Corporate plan also identifies 3 guiding principles, which underpin these objectives; they will govern how the Council communicates with residents, works with residents and works as efficiently as possible, including increasing resident access to digital services and transactions.

## Revenue Forecast Outturn

18. The HRA revenue budget is forecasting a planned pressure of £2.22m against the approved budget.
19. The table below shows the forecast outturn position and total variances against budget. The movements are explained below:

Table 1

<b>Council Housing (HRA) Revenue Monitor 2023-24</b>	<b>Budget</b>	<b>Actuals to date</b>	<b>Forecast Outturn</b>	<b>Variance</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Supervision and Management	23.8	16.7	24.8	0.9
Repairs	15.1	13.0	17.7	2.6
Rates	0.6	0.0	0.5	-0.1
Bad Debt Provision	0.6	0.3	0.6	-0.1
Interest on debt & Depreciation	27.0	0.0	26.9	-0.2
Corporate & Democratic Core	0.1	0.0	0.2	0.0
<b>Gross Expenditure</b>	<b>67.3</b>	<b>30.0</b>	<b>70.6</b>	<b>3.3</b>
Rents Dwellings	-64.4	-28.7	-64.2	0.2
Rents Non-Dwellings	-3.2	-2.1	-3.2	0.0
Interest on HRA Balances	-0.2	0.0	-1.4	-1.2
Leaseholders Service Charges	-5.2	-4.8	-5.2	0.0
<b>Gross income</b>	<b>-73.0</b>	<b>-35.7</b>	<b>-74.0</b>	<b>-1.0</b>
<b>Total</b>	<b>-5.6</b>	<b>-5.6</b>	<b>-3.4</b>	<b>2.2</b>

Supervision and Management (£0.94m shortfall)

20. Vacancies within the Supervision & Management teams has created a forecast saving of £0.332m this year.
21. The emergency accommodation budget is used for tenants who must be moved temporary out of their homes due to living conditions. This year we have seen an increase in the demand for providing emergency accommodation to our tenants which has put on pressure on the budget of £0.170m.
22. It is well known that the cost of energy has been on the increase for some time due to rising inflation, the deterioration of the economy and world events

adversely affecting the UK energy market. As most will know, we procure our energy through LASER, the well-established public-sector energy procurement firm. Based on the latest energy data its estimated that the budget pressure in the HRA this year will be £0.6m after taking account of service charge income. This pressure will be part funded from the earmarked energy reserves held in the HRA. The Council has been lobbying for the Government to release the Social Decarbonisation Fund so that Councils can install greener and more effective energy solutions that will be lower cost for residents. This is the most effective way to address the issue long term.

23. Work has been ongoing reviewing the recharges between the HRA and GF, this review is updating the SLA's between the departments and ensure all services are focused on core landlord activities and are lawful under the HRA ringfence rules. The operational recharges have increased this year by £0.50m, mainly due to unavoidable higher pay award than estimated, increases in contracts from inflation and additional services identified that are providing a service to the HRA.

Repairs (£2.59m pressure)

24. The repairs service is experiencing significant cost pressures this year, the main areas are:
- a. Inflation for materials has seen an 18% increase this year
  - b. Higher sub-contractor costs
  - c. Additional works rising from regulatory requirements on compliance
  - d. Higher number of works jobs from stock condition surveys and fire risk assessments including damp and mould works
  - e. Emergency works in high rise blocks
25. We have been working with our merchants and adopting close budget management to assist in mitigating the impact of the economic climate, however with the additional works on compliance and fire safety the projected spend in this area is expected to increase by £2.59m this year.
26. In order to manage the increase in demand in this area we are reviewing the schedule of rates for services provided to residents outside the HRA, working towards an increased planned approach to repairs service and reducing agency spend.

Rates (£0.80m reduction in spend)

27. Due to the demolition of Mason House and Coverack close the council tax payments for these units remaining void has been removed.

Bad Debt (£0.55m reduction in contribution)

28. A 10% provision was allocated for the potential increase in arrears from the cost of living crisis and economic climate impact, so far actual arrears haven't seen a significant increase and remain at a similar level to last year. Based on current levels the provision in reserves is more than adequate and the revenue contribution has been reduced. We will continue to monitor arrears each month to ensure the provision is sufficient.

Interest on Debt (£0.3m shortfall)

29. Since setting the budget central government have announced that there would be a 0.4% discount on borrowing for HRA's, this has reduced the borrowing



costs by £150k this year, borrowing rates are currently 5% (including discount). It should be noted that this may change if the interest rates increase/decrease

#### Rent Dwellings (£0.15m income shortfall)

30. There is a reduction in the expected level of income expected this year, this is due to the delay in handover of units at Meridian Water. These units are being appropriated between the GF and HRA, to date 20 out of the expected 119 have been handed over with the remaining units expected to complete by the end of this financial year.

#### Rents Non-Dwellings (£0.05m income shortfall)

31. The number of void garages has increased slightly since April, with the void rate increasing from the estimated 50% to 52%, this has reduced the level of income expected this year by £0.075m. We are pro-actively working to dispose of garages that are not suitable for their existing use so that area improvements can be made and small scale development including by local SME developers can be progressed. Receipts arising from disposals go towards our annual disposal target which helps to fund investment in council homes.

32. We continue to see an increase in the use of our community halls, this year income generation will increase by £0.07m above the estimated target.

#### Interest on balances (£1.2m increase in income)

33. The reserve levels are projected to be £29m at 31<sup>st</sup> March 2024. Due to the progressive rise in interest rates this has increased the income expected on the HRA reserves by £1.2m this year.

#### Walbrook, Shropshire and Cheshire House

34. This year we continue to incur planned costs on the decant of Walbrook, Shropshire and Cheshire Houses, these costs are estimated to be £1.2m this year and will be funded from reserves set aside for this purpose. These costs include compensation payments for moves and security costs and will be funded from reserves set aside for this purpose. The decanting of Shropshire and Cheshire Houses is progressing, and residents have high priority for moves and are being made direct offers where applicable.

35. The HRA Business Plan has an efficiency target of £1m to be achieved this financial year, work is ongoing to achieve this target, including through a realignment of the structure. These savings will ensure the HRA remains sustainable and remains within the recommended hurdle rate levels.

### Capital Forecast Outturn

36. The HRA capital budget for the current financial year is summarised in the table below. It provides the latest forecast outturn position compared to the original budget as advised by programme managers.

Table 2

HRA Capital Programme	2023-24 Budget	P8 Projected Outturn	Projected Outturn to Budget Variance	Actuals
	£m	£m	£m	£m
Building Safety Investment & Decency	53.7	39.6	-14.1	16.4

Statutory Compliance	2.8	4.8	2.0	1.5
Energy Efficiency	2.1	1.3	-0.8	0.8
Overheads & other investment	2.4	2.5	0.1	0.7
<b>Total Investment Programme</b>	<b>61.0</b>	<b>48.1</b>	<b>-12.9</b>	<b>19.4</b>
Reardon Court	8.7	23.5	14.8	10.4
Joyce & Snells	16.0	4.7	-11.3	1.7
Bullsmoor Lane	4.4	2.0	-2.4	0.1
Bury Street	4.3	1.5	-2.8	0.8
Upton & Raynham	1.7	0.9	-0.9	0.4
HRA Acquisitions	33.9	25.4	-8.4	14.5
GLA Programme	5.3	0.0	-5.3	0.0
Electric Quarter	0.7	0.7	0.0	0.0
Exeter Road	-0.2	0.0	0.2	0.0
Development Programme	1.2	1.2	0.0	0.1
<b>Total Development Programme</b>	<b>76.0</b>	<b>59.9</b>	<b>-16.1</b>	<b>28.0</b>
Alma Towers	5.3	3.5	-1.8	0.3
Ladderswood	0.1	0.1	0.1	0.1
New Avenue	0.1	0.3	0.3	0.0
Estate Regeneration	0.0	3.5	3.5	0.3
<b>Total Estate Regeneration</b>	<b>5.4</b>	<b>7.5</b>	<b>2.1</b>	<b>0.7</b>
<b>Total HRA</b>	<b>142.4</b>	<b>115.5</b>	<b>-26.9</b>	<b>48.1</b>

### Capital Programme: Forecast, Expected Outcomes and reasons for variations to budget for 2023/24

37. This section provides details of significant areas of forecast spend, the associated outputs and variations to budget that will be delivered by those schemes this year. This includes investment in improving safety and the condition of Council homes and achieving regulatory requirements, investment to support the climate action plan, addressing building safety risks to reduce the need for responsive repairs and building new homes and large-scale regeneration schemes.

#### Investment Programme (£61.0m budget, £48.1m 2023-24 forecast)

38. The projected outturn for the investment on existing homes has been reduced in this year, to ensure the management of the HRA cash flow is maintained.

39. The investment programme will deliver the following this year:

#### Building Safety Investment

40. We are investing in our homes to ensure we are compliant with the Building Safety Act and Fire safety Act requirements. Cladding works on a number of blocks are progressing well, sprinklers and fire doors are being installed to our higher risk blocks and fire safety works including compartmentation and soil stack replacement are underway. Due to the intrusive nature of the works there has been some delays in accessing properties, this has slowed the programmes progress this year and some works are being paused on buildings above 18metres so that they can be completed as part of general works arising from the production of building safety case files.

Decency

41. This budget funds decent homes improvement works, to ensure we comply with the Decent Homes Standard requirements. Since April we have replaced 1,032 boilers, 181 kitchens, 146 bathrooms, 94 electrical re-wires and 119 roofs. We have experienced delays due to supply chain constraints and design approvals which has slightly delayed the programme, however works are progressing well to achieve decency standards and our target of 80% by the end of the year.

#### Statutory Compliance

42. We continue to address our statutory requirements including investing in water safety and lift replacements works.

#### Energy Efficiency

43. These projects aim to improve the energy and thermal efficiency of our existing stock. These projects include the deep retrofit and external wall insulation, which are partly grant funded projects and replacement of heating components to high rise blocks.

#### Overheads and other Investment

44. This budget includes professional fees, stock condition surveys, structural strengthening and estate improvements works.

### **Development & Regeneration Programme (£81.4m budget, £67.4m 2023-24 forecast)**

45. This year the new homes programme continues to experience challenges arising from the current volatile market conditions and additional fire safety requirements on new developments. As a way to mitigate these risks, we are reviewing alternative delivery models and in the short term we are achieving new homes targets by acquiring additional homes.
46. We will be looking to maximise grant income and use buyback schemes as a strategy to progress with our GLA targets. This will reduce the risk of development, as the current market is volatile and financially challenging.

#### Reardon Court

47. Following site demolition and clearance works, development works are progressing well towards the delivery of 70 affordable units, with the projected completion of the new units due at the end of April 2024. The profile of spend, including contractor payments has been reviewed this period and has identified that the budget allocated for 2024-25 will need to be brought forward increasing the spend this year.
48. We entered into the contract at the height of the uncertain economic climate and due to supply chain fluctuations and unforeseen issues on site, this project is projecting an increase in costs of £3.9m, taking the overall budget from £30.1m to £34m. A bid for further GLA funding for this scheme was submitted and GLA have agreed in principle to provide additional funding of £3.8m to cover the additional costs. Full Council approval will be sought as part of the annual Rent Setting report.

#### Joyce and Snells

49. Its estimated that a number of leaseholders will be brought back this year which will assist in achieving vacant possession of the site. In order to secure flexibility for the scheme it is proposed to extend the scope of buy backs funded from the

Land Fund from across the estate and beyond phases 0-3 as currently permitted. New building safety legislations will impact this project and a full review of the scheme and financial position is currently being undertaken.

#### Acquisitions

50. The acquisitions budget includes the purchase of 137 new affordable homes at Alma and 27 units at Meridian Water. The Alma units will be handed over this financial year and the Meridian Water units in 2024-25, these units will add the affordable units to the HRA stock and will generate long term rental income.

#### GLA Programme

51. The Council is contractually obligated to deliver starts through the GLA programme with a longer-term commitment to deliver 3,500 homes. To manage the pressures of the economic climate and grant condition delivery timescales we are:
  - Value engineering aspects of schemes to create efficiencies
  - Seeking higher levels of grant – especially those funded through historical low grant rate programme such as Upton and Raynham.
  - Seeking funding via the S106/CIL budgets.
  - Review of procurement strategies including packaging schemes to identify cost efficiencies.
  - Review of tenure and increasing private sale
  - reviewing alternative delivery models

#### Alma

52. Following the approval of the revised planning consent, phases 2a and 4 completion dates have been brought forward. These phases will deliver 69 affordable units, increasing the HRA stock portfolio. The units will be handed over in stages from January to June 2024 and will generate long term rental income.

#### Buybacks

53. This budget will buyback the leaseholders at Walbrook, Shropshire and Cheshire Houses as a result of essential gas safety works that need to be undertaken.

#### Social Value

54. Contracts let this year are expected to deliver the following social value outcomes:
  - Apprenticeships
  - school placement/ work experience placements, with 4 targeted at BME and disabled school leavers
  - DIY skills workshops (2 per year) for residents
  - greening projects
  - A commitment that 40% of all contract labour will be from Enfield residents
  - A 3-tonne reduction in carbon generated from the council
  - 100% recyclable waste target
  - Resident energy awareness programme to address energy consumption and fuel poverty.
  - Moving forward all Social Value outcomes will be captured via the Social Value Portal, using the Council Housing social value model. Social Value will account for 10% of the tender evaluation score.

### **Financing the capital programme**

55. Table 3 below sets out the projected financing of the 2023/24 capital programme from a combination of grants, capital receipts (sale of assets), reserves and borrowing

Table 3

HRA Capital Programme Financing	Grant	Capital Receipts	RTB Receipts	Major Repairs Reserve	Earmarked Reserves	Prudential Borrowing	Total
	£m	£m	£m	£m	£m	£m	£m
Building Safety	0.0	4.2	0.0	6.5	11.8	0.0	22.5
Statutory Compliance	0.0	0.0	0.0	4.0	0.8	0.0	4.8
Decency	11.3	1.4	0.0	3.8	0.6	0.0	17.1
Energy Efficiency	0.9	0.0	0.0	0.0	0.3	0.0	1.3
Overheads & other investment	0.0	0.0	0.0	1.5	1.0	0.0	2.5
<b>Total Investment Programme</b>	<b>12.2</b>	<b>5.6</b>	<b>0.0</b>	<b>15.9</b>	<b>14.5</b>	<b>0.0</b>	<b>48.1</b>
Reardon Court	0.0	0.0	0.0	0.0	0.0	23.5	23.5
Joyce & Snells	0.0	0.0	0.0	0.0	0.0	4.7	4.7
Bullsmoor Lane	0.0	0.0	0.0	0.0	0.0	2.0	2.0
Bury Street	0.0	0.0	0.0	0.0	0.0	1.5	1.5
Upton & Raynham	0.0	0.0	0.0	0.0	0.0	0.9	0.9
HRA Acquisitions	0.0	0.0	8.9	0.0	0.0	16.5	25.4
GLA Programme	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Electric Quarter	0.0	0.0	0.0	0.0	0.0	0.7	0.7
Exeter Road	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Development Programme	0.0	0.0	0.0	0.0	0.0	1.2	1.2
<b>Total Development Programme</b>	<b>0.0</b>	<b>0.0</b>	<b>8.9</b>	<b>0.0</b>	<b>0.0</b>	<b>51.0</b>	<b>59.9</b>
Alma Towers	0.0	0.0	0.0	0.0	0.0	3.5	3.5
Ladderswood	0.0	0.0	0.0	0.0	0.0	0.1	0.1
New Avenue	0.0	0.0	0.0	0.0	0.0	0.3	0.3
Estate Regeneration	0.0	0.0	1.4	0.0	0.0	2.1	3.5
<b>Total Estate Regeneration</b>	<b>0.0</b>	<b>0.0</b>	<b>1.4</b>	<b>0.0</b>	<b>0.0</b>	<b>6.0</b>	<b>7.5</b>
<b>Total HRA</b>	<b>12.2</b>	<b>5.6</b>	<b>10.3</b>	<b>15.9</b>	<b>14.5</b>	<b>57.0</b>	<b>115.5</b>

56. The disposals programme will deliver capital receipts of at least £1.2m this year, this exceeds the estimated target of £1m. These receipts will assist in funding the capital programme.

### Reserves position

57. The level of HRA reserves, after capital financing, are shown below:

Table 4

Reserves	Balance at 01/04/2023	Movement (net of capital financing)	Estimated Balance at 01/04/2024
	£m	£m	£m

HRA Balance	13.6	-8.3	5.3
Insurance	0.5	0.0	0.5
Repairs Fund	0.9	-0.5	0.4
Capital reserve	1.0	-1.0	0.0
Major repairs reserve	0.1	0.0	0.1
Capital receipts	1.3	-1.3	0.0
<b>Total</b>	<b>17.4</b>	<b>-11.0</b>	<b>6.4</b>
RTB one for one receipt's	20.2	0.2	20.4
<b>Total Reserves</b>	<b>37.6</b>	<b>-10.9</b>	<b>26.7</b>

58. The year-end reserves position will reduce this year to fund the capital programme spend. In order to achieve the regulatory requirements for decency and fire safety the use of reserves is necessary in the short term.

### Financial Implications

59. Financial implications are integral to this report.

### Legal Implications

60. The Council has a statutory duty to arrange for the proper administration of its financial affairs and a fiduciary duty to taxpayers with regards to its use of and accounting for public monies. This report assists in the discharge of those duties.

61. Section 151 of the Local Government Act 1972 requires local authorities to make arrangements for the proper administration of their financial affairs. The Local Government Act 1972 brought in the current regime for capital finance for local authorities.

62. There are no direct legal implications arising from this report. The report is produced as part of the requirements for managing the Council's spending within budget.

### Environmental and Climate Change Considerations

63. Environmental and climate changes implications are referenced as relevant in the body of the report

### Public Health Implications

64. Through investment in capital building and maintenance, the Council influences the built environment within Enfield significantly. The built environment in turn influences how residents interact with their environment; for example, during active travel or accessing facilities. Ensuring that our capital buildings are maintained, fit for purpose, and wellbeing considerations are taken in terms of their use, how they promote residents' wellbeing is key to contributing positively towards the public's health. Additionally, ensuring that all buildings have minimal environmental impact also contributes towards enhancing resident's wellbeing.

65. The Council moved swiftly to safeguard the health of its residents and staff during a period of threat unprecedented in living memory. As previously reported the financial implications of this have been harsh and have reached into

every department in the Council. As the council is fundamental to the health of Enfield residents it needs to achieve financial balance.

66. This report notes the work that the Council is and has already undertaken and therefore in and of itself does not have public health implications. However, both the Office for Budget Responsibility (OBR) and the Institute for Financial Services (IFS) have both reported on the negative health effects of the 2008 financial crisis. In order to mitigate the effects of this current crisis the council will need to attain financial balance, consider what the 'new normal' might be and how this might be achieved whilst optimising resident's health.

### **Property Implications**

67. Whilst a number of capital projects mentioned within this report have property implications, these will have been highlighted in the relevant report that authorised the project. As such, this report in itself does not have any direct property implications.

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Report Author: Claire Eldred  
Head of Finance (HRA)  
Claire.eldred@enfield.gov.uk

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### London Borough of Enfield

<b>Report Title</b>	2023/24 Period 8 capital budget monitoring
<b>Report to:</b>	Cabinet
<b>Date of Meeting:</b>	17 January 2024
<b>Cabinet Member:</b>	Cllr Tim Leaver, Cabinet Member Finance & Property
<b>Executive Director/Director</b>	Fay Hammond, Executive Director Resources Olga Bennet, Director of Finance (Capital)
<b>Report Authors:</b>	Olu Ayodele – <a href="mailto:Olu.ayodele@enfield.gov.uk">Olu.ayodele@enfield.gov.uk</a> Shirley Haider – <a href="mailto:Shirley.haider@enfield.gov.uk">Shirley.haider@enfield.gov.uk</a>
<b>Ward(s) affected:</b>	All
<b>Key Decision Number</b>	
<b>Classification:</b>	Part I Public

#### Purpose of the Report

1. This report provides an update to Cabinet on the 2023/24 capital programme. It provides an overview of capital expenditure incurred to date, the latest full year forecast for 2023/24 and outcomes anticipated from planned expenditure.
2. It seeks to highlight the main financial risks inherent within the capital programme for 2023/24 and explains the actions underway to mitigate these risks.

#### Recommendations

- I. Cabinet is asked to note:
  - a. Full year forecast capital expenditure for 2023/24 is £242.5m, including £115.5m for the Housing Revenue Account (HRA), £69.3m for Meridian Water and £17.6m for Companies.
  - b. Actual capital expenditure from the beginning of the year to 31 October is £77.4m, which is 32% of full year forecast. The largest General Fund variances to forecast are within Meridian Water and Companies.
  - c. Budget reductions of £5.5m and grant / s106 funded growth of £1.4m in Period 8
  - d. The forecast of £139.0m borrowing in 2023/24 to deliver the capital programme (£16.5m core services, £50.m Meridian Water, £15.5m Companies loan drawdowns and £57.0m HRA)
  - e. HRA and Companies forecasts are reported in separate papers on this agenda

### **Executive Summary**

3. In November 2023 Council approved a revised capital programme budget of £283.1m for 2023/24 (KD5678).
4. The forecast outturn for 2023/24 is estimated at £242.5m. Changes since the last forecast (and budget setting) are summarised in table 1 below.

**Table 1: capital forecast changes for 2023/24**

	£m
<b>Approved 2023/24 budget (November 2023 Council)</b>	<b>283.1</b>
<b>Proposed budget growth and reductions</b>	
Grant funded growth for new Journeys & Places projects, new LTA grant for tennis courts refurbishment in parks, new s106 funded growth for flood alleviation programme	1.3
Increased demand for wheeled bin replacements (funding to be identified)	0.1
Meridian Water – removal of non-cash land swap transaction from capital programme	(4.9)
Removal of indicative grant funding and £40k reduced highways verges capital budget	(0.6)
<b>Other changes to forecast 2023/24 spend</b>	
DfE grant funded schools capital budget	(0.5)
HIF grant funded Meridian Water capital budget	(13.6)
Meridian One borrowing funded budget for 32 units now expected to complete 2024/25	(5.7)
Digital services borrowing funded budget	(0.6)
Energetik HNIP loan drawdown - in line with revised timeline for loan drawdown	(1.4)
Extensions to foster carers homes borrowing funded budget	(0.2)
Housing Revenue Account	(14.4)
<b>Forecast</b>	<b>242.5</b>

5. All requests to carry forward budget into 2024/25 will be reviewed as part of the development of the 2024/25 capital programme for Council approval in February 2024.
6. Capital spend to 31 October is £77.4m, which is 31.9% of Period 8 forecast outturn. It is important to note, however, that spend to date does not yet include full year capitalised costs of staff directly supporting delivery of capital schemes. To date around £2.8m of £6.5m full year forecast capitalised staff costs have been recharged. All staff recharges to capital are reviewed in advance to ensure they are compliant with the CIPFA Code of Practice prior to being recognised as capital spend.

7. Table 2 below summarises how the 2023/24 capital programme is currently forecast to be financed

**Table 2: forecast capital funding**

	General Fund £m	Meridian Water £m	Companies £m	HRA £m	Total £m
Capital grants	20.4	19.0	2.1	12.2	53.7
S106	2.4				2.4
CIL	0.5				0.5
Capital receipts	0.3	0.3		5.6	6.3
Right to Buy receipts				10.3	10.3
Major Repairs Reserve				15.9	15.9
Earmarked Reserves				14.5	14.5
<b>Non-borrowing</b>	<b>23.6</b>	<b>19.3</b>	<b>2.1</b>	<b>58.5</b>	<b>103.5</b>
<b>Borrowing</b>	<b>16.5</b>	<b>50.0</b>	<b>15.5</b>	<b>57.0</b>	<b>139.0</b>
<b>forecast capital financing</b>	<b>40.1</b>	<b>69.3</b>	<b>17.6</b>	<b>115.5</b>	<b>242.5</b>

### Financial risks

8. Economic and development market uncertainty continues and there is risk that further adaptations to capital projects will be required.
9. Forecast spend for the year is based on department's best estimates of planned spend. Whilst the pace of spend in the final quarter of the year is expected to increase as schemes progress, orders are fulfilled, and eligible capital spend (including staff time and Meridian Water capitalised interest) is recognised, the final outturn may be less than currently forecast.
10. 57% of the 2023/24 capital spend is forecast to be funded by borrowing (£139.0m borrowing out of £242.5m spend). This includes £16.5m for General Fund core services, £50.0m for Meridian Water and £15.5m for Companies loan drawdown. The makes appropriate minimum revenue provision (MRP) for borrowing and interest repayment, associated with completed projects. Unspent borrowing funded capital programmes will only be carried forward if approved by EMT (and subsequently by Cabinet and Council). This is an important financial control that seeks to ensure that borrowing in the capital programme is robustly managed.
11. There are further financial risks within the programme relating to funding currently assumed, including reliance on £0.6m future capital receipts for Sloeman's Farm and Meridian Water. These receipts have not yet been received. The programme also assumes that retrospective grant claims for works completed in the year will be reimbursed by grant providers.
12. Paragraphs 13 to 31 of this report provide commentary on the status of capital projects within the programme, including outcomes anticipated from

the investment. Table 1 summarises spend to date by Department in comparison with approved budget and forecast outturn. Appendix A provides a more detailed breakdown by programme.

## Capital programme monitoring

**Table 2: Period 8 capital spend and forecast outturn by Department**

	November Council revised budget	P8 forecast outturn	P8 forecast variance to budget	YTD spend	YTD spend as a % of P8 forecast outturn
	£m	£m	£m	£m	%
Education	13.9	13.4	(0.5)	6.1	45.4%
Children & Family Services	0.6	0.4	(0.2)	0.1	14.2%
Adult Social Care	0.3	0.3	0.0	0.0	0.0%
<b>People</b>	<b>14.7</b>	<b>14.0</b>	<b>(0.7)</b>	<b>6.1</b>	<b>43.8%</b>
Digital Services	5.8	5.2	(0.6)	0.8	15.6%
Property & Economy	3.5	3.5	0.0	1.6	44.4%
<b>Resources</b>	<b>9.3</b>	<b>8.7</b>	<b>(0.6)</b>	<b>2.4</b>	<b>27.3%</b>
Environment & Street scene	6.4	6.5	0.2	3.6	55.8%
Leisure, Parks & Culture	3.1	3.4	0.3	1.0	28.5%
Journeys & Places	4.2	4.6	0.4	1.4	31.0%
Town Centre Regeneration	0.6	0.6	0.0	0.2	34.7%
<b>Environment &amp; Communities</b>	<b>14.3</b>	<b>15.1</b>	<b>0.8</b>	<b>6.2</b>	<b>41.3%</b>
Housing & Regeneration	2.3	2.3	0.0	1.4	62.7%
<b>HRD (exc Meridian)</b>	<b>2.3</b>	<b>2.3</b>	<b>0.0</b>	<b>1.4</b>	<b>62.7%</b>
<b>Meridian Water</b>	<b>93.5</b>	<b>69.3</b>	<b>(24.2)</b>	<b>8.7</b>	<b>12.6%</b>
Energetik	8.9	7.4	(1.4)	2.5	33.9%
Housing Gateway Ltd	10.2	10.2	0.0	0.0	0.0%
<b>Companies</b>	<b>19.1</b>	<b>17.6</b>	<b>(1.4)</b>	<b>2.5</b>	<b>14.3%</b>
<b>General Fund</b>	<b>153.2</b>	<b>127.0</b>	<b>(26.2)</b>	<b>27.4</b>	<b>21.5%</b>
<b>Housing Revenue Account</b>	<b>129.9</b>	<b>115.5</b>	<b>(14.4)</b>	<b>50.0</b>	<b>43.3%</b>
<b>capital expenditure</b>	<b>283.1</b>	<b>242.5</b>	<b>(40.6)</b>	<b>77.4</b>	<b>31.9%</b>

**People – £6.1m spend (£14.7m budget, £14.0m 2023/24 forecast)**

**Education**

13. The schools' capital programme forecasts to spend £13.4m in 2023/24. Planned spend includes the new 6<sup>th</sup> form building at Winchmore school, remodelling and refurbishing the Swan Centre for SEND provision, Enfield County and Southbury School roofing and window replacements and further investment in school buildings including windows, heating systems, lighting upgrades, installing new boilers etc on schools across the borough.
14. The majority of community schools have had condition surveys completed to improve the understanding of school building condition and to plan for future maintenance and investment. Of 36 school buildings in the borough, which are split across 43 sites, to date Reinforced Autoclaved Aerated Concrete (RAAC) has been identified in the changing rooms of 1 school building, and plans are already in place to address this. For the remaining school sites, 39 sites are reported to have no RAAC, and 3 sites are under final review to confirm the use of RAAC.

**Children & Families**

15. Children's & Families is forecasting £0.4m spend this year including property adaptation to foster carers home (the scheme has now formally closed to new applicants) and £0.3m for the first phase of remodelling works to two Borough owned premises now repurposed as children's homes.

**Adult Social Care**

16. The Mental health hub has an overall budget of £3.2m funded by grant, of which £250k is included in 2023/24. Cabinet business case approval is anticipated in the next few months.

**Resources – £2.4m spend (£9.3m budget, £8.7m 2023/24 forecast)**

**Property & Economy**

17. Build the Change budget is focussed on essential works. These include snagging and retention costs on the children's and families hub and the fit out of the archive space at Ridge Avenue. Montagu Industrial Estate redevelopment project is being reviewed, and a revised business case is being prepared. £116k capital spend is forecast for 23/24 to cover legal, surveyors and consultancy fees for sites the Council is seeking to acquire. The remainder of the approved budget is moved to 'pipeline.' Corporate Property Investment Programme forecasts £169k spend – including temporary community hub at Firs Farm Park and Albany Park community kitchen works.
18. Corporate Condition Programme forecast remains unchanged at £2.1m. This investment will deliver a range of health and safety works, replacement of boilers at various buildings, cess pit replacement improved accessibility at

allotments and buildings, toilet upgrades at parks, and replacement roofs. Planned investment in the cooling tower upgrade at the Civic Centre has been paused and the budget repurposed to new projects within the programme including Bridgewood House heating and cooling, Enfield Business Centre replacement lift and new lift at the Parker Centre.

### **Digital Services**

19. Digital Services – ongoing investment to meet the Council’s ICT infrastructure needs including End User Computing (EUC - Laptops) & Smart Mobile Device (SMD - Mobile phones and Tablets), Directorate Stand Alone Projects, Asset Management System, Unified Communication, Security, Network Application, 'Digital Switchover', Corporate Programme, data migration, and Civica.

### **Environment & Communities – £6.2m spend (£14.3m budget, £15.1m 2023/24 forecast)**

#### **Journeys & Places**

20. Journeys & Places forecast spend includes TfL grant and s106 contribution funded growth for Quieter Neighbourhoods in Edmonton Green, Bowes East and Fox Lane and further TfL grant funding for safer school streets.

#### **Town Centre Regeneration**

21. Town Centre Regeneration programme will invest £0.6m on the regeneration of the Borough’s main centres (Southgate, Angel Edmonton, Palmers Green and Edmonton Green). This investment is funded from UK Shared Prosperity Fund grant, s106 contributions, CIL and borrowing. A further £0.8m grant funding has been secured for 2024/25 allowing works to continue across 5 town centres in Enfield without recourse to additional borrowing.

#### **Leisure, Parks & Culture**

22. Additional s106 contributions have been approved for Enfield Chase and Haselbury Neighbourhood improvements. The flood alleviation programme relies significantly on external grant funding, s106 contributions and community infrastructure levy (CIL), with minimal borrowing.
23. The forecast outturn for parks, playgrounds and verges has increased to £1.7m. This includes £0.6m of grant funded growth for a new programme of tennis court refurbishments. £0.2m is planned to improve Broomfield Park boating lake (funded from £154k s106 contributions).
24. Sloeman’s farm natural burial ground - £330k spend is planned this year, to be funded from income from soil importation. The Council is in the process of procuring a main contractor for site works which will generate capital receipts income. There is financial risk should the contract not be awarded in time.

## **Environment & Street Scene**

25. The Council forecasts to spend £4.3m on highways repairs, footpaths and structural works. The Council will also invest £0.2m of grant funding into the installation of highways fibre ducting to deliver digital enhancement across the borough. A further £0.8m grant funding has been secured to complete the programme in 2024/25. Traffic & Transportation forecasts £0.3m of grant funded investment in improving traffic and transportation measures across the conurbation (including traffic calming and bus priority improvements).
26. The Council plans to invest £1m in its fleet replacement programme. Given current lead-in times, there is the potential for a further exceptional budget carry forward request should planned orders not be delivered by the end of the financial year. The Council has invested £0.25m in the expansion of its fleet workshop. This will allow the Council to offer a wider range of services and to increase capacity.
27. Customer demand for the Council's free wheeled bin replacements has been higher than expected. The current forecast outturn for the year exceeds current approved budget.
28. Community Safety services is forecasting £150k spend this year to deliver improved security at various sites across the borough.

## **Housing, Regeneration & Development – £1.4m spend (£2.3m budget, £2.3m 2023/24 forecast)**

29. Planned spend consists of £2.3m grant funded expenditure on property adaptations for disabled residents to enable more people to live independently in their own homes.

## **Meridian Water – £8.7m spend (£93.5m budget, £69.3m 2023/24 forecast)**

30. Key outcomes / progress are listed below:
  - **Meridian One** – Forecast spend for the financial year is approximately £18m. To date 20 of the planned 119 units have been delivered. Of the remaining 99 units, 67 are expected to be completed by March 2024, with the remaining 32 units expected to complete in 2024/25.
  - **HIF SIW** – Programmed works for the year were originally approximately £67m. Works are now forecast to be in the region of £18m. Vinci Taylor Woodrow are currently onsite completing strategic infrastructure works.
  - **Debt costs** – Capitalised interest costs are expected to be approximately £8.4m in 2023/24.
  - **Waste mound costs** - £2m of spend previously assumed would be funded from borrowing will now be funded from HIF grant. This reduces the programme's overall borrowing requirement.



- **CPO/Land acquisition** - Negotiations are ongoing but expected to be concluded before the year end.
- **Staffing** - Salary capitalisation is estimated at £2.2m, subject to validating outstanding recharges and other charges from elsewhere in the Council, which may result in an increase in this amount. These recharges are in the process of being validated and quantified by the Meridian Water PMO team.

### Companies – £2.5m actual loan drawdown (£19.1m budget, £17.6m 2023/24 forecast)

31. The Companies position is reported separately.

### Capital programme financing

32. Full year capital financing - approved budget in comparison with forecast is summarised in Table 3. In-year borrowing for 2023/24 is forecast to reduce from £153.6m approved budget to £139.0m (£14.6m less in-year borrowing). £0.8m of this relates to the Council's core general fund services, £7.7m is for Meridian Water and £1.4m on Companies.

**Table 3 – capital financing**

<b>Budget 2023/24 as approved at November 2023 Council meeting</b>	<b>General Fund</b>	<b>Meridian Water</b>	<b>Companies</b>	<b>HRA</b>	<b>Total</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Capital grants	20.6	30.6	2.1	18.3	71.8
S106	1.8				1.8
CIL	0.5				0.5
Capital receipts	0.3	5.2		14.9	20.4
Right to Buy receipts				10.7	10.7
Major Repairs Reserve				11.0	11.0
Earmarked Reserves	0.1			13.3	13.3
<b>Non-borrowing</b>	<b>23.3</b>	<b>35.8</b>	<b>2.1</b>	<b>68.2</b>	<b>129.5</b>
<b>Borrowing</b>	<b>17.3</b>	<b>57.7</b>	<b>17.0</b>	<b>61.7</b>	<b>153.6</b>
<b>Budget capital financing</b>	<b>40.6</b>	<b>93.5</b>	<b>19.1</b>	<b>129.9</b>	<b>283.1</b>
<b>forecast 2023/24</b>	<b>General Fund</b>	<b>Meridian Water</b>	<b>Companies</b>	<b>HRA</b>	<b>Total</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Capital grants	20.4	19.0	2.1	12.2	53.7
S106	2.4				2.4
CIL	0.5				0.5
Capital receipts	0.3	0.3		5.6	6.3
Right to Buy receipts				10.3	10.3
Major Repairs Reserve				15.9	15.9
Earmarked Reserves				14.5	14.5
<b>Non-borrowing</b>	<b>23.6</b>	<b>19.3</b>	<b>2.1</b>	<b>58.5</b>	<b>103.5</b>
<b>Borrowing</b>	<b>16.5</b>	<b>50.0</b>	<b>15.5</b>	<b>57.0</b>	<b>139.0</b>

<b>Forecast capital financing</b>	<b>40.1</b>	<b>69.3</b>	<b>17.6</b>	<b>115.5</b>	<b>242.5</b>
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### **Financial implications**

33. Financial implications are contained within the body of this report.

### **Legal implications – TO FOLLOW**

34.

### **Equalities Implications**

35. There are no adverse equality implications arising from this report .

### **HR and Workforce Implications**

36. Not relevant to this report.

### **Environmental and Climate Change Implications**

37. The Council continues to consider environmental and climate change implications in the design and delivery of its capital programme and capital strategy.

### **Public Health implications**

38. Through investment in capital building and maintenance, the Council influences the built environment within Enfield significantly. The built environment in turn influences how residents interact with their environment; for example, during active travel or accessing facilities. Ensuring that our capital buildings are maintained, fit for purpose, and wellbeing considerations are taken in terms of their use, how they promote residents' wellbeing is key to contributing positively towards the public's health. Additionally, ensuring that all buildings have minimal environmental impact also contributes towards enhancing resident's wellbeing.

39. The Council has taken steps to understand the risks around the use of RAAC in school buildings, the implications of which are included in this report.

### **Property Implications**

40. All property implications have been considered where relevant in the report. The Council continues to take a strategic approach to management of the civic estate. Where relevant, capital spend on building related improvements has been paused until strategic decisions are made on the use of buildings.

### **Safeguarding Implications**

41. Not relevant to this report.

## **Crime and Disorder Implications**

42. Not relevant to this report.

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Report Authors: Olu Ayodele  
Head of Capital and Treasury  
[olu.ayodele@Enfield.gov.uk](mailto:olu.ayodele@Enfield.gov.uk)

Shirley Haider  
Senior Finance Manager  
[Shirley.haider@enfield.gov.uk](mailto:Shirley.haider@enfield.gov.uk)

## **Appendices**

Appendix A Period 8 forecast full year outturn – changes to budget

## Appendix A – 2023/24 forecast capital expenditure (by Programme)

	Budget (approved by November Council)	P8 forecast outturn	Forecast outturn variance to budget	Of which budget carried forward to 2024/25	Of which budget growth in 2023/24	Of which budget reduction in 2023/24	Forecast outturn variance to budget	Spend to date (at Period 8)
	£m	£m	£m	£m	£m	£m	£m	£m
Digital Services	5.8	5.2	(0.6)	(0.6)			(0.6)	0.8
Corporate Condition Programme	2.1	2.1	0.0				0.0	0.6
Corporate Property Investment	0.2	0.2	0.0				0.0	0.1
Electric Quarter CPO	0.5	0.6	0.1				0.1	0.6
Build the Change	0.6	0.6	0.0				0.0	0.2
Montagu	0.1	0.1	0.0				0.0	0.0
<b>Resources</b>	<b>9.3</b>	<b>8.7</b>	<b>(0.6)</b>	<b>(0.6)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>2.3</b>
Schools programme	13.9	13.4	(0.5)	(0.5)			(0.5)	6.0
Extensions to Foster Carers' Homes	0.3	0.1	(0.2)	(0.2)			(0.2)	0.0
Enfield Children's Homes	0.3	0.3	0.0				0.0	0.0
Mental Health and Wellbeing Centre	0.3	0.3	0.0				0.0	0.0
<b>People</b>	<b>14.7</b>	<b>14.0</b>	<b>(0.7)</b>	<b>(0.7)</b>	<b>0.0</b>	<b>0.0</b>	<b>(0.7)</b>	<b>6.1</b>
Libraries & Community Hubs	0.0	0.0	0.0				0.0	0.0
Vehicle Workshop	0.3	0.3	0.0				0.0	0.3
Traffic & Transportation	0.3	0.3	0.0				0.0	0.1
Vehicle Replacement Programme	1.0	1.0	0.0				0.0	0.6
Waste & Recycling Collections	0.1	0.2	0.1		0.1		0.1	0.1
Highways & Street Scene	4.3	4.3	0.0				0.0	2.4
Highways Fibre Ducting	0.2	0.2	0.0				0.0	0.1
Sloemans Farm	0.3	0.3	0.0				0.0	0.1

Appendix A – 2023/24 forecast capital expenditure (by Programme)

	Budget (approved by November Council)	P8 forecast outturn	Forecast outturn variance to budget	Of which budget carried forward to 2024/25	Of which budget growth in 2023/24	Of which budget reduction in 2023/24	Forecast outturn variance to budget	Spend to date (at Period 8)
	£m	£m	£m	£m	£m	£m	£m	£m
Flood Alleviation	1.6	1.4	(0.3)		0.3	(0.6)	(0.3)	0.6
Parks, Playgrounds & Verges	1.1	1.7	0.6		0.6		0.6	0.3
CCTV	0.1	0.2	0.1				0.1	0.1
Journeys & Places	4.2	4.6	0.4		0.4		0.4	1.4
Town Centre Regeneration	0.6	0.6	0.0				0.0	0.2
<b>Environment &amp; Communities</b>	<b>14.3</b>	<b>15.1</b>	<b>0.8</b>	<b>0.0</b>	<b>1.4</b>	<b>(0.6)</b>	<b>0.8</b>	<b>6.2</b>
Housing Adaptations & Assistance (DFG)	2.3	2.3	0.0				0.0	1.4
<b>Housing, Regeneration &amp; Development</b>	<b>2.3</b>	<b>2.3</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>1.4</b>
Meridian Water non-HIF	62.9	52.3	(10.6)	(5.7)		(4.9)	(10.6)	7.9
Meridian Water HIF	30.6	17.0	(13.6)	(13.6)			(13.6)	0.8
<b>Meridian Water</b>	<b>93.5</b>	<b>69.3</b>	<b>(24.2)</b>	<b>(19.3)</b>	<b>0.0</b>	<b>(4.9)</b>	<b>(24.2)</b>	<b>8.7</b>
Energetik	8.9	7.4	(1.4)	(1.4)			(1.4)	2.5
Housing Gateway Ltd	10.2	10.2	0.0				0.0	0.0
<b>Companies</b>	<b>19.1</b>	<b>17.6</b>	<b>(1.4)</b>	<b>(1.4)</b>	<b>0.0</b>	<b>0.0</b>	<b>(1.4)</b>	<b>2.5</b>
<b>General Fund</b>	<b>153.2</b>	<b>127.0</b>	<b>(26.2)</b>	<b>(22.0)</b>	<b>1.4</b>	<b>(5.6)</b>	<b>(26.2)</b>	<b>27.3</b>
<b>Housing Revenue Account</b>	<b>129.9</b>	<b>115.5</b>	<b>(14.4)</b>	<b>(14.4)</b>			<b>(14.4)</b>	<b>50.0</b>
<b>capital programme</b>	<b>283.1</b>	<b>242.5</b>	<b>(40.6)</b>	<b>(36.5)</b>	<b>1.4</b>	<b>(5.6)</b>	<b>(40.6)</b>	<b>77.4</b>





### London Borough of Enfield

<b>Report Title</b>	Treasury Management Period 8 Update 2023/24
<b>Report to</b>	Cabinet
<b>Date of Meeting</b>	17 January 2024
<b>Cabinet Member</b>	Cllr Leaver – Cabinet Member for Finance and Procurement
<b>Executive Director</b>	Fay Hammond – Executive Director of Resources
<b>Report Authors</b>	Olga Bennet - Director of Capital and Commercial Olu Ayodele – Head of Finance (Capital & Treasury) Milan Joshi – Assistant Head of Finance (Capital & Treasury)
<b>Ward(s) affected</b>	All
<b>Key Decision Number</b>	Non-Key
<b>Classification</b>	Part 1 Public
<b>Reason for exemption</b>	Not applicable

#### Purpose of Report

1. To report the activities of the Council's Treasury Management function over the eight months to 30<sup>th</sup> November 2023.
2. Over the reporting period, all treasury management activities have been carried out within approved limits and in compliance with the Prudential Indicators set out in the Council's Treasury Management Strategy statement approved by Council 23<sup>rd</sup> Feb 2023 (KD5504).

#### Recommendations

3. Cabinet is recommended to note the report prior to submission to Council on 24<sup>th</sup> January 2024.

## Background

4. The key points of the report are set in table 1 below:

Table 1 – Key points of report

<b>Key point</b>	<b>Details</b>	<b>Reference</b>
<b>Economic context</b>	<p>Inflation review:            5.5% at 1 Apr 2022            10.1% at 31 Mar 2023            4.60% as at 23<sup>rd</sup> November 2023            2.00% remains Government target</p> <p>Bank of England base rate review:            0.75% at 1 Apr 2022            4.25% at 31 Mar 2022            5.25% as at 23<sup>rd</sup> November 2023            Three further reviews expected this financial year</p>	<b>Para 13</b>
<b>Council's cost of borrowing and impact increased cost of borrowing</b>	<p>Average interest for Council's external debt:</p> <p>2022/23 - 2.29% gross interest payable of £27m, net charge to General Fund £3.7m</p> <p>2023/24 – Forecast 2.60% gross interest £33.3m, net charge to General Fund £7.5m (P5 2.52% Gross interest £35.6m, net £7.7m)</p>	<b>Para 38</b>
<b>Borrowing Outstanding on 23rd November 2023</b>	£1,118.2m as at 1 <sup>st</sup> April 2023 £1,143.7m as at 23 <sup>rd</sup> November (31 <sup>st</sup> Aug P5 £1,123.4m).	<b>Para 25</b>
<b>Capital Financing Requirement (CFR)</b>	The borrowing CFR (this represents the underlying need to borrow) was £1,336.2m as at 1st April 2023 and set at £1,484.1m for 2023/24 by Treasury Management Strategy. External debt is below this at 23 <sup>rd</sup> November and forecast to remain so for 2023/24 therefore in compliance	<b>Para 27</b>
<b>Investments &amp; Net Borrowing (this is external borrowing less investments)</b>	Estimated income of £3.0m (P5 £1.9m) (2022/23 actual £1.8m) assuming an average rate of return of 4.97% based on year-to-date yields.	<b>Para 44</b>  <b>Fig 1</b>
<b>Compliance with Treasury Management &amp; Prudential Indicators</b>	Compliant	<b>Para 67</b>
<b>Minimum Revenue Provision (MRP)</b>	MRP chargeable to General Fund (GF) 2022/23 £18.9m 2023/24 £22.5m (P5 £23.0m)	<b>Para 88</b>



<b>Capital financing revenue cost</b>	In Feb 2023, the Council anticipated that a £2.3m drawdown from reserves would be required to meet 2023/24 capital financing charges.  This estimate has reduced to £1.2m	<b>Table 2</b>
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5. The Local Government Act 2003 and the Local Authorities (Capital Financing and Accounting) Regulations 2003 require regular reports be submitted to the relevant Council Committee detailing the Council's treasury management activities.
6. This report updates Members for the eight months to 30<sup>th</sup> November 2023 on both the borrowing and investment decisions made by the Executive Director – Resources, under delegated authority in the context of prevailing economic conditions and considers the Council's Treasury Management performance. The Council can only borrow for capital investment, it cannot borrow to fund operational, day to day expenditure.
7. The regular reporting of treasury management activities assists Members to scrutinise officer decisions and monitor progress on the implementation of its borrowing and investment strategy as approved by Full Council.
8. The Council has adopted the Chartered Institute of Public Finance and Accountancy's Treasury Management in the Public Services: Code of Practice (the CIPFA Code) which requires the Authority to approve treasury management semi-annual and annual reports.
9. The Council's Treasury Management Strategy for 2023/24 was approved by Council on 23rd February 2023 (KD 5504). The Treasury Management Outturn position and Mid-year update to period 5 were reported to Cabinet 13<sup>th</sup> September (KD 5655) and 15<sup>th</sup> November respectively. The Council has borrowed and invested substantial sums of money and is therefore exposed to financial risks including the loss of invested funds and the revenue effect of changing interest rates. The successful identification, monitoring and control of risk remains central to the treasury management strategy.
10. This update is based on the period 8 Capital programme and Companies updates appearing elsewhere on the agenda.
11. The Council's estimated revenue cost of debt servicing for 2023/24 is summarised in Table 2 below which also includes the approved budget and estimates reported at period 5. The 2023/24 capital financing budget anticipated a drawdown from reserves in the year 2023/24 of £2.3m assuming 70% delivery of the capital programme (£3.5m assuming full delivery). The current forecast is that the drawdown will be £1.2m.

Table 2 – Capital financing cost estimates

2023/24 period 8 forecasts (all in £m)	Approved budget	Period 5 Mid Yr update	Period 8 forecast	Variance (Period 8 vs Budget)
<b>Gross interest</b>	<b>41.6</b>	<b>35.6</b>	<b>33.3</b>	<b>-8.3</b>
Investment income	-1.0	-1.9	-3.0	-2.0
Meridian Water	-8.7	-8.5	-8.4	0.3
Companies	-4.9	-4.4	-4.3	0.6
Schools	-0.1		-0.1	0.0
HRA	-14.2	-13.1	-11.8	2.4
HRA interest payable on balances	0.0	0	1.2	1.2
<b>Capitalisation &amp; Recharges</b>	<b>-28.9</b>	<b>-27.9</b>	<b>-26.4</b>	<b>2.5</b>
<b>Net interest charge to GF</b>	<b>12.7</b>	<b>7.7</b>	<b>6.9</b>	<b>-5.8</b>
MRP - policy	19.7	19.7	19.4	<b>-0.3</b>
MRP - voluntary	0.0	3.3	3.3	<b>3.3</b>
<b>MRP - total</b>	<b>19.7</b>	<b>23.0</b>	<b>22.6</b>	<b>2.9</b>
Bank charges, company loan impairment/credit losses and other	0.0	0.4	0.7	<b>0.7</b>
<b>Capital financing charges - total</b>	<b>32.4</b>	<b>31.1</b>	<b>30.2</b>	<b>-2.2</b>
<b>Budget</b>	<b>28.6</b>	<b>29.0</b>	<b>29.0</b>	<b>0.4</b>
<b>Reserve Drawdown Anticipated</b>	<b>3.8</b>	<b>2.1</b>	<b>1.2</b>	<b>-2.6</b>
<b>70% spend assumption</b>	<b>-1.5</b>	<b>0</b>	<b>0</b>	<b>1.5</b>
<b>Assuming 70% delivery*</b>	<b>2.3</b>	<b>2.1</b>	<b>1.2</b>	<b>-1.1</b>

\*2023/24 capital financing budget anticipated a drawdown from reserves in the year 2023/24 of £2.3m assuming 70% delivery of the capital programme (£3.5m assuming full delivery). The current forecast is that the drawdown will be £1.2m.

12. The 2023/24 capital financing budget anticipated a drawdown from reserves in the year 2023/24 of £2.3m assuming 70% delivery of the capital programme (£3.5m assuming full delivery). The current forecast is that the drawdown will be £1.2m.

### Economic context

13. Inflation, measured by the Consumer Prices Index (CPI) stood at 5.5% in April 2022 rising steadily before peaking at 11.1% in October 2022 before falling to 10.1% as at 31st March 2023. As at 23<sup>rd</sup> November 2023 it stood at 4.6%, with the Government's long term target set at 2%.

14. The Bank of England's Monetary Policy Committee (MPC) relies on interest rates as the primary tool to combat inflation by regulating consumer demand and has increased the base rate at every meeting from 0.75% April 2022 to 4.25% as at 31st March 2023. The rate as at 23<sup>rd</sup> November 2023 was 5.25% with further reviews scheduled for 14<sup>th</sup> December, 1<sup>st</sup> February then 21<sup>st</sup> March 2024.

15. The Council borrows mainly from the Public Works Loans Board (PWLB) although the cost of both long and short-term borrowing have increased significantly over the financial year and are summarised in Table 3 below:

**Table 3: Historical PWLB rates**

<b>PWLB Equal Instalment of Principal (EIP) rates</b>	<b>5 year</b>	<b>10 year</b>	<b>20 year</b>	<b>30 year</b>	<b>40 year</b>
1 <sup>st</sup> April 2022	2.41%	2.50%	2.67%	2.83%	2.87%
12 <sup>th</sup> Oct 2022	5.30%	5.53%	5.66%	5.92%	6.07%
31 <sup>st</sup> March 2023	4.72%	4.49%	4.55%	4.79%	4.90%
31 <sup>st</sup> July 2023	5.88%	5.53%	5.34%	5.48%	5.55%
31 <sup>st</sup> August 2023	5.81%	5.50%	5.38%	5.56%	5.64%
29 <sup>th</sup> September 2023	5.63%	5.39%	5.47%	5.72%	5.85%
4 <sup>th</sup> October 2023	5.69%	5.51%	5.64%	5.89%	6.01%
23 <sup>rd</sup> November 2023	5.45%	5.18%	5.28%	5.54%	5.66%

Source : Debt Management Office 23<sup>rd</sup> November 2023

16. These rate increases will impact the replacement of maturing debt and the long-term cost of borrowing to finance capital projects.

17. The Council is using concessionary borrowing for the HRA announced 15th March 2023 which was initially available until June 2023 but has now been extended as a result of the Autumn Statement to June 2025.

### **Relevance to Council Plans and Strategies**

- 18. Good homes in well-connected neighbourhoods
- 19. Build our Economy to create a thriving place
- 20. Sustain Strong and healthy Communities

### **Treasury Management Position**

21. The Council started 2023/24 with net borrowing of £1,081.3m made up of external debt £1,118.2m offset by investments of £36.9m. As at 23<sup>rd</sup> November 2023 net borrowing stood at £1,065.1m (31<sup>st</sup> August P5 £1,069.9m) made up of external debt £1,143.7m offset by investments £78.6m (31<sup>st</sup> August P5 £1,123.4m offset by investments of £53.5m).

22. The treasury management position on 23<sup>rd</sup> November 2023 and the change since the start of the financial year is set out in Table 4 below. All the investments shown below were in Money Market Funds (categorised as cash equivalent) for this financial year.

**Table 4: Treasury Management Summary**

<b>Summary</b>	<b>31.3.23 Balance £m</b>	<b>Movement £m</b>	<b>23.11.23 Actual £m</b>	<b>Approved estimate* £m</b>	<b>Revised forecast** £m</b>
Long-term borrowing	1,044.2	67.5	1,111.7	1,423.2	1,283.0
Short-term borrowing	74.0	-42.0	32.0	0.0	0.0
<b>Total borrowing</b>	<b>1,118.2</b>	<b>25.5</b>	<b>1,143.7</b>	<b>1,423.2</b>	<b>1,283.0</b>

Summary	31.3.23 Balance £m	Movement £m	23.11.23 Actual £m	Approved estimate* £m	Revised forecast** £m
Total investments	-36.9	-41.7	-78.6	-35.0	-35.0
Net Borrowing	1,081.3	-16.2	1,065.1	1,388.2	1,248.0

\* Approved estimate: Treasury Management Strategy Statement (Council 23 Feb 2023, KD5504)

\*\* Revised forecast based on current level of activities

23. The estimate for external debt as at 31 March 2024 has reduced by £140.2m against the forecast presented to February Council.. This is mainly due to :

- Capital expenditure estimates – the approved estimate assumed full delivery of the capital programme. The Capital Strategy, approved by Council 22<sup>nd</sup> November 2023 (KD5666), set out a reduced capital programme to ensure capital financing costs remain affordable which is reflected in the period 8 forecasts and forecasts for capital expenditure appearing elsewhere on the agenda
- Balance sheet review – in accordance with the objectives set out in the Capital Strategy a review of the Council's balance sheet resources together with cash requirements has been conducted, giving greater confidence in the level of internal borrowing cash resources that can be used, allowing us to reduce external borrowing assumptions for 2023/24.

24. The increase in borrowing of £25.5m from 1<sup>st</sup> April to 23<sup>rd</sup> November 2023 is made up of £15m to fund Energetik and borrowing to fund the capital programme. All cash is invested until required which has resulted in increased investment income. Further details are provided in Table 4 below.

### Borrowing Update

25. The main objective when borrowing is to strike an appropriately low risk balance between securing low interest costs and achieving cost certainty over the period for which funds are required. The flexibility to renegotiate loans should the Council's long-term plans change, is a secondary objective.

26. Current external loans are summarised in Table 5 below.

Table 5: Treasury Management Borrowing Summary

Type of Loan	31 <sup>st</sup> March 2023 £m	Net movement £m	23 <sup>rd</sup> November 2023 £m
Public Works Loans Board	994.8	53.8	1,048.6
Local Authorities (short-term)	74.0	-42.0	32.0
European Investment Bank	7.6	-0.2	7.4
London Energy Efficiency Fund	1.4	-0.3	1.1
Mayors Energy Efficiency Fund	15.0	15.0	30.0
Heat Networks Investment Project	21.6	0.0	21.6
Salix Funding	3.1	-0.9	2.2
Greater London Authority	0.7	0.1	0.8

Type of Loan	31 <sup>st</sup> March 2023 £m	Net movement £m	23 <sup>rd</sup> November 2023 £m
Total Debt	1,118.2	25.5	1,143.7
Accrued Interest	7.2	-7.2	0.0
Total Debt & Accrued Interest Outstanding	1,125.4	18.3	1,143.7

## The Capital Financing Requirement (CFR)

27. The Council's underlying need to borrow for capital expenditure is termed the Capital Financing Requirement (CFR). This represents the accumulated capital expenditure for which borrowing *would have been required* had the Council not used its own cash balances to supplement earmarked internal resources. It therefore differs to the actual borrowing.

28. This is done to ensure borrowing is kept to a minimum and cash balances maintained at a level adequate to support any day to day working capital requirements. The use of cash balances is termed internal borrowing with external borrowing representing the Council's actual debt.

29. As at 23<sup>rd</sup> November 2023 external borrowing of £1,143.7m remains below the loans CFR, approved in the Treasury Management Strategy, for 2023/24 of £1,484.1m. The Prudential Indicator for the CFR requires total external debt to be no higher than the total CFR therefore the Council remains compliant. The difference of £340.4m is the accumulated cash resources the Council has used to reduce external borrowing over and above the capital resources already allocated to finance its capital expenditure over the years.

30. The HRA CFR is above that originally estimated due to the transfer of assets (or "appropriation") from the General Fund. This does not constitute a breach as it is the total CFR and debt which are form part of the Prudential Indicators. Overall HRA debt remains affordable and will be included in the annual HRA Business Plan update.

31. Table 6 below shows the Council's CFR as compared to its external borrowing together with the Operational boundary and Authorised limit.

Table 6: Capital Financing Requirement and Gross Debt

Capital Financing Requirement (CFR)	Approved estimate 2023/24*	Revised forecast** £m
General Fund	1,132.9	1,029.9
Housing Revenue Account	351.2	383.1
<b>Borrowing CFR</b>	<b>1,484.1</b>	<b>1,412.9</b>
PFI liability	22.1	22.1
<b>Total CFR</b>	<b>1,506.2</b>	<b>1,435.0</b>
External Borrowing	1,423.2	1,283.0

<b>Capital Financing Requirement (CFR)</b>	<b>Approved estimate 2023/24*</b>	<b>Revised forecast** £m</b>
Internal Borrowing	83.0	152.1
<b>Total CFR</b>	<b>1,506.2</b>	<b>1,435.1</b>
External borrowing required	1,423.2	1,283.0
Other liabilities	22.1	22.1
<b>Operational boundary</b>	<b>1,445.3</b>	<b>1,305.1</b>
Headroom	200.0	200.0
<b>Authorised Limit</b>	<b>1,645.3</b>	<b>1,505.1</b>

\* Approved estimate: Treasury Management Strategy Statement (Council 23 Feb 2023, KD5504)

\*\* Revised forecast based on current level of activities

32. The Operational boundary is the level of external debt expected if capital expenditure plans are fully implemented. The Authorised Limit, which is based on the Operational boundary plus a temporary allowance only to be used in exceptional circumstances, is the maximum level of external debt beyond which any additional borrowing is prohibited. This limit can only be set by Full Council.

33. The Council is currently estimating the cost of new debt at 4.80% for the remainder of 2023/24 and will continue to use internal resources where possible to minimise borrowing and using concessionary rates offered by PWLB for the HRA.

34. This estimate is based on estimates of UK Gilt yields and is considered a reasonable estimate of the return demanded by the Capital Markets in return for UK Government Bonds. The estimate includes an on-lending allowance expected to be charged by the Debt Management Office and corroborated by advice from the Council's external Treasury Advisers.

### **Forward Borrowing**

35. The Council has no forward loan arrangements.

36. Continuing instability combined with expected increases in the base rate have introduced some uncertainty making forward borrowing unviable. The markets will continue to be monitored for favourable borrowing products.

### **Other Debt Liabilities**

37. Private Finance Initiative/finance leases liabilities of £22.6m as at 23<sup>rd</sup> November 2023.

### **Cost of Borrowing**

38. The average interest rate paid on total external debt in 2022/23 was 2.29%.

39. The Council's revenue cost of debt servicing for 2023/24 is summarised in Table 6 below. The over spend against budget of by £1.2m includes increased interest payments expected to the HRA in respect of its cash balances and loan impairment costs associated with the Council's subsidiary companies.
40. The 2023/24 capital financing budget anticipated a drawdown from reserves in the year 2023/24 of £2.3m assuming 70% delivery of the capital programme (£3.5m assuming full delivery). The current forecast is that the drawdown will be £1.2m.
41. The current forecast average interest payable in 2023/24 is 2.60% (P5 2.83%) against a budget of 2.92%. This generates net interest charge to General Fund of £7.6m (P5 £7.7m) against an approved budget of £6.5m, details are shown in table 7 below.

Table 7: Cost of borrowing summary

Net interest and MRP cost	2022/23 Actual £m	2023/24 Actual 30.11.23 £m	2023/24 Approved estimate * £m	2023/24 P8 Revised estimate** £m
<b><u>Interest on borrowing :</u></b>				
Gross interest payable	27.0	8.7	41.7	33.3
Meridian Water	-6.6	0.0	-8.7	-8.4
HRA	-11.3	0.0	-14.2	-10.6
Companies	-4.3	-2.3	-4.9	-4.3
School and other	0.7	0.0	-0.1	0.6
Treasury investments	-1.8	-2.3	-1.0	-3.0
<b>Net interest</b>	<b>3.7</b>	<b>4.1</b>	<b>12.8</b>	<b>7.6</b>
<b>Budget</b>	<b>6.1</b>	<b>6.5</b>	<b>6.5</b>	<b>6.5</b>
<b>Interest (Under) over budget</b>	<b>-2.4</b>	<b>-2.4</b>	<b>6.3</b>	<b>1.1</b>
<b><u>Minimum Revenue Provision (MRP) :</u></b>				
MRP	18.9	0	19.7	22.6
<b>Budget</b>	<b>17.5</b>	<b>22.5</b>	<b>22.5</b>	<b>22.5</b>
<b>MRP (Under) over budget</b>	<b>1.4</b>	<b>-22.5</b>	<b>-2.8</b>	<b>0.1</b>
<b>Budget total</b>	<b>23.6</b>	<b>29.0</b>	<b>29.0</b>	<b>29.0</b>
<b>Variance (under) or over budget</b>	<b>-1.0</b>	<b>-24.9</b>	<b>3.5</b>	<b>1.2</b>
<b>Variance assuming 70% delivery of programme</b>			<b>2.3</b>	

\* Approved estimate: Treasury Management Strategy Statement (Council 23 Feb 2023, KD5504 assuming 100% programme delivery)

\*\* Revised forecast based on current level of activities

## Debt Maturity

42. The Council has 97 loans with some loans reaching maturity (becoming repayable) at up to 50 years with the average currently at 18 years (31 March 2023 : 104 loans with average 23 yrs.). The "maturity profile" shows the distribution of when cash must be repaid to lenders and is composed of all loan products.

43. Table 8 below shows the current maturity structure of the Council's debt portfolio. The cost of replacing debt is within the prudential indicator for maturity profile. The Council is not significantly exposed to refinancing risk.

**Table 8: Debt by maturity**

<b>Debt maturity</b>	<b>Loans Outstanding as at 31 March 2023 £m</b>	<b>Loans Outstanding as at 23 November 2023 £m</b>
Under 1 year	104.2	28.4
1-2 Years	31.8	53.4
3-5 years	62.9	73.3
5-10 Years	178.7	208.0
10-15 Years	175.5	206.9
15-20 Years	128.6	137.2
20-25 Years	63.4	63.4
25-30 Years	94.4	94.4
30-35 Years	48.9	48.9
35-40 Years	74.8	74.8
40-45 Years	50.0	50.0
45+ Years	105.0	105.0
<b>Total Debt</b>	<b>1,118.2</b>	<b>1,143.7</b>

### **Treasury Investment Activity**

44. Total cash balances can vary considerably, predominantly because of the significant peaks and troughs arising from payment profiles of business rate collections, capital expenditure, DWP payments and housing benefit payments.
45. During the year the Council's investment balance has ranged between £24.1m and £118.2m due to timing differences between income and expenditure.
46. The investment position as at 23<sup>rd</sup> November 2023 is shown in Table 9 below.

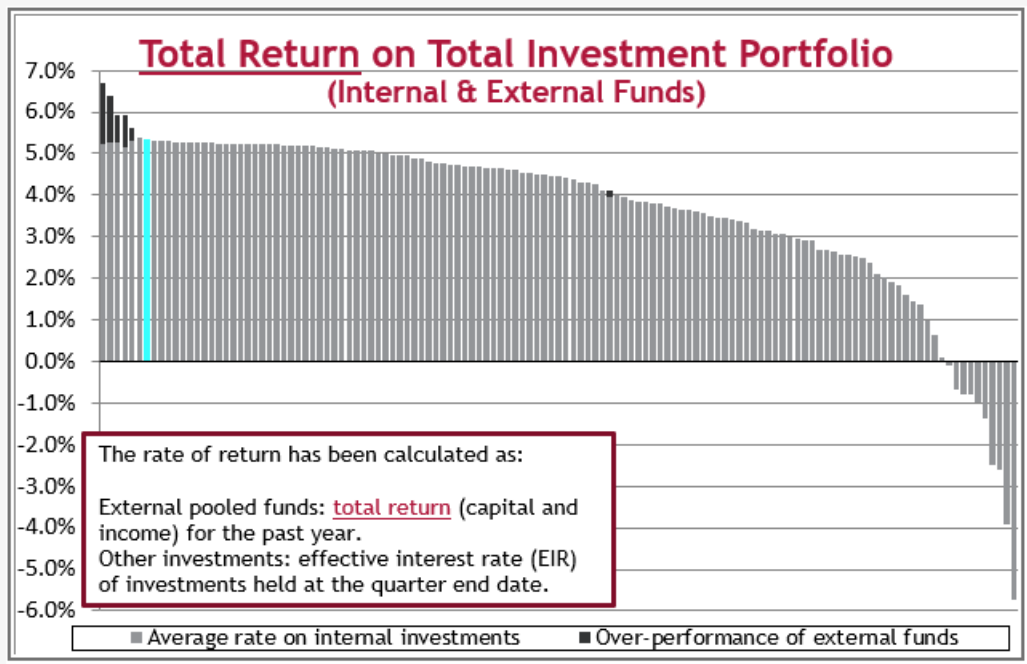
**Table 9: Investment summary**

<b>Counterparties – all Money Market Funds</b>	<b>31 March 2023 £m</b>	<b>Movement £m</b>	<b>23 November 2023 £m</b>
Deutsche	3.8	-3.8	0.0
Federated	0.0	22.6	22.6
CCLA	25.0	-25.0	0.0
Invesco	0.0	15.0	15.0
Aviva Investors	8.1	10.0	18.1
<b>Aberdeen</b>	<b>0.0</b>	<b>22.9</b>	<b>22.9</b>
<b>Total Cash Investments</b>	<b>36.9</b>	<b>41.7</b>	<b>78.6</b>



47. The Council expects to generate £3.0m investment income this financial year equating to a 4.97% return, assuming year to yield will continue to the end of the financial year and cash balances are at an average of £35m till the end of the financial year (2022/23 £1.84m investment income, 4.93% yield).
48. On average the Council's cash investment portfolio had a risk weighting equivalent to A+ credit rating. Benchmarking from the Council's Treasury Advisors show the Council to be amongst the best performers in this regard as shown in benchmarking data published by the Council's Treasury advisers as at 23<sup>rd</sup> November 2023.

Figure 1 – Councils return on investments



Source : Arlingclose Investment Benchmarking as at 23 November 2023

### Investment Benchmarking

49. Table 10 below show the progression of risk and return metrics for the Enfield Investments portfolio compared with other local authorities as extracted from Arlingclose quarterly investment benchmarking as of 30 June 2023:

Table 10: Investment benchmarking

Benchmarking	Credit Score	Credit Rating	Bail-in Exposure	Weighted Average Maturity (days)	Rate of Return %
30.11.2023	4.64	AA-	100%	1	5.33%
30.06.2023	4.80	A+	100%	1	4.80%
31.03.2023	5.09	A+	100%	1	4.12%
31.03.2022	4.90	A+	100%	1	0.52%
<b>Similar LA's</b>	<b>4.71</b>	<b>A+</b>	<b>61%</b>	<b>32</b>	<b>2.24%</b>
<b>All LA's</b>	<b>4.71</b>	<b>A+</b>	<b>59%</b>	<b>12</b>	<b>1.59%</b>

Arlingclose Investment Benchmarking 2023/24 as at 30<sup>th</sup> November 2023

50. Both the CIPFA Code and Government guidance require the Council to invest its funds prudently, and to have regard to the security and liquidity of its treasury investments before seeking the optimum rate of return, or yield. The Council's objective when investing money is to strike an appropriate balance between risk and return, minimising the risk of incurring losses from defaults and the risk of receiving unsuitably low investment income.
51. **Credit score and credit rating** measures the credit risk of the Council's investment portfolio. At the end of the reporting period our investment portfolio has been assigned a credit score of 5.00 based on an average long-term credit rating from Fitch as A+. It is worth noting that this is expected of our investment portfolio as all the investments are in money market funds with average maturity of 1 day for instant and liquidity/easy access.
52. The credit score of money market funds is calculated from the fund's investments on the previous month end date. As part of Arlingclose investment advice an average credit rating from Fitch, Moody's and Standard & Poor's are converted to a number, for example AAA=1, AA+=2, etc. Higher numbers therefore indicate higher risk.
53. The Council's investment portfolio of £78.6m at 23<sup>rd</sup> November 2023 has 100% "bail in" exposure meaning some or all of the investment can be lost in the event Money Market Funds (MMF) fails.
54. Prior to 2013, failed banks were either bailed out by Government or placed into administration, with losses shared amongst most investors.
55. The risk of these losses has been substantially mitigated by the Council placing these investments with six different MMFs, then with each MMF subsequently invested in more than 10 institutions. The Council's investment advisors are comfortable with the Council's investment strategy and risk exposure.

### **Non-Treasury Investments**

56. The definition of investments in CIPFA's revised 2021 Treasury Management Code covers all the financial assets of the Authority as well as other non-financial assets which the Authority holds primarily for financial return. Investments that do not meet the definition of treasury management investments (i.e. management of surplus cash) are categorised as either for service purposes (made explicitly to further service objectives) or for commercial purposes (made primarily for financial return).
57. Investment Guidance issued by the Department for Levelling Up Housing and Communities (DLUHC) also broadens the definition of investments to include all such assets held partially or wholly for financial return. The Council held no investments primarily for financial return.
58. The Authority held £162.8m of such investments as loans to subsidiaries as set out in table 11 below.

Table 11: Council owned Companies

Council owned Companies	Housing Gateway Ltd £m	Lea Valley Heat Networks Ltd £m
<b>31 March 2022 (nominal)</b>	127.4	15.2
New Borrowing	0.0	19.0
Repaid Borrowing	-0.6	-0.3
<b>Balance at 31 March 2023</b>	<b>126.8</b>	<b>33.9</b>
New advances	0.0	2.5
Repayments	-0.3	-0.1
<b>Balance 31<sup>st</sup> Oct 2023</b>	<b>126.5</b>	<b>36.3</b>
Advances – to be drawn	6.0	4.8
Repayments due*	-6.3	-0.1
<b>Expected position 31 March 2024</b>	<b>126.2</b>	<b>41.0</b>

59. Net loans advanced to the Council's subsidiary companies to date, totalled £2.1m as at 23<sup>rd</sup> November 2023.

60. In accordance with Soft Loan accounting which recognises the sub-market element of the loan advances a proportion of these loans are expected to be classified as investments in subsidiaries.

61. In respect of LVHN the Council will also impair the loans advanced if required to ensure a prudent estimate is assigned to the recoverable amount after taking into account the inherent business risk of the venture. This adjustment has no impact on the Council's useable reserves in accordance with IFRS 9.

### Gross to Net Table

62. Table 12 below shows how the total, or "gross", debt of the Council as a whole is divided into its main constituent services (HRA, Meridian Water and Companies) to leave the residue, or "net", debt attributable to the Council's General Fund.

63. It also shows how financial liabilities (PFI and lease obligations) increase and how its investments decrease the Council's overall debt position. Both are shown in the tables below.

64. The Council's net debt, including PFI and other obligations, stood at £1,107.6m at the start of the financial year and decreased by £19.9m to £1,087.7m as at 23<sup>rd</sup> Nov 2023. The year-end position is expected to be £1,270.1m against the approved budget of £1,410.3m

Table 12: Gross to Net Debt

Gross to Net table	2022/23 Actual £m	Actual as at 23.11.23 £m	2023/24 Approved estimate* £m	2023/24 Revised estimate** £m
<b>Gross borrowing</b>	<b>1,118.2</b>	<b>1,143.7</b>	<b>1,423.2</b>	<b>1,283.0</b>
Companies & Schools	-160.7	-160.7	-198.7	-179.2
Meridian Water	-374.9	-374.9	-422.8	-391.1
HRA	-296.8	-296.8	-351.2	-383.1
<b>General Fund</b>	<b>285.8</b>	<b>311.3</b>	<b>450.5</b>	<b>329.6</b>
<b>Gross Debt to Net Debt :</b>				
Total borrowing	1,118.2	1,143.7	1,423.2	<b>1,283.0</b>
PFI & Finance leases	26.3	22.6	22.1	22.1
<b>Gross Debt</b>	<b>1,144.5</b>	<b>1,166.3</b>	<b>1,445.3</b>	<b>1,305.1</b>
Treasury investments	-36.9	-78.6	-35.0	-35.0
<b>Net Debt</b>	<b>1,107.6</b>	<b>1,087.7</b>	<b>1,410.3</b>	<b>1,270.1</b>

\* Approved estimate: Treasury Management Strategy Statement (Council 23 Feb 2023, KD5504) assuming 100% programme delivery

\*\* Revised forecast based on current level of activities

## Debt Restructuring

65. Debt restructuring normally involves prematurely replacing existing debt (at a premium or discount) with new loans to secure net savings in interest payable or a smoother maturity profile. Restructuring can involve the conversion of fixed rate interest loans to variable rate loans and vice versa.

66. No restructuring was done during the year as the new PWLB borrowing rates and premature repayment rates made restructuring unviable. The Council will continue to actively seek opportunities to restructure debt, if viable.

## Treasury Management Indicators - overview

67. The Council was in compliance with all nine indicators used to ensure its activities were within well-defined limits, summarised below:

- **Operational Boundary and Authorised Limit**

Set by Full Council to ensure external debt does not exceed prescribed limits:

**Operational Boundary** is the estimated level of external debt assuming capital expenditure plans are fully implemented and represents that level debt expected assuming no extraordinary or unexpected events e.g. significant additional expenditure to be financed by borrowing or capital receipt or grant failing to materialise.

**Authorised Limit** is the Operational boundary *plus a temporary allowance* to accommodate extraordinary events (such as those above). This level of

borrowing is not sustainable and is therefore the maximum beyond which additional borrowing is prohibited.

- **Liability Benchmark**

An estimate of how much debt the Council should be carrying based on external debt and requirements to maintain liquidity and is normally forecast for at least ten years

- **Debt Servicing costs as a proportion of revenue resources**

An assessment of the sustainability of the Council's borrowing commitments in the context of its revenue resources. Three main measures are used including one recently introduced by DLUHC in the context of the Levelling Up and Regeneration Bill (May 2022)

- **Net income from Commercial & Service Investments to Net Revenue Budget –**

Considers the Council's exposure to risk from commercial and service investment income in relation to its overall revenue resources

- **Risk & Liquidity**

A suite of five indicators assessing the risk and liquidity of the Council's borrowing and investment portfolio

## Treasury Management Indicators - results

### Operational Boundary and Authorised Limit

68. The Authorised Limit, set at £1,645.3m for 2023/24, is set with a risk margin to manage cash balances as a precaution against the failure to receive a source of income or a major unexpected expenditure. In the unlikely event of this happening, the Council would need to borrow on a temporary basis to cover the shortfall in cash receipts. Any significant breach must be reported to the Council.

69. Officers report that all treasury management activities undertaken during the year complied fully with the CIPFA Code of Practice and the Council's approved Treasury Management Strategy.

70. Compliance with the authorised limit and operational boundary for external debt is demonstrated in table 13 below.

Table 13 : Approved Borrowing Limits

Approved Borrowing Limits 2022/23	23 <sup>rd</sup> Nov 2023 £m	Operational Boundary £m	Authorised Limit £m	Complied?
Borrowing (gross)	1,143.7	1,423.2	1,445.3	Yes
PFI and Finance Leases/Headroom	22.6	22.1	200.0	Yes
<b>Total Debt</b>	<b>1,166.3</b>	<b>1,445.3</b>	<b>1,645.3</b>	<b>Yes</b>

71. The Authorised Limit is the ultimate threshold beyond which additional borrowing is prohibited. A temporary breach of the Operational Boundary is not counted as a compliance failure if it is due to variations in cash flow and of a relatively low value.

#### Liability benchmark

72. This is basically outstanding debt plus an allowance for liquidity to maintain day to day working capital and is therefore an estimate of how much debt the Council should be carrying. Table 14 shows the 2022/23 position together with estimates for 2023/24.

Table 14: Balance Sheet Summary

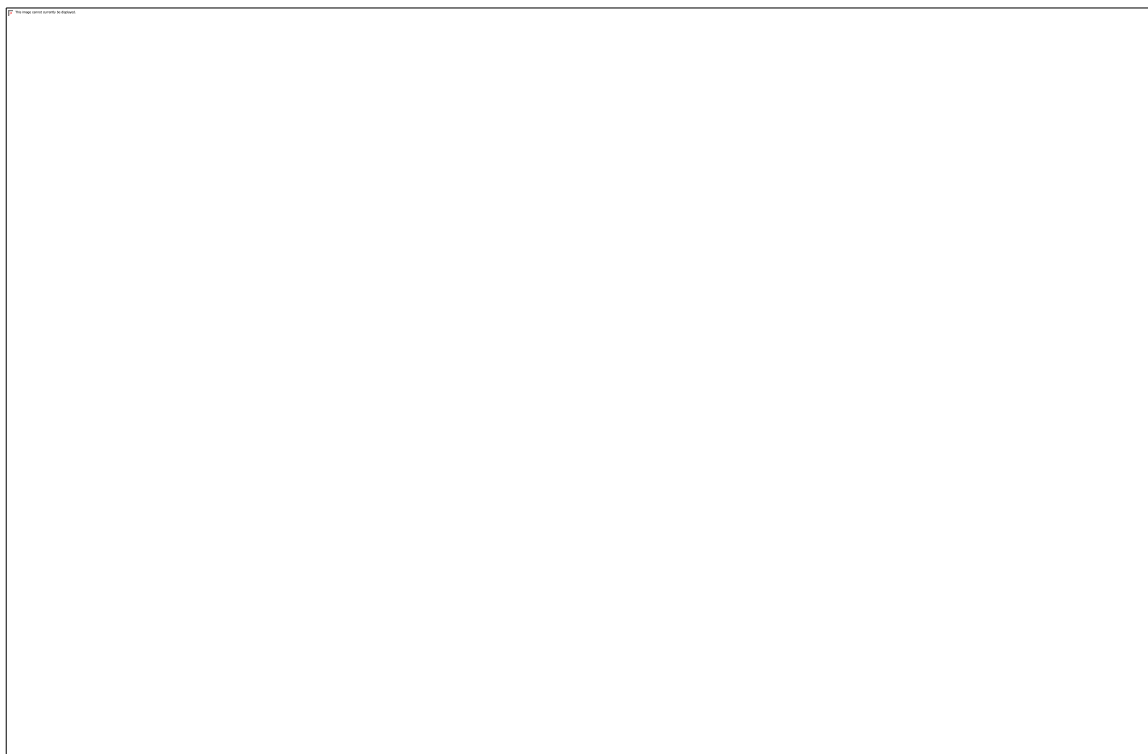
<b>Balance Sheet Summary</b>	<b>Approved estimate 2023/24* £m</b>	<b>Revised forecast 2023/24** £m</b>
<i><b>Capital Financing Requirement (CFR)</b> : the accumulated capital expenditure to 31<sup>st</sup> March 2023 for which borrowing would have been required had the Council not used its own cash resources (termed "internal borrowing") to offset actual borrowing</i>		
General Fund	1,132.9	1,029.9
Housing Revenue Account	351.2	383.1
<b>CFR - Loans</b>	<b>1,484.1</b>	<b>1,412.9</b>
PFI liability	22.1	22.1
<b>CFR - Total</b>	<b>1,506.2</b>	<b>1,435.0</b>
<b>CFR Represented as :</b>		
External Borrowing	1,423.2	<b>1,283.0</b>
Internal Borrowing	83.0	152.1
<b>Total CFR</b>	<b>1,506.2</b>	<b>1,435.1</b>
External borrowing required	1,423.2	<b>1,283.0</b>
Other liabilities	22.1	22.1
<b>Operational boundary</b>	<b>1,445.3</b>	<b>1,305.1</b>
Headroom	200.0	200.0
<b>Authorised Limit</b>	<b>1,645.3</b>	<b>1,505.1</b>
<i><b>Liability Benchmark</b> : estimate of net borrowing requirement including allowance for liquidity</i>		
CFR - Loans	1,484.1	1,412.9
Less : Balance Sheet resources	-105.8	-164.9
Add: Allowance for liquidity	35.0	35.0
<b>Liability benchmark (year end)</b>	<b>1,413.3</b>	<b>1,283.0</b>

\* Approved estimate: Treasury Management Strategy Statement (Council 23 Feb 2023, KD5504)

\*\* Revised forecast based on current level of activities

73. The Chart below illustrates the Council's treasury position on 23<sup>rd</sup> November 2023. It shows the borrowing the Council already has (shaded in grey) does not exceed the borrowing amount required in total (red line). This chart uses data of the capital programme up to 2032 only.

Figure 2 Liability Benchmark



Debt Servicing costs as a proportion of revenue resources

74. DLUHC, on 4th July 2023, set up the Office for Local Government (“Oflog”), aimed at increasing transparency and identifying Councils “at risk of potential failure”.

75. In the context of the Levelling up and Regeneration Bill (introduced to Parliament 11<sup>th</sup> May 2022, presently in the House of Lords) which makes similar references, three indicators which assess the resilience of the Council’s revenue budgets to contain debt servicing costs have been presented in table 5 below.

- Oflog indicator “Debt Servicing as a proportion of Core Spending Power” (CSP) where CSP measures revenue resources by the funding available for General Fund services comprised mainly of Council tax and specific Government grants.
- Debt servicing costs as a proportion of Net Revenue Budget - introduced by the Treasury Management Strategy Statement 2023/24 (KD 5504) approved by Council 23<sup>rd</sup> February 2023 is referenced as a key indicator of affordability in the Capital Strategy appearing elsewhere on the agenda.
- Ratio of external debt to Net Revenue Budget – introduced by the Treasury Management Strategy Statement 2022/23 (KD 5355) approved by Council 24<sup>th</sup> February 2022, similar to the above Oflog indicator but using Net Revenue Budget which includes a broader span of revenue resources

76. These each assess these criteria differently but taken together generate a corroborative measure of the resilience of the Council's revenue resources which indicates debt and debt financing have been stable across financial years 2021/22 and 2022/23 but are set to increase in 2023/24 based on current estimates as set out in table 15 below.

Table 15 : Debt Servicing costs as proportion of Net Revenue Budget

<b>Financing as a proportion of Revenue Resources</b>	<b>2021/22 Outturn Compared to all other London Councils (below)</b>	<b>2022/23 Outturn</b>	<b>2023/24 forecast</b>
Debt Servicing as a proportion of Core Spending Power (Oflog)	9.2%	8.8%	10.1%
Debt servicing costs as a proportion of Net Revenue Budget	9.0%	8.5%	11.6%

Estimates for 2023/24 are expected to be between 10% to 12%.

Net income from Commercial & Service Investments to Net Revenue Budget

77. The primary purpose of the Council's investments in Housing Gateway Limited and Lea Valley Heat Networks Limited are the provision of temporary accommodation (a statutory duty) and the provision of sustainable and low-cost energy to the Borough's residents and businesses respectively.

78. Similarly, the Council's share of the Joint Venture at Montagu Industrial Estate is primarily for the economic regeneration of the area which will have wider benefits for residents and businesses within the Borough.

79. No income was generated by these investments in 2022/23.

80. During 2022/23 net income from the Council's investment properties made up 3.5% of the Net Revenue Budget which is considered neither significant nor a risk and is incidental to the provision of the Council's wider services.

Risk & Liquidity

81. **Security:** The Council has adopted a voluntary measure of its exposure to credit risk by monitoring the value weighted average credit rating and credit score of its investment portfolio. This is calculated by applying a score to each investment (AAA=1, AA+=2, etc.) and taking the arithmetic average, weighted by the size of each investment. Unrated investments are assigned a score based on their perceived risk, summarised in table 16 below.

Table 16: Credit Risk

<b>Credit Risk</b>	<b>31.3.23 Actual</b>	<b>30.09.23 Actual*</b>	<b>2023/24 Target</b>	<b>Complied?</b>
Portfolio average credit rating	A+	A+	A	Yes



Portfolio average credit score	5	5	6	Yes
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*\*Measure for 30 Sep 2023*

**82. Liquidity:** The Council has adopted a voluntary measure of its exposure to liquidity risk by monitoring the amount of cash available to meet unexpected payments within a rolling three-month period, without additional borrowing, summarised in table 17 below.

Table 17: Liquidity Risk Indicator

Liquidity Risk	31.3.23 Actual £m	23.11.23 Actual* £m	2023/24 Target £m	Complied?
Total cash available within 3 months	36.9	78.6	35.0	Yes

**83. Interest Rate Exposures:** This indicator is set to control the Council's exposure to interest rate risk. The Council holds no variable interest rate debt however, the Council's Treasury Management Strategy does permit variable interest rate loans.

Table 18: Interest Rate Risk Indicator

Interest Rate Risk	31.3.23 Actual	2023/24 estimate*	2023/24 Limit	Complied?
Upper limit on one-year revenue impact of a 1% <u>rise</u> in interest rates	0.0	0.0	<b>£4m</b>	Yes
Upper limit on one-year revenue impact of a 1% <u>fall</u> in interest rates	0.0	0.0	<b>£4m</b>	Yes

*\*assuming no variable rate loans, no exposure*

**84.** The Council has £104.2m loans to be repaid in 2023/24 carrying an average interest cost of 2.80%. Assuming these are replaced at the current estimated cost of 4.80% the full years increase in interest cost is estimated at £2m which is within the £4m threshold approved in the Treasury Management Strategy.

**85. Maturity Structure of Borrowing:** This indicator is set to control the Council's exposure to refinancing risk. The upper and lower limits on the maturity structure of all borrowing are summarised in table 19 below.

Table 19: Maturity Structure

Maturity Structure	31.3.23 Actual £m	23.11.23 Actual £m	23.11.23 Actual %	Upper Limit	Lower Limit	Compl ied?
Under 12 months	104.2	28.4	2.48%	30%	0%	Yes
12 months & within 2 yrs	31.8	53.4	4.67%	35%	0%	Yes
24 months & within 5 yrs	62.9	73.3	6.41%	40%	0%	Yes
5 years and within 10 yrs	178.7	208.0	18.19%	45%	0%	Yes
10 yrs and above	740.6	780.6	68.25%	100%	0%	Yes
<b>Total</b>	<b>1,118.2</b>	<b>1,143.7</b>	<b>100%</b>			

86. Principal Sums Invested for Periods Longer than a year: The purpose of this indicator is to control the Council's exposure to the risk of incurring losses by seeking early repayment of its investments. The limits on the long-term principal sum invested to final maturities beyond the period are set out in table 20 below.

Table 20 : Principals invested over one year

Principal invested over one year	2022/23	2023/24	No fixed date
Actual principal invested beyond 365 days	Nil	Nil	Nil
Limit on principal invested beyond 365 days	£25m	£25m	£0m
Complied?	Yes	Yes	Yes

87. Long-term investments with no fixed maturity date include strategic pooled funds and real estate investment trusts but exclude money market funds and bank accounts with no fixed maturity date as these are considered short-term.

### Minimum Revenue Provision

88. In accordance with the Local Government Act 2003 and revised Guidance issued 2018, the Council is required to pay off an element of the accumulated General Fund capital expenditure, which was funded from borrowing, through an annual revenue charge known as the Minimum Revenue Provision (MRP).

89. The 2023/24 MRP Budget is £22.5m and MRP forecast is £22.6m.

90. The Council's MRP Policy was approved by Council at its meeting of 23rd February 2023.

### MRP Consultation and Enfield Council's MRP Policy Review

91. The Department for Levelling Up, Housing and Communities (DLUHC) initiated a consultation on changes to the MRP framework from 30<sup>th</sup> November 2021 to 8<sup>th</sup> February 2022, the results of which have not yet been published but are expected to impact Councils in 2023/24.

92. The two main proposals are expected to increase MRP charges if implemented, as currently worded, as follows:

- **Council owned companies** - Loans made by the Council currently use the loan repayments in lieu of charging MRP. The consultation proposes this is no longer permitted which could significantly increase MRP charges in the short term with capital receipts only taking effect to reduce MRP in the longer term. A mitigation could be the acknowledgement of loan agreements stipulating a repayment trajectory which could have the effect of reducing the MRP charges.
- **Meridian Water** is modelled to be funded initially by borrowing but long term primarily by future capital receipts. If the current proposed wording is not altered to allow self-financing projects, then this may lead to a significant impact to the revenue budget. Although the capital receipts generated by Meridian Water will be used to fund future stages of Meridian Water or other projects upfront, the MRP charge would increase in the medium term.

93. The Council's Annual MRP Statement, published as part of the Treasury Management Strategy Statement, (KD 5504) approved by Council 23rd February 2023, sets out the assumptions to be used in applying MRP from 1st April 2023 including the application of capital receipts and use of voluntary MRP to accelerate debt extinguishment where such opportunities exist.

94. The Council has also commissioned its external Treasury Advisers to review the impact of the consultation once final proposals have been announced by the Government the results of which will be used to update the Capital Strategy appearing elsewhere on the agenda.

### **Financial Implications**

95. This is a noting report which fulfils the requirement to report annually the performance of the Council's treasury management activities. Financial implications are set out in the body of the report.

### **Legal Implications**

96. The Council must adhere to various statutory provisions under the Local Government Finance Act 1992, The Local Authorities (Functions and Responsibilities) (England) Regulations 2000 and The Local Government Act 2003.

97. The Council must set the budget (of which the Capital Programme is part of) in accordance with the provisions of the Local Government Finance Act 1992 and approval of a balanced budget each year is a statutory responsibility of the Council.

98. Sections 25 to 29 of the Local Government Act 2003 impose duties on the Council in relation to how it sets and monitors its budget. These provisions require the Council to make prudent allowance for the risk and uncertainties in its budget and regularly monitor its finances during the year. The legislation leaves discretion to the Council about the allowances to be made and action to be taken.

99. In accordance with the legislative requirements and the Chartered Institute of Public Finance and Accountancy (CIPFA) and Prudential Codes ('the Codes'), this Report follows the recommendations under the Codes and legislation, by monitoring and reporting and detailing the Council's Treasury Management activities. The Report sets out that there has been compliance with the indicators used and that monitoring shows that its activities remain within well-defined limits. Further, it is reported that all Treasury Management activities undertaken during the year complied fully with the CIPFA Code and the Council's approved Treasury Management Strategy.

100. The Executive Director of Resources has responsibility for overseeing the proper administration of the Council's financial affairs, as required by section 151 of the Local Government Act 1972 and is the appropriate officer to advise in relation to these matters.

101. When considering its approach to the Treasury Management matters set out in the Report, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the Public Sector Equality Duty: 'PSED'). This PSED is considered in the section 'Equalities Implications and Equalities Impact Assessment'.

### **Equalities Implications**

See attached appendix

**Report Author:** Milan Joshi  
Assistant Head of Capital and Treasury  
[milan.joshi@enfield.gov.uk](mailto:milan.joshi@enfield.gov.uk)  
0208 078 5984  
Olu Ayodele  
Head of Finance - Capital & Treasury  
[olu.ayodele@enfield.gov.uk](mailto:olu.ayodele@enfield.gov.uk)  
0208 132 1321

### **Appendices**

Equalities Impact Assessment

### **Background Papers**

The following documents have been relied on in the preparation of this report:

- (i) Treasury Management Strategy Statement 2022/23 (KD5504) approved by Council 23<sup>rd</sup> February 2023
- (ii) Treasury Management Outturn Report 2022/23 (KD5655) approved by Cabinet 13<sup>th</sup> September 2023
- (iii) Treasury Management Mid-Year Update 2023/24 (Non key) noted by Council 22<sup>nd</sup> November 2023



## London Borough of Enfield

<b>Title of Report:</b>	Medium Term Financial Plan (2024/25 to 2028/29)
<b>Report to:</b>	Cabinet
<b>Date of Report briefing:</b>	17th January 2024
<b>Cabinet Member:</b>	Cllr Tim Leaver (Finance & Procurement)
<b>Directors:</b>	Fay Hammond, Executive Director – Resources Kevin Bartle, Interim Director of Finance (Corporate)
<b>Report Author:</b>	Neil Goddard, Head of Financial Strategy
<b>Ward(s) affected:</b>	All
<b>Key Decision Number</b>	KD 5682
<b>Implementation date, if not called in:</b>	
<b>Classification:</b>	Part I Public
<b>Reason for exemption</b>	

### Purpose of Report

1. The Council's estimated budget gap for 2024/25 as at the September Cabinet Report was £39.4m as a result of inflation, demographic and cost pressures. This report sets out how this budget gap is expected to be met through a variety of measures and asks members to approve a suite of savings.
2. This report will set out:
  - The outcome of the Autumn Statement announced on 22<sup>nd</sup> November, the Local Government finance policy statement on 5<sup>th</sup> December and the provisional Local Government Finance Settlement on 18th December.
  - An update on funding and spending assumptions
  - A further tranche of new savings and increased income proposals.
  - All demonstrating how the budget has been balanced for 2024/25 dependent on the Council Tax increase and the proposed Council Tax Support scheme changes being implemented and any changes that may be required when the Final Local Government Finance settlement is announced.

- The proposed increases to fees and charges across service departments for 2024/25.
- The report also identifies key risk areas and uncertainties inherent in the 2024/25 budget and MTFP.

### **Recommendations**

3. Cabinet is recommended to:
  - a. Note that the budget has been balanced for 2024/25 subject to:
    - i. The recommended level of Council tax increase
    - ii. The implementation of the recommended Council Tax Support scheme changes
    - iii. Approval and achievement of the further recommended set of savings and income proposals.
  - b. Note the intention to increase Council Tax by 4.99% (2.99% core and 2.00% Adult Social Care Precept) for 2024/25, the maximum allowable without breaching referendum limits.
  - c. Note the forecast budget gap of £85.763m across the entire period covered by the medium term financial plan, of which £25.375m is in 2025/26.
  - d. Note that whilst the 2024/25 budget is balanced subject to the points set out in paragraph (a) above, there is now an increased forecast overspend of circa £29m for 2023/24 (note this is indicative at the time of writing this report).
  - e. Note the details announced in the Chancellor's Autumn Statement, which was delivered on 22nd November 2023 and the Local Government Policy statement on 5<sup>th</sup> December 2023.
  - f. Note the outcome of the provisional Local Government Finance Settlement as described in paragraph 7.
  - g. Note that the smaller Business Rate Pool of eight London boroughs including Enfield will extend for a further year in 2024/25.
  - h. Note the update on funding in paragraphs 32 to 49 and spending pressures set out in paragraphs 50 to 64.
  - i. Approve the proposed further income and savings proposals brought forward in January of £7.026m for 2024/25 set out in Appendix D(iii) comprising:
    - i. £4.210m from efficiencies and,
    - ii. £2.816m from receipts and income generation.
  - j. Note that the income and savings proposals set out in this report are being recommended for approval subject to consultation and assessment of the equality implications where relevant.
  - k. Note the intended use of £1.021m Council Tax surplus within the 2024/25 General Fund revenue budget.
  - l. Note the use of reserves in 2024/25 to meet welfare costs set out in paragraphs 75 to 79.

- m. Note the overall forecast level of reserves over the medium term, ensuring the Council's financial sustainability set out in paragraphs 80 to 87.
- n. Note the proposed fees and charges (subject to Council approval) set out in Appendices G to K and the continuation of the flexibility introduced in 2021/22 for these to be varied in year where appropriate.

### **Background and Options**

- 4. The financial position for Local Government as a whole is challenging. A recent briefing by London Councils suggested that councils across London expect to overspend on budgets in 2023/24 by over £600m in total and the Autumn Statement and subsequent provisional settlement has done little to alleviate the problems across the sector and especially in Enfield. Cost pressures in Children's Services, Adults Services, inflation increases, and Temporary Accommodation have all contributed to the budget gap.
- 5. As set out in this report the increase in government grant funding is insufficient to meet all of our cost pressures. The Council has taken action to control costs through our revised capital strategy, cost control panels in Children's Services, demand management in Adult Social Care (ASC), in addition to identifying savings and the potential changes in the Council Tax Support Scheme and implementing the expected 4.99% increase in Council Tax. These actions have positively contributed to addressing the budget gap. This is significant, given that since 2010/11 over £228m of savings have already been implemented.
- 6. The cost pressures in Temporary Accommodation remain acute, despite action being taken to address this challenge. Therefore, in the coming months, the Council will need to implement further cost control measures to protect the reserve position to smooth the impact of the demands for and cost of Temporary Accommodation. The Council has lobbied for additional funding, given the exceptional impact on our financial position, the distribution of the additional £120m the government announced for Homelessness prevention is much needed, albeit the allocation is unlikely to meet our demand.

### **Recent Government Funding Announcements**

- 7. Over the autumn a number of funding announcements were made; the autumn statement, the funding policy and the provisional settlement were released. The outcome of these is summarised below, including the national position and impact for Enfield.
- 8. The government announced a 3% minimum increase in funding (before Council Tax) against a backdrop of 3.9% inflation rises (figures released December 2023). Core Spending Power (CSP) was expected to be around £64 billion, an increase of £4 billion (over 6%). Enfield received a core spending increase of only 5.6%, the third lowest in London. Note the core spending power assumes that councils will increase council tax by the maximum of 4.99%. Enfield core spending (excluding ASC) allocations increased by circa £6m, this compares to an increase in pay award and inflation alone of £12m.
- 9. Included with the CSP are the Baseline Funding Levels (BFL), Revenue Support Grant (RSG) and business rate multiplier compensation which have been increased by 6.7% (based on the September CPI figure).

10. The Council Tax referendum principles for 2024/25 will allow for a 2.99% increase for Core Council Tax, along with a further 2.00% on the Adult Social Care Precept. This equates to £7.3m.
11. Social Care grants (these are included in the core spending) had previously been announced last year. The net impact of this for Enfield is an increase of £5.7m in grant compared to last year. This is set against the backdrop of the increase in the National Minimum wage increase of 9.8% and London Living wage increase of 9.6%. These measures will place additional pressure on social care services and pose a significant risk to the budget for 2024/25.
12. Temporary Accommodation - The most significant announcement in the Autumn Statement for London local government related to housing, where Local Housing Allowance (LHA) rates will be raised to the 30% percentile of local market rents from April 2024. This will not have a direct impact on local authorities, but this should indirectly reduce pressure on temporary accommodation. Government has stated that it will be providing £120m for Homelessness prevention (Enfield currently receive circa £9m from a national allocation of £316m, which is around 3%). The allocation method is not known, and the potential grant is estimated between £1.8m and £3.4m. Enfield has undertaken extensive lobbying for additional financial support to meet the unprecedented increase in Temporary Accommodation costs, as well as taking stringent action to address this cost pressure.
13. Business rates retail discount and freezing of the multiplier will continue and Councils will be fully compensated for this (6.7% increase). The final impact of this will be known in January when the business rate base is set, and this will be reflected in the February report.
14. It was announced that the Household Support Fund will not be extended into 2024/25, however there is still some uncertainty surrounding its future and the final outcome is not yet known. This is a grant loss of circa £5m that had been used to provide direct financial support to residents and support council teams who provided targeted support to these residents.
15. Other grant funding updates: New Homes Bonus payments will continue in 2024/25 as a single year grant with the same parameters, no additional NHB funding is expected. The services Grant has reduced by 80%; although a reduction was expected, this reduction was greater than forecast. The net impact of these two grants is a reduction from £3.668m to £0.527m in grant compared to last year. Public Health Grant – as per the indicative allocations represent a 1.3% increase on 2023/24 levels, plus new funding of £70m for smoking prevention.
16. Nationally, there is no change to the 1% overall increase in Public Sector expenditure but there will be more pressure on the public sector to make 0.5% annual efficiencies. The emphasis of the Government is on reforming public services rather than increasing public spending.
17. The final Local Government Finance Settlement for 2024/25 will not be known until after the time of this report being published. Once announced, officers will review the final allocations and update on any significant changes and the impact they have in the final budget report which is going to Cabinet and full Council in February 2024.



18. DLUHC have released a consultation on extending the flexible use of capital receipts and also a consultation on the level of Minimum Funding Revenue Provision on 21st December. This will need to be reviewed with any impact of this reflected in the medium-term financial plan.

### **Setting a balanced budget for 2024/25**

19. The key objective of the Council's Medium Term Financial Strategy is Financial Resilience and protecting the services which are providing support to the most vulnerable in the Borough.
20. There has been considerable positive work over recent years to create a more robust and resilient budget. Under-resourced pressures have been addressed and unrealistic savings and income targets taken out of the Council's base budget. However, as has been reported throughout 2023/24, there has been an accumulation of adverse factors impacting on the budget position, notably the challenging national homelessness situation, high inflation and nationally agreed pay awards which were significantly above the budget provision. These factors have resulted in a continually challenging financial environment.
21. However, despite these challenges, the overall position for the Council is a provisionally balanced budget, albeit with a number of known risks, for 2024/25. The future years budget gaps totalling £85.763m which will need addressing through a combination of increases in government funding, potential council tax increases and further savings and efficiencies over the medium term.
22. Estimated funding changes through Government Grants is an increase of £3.9m, compared to our cost pressures of circa £46m. As such the Council is increasingly reliant on increased funding from Council Tax and Business rates, which are estimated to be a further £26.0m in 2024/25 to help bridge the gap.
23. Financial pressures across the Council are routinely monitored and where they cannot be mitigated are included in the MTFP. A total of £45.658m has been built in to the 2024/25 budget and are detailed in Appendix F. Further details of the pressures can be found in paragraphs 50 to 64.
24. An initial £9.2m of savings were agreed in principle at November Cabinet (revised figure £10.0m) and a further £7.0m of new savings are proposed as part of this report. If approved this will total £17.1m of new savings and income proposals that will help balance the budget for 2024/25.
25. However, this is prior to the announcement of the final Local Government Finance settlement and finalised Council Tax and Business Rate income where further changes could still be seen.
26. The gap reported to Cabinet in November was £15.563m and details on how this has been bridged are set out in Appendix A.
27. This report sets out the latest income and cost estimates. To understand how the estimates have evolved over the last few months, Appendix A sets out the movements between November and January.
28. Although this budget is provisionally balanced, there are a number of risks – Temporary Accommodation budget is currently £19m overspent, however, the 2024/25 budget increase in this report totals £7.7m. A number of

workstreams are underway to address this cost pressure within Homelessness and in addition, across the Council the spending controls will be enhanced to protect reserves. Any additional funding notified by the government to support Homelessness Prevention will be allocated to mitigate this cost pressure. The Council continues to lobby for funding to recognise the exceptional cost pressures in Temporary Accommodation.

29. In addition, this budget is reliant on successful mitigations for Adult Social Care costs and demographic pressures and that Children's Social Care demographic and inflation growth costs also remain a financial risk.
30. There is further work to be undertaken between January to February to finalise the budget position. This includes:
  - Optimisation of the Meridian Water business case which will be presented to Cabinet in the Spring as improvements to this position will reduce our capital financing costs.
  - Ongoing due diligence of the cost pressures, savings and income proposals.
  - Review of the 2023/24 Period 8 cost pressures in comparison with the estimated cost pressures thus far included in the 2024/25 budget.
  - Updating the estimate of the Council Tax and Business Rate income (the final business rate income forecasts will not be available until mid-January).
  - Final settlement and any updates on Homelessness Prevention Grant. Including the outcome of the consultation on capital receipts flexibility and MRP.

### **Review of overall Funding, Spending Assumptions and Savings proposals**

31. The following sections look at the overall position and how the budget been put together through funding, spending assumptions and savings and income proposals. This is set out in the summary table below with further details of key areas provided in the following paragraphs.
  - a) Table 1 shows the overall position.
  - b) Table 2 shows how the net funding has changed.
  - c) Table 3 shows the budget pressures and growth.
  - d) Tables 4 - 7 summarises the savings by type for November and January savings.

Table 1 – MTFP Summary

	2024/25	2025/26	2026/27	2027/28	2028/29	Total
	£m	£m	£m	£m	£m	£m
<b>Change in Grant funding and Collection Fund</b>	<b>(29.912)</b>	<b>6.252</b>	<b>(0.265)</b>	<b>0.100</b>	<b>0.100</b>	<b>(23.725)</b>
<b>Cost pressures and inflation</b>	<b>45.658</b>	<b>18.008</b>	<b>22.548</b>	<b>21.944</b>	<b>14.785</b>	<b>122.943</b>
<b>Gap</b>	<b>15.746</b>	<b>24.260</b>	<b>22.283</b>	<b>22.044</b>	<b>14.885</b>	<b>99.218</b>

Savings:						
Prior Year Savings	1.322	(0.222)	0.000	0.940	0.000	2.040
New Savings – November	(10.042)	0.623	0.000	0.000	0.000	(9.419)
New Savings - January	(7.026)	0.714	0.236	0.000	0.000	(6.076)
<b>Total Savings</b>	<b>(15.746)</b>	<b>1.115</b>	<b>0.236</b>	<b>0.940</b>	<b>0.000</b>	<b>(13.455)</b>
<b>Remaining Gap</b>	<b>0.000</b>	<b>25.375</b>	<b>22.519</b>	<b>22.984</b>	<b>14.885</b>	<b>85.763</b>

### Funding Assumptions

32. The changes to funding assumptions in the MTFP are summarised in the table below with some further detail provided in the following paragraphs.

Table 2 – Funding Assumptions in the MTFP

	2024/25	2025/26	2026/27	2027/28	2028/29	Total
	£m	£m	£m	£m	£m	£m
Specific Government Grants	(2.516)	2.895	0.100	0.100	0.100	0.679
Revenue Support Grant	(1.391)	(0.664)	(0.365)	0.000	0.000	(2.420)
<b>Gov Grant Sub-Total</b>	<b>(3.907)</b>	<b>2.231</b>	<b>(0.265)</b>	0.100	0.100	<b>(1.741)</b>
NNDR Pooling Upside 23/24 reversal	1.481	0.000	0.000	0.000	0.000	1.481
NNDR Pooling Upside 24/25	(3.000)	3.000	0.000	0.000	0.000	0.000
Business Rates	(8.499)	0.000	0.000	0.000	0.00	(8.499)
Council Tax	(8.367)	0.000	0.000	0.000	0.000	(8.367)
Council Tax Support	(8.780)	0.000	0.000	0.000	0.000	(8.780)
Collection Fund 23/24 reversal	2.181	0.000	0.000	0.000	0.000	2.181
Collection Fund 24/25 Surplus	(1.021)	1.021	0.000	0.000	0.000	0.000
<b>Collection Fund</b>	<b>(26.005)</b>	<b>4.021</b>	0.000	0.000	0.000	<b>(21.984)</b>
<b>Grand Total</b>	<b>(29.912)</b>	<b>6.252</b>	<b>(0.265)</b>	<b>0.100</b>	<b>0.100</b>	<b>(23.725)</b>

#### Collection Fund

33. The Business Rates and Council Tax assumptions in 2023/24 were prudent, given the uncertainty around Council Tax collection rates with the cost of living crisis and high inflation that was being experienced.
34. Performance of the Collection Fund is monitored throughout the year and latest forecasts indicate that £1.021m of the forecast surplus can be applied as a one-off benefit in 2024/25 to support the budget.

#### Council Tax

35. The autumn statement confirmed that the core council tax referendum principles will continue the same as 2023/24. The core Band D threshold will be 2.99%, and the adult social care precept a further 2.00%. It is anticipated that the Council may wish to increase the council tax by the maximum level without requiring a referendum and, if so, this is estimated to generate £7.313m.
36. For 2024/25, based on current estimates and collection performance, the council tax forecast assumes the collection rate will increase by 1.00% to 96.75%. The tax base is also reviewed and whilst a reduction there has been some improvement during the year. This results in a £0.446m reduction in council tax income.

#### Business Rates

37. The 2024/25 forecast for business rates has been reviewed in line with advice from our collection fund advisors. The latest forecast is a total of £97.8m, made up of the retained element, top up and s31 grants.
38. The Non-Domestic Rating Act 2023 gave ministers the powers to de-couple the small and standard business rating multipliers. It also formally changed the indexation factor used from the Retail Price Index (RPI) to the Consumer Price Index (CPI). In the autumn statement the Chancellor has used these new powers and taken the opportunity to freeze the small business rating multiplier and to fully index the standard multiplier.
39. For most Councils, the decision on the multipliers will have no financial impact because cap compensation payments will cover any lost income, and this is the expectation that is included in the Council's funding assumptions.
40. The growth in NNDR funding that has been estimated is due to the application of September CPI which stood at 6.7%. In total it is estimated that the Council will generate an additional £8.5m in business rates but this figure will not be confirmed until the completion and submission of the NNDR 1 return at the end of January 2024.

#### Eight Authority Business Rates Pool

41. The Council has already indicated its intention to remain within the pooling arrangements that have been in place for the last two financial years. Latest forecasts indicate that there will be sufficient balances to apply £3m as a one-off to support the budget. It should be noted that these balances currently form part of the Council's earmarked reserves.

## Government Grants

42. The Revenue Support Grant, that along with the NNDR makes up the Settlement Funding Assessment, is estimated to increase by £1.4m to £22.1m, in line with the September CPI.
43. The Government announced in the 2023/24 Local Government finance settlement that the ringfenced ASC Grant and Discharge Fund would continue into 2024/25. Figures were estimated at that point and have now been confirmed in the autumn statement. During 2023/24, it has been established that the new grant allocation received in 2023/24 called the Market Sustainability & Improvement Fund – Workforce grant, will reduce by £0.9m in 2024/25 and will be combined with the existing ASC Market Sustainability & Improvement Fund.
44. Whilst the Discharge Grant allocation has been confirmed for 2024/25, it is expected that this will be the final year and the MTFP reflects the loss of this grant from 2025/26 onwards.
45. The main element of the Social Care Grant which is held corporately has increased by £3.9m to £25.0m for 2024/25. Part of this increase, however, is an expected government transfer of resources from the Services Grant.
46. Enfield's allocation of the New Homes Bonus has reduced significantly from £0.723m in 2023/24 to £0.055m in 2024/25. Whilst the national allocation remains relatively stable, the Council's share decreases because of lower growth in the tax base for 2023/24 and a reduction in the number of affordable home completions. 2024/25 is expected to be the final year of the New Homes Bonus grant.
47. The provisional settlement has confirmed a reduction of nearly 85% to the Services Grant. There had been great uncertainty around the national allocation for the Services Grant after the release of the policy statement. The Council had been working on the basis that it would reduce, but the scale of the reduction exceeded estimates. Enfield's Services Grant allocation has been reduced from £3.000m to £0.472m. This is partly due to resources being transferred to the Social Care grant but also due to this grant being used as a balancing figure in government grant allocations to ensure that each local authority receives at least a 3% increase in core spending power as per the funding guarantee.
48. The 2023/24 Public Health Grant allocation is £18.611m. Indicative allocations for 2024/25 have been published, with Enfield estimated to receive £18.857m. Whilst this is an increase of £0.246m the impact to the overall budget is net nil since Public Health is a ring-fenced grant.
49. The government is providing £120m funding "to invest in homelessness prevention, including to support Ukrainian households who can no longer remain in sponsorship". Formal notification of the Council's allocation has not yet been received. For the purposes of setting the budget, Temporary Accommodation growth has been reduced by an estimate of the Council's share of the Homelessness Prevention grant (an indicative allocation of circa £3.4m). The funding may be lower than £3.4m but whatever is received will be applied to addressing TA pressures with any shortfall met from reserves on a temporary basis.

## Inflation, Pay Award, Demography and Other Spending Assumptions

50. The demographic and other pressures the Borough faces are regularly reviewed and updated throughout the lifetime of the Medium Term Financial Plan (MTFP). The Council faces additional service pressures in 2024/25, especially from demographic growth, increased demand on services, changing needs and cost inflation. Services are expected to manage pressures within existing budgets where possible, but for those pressures that are ongoing and considered to be unmanageable, additional funding has been included in the MTFP in order to set a realistic and sustainable budget.
51. The changes to spending assumptions in the MTFP are summarised in the table below with some further detail provided in the following paragraphs.

Table 3 - Spending Assumptions in the MTFP

	2024/25	2025/26	2026/27	2027/28	2028/29	Total
	£m	£m	£m	£m	£m	£m
Inflation	17.194	7.670	7.917	9.233	8.445	<b>50.459</b>
Investment	1.991	0.150	0.150	0.150	0.150	<b>2.591</b>
Demography:						
Adult Social Care	4.800	4.900	4.900	2.400	2.400	<b>19.400</b>
Children's	3.071	2.000	2.000	2.000	2.000	<b>11.071</b>
SEN Transport	0.630	0.630	0.630	0.630	0.630	<b>3.150</b>
Temporary Accommodation	7.700	(5.500)	1.700	3.100	0.000	<b>7.000</b>
Underlying Pressures	3.956	(0.150)	0.958	0.000	0.000	<b>4.764</b>
Capital Financing	2.476	4.600	3.100	2.300	(0.400)	<b>12.076</b>
Levies	3.840	3.708	1.193	2.131	1.560	<b>12.432</b>
<b>Grand Total</b>	<b>45.658</b>	<b>18.008</b>	<b>22.548</b>	<b>21.944</b>	<b>14.785</b>	<b>122.943</b>

### Inflation

52. Inflation remains an area of risk for 2024/25 though the latest figures reflect a reduction to 4.6% (CPI - October 2023) and in keeping with the trajectory of future changes towards the Bank of England's target. The additional budget built into the MTFP for inflation for 2024/25 is £17.2m.
53. Energy costs relate to our corporate buildings and street lighting within the borough. Energy costs remain a risk despite recent improvement in market prices. Enfield forward purchases its energy via LASER, the well-known local government energy procurement organisation, and uses its updates to refresh assumptions. Increases are now estimated to be lower than previous estimated and account for £0.7m of the inflation pressure.
54. Adult Social Care inflation accounts for a further £4.9m and reflects specific factors such as both national and market developments and predicted wage

inflation including National Living Wage. A further £0.5m has been built in for Children's Social Care inflation.

55. Business rates payable for Council properties is estimated to require a further £0.5m for 2024/25.
56. A general inflation budget of £1.3m and a further £0.3m for Digital contracts have also been built in for 2024/25.

#### Pay Awards

57. The Council has allowed for a 3.5% pay award increase in 2024/25 within the budget. If the actual pay award is in excess of this budget provision, then departments will need to manage the pressure from within their existing resources. This is an area of risk for the Council's budget and dependent on the final resolution of the pay award negotiations.

#### Demography

58. The demographic growth covers the existing provision for ongoing demand in 2024/25 onwards. Any changes to the underlying budget required as a consequence of pressures in 2023/24 are covered below in the pressures section. The total additional amount factored in for 2024/25 is £8.5m.

#### Homelessness

59. This is the single most significant pressure and risk faced by the Council. The forecast overspend for 2023/24 is £18.5m which has been predominantly caused by a lack of available temporary accommodation at affordable rates, and hence a sustained use of expensive hotel accommodation. Mitigations are in place to reduce the reliance on hotel usage, and this will reduce costs. As a result, the Council has reduced the growth to £7.7m for 2024/25. However, significant risks remain here and notification of Enfield's allocation from the government's increase in homelessness prevention grant of £120m nationally, is awaited. Our share of the grant will be used to help off-set these costs.

#### Other pressures

60. The cost of coroners and mortuary services are increasing and as such an increase of £0.1m is required in 2024/25 to keep pace with demand.
61. The continued demand for services provided by the financial assessment and Income & Debt teams means that the planned reduction in external support has been reduced and reprofiled into 2025/26.
62. Additional resources are required in both the elections and legal services teams totalling £0.3m due to inflationary and population growth and volume of safeguarding cases and associated court costs.
63. The vacant floors in the Civic Centre mean a loss of rental income of £0.4m and whilst office moves are planned these are not expected to mitigate the lost income.
64. In addition, the impact of an ongoing £2.3m technical adjustment to reflect a stricter approach with costs attributed to capital is built into the MTFP for 2024/25.

## New Savings & Income Proposals

65. Departments have been formulating new savings and income proposals. Proposals totalling £10.0m in 2024/25 were put forward in the November Cabinet report. These savings contained a mix of service redesign, efficiencies, service reduction and income generation and a further analysis is set out below.

Table 4 – New Savings & Income Generation proposals 2024/25 - 2028/29  
November Cabinet

	2024/25	2025/26	2026/27	2027/28	2028/29	Total
	£m	£m	£m	£m	£m	£m
Income Generation	(3.562)	0.060	0.000	0.000	0.000	(3.502)
Service Redesign	(2.775)	0.263	0.000	0.000	0.000	(2.512)
Service Efficiencies	(1.595)	0.300	0.000	0.000	0.000	(1.295)
Contract Management	(1.216)	0.000	0.000	0.000	0.000	(1.216)
Changes in Service Delivery	(0.894)	0.000	0.000	0.000	0.000	(0.894)
<b>Total</b>	<b>(10.042)</b>	<b>0.623</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>(9.419)</b>

66. Further savings and income proposals totalling £7.0m are being put forward for Cabinet approval in this report. A summary of these is provided in the table below.

Table 5 – Further New Savings & Income Generation proposals 2024/25 –  
2028/29 January Cabinet

	2024/25	2025/26	2026/27	2027/28	2028/29	Total
	£m	£m	£m	£m	£m	£m
Income Generation	(2.816)	0.000	0.000	0.000	0.000	(2.816)
Service Redesign	(1.518)	0.087	0.094	0.000	0.000	(1.337)
Service Efficiencies	(1.069)	0.578	0.142	0.000	0.000	(0.349)
Contract Management	(0.760)	0.000	0.000	0.000	0.000	(0.760)
Changes in Service Delivery	(0.863)	0.049	0.000	0.000	0.000	(0.814)
<b>Total</b>	<b>(7.026)</b>	<b>0.714</b>	<b>0.236</b>	<b>0.000</b>	<b>0.000</b>	<b>(6.076)</b>

67. Appendix D(iii) provides the full list of the proposals being put forward in this report for approval. Note that the savings proposals set out in this report are being recommended for approval subject to consultation and assessment of the equality implications where relevant.
68. As recommended in the November report, in order to maximise the financial benefit of these proposals it is recommended that, where applicable, they are implemented as soon as feasibly possible, which could mean that some



could help mitigate the 2023/24 forecast overspend and the consequent draw on reserves, though the benefit of the latest tranche of savings will be minimal.

69. The savings and income proposals agreed in the budget are monitored throughout the year, these include those that are for savings in future years. Where required these have been reprofiled to reflect current likelihood of delivery, in addition, some savings have been reconsidered, such as savings predicated on the implementation of a new finance and HR system which is not due to be progressed until much later now in the Digital Investment Programme and the income that had been planned to be generated from the Montagu Estate redevelopment.
70. There is a total of £17.068m of new savings for 2024/25 and £15.495m across the Medium Term. This lower overall figure arises since some 2024/25 savings are one off and are reversed out in later years.

Table 6 - Savings Summary

	2024/25	2025/26	2026/27	2027/28	2028/29	Total
	£m	£m	£m	£m	£m	£m
<b>Full Year Effects</b>	<b>1.322</b>	<b>(0.222)</b>	<b>0.000</b>	<b>0.940</b>	<b>0.000</b>	<b>2.040</b>
November Savings	(10.042)	0.623	0.000	0.000	0.000	<b>(9.419)</b>
January Savings	(7.026)	0.714	0.236	0.000	0.000	<b>(6.076)</b>
<b>Total New Savings</b>	<b>(17.068)</b>	<b>1.337</b>	<b>0.236</b>	<b>0.000</b>	<b>0.000</b>	<b>(15.495)</b>
<b>Grand Total</b>	<b>(15.746)</b>	<b>1.115</b>	<b>0.236</b>	<b>0.940</b>	<b>0.000</b>	<b>(13.455)</b>

Table 7 – Savings Summary by category (FYE &amp; new savings)

	2024/25	2025/26	2026/27	2027/28	2028/29	Total
	£m	£m	£m	£m	£m	£m
Income Generation	(7.366)	0.483	0.000	0.940	0.000	(5.943)
All other categories	(8.380)	0.632	0.236	0.000	0.000	(7.512)
<b>Grand Total</b>	<b>(15.746)</b>	<b>1.115</b>	<b>0.236</b>	<b>0.940</b>	<b>0.000</b>	<b>(13.455)</b>

### Summary of the Impact by Department

71. The table below summarises the impact by department, this clearly shows the investment required across Adult Social Care, Children's and Education which amounts to growth of £13.703m gross and £6.257m net of efficiency savings. These pressures have a significant impact on the Council's financial position. The £6.257m net growth is equivalent to 4.1% of the Council's total 2023/24 budgeted net spend of £153.915m on these services – comprised of Adult Social Care £97.057m, Children's Services £52.316m and Education £4.542m.

72. It should be noted that within the £11.7m held corporately for inflation, £6.7m relates to the pay award and will be allocated across all departments once the 2024/25 final pay award is agreed.
73. For Adult Social Care, the greatest pressures are coming through from contractual commitments to existing care providers in the form of inflationary uplifts alongside future growth in the numbers of older people.
74. For Children's & Education there are pressures across all of Children's Social Care and the increased pressures of SEN Transport have needed to be included in the base budget for 2024/25.

Table 8 - Net Impact by Department of the Pressures and Savings Proposals

	Corporate	Chief Exec/ Resources	Adult Social Care / Public Health	Children's & Education	Environment & Communities	Housing & Regeneration	Total
	£m	£m	£m	£m	£m	£m	£m
Demography	0.000	0.000	4.800	3.701	0.000	0.000	<b>8.501</b>
Inflation	11.742	0.050	4.905	0.247	0.250	0.000	<b>17.194</b>
Investment	0.142	1.849	0.000	0.000	0.000	0.000	<b>1.991</b>
Capital Financing	2.476	0.000	0.000	0.000	0.000	0.000	<b>2.476</b>
Pressures	2.654	0.802	0.000	0.050	0.450	7.700	<b>11.656</b>
Concessionary Fares & NLWA	3.840	0.000	0.000	0.000	0.000	0.000	<b>3.840</b>
<b>Sub-total Pressures</b>	<b>20.854</b>	<b>2.701</b>	<b>9.705</b>	<b>3.998</b>	<b>0.700</b>	<b>7.700</b>	<b>45.658</b>
Full Year savings	0.200	1.028	(0.132)	0.390	(0.264)	0.100	<b>1.322</b>
New Savings	0.000	(3.746)	(6.376)	(1.328)	(5.346)	(0.272)	<b>(17.068)</b>
<b>Sub-total Savings</b>	<b>0.200</b>	<b>(2.718)</b>	<b>(6.508)</b>	<b>(0.938)</b>	<b>(5.610)</b>	<b>(0.172)</b>	<b>(15.746)</b>
<b>Net Change in Resources</b>	<b>21.054</b>	<b>(0.017)</b>	<b>3.197</b>	<b>3.060</b>	<b>(4.910)</b>	<b>7.528</b>	<b>29.912</b>

### Other Pressures to be met from Reserves

75. There are a number of welfare support activities that are not yet fully incorporated into the Council's overall budget but instead funded directly through reserves and the Household Support Fund (HSF). The plan is that the general fund budget will be built up over time in the MTFP to reduce the draw on reserves. It should be noted that there is uncertainty around the future of the HSF so this plan may need to change. The table below reflects the draw on reserves over the MTFP period.
76. The Emergency Support Scheme, Council Tax Hardship payments and Discretionary Housing Payments had previously been met through use of reserves. For 2023/24 these are being funded by the HSF and this had been anticipated to continue for 2024/25.
77. The additional resources required for welfare advice and debt support is partly funded from reserves and HSF. The increase to £0.6m in 2025/26

reflects the ending of the HSF as well as the need to draw on reserves for DHP, with Emergency Support and Council Tax hardship to be funded from the base budget. By 2026/27 the base budget should be sufficient and therefore require no draw on reserves.

78. The MTFP reflects the changes in the North London Waste Authority (NLWA) levy to cover the estimated cost of the North London Heat and Power Project (NLHPP). This project is building a new Energy Recovery Facility in Edmonton, replacing the existing Energy from Waste plant at the EcoPark that has served north London for over 50 years but is coming to the end of its operational life. The estimated cost of building this new facility will significantly increase the Council's NLWA levy requirement and, as with all major construction projects, comes with significant risks. A specific reserve held is utilised to smooth the fluctuations in levy and provide a buffer from large annual increases in preparation for the completion of the new facility.
79. The Council has a specific reserve to help manage the overall cost of the development of the Local Plan, with planned use of reserves totalling circa £0.8m over the next two years.

Table 9 – Other Pressures Funded from Reserves

	2024/25	2025/26	2026/27	2027/28	2028/29	Total
	£m	£m	£m	£m	£m	£m
Discretionary Housing Payments	0.000	0.350	0.000	0.000	0.000	<b>0.350</b>
Welfare Advice and debt support resources	0.445	0.608	0.000	0.000	0.000	<b>1.053</b>
Local Plan	0.357	0.487	0.000	0.000	0.000	<b>0.844</b>
NLWA levy	0.472	(1.111)	(0.199)	2.400	0.000	<b>1.562</b>

### Reserves and Financial Resilience update

80. Core to the Council's Financial Strategy has been establishing financial resilience. As well as ensuring there are robust budgets and realistic savings there has been a need to strengthen reserves.
81. However, the overspend for 2022/23 and forecast overspend for 2023/24 will significantly erode the reserve balances. If this is not addressed, and if there continues to be an overspend, this will seriously impact the Council's reserves position. The Council's reserves provide resilience to deal with any unforeseen budget pressures.
82. The Council will address the forecast depletion in reserves with action to balance the budget, protect reserves and maintain financial resilience.
83. The Period 8 (November 2023) forecast sees earmarked General Fund reserves reducing by circa £40m, to £63m. All of the reserves are under continuous review and are reported through to Cabinet as part of the Quarterly Revenue Monitoring Reports. From a recent London Councils



Housing Benefit Smoothing Reserve	0.726	(4.240)	(4.240)	(4.240)	(4.240)	(4.240)
Adult Social Care Smoothing Reserve	(3.697)	0.000	0.000	0.000	0.000	0.000
NLWA Reserve	(0.514)	(1.566)	(1.094)	(2.205)	(2.404)	(0.004)
Meridian Water Reserve	(1.297)	(1.217)	(0.717)	(0.575)	(0.575)	(0.575)
<b>Sub-total MTFP Smoothing Reserves</b>	<b>(22.764)</b>	<b>(23.951)</b>	<b>(21.595)</b>	<b>(22.564)</b>	<b>(22.763)</b>	<b>(20.363)</b>
Capital Financing	(23.428)	(23.428)	(23.428)	(23.428)	(23.428)	(23.428)
Service Specific	(13.757)	(7.901)	(5.852)	(2.628)	(1.778)	(1.999)
Property	(0.925)	(0.436)	(0.346)	(0.256)	(0.256)	(0.256)
Grants & Other Contributions	(19.274)	(8.800)	(7.745)	(6.950)	(6.477)	(5.851)
Potential Risk Reserve drawdown 2023/24 indicative overspend at outturn	-	29.000	29.000	29.000	29.000	29.000
<b>Sub-total GF Usable Reserves</b>	<b>(83.588)</b>	<b>(41.294)</b>	<b>(35.744)</b>	<b>(32.604)</b>	<b>(31.480)</b>	<b>(28.675)</b>
Insurance	(7.513)	(7.382)	(7.022)	(7.022)	(7.022)	(7.022)
General Fund Balance	(13.949)	(13.949)	(13.949)	(13.949)	(13.949)	(13.949)
<b>GF Earmarked Reserves</b>	<b>(105.050)</b>	<b>(62.625)</b>	<b>(56.715)</b>	<b>(53.575)</b>	<b>(52.451)</b>	<b>(49.646)</b>

**Note:** any further unplanned overspends from 2024/25 onwards would further deplete the Council's reserves, the table above currently only includes the forecast 2023/24 overspend.

### Fees and Charges

88. As part of the budget setting process for 2024/25, the Council's traded services fees and charges have been reviewed. The review assesses the Council's current fees and charges to establish whether the service delivery costs are being covered by the charges set, considers whether income generation opportunities are being maximised and benchmarks the proposals with other councils.
89. There is a continued focus on strengthening income streams in order to support the MTFP and the strategy has been to increase charges by 9% based on the July 2023 RPI, subject to case by case conditions. The majority of services are adopting this increase where the charges are locally controlled, with some exceptions where services look to build market share or hold position within the market.
90. The current charges for 2023/24 and proposed charges for 2024/25 for services provided are set out in Appendices G - K of this report with the main changes noted in the following paragraphs.

91. It is proposed to continue with the arrangements that were first put in place for 2021/22 whereby individual services are able to amend the fees and charges where it is considered appropriate to do so during the coming year. In order to do so, services will work with finance and commercial services to determine and consider the market factors and propose amendments. These proposals will be reviewed by the Executive Management Team and then implemented via delegated authority to the Executive Directors in consultation with the relevant Cabinet Member.
92. The Statutory fees have been reviewed/updated to reflect the latest statutory fees and charges.

### **Budget Consultation**

93. A five week consultation commenced on 11th December 2023.
94. The questionnaire:
  - Sought views on how respondents prioritise the wide range of services provided by the Council.
  - Sought views on respondents' appetite for Council Tax increases to help protect and invest in services.
  - In the context of having delivered over £225m of savings since 2010, the questionnaire sought suggestions on ideas for making further savings and generating income.
  - Provided the opportunity for free text comments throughout.
  - Asked for information on age, gender, ethnicity and religious beliefs of respondents to help segment the results. The sharing of this information was entirely optional for respondents.
95. The consultation closes at 11.59pm on 12th January 2024 and the output will be reported in the final Budget and MTFP Report to Council on 22nd February 2024. Online access to the consultation is available in Enfield's libraries and an easy read format is also available to encourage maximum participation from all sections of the community.

### **Preferred Option and Reasons for Preferred Option**

96. The Council has a statutory duty to approve a balanced budget for 2024/25 in February 2024 along with consideration of the finances over the medium term, and the Council's reserves. It is essential that there is a clear understanding of the anticipated income and expenditure flows for the Council, despite the uncertainties.
97. The report sets out how the proposals in this report have been developed. Individual savings proposals will include an assessment of options where possible.
98. In the event that Council tax does not increase by the amount anticipated, or in the event that the CTSS changes or other proposals are not agreed going forward, then further proposals will be brought before members for approval in order to set a balanced budget as required.

### **Relevance to the Council Plan and Strategies**

99. The primary purpose of the development of the Budget and Medium Term Financial Plan is to direct resources to deliver the priorities set out in the Council's Plan 2023-26:
- Clean and green places
  - Strong, healthy and safe communities
  - Thriving children and young people
  - More and better homes
  - An economy that works for everyone
100. It is not possible for the Council to deliver on its ambitions for local people if these are not in place and the financial strategy is a key pillar on which success is built. As part of this, one of the principles of the Council Plan 2023-26 is financial resilience.

### **Financial Implications**

101. As set out in the body of the report.

### **Legal Implications**

102. The Council has various legal and fiduciary duties in relation to setting the budget. For example, the Council is required by the Local Government Finance Act 1992 to make specific estimates of gross revenue expenditure and anticipated income leading to the setting of the overall budget and council tax. The Local Government Act 2003 entitles local authorities to borrow and invest as long as their capital spending plans are affordable, prudent and sustainable. The 2003 Act requires the Chief Finance Officer to report to Council as part of the budget process on the robustness of the estimates of borrowing, investment and spending and the adequacy of the proposed financial reserves taking into account the affordability, prudence, sustainability, value for money, stewardship of assets, service objectives and practicality requirements as provided by CIPFA's Prudential Code of Capital Finance in Local Authorities concerning borrowing and investment.
103. The Council must set and maintain a balanced budget and must take steps to deal with any projected overspends and identify savings or other measures to bring budget pressures under control.
104. Members have a fiduciary duty to the Council Taxpayer for whom they effectively act as trustee of the Council's resources and to ensure proper custodianship of the Council's resources.
105. The savings proposals set out in this report are being recommended for approval subject to consultation and assessment of the equality implications where relevant. In the event that the savings proposals are not finally agreed then alternative savings proposals will need to be developed and approved.

### **Equalities Implications**

106. Local authorities have a responsibility to meet the Public Sector Duty of the Equality Act 2010. The Act gives people the right not to be treated less favourably because of any of the protected characteristics. It is important to consider the needs of the diverse groups with protected characteristics and other specialist characteristics already agreed by the Council to be

considered alongside the protected characteristics when designing and delivering services or budgets so people can get fairer opportunities and equal access to services.

107. The Council aims to serve the whole borough fairly, tackle inequality and protect vulnerable people. The Council will promote equality of access and opportunity for those in our communities from the protected characteristic groups or those disadvantaged through socio-economic conditions.
108. The Council undertakes Equality Impact Assessment (EqIAs) to help make sure we do not discriminate against service users, residents and staff, and that we promote equality where possible.
109. An Equality Impact Assessment will be completed for individual budget/savings proposals. These assessments will evaluate how the proposal will impact on people of all protected characteristics and will identify alternative action or mitigating action where any adverse impact is identified. This will include consultation and engagement with affected people and organisations as appropriate.

### **HR and Workforce Implications**

110. Any proposal that is likely to impact on posts or changes and potential closure of services, will require the Council to conduct a meaningful and timely consultation with trade unions and staff. This will include consideration of alternative proposals put forward as part of the consultation process. The Council's HR policies and procedures for restructures should be followed. Any consideration for staff structural changes should ensure there is a resilient workforce to deliver on-going service requirements. Therefore, consideration of workforce planning should be included in the process.
111. Where redundancies are necessary the appropriate HR policies and procedures should be followed. Redeployment options must be considered.
112. It is important that services engage with HR at the earliest opportunity.

### **Environmental and Climate Change Considerations**

113. There are no specific environment or climate change implications arising from this report at this time, these will be considered alongside savings and income proposals in future.

### **Public Health Implications**

114. The Council's core business is to maintain and enhance the wellbeing of the community; austerity and the financial climate is severely challenging its ability to do this. The MTFP outlines how the Council aims to meet its financial demands whilst minimising the effect of these pressures on the community. However, it is difficult to envisage how continuous cuts to the Council's budget will not impact upon its ability to support and maintain community wellbeing.



## Property Implications

115. There are no new specific property implications that arise from the proposals in this report. As savings and income proposals are considered, property implications will be considered as appropriate.

## Safeguarding Implications

116. None arising from this report. Where there are service reductions across all services including Adult Social Care and Children's Social Care, officers are working through these to ensure there is no impact on the Council's safeguarding duties for vulnerable adults and children in the Borough.

## Other Implications

### Council Priorities

117. The priorities set out in the administration's manifesto include a number which are progressing within existing budgeted resources. Those priorities which incur additional financial commitments will be built into the medium term financial plan as plans are brought forward but only within the available approved budget.

### Risks that may arise if the proposed decision and related work is not taken

118. The Council faces an enormous financial challenge, and it is essential that the recommendations in this report, to approve savings and make changes to Council Tax and the Council Tax Support Scheme are implemented in order that the Council has a balanced and sustainable budget and is not subject to a potential Section 114 notice.

### Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

119. The report has sought to identify as many of the financial risks facing the Council at this time and where possible to also quantify them. Identification is one of the key steps in managing risk and this will be supplemented by regular review, there will be a further report to Cabinet in February 2024.

Report Author: Neil Goddard  
Head of Financial Strategy  
Neil.Goddard@enfield.gov.uk  
Date of report: 9 January 2024

## Appendices

Appendix A	Bridging the gap: November 2023 to January 2024
Appendix B	Medium Term Financial Plan Summary 2023/24 – 2026/27
Appendix C	Departmental Budget Build Up 2023/24 to 2024/25
Appendix D(i)	Departmental Savings and Income Proposals FYE Savings
Appendix D(ii)	Departmental Savings and Income Proposals – November Savings (revised)
Appendix D(iii)	Departmental Savings and Income Proposals – January Savings
Appendix E	Funding assumptions in the MTFP 2024/25 to 2028/29
Appendix F	Pressures in the MTFP 2024/25 to 2028/29
Appendix G	ASC Fees & Charges 2024/25

Appendix H	Environment & Communities Fees & Charges 2024/25
Appendix I	Resources Fees & Charges 2024/25
Appendix J	CEX Fees & Charges 2024/25
Appendix K	Housing & Regeneration Fees & Charges 2024/25

**Background Papers**

The following documents have been relied on in the preparation of this report:

KD5641: Medium Term Financial Plan (2024/25 to 2028/29) Cabinet - September 2023

KD5681: Medium Term Financial Plan (2024/25 to 2028/29) Cabinet - November 2023

**Appendix A: Bridging the gap: November 2023 to January 2024**

	<b>November</b>	<b>January</b>	<b>Reference</b>
	<b>£m's</b>	<b>£m's</b>	
Base 2023/24 Net budget	286.942	286.942	
Pay Awards (Assumed Pay award 2024/25 plus £2.5m catch up inflation from 2023/24)	11.511	9.221	See paragraph A1 (i)
Growth in Temporary Accommodation	9.800	7.700	See paragraph A1 (ii)
Inflation	8.531	7.973	
Pressures / other growth items	5.720	5.947	
Capital Financing costs increasing	6.200	2.476	See paragraph A1 (iii)
Demography across adults and children's services	6.451	8.501	See paragraph A1 (iv)
North London Waste Authority levy	1.328	2.061	See paragraph A1 (v)
Concessionary Fares returning to pre-covid levels	1.914	1.779	See paragraph A1 (v)
Review of savings previously agreed	0.722	1.322	
Net increase in service specific grants (social care, as announced)	(2.622)	(1.766)	
<b>Net budget requirement 2024/25</b>	<b>336.497</b>	<b>332.156</b>	
Settlement Funding Assessment	(117.250)	(119.976)	
Corporate Specific Grants	(29.625)	(26.981)	See paragraph A2
Business rate pool benefit	(2.000)	(3.000)	See paragraph A3
Collection Fund Net surplus/deficit	(0.521)	(1.021)	See paragraph A3
Council Tax Requirement	(162.297)	(164.110)	See paragraph A3
<b>Baseline funding 2024/25</b>	<b>(311.693)</b>	<b>(315.088)</b>	
Tranche 1: Savings and Income proposals	(9.241)	(10.042)	
Tranche 2: Savings and Income proposals	0.000	(7.026)	See paragraph A4
<b>Shortfall and starting gap (reported to November Cabinet)</b>	<b>15.563</b>	<b>(0.000)</b>	

- A1 The review of spending assumptions has led to a reduction of £5.8m in the budget gap. The key items of note are:
- i. Pay Award: the Council has reviewed the forecast for 2024/25 pay award, taking into consideration the direction of travel for inflation and has reduced the pay award provision to reflect a 3.5% pay award in the Council's service budgets.
  - ii. The financial situation in Temporary Accommodation remains the single greatest pressure in the Period 8 revenue monitor. The service is continuing to drive down costs and reduce the pressure on the 2024/25 budget. As such, the Council is reducing the growth to £7.7m and once the Council's share of the £120m announced in the autumn statement is announced this will be provided in addition to the £7.7m growth to help support the homelessness budget for 2024/25.
  - iii. Capital Financing: the review of the capital programme has reduced the Council borrowing requirement and meant that the pressure of £6.2m reported in November could be reduced to £2.4m, making a significant contribution to bridging the gap.
  - iv. Children's Social Care has been a key theme in recent years in terms of financial demographic pressure and this continues to be the case. A further £1.4m has been included in the budget to help support services to some of our most vulnerable residents, although this budget also continues to be under pressure, and this additional resource may be insufficient.
  - v. Levy payments such as the North London Waste Authority and Concessionary Travel have been aligned to the latest forecasts from the relevant organisations.
  - vi. A full list of the pressures is provided in Appendix E
- A2. Changes in Government grants from the November position have not been positive, with an estimated reduction of £2.3m in funding due mainly to cuts in Services Grant and New Homes Bonus. However, it is important to recognise that the most significant of the grants is the share of the £120m that was announced in the Autumn statement for Homelessness and at the time of writing there is uncertainty on how the funding will be distributed. The Council has taken a prudent approach and assumed no additional funding in the budget at this stage. Once the allocations are announced, this will be added to the budget to support temporary accommodation.
- A3. In addition, following the Autumn Statement, Local Government Policy statement, and Provisional Local Government Finance Settlement, the Council's funding position has also been refreshed resulting in an estimated increase of £3.4m in overall funding for 2024/25. This is predominantly due to estimated increase in Collection Fund income, from improved collection rate, tax base and business rates being indexed to the September CPI at 6.7%. As a member of the eight local authority business rate pool, it is forecast that the benefits from being a member will mean a further £1.0m can be applied to the 2024/25 budget bringing the total up to £3.0m.
- A4. Since November, Executive Directors and officers have sought to identify further savings and income proposals, with £7.0m being put forward for agreement in principle in this report.

- A5. There were £60k of minor adjustments needed to the tranche 1 savings proposed in November following the outcome of further due diligence.
- A6. The table below summarises the impact of the proposals contained in this report on closing the budget gap reported in the November Cabinet report and impact over the 5 years of the MTFP.

Summary of changes in Budget Gap from November to January

Summary of budget gap	2024/25	2025/26	2026/27	2027/28	2028/29	Total
	£m	£m	£m	£m	£m	£m
Budget Gap as at November Cabinet report	15.563	20.370	22.960	22.077	14.474	<b>95.444</b>
Pressures	(5.797)	0.139	(0.312)	(0.033)	0.411	<b>(5.592)</b>
Savings previously agreed	0.600	0.000	0.000	0.940	0.000	<b>1.540</b>
Adj. to Savings – November	0.060	0.000	0.000	0.000	0.000	<b>0.060</b>
New Savings – January	(7.026)	0.714	0.236	0.000	0.000	<b>(6.076)</b>
<b>Sub- total</b>	<b>3.400</b>	<b>21.223</b>	<b>22.884</b>	<b>22.984</b>	<b>14.885</b>	<b>85.376</b>
Funding	(3.400)	4.152	(0.365)	0.000	0.000	<b>0.387</b>
<b>January Gap</b>	<b>0.000</b>	<b>25.375</b>	<b>22.519</b>	<b>22.984</b>	<b>14.885</b>	<b>85.763</b>

**Appendix B - Medium Term Financial Plan Summary 2023/24 – 2026/27**

	<b>2023/24 £'000</b>	<b>2024/25 £'000</b>	<b>2025/26 £'000</b>	<b>2026/27 £'000</b>
<b>Net Service Costs</b>	304,512	336,129	366,124	385,247
Growth - Previously approved by Full Council	9,465	13,550	12,449	11,980
Growth - New	27,733	23,396	(2,512)	2,823
Inflation - Previously approved by Full Council	6,807	9,674	8,513	8,590
Inflation - New	3,368	(716)	(442)	(845)
Funding Changes	0	(163)	0	0
Savings - Previously approved by Full Council	(2,683)	(1,544)	420	0
Savings - Unachievable and Reprofiled	1,145	2,866	(642)	0
Savings - New	(14,218)	(17,068)	1,337	236
<b>Total Funding Requirement</b>	<b>336,129</b>	<b>366,124</b>	<b>385,247</b>	<b>408,031</b>
<b>Core Grants:</b>				
- Revenue Support Grant	(20,758)	(22,149)	(22,813)	(23,178)
- New Homes Bonus	(723)	(55)	0	0
- Services Grant	(3,000)	(472)	(472)	(472)
- Improved Better Care Fund	(11,726)	(11,726)	(11,726)	(11,726)
- Social Care Grant	(21,106)	(25,052)	(25,052)	(25,052)
- Housing Benefit Admin Grant	(1,402)	(1,402)	(1,302)	(1,202)
- ASC Discharge Fund	(1,644)	(2,740)	0	0
- ASC Market Sustainability & Improvement Fund	(3,041)	(4,572)	(4,572)	(4,572)
- ASC MSIF Workforce Grant	0	(1,109)	(1,109)	(1,109)
- Public Health Grant	(18,611)	(18,857)	(18,857)	(18,857)
- Homelessness Prevention Grant	(9,071)	(9,136)	(9,136)	(9,136)
- Homelessness Prevention Grant top-up	(2,198)	0	0	0
- Rough Sleeping Initiative	(2,896)	(2,896)	(2,896)	(2,896)
<b>Core Grants</b>	<b>(96,176)</b>	<b>(100,166)</b>	<b>(97,935)</b>	<b>(98,200)</b>
<b>Business Rates</b>	<b>(90,809)</b>	<b>(100,827)</b>	<b>(97,827)</b>	<b>(97,827)</b>
<b>Council Tax:</b>				
- Council Tax - in year income	(146,963)	(164,110)	(164,110)	(164,110)
- Council Tax - Collection Fund deficit/(surplus)	(2,181)	(1,021)	0	0
<b>Council Tax</b>	<b>(149,144)</b>	<b>(165,131)</b>	<b>(164,110)</b>	<b>(164,110)</b>
<b>Total Funding</b>	<b>(336,129)</b>	<b>(366,124)</b>	<b>(359,872)</b>	<b>(360,137)</b>
<b>Budget Gap (Incremental)</b>	<b>0</b>	<b>0</b>	<b>25,375</b>	<b>22,519</b>
<b>Budget Gap (Cumulative)</b>	<b>0</b>	<b>0</b>	<b>25,375</b>	<b>47,894</b>

## Appendix C – Departmental Budget Build from 2023/24 to 2024/25

Service Department	2023/24 Budget £'000	Hierarchy Changes £'000	Permanent Virements £'000	Approved Savings £'000	New Savings £'000	Approved Growth £'000	New Growth £'000	Funding Changes £'000	2024/25 Budget £'000
Chief Executive	11,790	(3,172)	1,490	(58)	(1,834)	63	300	0	8,579
People - Adult Social Care	113,468	0	4,195	(132)	(5,772)	5,947	3,758	0	121,464
People – Children & Families	52,316	(598)	1,063	380	(766)	750	2,618	0	55,763
People - Education	4,542	(36)	(404)	10	(562)	630	0	0	4,180
People - Public Health	13,640	0	22	0	(604)	0	0	246	13,304
Place (deleted and services transferred to other departments)	52,213	(52,213)	0	0	0	0	0	0	0
Environment & Communities	0	36,111	2,417	(264)	(5,346)	1,168	(468)	0	33,619
Housing & Regeneration	0	20,863	403	100	(272)	0	7,700	(2,133)	26,661
Resources	29,872	(956)	2,082	1,086	(1,912)	(761)	3,099	0	32,511
Corporate	58,287	0	(9,299)	200	0	15,427	5,427	0	70,043
<b>Total Budget</b>	<b>336,129</b>	<b>0</b>	<b>1,970</b>	<b>1,322</b>	<b>(17,068)</b>	<b>23,224</b>	<b>22,434</b>	<b>(1,887)</b>	<b>366,124</b>
<b>Core Grants</b>									
Revenue Support Grant	(20,758)	0	0	0	0	0	0	(1,391)	(22,149)
New Homes Bonus	(723)	0	0	0	0	0	0	668	(55)
Services Grant	(3,000)	0	0	0	0	0	0	2,528	(472)
Social Care Grant	(21,106)	0	0	0	0	0	0	(3,946)	(25,052)
Housing Benefit Admin Grant	(1,402)	0	0	0	0	0	0	0	(1,402)
Improved Better Care Fund	(11,726)	0	0	0	0	0	0	0	(11,726)
ASC Discharge Fund	(1,644)	0	0	0	0	0	0	(1,096)	(2,740)
ASC Market Sustainability & Improvement Fund	(3,041)	0	0	0	0	0	0	(1,531)	(4,572)
ASC MSIF Workforce Grant	0	0	(1,970)	0	0	0	0	861	(1,109)
Public Health Grant	(18,611)	0	0	0	0	0	0	(246)	(18,857)
Homelessness Prevention Grant	(9,071)	0	0	0	0	0	0	(65)	(9,136)
Homelessness Prevention Grant top up	(2,198)	0	0	0	0	0	0	2,198	0
Rough Sleeping Initiative	(2,896)	0	0	0	0	0	0	0	(2,896)
<b>Business Rates</b>									
Retained Rates	(33,112)	0	0	0	0	0	0	(3,157)	(36,269)
(Top up) / Tariff	(36,724)	0	0	0	0	0	0	471	(36,253)
s31 Grants (Government compensation for national decisions)	(19,492)	0	0	0	0	0	0	(5,813)	(25,305)
Business Rates anticipated benefit from 8 Authority Pool	(1,481)	0	0	0	0	0	0	(1,519)	(3,000)
<b>Council Tax</b>									
Council Tax - in year income	(146,963)	0	0	0	0	0	0	(17,147)	(164,110)
Council Tax - Collection Fund deficit / (surplus)	(2,181)	0	0	0	0	0	0	1,160	(1,021)
<b>Total Funding</b>	<b>(336,129)</b>	<b>0</b>	<b>(1,970)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(28,025)</b>	<b>(366,124)</b>
<b>Budget Gap</b>	<b>0</b>								<b>0</b>

## Appendix D(i) – Departmental Savings and Income proposals 2024/25 to 2028/29 Full Year Effects of Savings agreed previously

Positive numbers are increases to the budget reflecting savings made in previous years which were one-offs

Department	Saving Category	Saving Description	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	Total £'000
CEX	Income	Meridian Water Meanwhile use income	(81)					(81)
CEX	Income	Meridian Water Non-Residential Rental Income	(97)	(97)				(194)
CEX	Efficiencies / Service Reduction	Workforce & Performance Analyst & Pay Reward & Benefits Advisor posts	102					102
CEX	Efficiencies / Service Reduction	Employee relations post (0.8 FTE)	30					30
CEX	Efficiencies / Service Reduction	Organisational Development restructure	(12)					(12)
Corporate	Income	Court cost income. Look at increasing the court charges from £102.50 to the London average	(100)					(100)
Corporate	Efficiencies / Service Reduction	Voluntary & Community Sector one off saving in 2023/24	300					300
People - ASC	Efficiencies / Service Reduction	Reardon Court – Extra Care	(132)	(245)				(377)
People - ASC	Income	Increased income through fees and charges for chargeable Adult Social Care Services	(100)					(100)
People - ASC	Efficiencies / Service Reduction	Pause Social Worker apprenticeship recruitment in ASC and C&F	300					100
People - C&F	Efficiencies / Service Reduction	Use of NCIL to substitute Youth Services funding for 1 year	180					180
People - Education	Efficiencies / Service Reduction	Part funding of an existing post from the Holiday & Food Grant	10					10



Department	Saving Category	Saving Description	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	Total £'000
Environment & Communities	Income	Inflation uplift on external clients and receipts income	(180)					(180)
Environment & Communities	Income	Southgate Cemetery - Mausoleum and Vaulted graves sales	10					10
Environment & Communities	Income	New Burial Ground	(940)			940		0
Environment & Communities	Income	Traffic Control Measures	500	500				1,000
Environment & Communities	Efficiencies / Service Reduction	Place Service Reviews	250					250
Environment & Communities	Efficiencies / Service Reduction	Waste Enforcement Contract Optimisation	135					135
Environment & Communities	Efficiencies / Service Reduction	Consolidation of Anti-Social Behaviour unit	(39)					(39)
Housing & Regeneration	Efficiencies / Service Reduction	Housing Enabling Posts - Utilise Grant Funding	100					100
Resources	Efficiencies / Service Reduction	Business Rate Charges, Reduce costs on empty properties	100					100
Resources	Efficiencies / Service Reduction	Single view of the customer debt	(50)					(50)
Resources	Efficiencies / Service Reduction	Customer Operations	(50)	(50)				(100)
Resources	Efficiencies / Service Reduction	Morson Road Service Charge	25					25
Resources	Efficiencies / Service Reduction	Staffing Review (Property)	36					36

Department	Saving Category	Saving Description	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	Total £'000
Resources	Efficiencies / Service Reduction	Internal enforcement (Business Case March 2021, go live April 22)	200	(200)				0
Resources	Efficiencies / Service Reduction	Civica contract saving	150	(150)				0
Resources	Efficiencies / Service Reduction	Procurement saving resulting from replacing our digital customer platform	675					675
Resources	Income	Relet Marsh House meanwhile use (temp saving 2-3 years)		20				20
		<b>Total FYE Savings &amp; Income Proposals</b>	<b>1,322</b>	<b>(222)</b>	<b>0</b>	<b>940</b>	<b>0</b>	<b>2,040</b>

## Appendix D (ii) – Departmental Savings and Income proposals 2024/25 to 2028/29

### November Savings (revised)

Department	Saving Category	Saving Description	2024/25 £'000	2025/26 £'000	Total £'000
CEX	Service Redesign	Chief Executive department Service Redesign	(969)	0	(969)
CEX	Contract Management	Reduce Number of non-critical audits from PWC contract	(66)	0	(66)
CEX	Efficiency	Reduced operational costs of Audit Team	(14)	0	(14)
CEX	Efficiency	Other operational HR & OD Savings	(46)	0	(46)
CEX	Income	Schools' HR Income Generation	(40)	0	(40)
People	Service Redesign	People Department Service Redesign	(427)	0	(427)
People - ASC	Contract Management	Management of care purchasing costs	(900)	0	(900)
People - ASC	Change in Service Delivery	Adult Social Care Demand Management	(662)	0	(662)
People - ASC	Efficiency	Review of Council run services	(500)	0	(500)
People - ASC	Income	Maximisation of income generation - Fees & Charges & NHS	(1,100)	0	(1,100)
People - ASC	Contract Management	Review of Transition arrangements	(250)	0	(250)
People - PH	Efficiency	Public Health grant substitution	(300)	300	0
People – C&F	Service Redesign	Deferral of Social Work Apprenticeship Scheme	(128)	128	0
People – C&F	Change in Service Delivery	Review of Youth Service provision	(29)	0	(29)
People – C&F	Change in Service Delivery	Short Breaks (to be funded from the Holiday Activities and Food Programme funding)	(15)	0	(15)

Department	Saving Category	Saving Description	2024/25 £'000	2025/26 £'000	Total £'000
People - Education	Efficiency	Transport Cost - Substitution to Dedicated Schools Grant (DSG) High Needs Block	(81)	0	(81)
People - Education	Efficiency	Early Years - Substitution to DSG Early Years block	(63)	0	(63)
People - Education	Efficiency	Reduced Running Costs - Admissions, Education Welfare Service and Education Psychology Service	(54)	0	(54)
People - NCIL	Efficiency	External funding for the Summer University	(100)	0	(100)
Resources	Service Redesign	Resources Department Service Redesign	(242)	0	(242)
Resources	Income	Payroll income generation	(50)	0	(50)
Resources	Income	Pensions recharge	(100)	0	(100)
Resources	Efficiency	Further review of cleaning at the Civic Centre	(20)	0	(20)
Resources	Income	Income & Debt/Financial Assessments GLA/HSG funding of teams/manage CTS in existing resources	(500)	0	(500)
Environment & Communities	Service Redesign	Environment & Communities Department Service Redesign	(937)	135	(802)
Environment & Communities	Efficiency	Library – Operational Efficiencies	(58)	0	(58)
Environment & Communities	Efficiency	Reduction in resources within Complaints Team	(20)	0	(20)
Environment & Communities	Efficiency	Recentralising Member Enquiries (MEQ) resources into Complaints service	(17)	0	(17)
Environment & Communities	Efficiency	Ceasing printed newsletter bi-annual communications	(25)	0	(25)
Environment & Communities	Efficiency	Review approach to grass cutting – Cemeteries	(35)	0	(35)

Department	Saving Category	Saving Description	2024/25 £'000	2025/26 £'000	Total £'000
Environment & Communities	Change in Service Delivery	Removal of seasonal bedding and replacement with sustainable planting	(20)	0	(20)
Environment & Communities	Change in Service Delivery	Memorial Testing – review of service offer	(50)	0	(50)
Environment & Communities	Income	Introduce further memorial options via cemeteries teams	(10)	0	(10)
Environment & Communities	Change in Service Delivery	Seek alternative external funding for the friends grant support	(16)	0	(16)
Environment & Communities	Change in Service Delivery	Streamlining of parks resources	(97)	0	(97)
Environment & Communities	Efficiency	Reduction in Artist's hospitality budget	(26)	0	(26)
Environment & Communities	Efficiency	Implementation of new purchasing arrangements for the Museum Shop stock	(26)	0	(26)
Environment & Communities	Income	Increased commercial events & hires	(27)	0	(27)
Environment & Communities	Income	Expanding the number of opportunities delivered through the commercial programme	(32)	0	(32)
Environment & Communities	Income	Additional income school swimming programme	(14)	0	(14)
Environment & Communities	Efficiency	Music Service savings from move to LBE building, cutting non-essential delivery/back-office costs and divesting in stock to reduce storage costs	(75)	0	(75)
Environment & Communities	Income	Further income from Soil Project	(60)	60	0
Environment & Communities	Income	Electric Vehicles Charging Pilot Highway License income	(30)	0	(30)

<b>Department</b>	<b>Saving Category</b>	<b>Saving Description</b>	<b>2024/25 £'000</b>	<b>2025/26 £'000</b>	<b>Total £'000</b>
Environment & Communities	Income	Traffic control measures & Parking contract efficiencies	(1,000)	0	(1,000)
Environment & Communities	Income	Commercial Waste - Increase Customer Base Income	(50)	0	(50)
Environment & Communities	Efficiency	Operational cost reductions and efficiency improvements with 2 new specialist collection vehicles	(120)	0	(120)
Environment & Communities	Income	Introduction of a Fleet workshop nightshift to increase customer base income	(75)	0	(75)
Environment & Communities	Income	Replacement Bins - Revert back to charging for replacement bins	(264)	0	(264)
Environment & Communities	Income	Green Waste – increase subscription charge for 2024/25	(200)	0	(200)
Housing & Regeneration	Service Redesign	Housing & Regeneration Service Redesign	(72)	0	(72)
Council wide	Change in service delivery, efficiency and Income	Other minor operational efficiencies	(30)	0	(30)
		<b>Total New Savings &amp; Income Proposals</b>	<b>(10,042)</b>	<b>623</b>	<b>(9,419)</b>

## Appendix D (iii) – Departmental Savings and Income proposals 2024/25 to 2028/29

### January Savings

Department	Saving Category	Saving Description	2024/25 £'000	2025/26 £'000	2026/27 £'000	Total £'000
CEX	Efficiency	Potential substitution of Meridian Water Community Infrastructure Levy community chest	(500)	358	142	0
CEX	Service Redesign	Audit Service redesign	(70)			(70)
CEX	Contract Management	Reduce Number of non-critical audits from PWC contract (in addition to the Tranche 1 saving)	(30)			(30)
CEX	Service Redesign	Pause the National Graduate Apprenticeship scheme	(94)		94	0
Housing & Regeneration	Service Redesign	Additional Housing & Regeneration Service Redesign	(200)			(200)
Resources	Service Redesign	Additional Resources Department Service Redesign	(200)			(200)
Resources	Contract Management	Digital Services reduction in annual contractual commitments	(300)			(300)
Resources	Income	Increase in Income/debt collection	(500)			(500)
People – C&F	Service Redesign	Reprofiling the delivery of support to the Youth Parliament	(50)			(50)
People – C&F	Change in Service Delivery	Further review of Youth Service Provision	(191)			(191)
People – C&F	Efficiency	NCIL funding of Youth Service	(180)	180		0
People - Education	Contract Management	Review of youth mentoring services (Nexus)	(180)			(180)
People – C&F	Service Redesign	Additional People Department Service Redesign	(38)	(18)		(56)
People – ASC	Contract Management	Reduced contract spend with the Voluntary & Community Sector	(250)			(250)
People – ASC	Demand Management	Further Demand Management of Adult Social Care - care purchasing	(300)			(300)
People – ASC	Income	Additional income from fees and charges	(1,700)			(1,700)

Department	Saving Category	Saving Description	2024/25 £'000	2025/26 £'000	2026/27 £'000	Total £'000
People - PH	Efficiency	Sexual Health Service	(200)			(200)
Environment & Communities	Service Redesign	Further Environment & Communities Department Service Redesign	(866)	105		(761)
Environment & Communities	Service Redesign	Revenue savings associated with deletion of Transformation Team	(9)			(9)
Environment & Communities	Efficiency	Seek alternative funding for the provision of Christmas Lights or reduce/cease	(140)			(140)
Environment & Communities	Change in Service Delivery	Review of Bulky waste service delivery	(172)	49		(123)
Environment & Communities	Change in Service Delivery	Review of opening hours at Barrowell Green	(200)			(200)
Environment & Communities	Income	Garden Waste Income (in addition to proposal already put forward)	(150)			(150)
Environment & Communities	Income	Commercial Waste - Duty of Care Annual Charge	(50)			(50)
Environment & Communities	Income	Commercial Waste – 1100L Bin Refurbishment Service	(30)			(30)
Environment & Communities	Income	Increase income from growing Pest Control customer base	(30)			(30)
Environment & Communities	Income	Increase charges for cycle hangers	(22)			(22)
Environment & Communities	Efficiency	Saving of TfL traffic signal maintenance (one off)	(40)	40		0
Environment & Communities	Income	Temporary Traffic Orders: Income for Statutory works over-run	(50)			(50)



<b>Department</b>	<b>Saving Category</b>	<b>Saving Description</b>	<b>2024/25 £'000</b>	<b>2025/26 £'000</b>	<b>2026/27 £'000</b>	<b>Total £'000</b>
Environment & Communities	Income	Parking Control receipts to fund increasing Concessionary Travel costs	(234)			(234)
Environment & Communities	Income	Increase in Cemeteries income	(50)			(50)
		<b>Total New Savings &amp; Income Proposals</b>	<b>(7,026)</b>	<b>714</b>	<b>236</b>	<b>(6,076)</b>

## Appendix E – Funding Changes 2024/25 to 2028/29

Department	Category	Description	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	Total £'000
Corporate	Government Grant	Changes in New Homes Bonus grant funding	668	55				723
Corporate	Government Grant	Housing Benefit Admin Grant	0	100	100	100	100	400
Corporate	Government Grant	Services Grant	2,528					2,528
Corporate	Government Grant	Social Care Grant	(3,946)					(3,946)
People - ASC	Government Grant	ASC Market Sustainability & Improvement Fund	(1,531)					(1,531)
People - ASC	Government Grant	ASC Discharge Fund	(1,096)	2,740				1,644
People - ASC	Government Grant	ASC MSIF - Workforce Fund	861					861
	<b>Government Grant</b>	<b>Sub-total</b>	<b>(2,516)</b>	<b>2,895</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>679</b>
Corporate	Collection Fund	Collection Fund Surplus on Council Tax 23/24 - reversed out	2,181					2,181
Corporate	Collection Fund	Collection Fund Net Surplus to be taken in 24/25 budget (one-off)	(1,021)	1,021				0
	<b>Collection Fund</b>	<b>Sub-total</b>	<b>1,160</b>	<b>1,021</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,181</b>
Corporate	Business Rates	Revenue Support Grant element of SFA	(1,391)	(664)	(365)			(2,420)
Corporate	Business Rates	NNDR Pooling Upside 23/24 reversed out	1,481					1,481
Corporate	Business Rates	NNDR Pooling Upside 24/25 (estimated)	(3,000)	3,000				0
Corporate	Business Rates	Increase in Retained Business Rates element of SFA (based on LG Futures analysis)	(3,157)					(3,157)
Corporate	Business Rates	Top Up BR element of SFA reduced in PLGFS numbers	471					471
Corporate	Business Rates	Increase in s31 Grant element of SFA	(5,813)					(5,813)

Department	Category	Description	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	Total £'000
	<b>Business Rates</b>	<b>Sub-total</b>	<b>(11,409)</b>	<b>2,336</b>	<b>(365)</b>	<b>0</b>	<b>0</b>	<b>(9,438)</b>
Corporate	Council Tax	Council Tax Base changes	446					446
Corporate	Council Tax	Changes in Council Tax Collection Rate - increase by 1% from 95.75% to 96.75% over MTFP period	(1,500)					(1,500)
Corporate	Council Tax	Council Tax Increases (4.99% increase in 2024/25)	(7,313)					(7,313)
Corporate	Council Tax	Additional income from proposed changes to the Council Tax Support scheme	(8,780)					(8,780)
	<b>Council Tax</b>	<b>Sub-total</b>	<b>(17,147)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(17,147)</b>
	<b>Grand Total</b>		<b>(29,912)</b>	<b>6,252</b>	<b>(265)</b>	<b>100</b>	<b>100</b>	<b>(23,725)</b>

## Appendix F – Pressures in the MTFP 2024/25 to 2028/29

Department	Category	Description	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	Total £'000
Corporate	Pay Award	Pay Awards	6,721	3,932	4,010	4,089	4,170	22,922
Corporate	Pay Award	Catch up inflation from 2023/24 Pay Award	2,500					2,500
Corporate	Inflation	General inflation	1,300	3,150	3,308	3,473	3,647	14,878
Corporate	Inflation	Inflation specifically for IT contracts	320	320	320	320	320	1,600
Environment & Communities	Inflation	Street Lighting energy price increase.	250	67	71	74	78	540
Corporate	Inflation	Water Price Inflation	141	22	23	24	26	236
Corporate	Inflation	Gas and Electricity Price Increases	260	174	179	188	197	998
People ASC	Inflation	Customer Pathway Contract Inflation ASC	2,898			626		3,524
People ASC	Inflation	Learning Disabilities Contract Inflation ASC	1,612			348		1,960
People ASC	Inflation	Mental Health Contract Inflation ASC	395			85		480
Corporate	Inflation	Business Rates	500					500
People C&F	Inflation	In house fostering fees rate increase	247					247
Resources	Inflation	Royal Mail postage inflation	50	5	6	6	7	74
	<b>Pay Award / Inflation</b>	<b>Sub-total</b>	<b>17,194</b>	<b>7,670</b>	<b>7,917</b>	<b>9,233</b>	<b>8,445</b>	<b>50,459</b>
People ASC	Demography	Adult Social Care (ASC) Demographic Pressure Customer Pathway	2,200	2,300	2,300	2,400	2,400	11,600
People ASC	Demography	ASC Demographic Pressure Transitions into ASC (all ages and complexity)	2,600	2,600	2,600			7,800
People C&F	Demography	Children's Social Care (CSC) Demography: UASC & Former UASC	515					515
People C&F	Demography	CSC Demography: Stepping Down risk	306					306

Department	Category	Description	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	Total £'000
People C&F	Demography	CSC Demography: External Care Purchasing	1,610	2,000	2,000	2,000	2,000	9,610
People C&F	Demography	CSC Demography: Joint Service for Disabled Children	480					480
People C&F	Demography	CSC Demography: Legal Disbursement	160					160
People Education	Demography	Home To School Transport	630	630	630	630	630	3,150
	<b>Demography</b>	<b>Sub-total</b>	<b>8,501</b>	<b>7,530</b>	<b>7,530</b>	<b>5,030</b>	<b>5,030</b>	<b>33,621</b>
Corporate	Capital Financing	MRP, Interest and Treasury Management charges	2,476	4,600	3,100	2,300	(400)	12,076
	<b>Capital Financing</b>	<b>Sub-total</b>	<b>2,476</b>	<b>4,600</b>	<b>3,100</b>	<b>2,300</b>	<b>(400)</b>	<b>12,076</b>
Resources	Investment	Repairs and Maintenance budget shortfall (non-capital planned works)	150	150	150	150	150	750
Corporate	Investment	Investment in CAATI team to manage SARs	142					142
Resources	Investment	Director of Property and PA	199					199
Resources	Investment	Council Tax Discretionary hardship scheme	1,000					1,000
Resources	Investment	Costs associated with implementing CTS proposals: Staffing, Administration, Provision for non-payment	500					500
	<b>Investment</b>	<b>Sub-total</b>	<b>1,991</b>	<b>150</b>	<b>150</b>	<b>150</b>	<b>150</b>	<b>2,591</b>
Corporate	Levies	NLWA increase to establish base budget to forecast levels	2,533	444	200	4,730	(840)	7,067
Corporate	Levies	Use of Reserves to meet required NLWA budget	(472)	1,583	(912)	(2,599)	2,400	0
Corporate	Levies	Concessionary Fares – increased cost as journey volumes return towards pre-pandemic levels	1,779	1,681	1,905			5,365
	<b>Levies</b>	<b>Sub-total</b>	<b>3,840</b>	<b>3,708</b>	<b>1,193</b>	<b>2,131</b>	<b>1,560</b>	<b>12,432</b>

Department	Category	Description	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	Total £'000
Resources	Pressures	Morson Road Depot Rent Review	89					89
CEX	Pressures	Elections Funding to address true cost of conducting the Borough elections every 4 years	63					63
Resources	Pressures	10 posts created due to capacity challenges and rising COD costs. Plan in development to mitigate in part-TBC		(1,000)				(1,000)
Corporate	Pressures	Technical adjustment to reflect a stricter approach with costs attributed to capital	2,420					2,420
Resources	Pressures	Welfare Benefit Support		850	958			1,808
Environment & Communities	Pressures	Leisure Provider	350					350
Housing & Regeneration	Pressures	Growth built into Temporary Accommodation Budget to address pressures	7,700	(5,500)	1,700	3,100	0	7,000
Environment & Communities	Pressures	Mortuary and funeral costs have increased since pandemic	100					100
Corporate	Pressures	Joint North London service hosted by LB Haringey costs are increasing.	34					34
People C&F	Pressures	Increased cost of Regional Adoption Agency	50					50
Resources	Pressures	Civic Centre vacant floor	350					350
CEX	Pressures	Inflationary/borough population impact	100					100
CEX	Pressures	To address overspends due to safeguarding caseload volumes and associated court costs	200					200
Corporate	Pressures	Expected increase in Audit Fees for 24/25	200					200
	<b>Other Pressures</b>	<b>Sub-total</b>	<b>11,656</b>	<b>(5,650)</b>	<b>2,658</b>	<b>3,100</b>	<b>0</b>	<b>11,764</b>
	<b>Grand Total</b>		<b>45,658</b>	<b>18,008</b>	<b>22,548</b>	<b>21,944</b>	<b>14,785</b>	<b>122,943</b>

Description of Fees & Charges	Service is Vatable	LONDON BOROUGH OF ENFIELD PEOPLE DEPARTMENT FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD PEOPLE DEPARTMENT PROPOSED FEES & CHARGES 2024/25		
		Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
		<b>ADULT SOCIAL CARE</b>					
<b>Residential/Nursing/Continuing Care – rates include</b>							
Bridgewood House:							
Residential EMI		974.00	0.00	974.00	1,061.66	0.00	1,061.66
Nursing EMI (excluding FNC)		1,013.50	0.00	1,013.50	1,104.72	0.00	1,104.72
Block CHC beds		1,394.70	0.00	1,394.70	1,520.22	0.00	1,520.22
Private or Voluntary sector home		Maximum is full cost as determined by the home			Maximum is full cost as determined by the home		
Charges for residents placed by other Local Authorities in Enfield Homes are made at the full cost of the service.							
<b>Community Based Services – rates include</b>							
<b>Day Services will be charged at the of provision</b>							
Physically disabled		At full cost of provision			At full cost of provision		
Mental Health		At full cost of provision			At full cost of provision		
Learning Disabilities		At full cost of provision			At full cost of provision		
Older People		At full cost of provision			At full cost of provision		
Formont		142.06	0.00	142.06	154.85	0.00	154.85
Community Link		107.23	0.00	107.23	116.88	0.00	116.88
New Options		123.13	0.00	123.13	134.21	0.00	134.21
Meal contribution		4.65	0.00	4.65	5.07	0.00	5.07
- Snacks at Centre		At full cost of provision			At full cost of provision		

Description of Fees & Charges	Service is Vatable	LONDON BOROUGH OF ENFIELD PEOPLE DEPARTMENT FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD PEOPLE DEPARTMENT PROPOSED FEES & CHARGES 2024/25		
		Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
Day care attendance for less than 4 hours will be charged at half the full day rate. Where clients attend a “drop in” service there is no charge as this service is usually for a brief period, e.g. 30 mins to 1 hour.							
<b>Transport</b>							
Per journey		6.40	0.00	6.40	6.98	0.00	6.98
<b>Homecare</b>							
Maximum (including Additional Support)		At full cost of provision			At full cost of provision		
<b>Brokerage of support plans</b>							
For self financing clients		326.70	0.00	326.70	356.10	0.00	356.10
<b>Supported Housing</b>							
		At full cost of provision			At full cost of provision		



Description of Fees & Charges	Service is Vatable	LONDON BOROUGH OF ENFIELD PEOPLE DEPARTMENT FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD PEOPLE DEPARTMENT PROPOSED FEES & CHARGES 2024/25		
		Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>Respite</b> contribution is assessed in line with the Care Act 2014 and the Care and Support Regulations 2014- non residential charging rules							
<b>Daily Rates (Age &amp; Relationship Status)</b>							
18-24 <b>TBA dependent on benefit uplift</b> - Single		Rates published on gov.uk website			Rates published on gov.uk website		
From 25 and under pension age <b>TBA dependent on benefit uplift</b> - Single							
Pension age <b>TBA dependent on benefit uplift</b> - Single							
From 18 and under pension age <b>TBA dependent on benefit uplift</b> - In a couple							
Pension age <b>TBA dependent on benefit uplift</b> - In a couple							
<b>Weekly Rates (Age &amp; Relationship Status)</b>							
18-24 <b>TBA dependent on benefit uplift</b> - Single		Rates as published on gov.uk website			Rates as published on gov.uk website		
From 25 and under pension age <b>TBA dependent on benefit uplift</b> - Single							
Pension age <b>TBA dependent on benefit uplift</b> - Single							
From 18 and under pension age <b>TBA dependent on benefit uplift</b> - In a couple							
Pension age <b>TBA dependent on benefit uplift</b> - In a couple							
<b>Direct Payments</b>		Assessed as a weekly contribution in accordance with Care Act 2014 guidelines as part of a Personal Budget.			Assessed as a weekly contribution in accordance with Care Act 2014 guidelines as part of a Personal Budget.		

Description of Fees & Charges	Service is Vatable	LONDON BOROUGH OF ENFIELD PEOPLE DEPARTMENT FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD PEOPLE DEPARTMENT PROPOSED FEES & CHARGES 2024/25		
		Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>Adult Placements</b>		Assessed as a weekly contribution in accordance with Care Act 2014 guidelines. The maximum charge for placements in the private or voluntary sector is the full cost as determined by the placement.			Assessed as a weekly contribution in accordance with Care Act 2014 guidelines. The maximum charge for placements in the private or voluntary sector is the full cost as determined by the placement.		
<b>Enablement</b>		Enablement may be provided for up to 6 weeks. There is no charge for this service.			Enablement may be provided for up to 6 weeks. There is no charge for this service.		
<b>Safe &amp; Connected</b>							
<b>Weekly charge per client</b>							
Monitoring Service only		5.35	0.00	5.35	5.83	0.00	5.83
Monitoring & Response service		7.55	0.00	7.55	8.23	0.00	8.23
Monitoring & Response & Keep in Touch and extra peripherals service		10.00	0.00	10.00	10.90	0.00	10.90
<b>Equipment &amp; Adaptations</b>							
<b>Under £1,000</b>		no fee			no fee		
For equipment/adaptations in excess of £1,000, there may be a charge subject to financial assessment. For works carried out through the Disabled Facilities Grant process there may also be a charge subject to financial assessment, unless the disabled person for whom work is being completed is a child for whom child benefit is being claimed.		<i>subject to financial assesment</i>			<i>subject to financial assesment</i>		
<b>Emergency Card Scheme</b>							
Weekly charge		1.65	0.00	1.65	1.80	0.00	1.80
Set up costs		11.20	0.00	11.20	12.21	0.00	12.21
Note: Safe & Connected fees also apply							

Description of Fees & Charges	Service is Vatable	LONDON BOROUGH OF ENFIELD PEOPLE DEPARTMENT FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD PEOPLE DEPARTMENT PROPOSED FEES & CHARGES 2024/25		
		Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>Blue Badge</b>							
Administration charge (valid for up to 3 years)		10.00	0.00	10.00	10.00	0.00	10.00
		Note : Statutorily set, no change advised.			Note : Statutorily set, no change advised.		
<b>Treatment of an Individuals Capital Resources (determined by Department of Health and Social Care)</b>							
(i) Capital Resources Retained		As published on Gov.uk. Social care charging for local authorities: 2023 to 2024			As published on Gov.uk. Social care charging for local authorities: 2023 to 2024		
(ii) Income Assumed for every £250 in excess of (I) above		as in (i) above			as in (i) above		
(iii) Maximum charge applies where Capital Resources exceed		as in (i) above			as in (i) above		
Interest Charge for late payment		Bank of England base rate plus 1%			Bank of England base rate plus 1%		
Legal charge for setting up agreement		220.00		220.00	239.80		239.80
Property Valuation Fee		326.00		326.00	355.34		355.34
Land Registry Fee		Cost as detailed on gov.uk			Cost as detailed on gov.uk		
Set up Administration costs		357.00		357.00	389.13		389.13
Annual Administration fee		109.00		109.00	118.81		118.81
Termination fee		54.00		54.00	58.86		58.86
Interest charges on Deferred Payment Loans		In line with the current gilt rate, published by the Office for Budget Responsibility (OBR).			In line with the current gilt rate, published by the Office for Budget Responsibility (OBR).		
<b>Minimum Cost</b>							
Minimum cost of the service for charging is set at £2.94 per week from 2023/24.		2.70		2.70	2.94		2.94

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>ENFIELD PUBLIC SAFETY CENTRE</b>					
<b>Non-police CCTV footage requests and evidence packs to support civil claims:</b>								
Initial request to check if footage exists	N	✓	100.00	20.00	120.00	109.00	22.00	131.00
Evidence pack	N	✓	200.00	40.00	240.00	218.00	44.00	262.00
<b>STREET NAMING &amp; NUMBERING</b>								
List of streets, places & footpaths in LBE (- Alphabetical Street Index) on hard copy or CD	N		66.80	0.00	66.80	73.00	0.00	73.00
Amendments to the LSPF (annual charge)	N		74.10	0.00	74.10	81.00	0.00	81.00
Postage & Packing	N		Standard Council charges apply			Standard Council charges apply		
<b>Numbering New Residential &amp; Commercial Units – per unit</b>	N							
For a single unit	N		155.80	0.00	155.80	170.00	0.00	170.00
5-19 units	N		£693.50 plus £45.16 per unit over 5			£755.90 plus £49.22 per unit over 5		
20-49 units	N		£1,600.00 plus £39.66 per unit over 20			£1,744.00 plus £43.22 per unit over 20		
50-99 units	N		£5,400.00 plus £55.00 per unit over 50			£5,886.00 plus £59.95 per unit over 50		
More than 100 units	N		£8,100.00 plus £55.00 per unit over 50			£8,829.00 plus £59.95 per unit over 50		
Naming a Street – per street	N		389.30	0.00	389.30	425.00	0.00	425.00
Naming a Block – per block	N		259.60	0.00	259.60	283.00	0.00	283.00
Penalty for retrospective engagement with Street Naming & Numbering Process	N		194.80	0.00	194.80	213.00	0.00	213.00
Provision of historical information for Street Naming & Numbering	N		34.90	0.00	34.90	39.00	0.00	39.00
<b>PROVISION OF PLANNING / BUILDING CONTROL INFORMATION</b>								
<b>COPYING / SCANNING</b>	N							
Scan on Demand Service per planning case file for up to 1 hr work	N	✓	24.70	4.94	29.70	27.50	5.50	33.00
Top up charge of £10.00 basic per 30 minutes beyond the initial hour if needed	N	✓	Price on Application			Price on Application		
A4 Sheet (includes VAT at standard rate)	N	✓	7.30	1.46	8.80	8.33	1.67	10.00
Extra Copy (includes VAT at standard rate)	N	✓	0.90	0.18	1.10	1.67	0.33	2.00
A3 Sheet	N	✓	7.30	1.46	8.80	8.33	1.67	10.00
Extra Copy	N	✓	1.40	0.28	1.70	2.50	0.50	3.00
A3 Plan	N	✓	7.30	1.46	8.80	8.33	1.67	10.00
Extra Copy	N	✓	1.40	0.28	1.70	2.50	0.50	3.00
A2 Plan	N	✓	10.90	2.18	13.10	12.50	2.50	15.00
Extra Copy	N	✓	2.10	0.42	2.60	3.33	0.67	4.00
A1 Plan	N	✓	12.10	2.42	14.60	14.17	2.83	17.00
Extra Copy	N	✓	3.30	0.66	4.00	4.17	0.83	5.00
A0 Plan	N	✓	14.30	2.86	17.20	16.67	3.33	20.00
Extra Copy	N	✓	3.70	0.74	4.50	5.00	1.00	6.00
<b>Postage for letters, large letters and packets.</b>	N	✓	Standard Council charges apply			Standard Council charges apply		
<b>BUILDING CONTROL SERVICES</b>								
Viewing Building Control Plans	N	✓	37.40	7.48	44.90	41.67	8.33	50.00
Building control information including Solicitor's enquiries	N	✓	82.00	16.40	98.40	90.00	18.00	108.00
Copy of Decision Notice	N	✓	16.50	3.30	19.80	18.33	3.67	22.00
Copy of Completion Certificate	N	✓	82.00	16.40	98.40	90.00	18.00	108.00
Demolition Notice	N		343.10	0.00	343.10	374.00	0.00	374.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>BUILDING CONTROL FEES</b>	N							
<b>Standard Domestic Charges for Estimate of costs less than £200,000</b>	N							
<u>Loft conversions &lt; 40m<sup>2</sup></u>	N							
Full plan	N	√	292.75	58.55	351.30	320.00	64.00	384.00
Inspection charge	N	√	438.38	87.68	526.10	478.33	95.67	574.00
Full Plan & Inspection Charge	N	√	731.58	146.32	877.90	798.33	159.67	958.00
<u>Loft conversions 40m<sup>2</sup> - 60m<sup>2</sup></u>	N							
Full plan	N	√	350.50	70.10	420.60	383.00	77.00	460.00
Inspection charge	N	√	526.00	105.20	631.20	574.00	115.00	689.00
Full Plan & Inspection Charge	N	√	876.50	175.30	1,051.80	957.00	192.00	1,149.00
<u>Each additional 20m<sup>2</sup> over 60m<sup>2</sup></u>	N							
Full plan	N	√	32.92	6.58	39.50	36.67	7.33	44.00
Inspection charge	N	√	49.33	9.87	59.20	54.17	10.83	65.00
Full Plan & Inspection Charge	N	√	82.25	16.45	98.70	90.84	18.16	109.00
<u>Extension &lt;6m<sup>2</sup></u>	N							
Full plan	N	√	256.50	51.30	307.80	280.00	56.00	336.00
Inspection charge	N	√	384.00	76.80	460.80	419.17	83.83	503.00
Full Plan & Inspection Charge	N	√	640.50	128.10	768.60	699.17	139.83	839.00
<u>Extension 6m<sup>2</sup> - 40m<sup>2</sup></u>	N							
Full plan	N	√	297.33	59.47	356.80	325.00	65.00	390.00
Inspection charge	N	√	445.33	89.07	534.40	486.67	97.33	584.00
Full Plan & Inspection Charge	N	√	742.66	148.54	891.20	811.67	162.33	974.00
<u>Extension 40m<sup>2</sup> - 60m<sup>2</sup></u>	N							
Full plan	N	√	364.75	72.95	437.70	398.33	79.67	478.00
Inspection charge	N	√	546.50	109.30	655.80	596.67	119.33	716.00
Full Plan & Inspection Charge	N	√	911.25	182.25	1,093.50	995.00	199.00	1,194.00
<u>Extension 60m<sup>2</sup> - 100m<sup>2</sup></u>	N							
Full plan	N	√	471.92	94.38	566.30	515.00	103.00	618.00
Inspection charge	N	√	707.75	141.55	849.30	772.50	154.50	927.00
Full Plan & Inspection Charge	N	√	1,179.67	235.93	1,415.60	1,287.50	257.50	1,545.00
<u>Each additional 20m<sup>2</sup> over 100m<sup>2</sup></u>	N							
Full plan	N	√	32.92	6.58	39.50	36.67	7.33	44.00
Inspection charge	N	√	49.17	9.83	59.00	54.17	10.83	65.00
Full Plan & Inspection Charge	N	√	82.09	16.41	98.50	90.84	18.16	109.00
<u>Basements as extension above plus</u>	N							
Full plan	N	√	175.75	35.15	210.90	192.50	38.50	231.00
Inspection charge	N	√	263.67	52.73	316.40	288.33	57.67	346.00
Full Plan & Inspection Charge	N	√	439.42	87.88	527.30	480.83	96.17	577.00
<u>Attached garage &lt;30m<sup>2</sup></u>	N							
Full plan	N	√	215.67	43.13	258.80	236.67	47.33	284.00
Inspection charge	N	√	323.83	64.77	388.60	353.33	70.67	424.00
Full Plan & Inspection Charge	N	√	539.50	107.90	647.40	590.00	118.00	708.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>BUILDING CONTROL FEES CONTINUED</b>	N							
<b>Standard Domestic Charges for Estimate of costs less than £200,000</b>	N							
<u>Detached garage 30m<sup>2</sup> - 60m<sup>2</sup></u>	N							
Full plan	N	✓	215.67	43.13	258.80	236.67	47.33	284.00
Inspection charge	N	✓	323.83	64.77	388.60	353.33	70.67	424.00
Full Plan & Inspection Charge	N	✓	539.50	107.90	647.40	590.00	118.00	708.00
<u>Through lounge</u>	N							
Full plan	N	✓	121.83	24.37	146.20	133.33	26.67	160.00
Inspection charge	N	✓	181.92	36.38	218.30	199.17	39.83	239.00
Full Plan & Inspection Charge	N	✓	303.75	60.75	364.50	332.50	66.50	399.00
<u>Removal of chimney breasts</u>	N							
Full plan	N	✓	121.83	24.37	146.20	133.33	26.67	160.00
Inspection charge	N	✓	181.92	36.38	218.30	199.17	39.83	239.00
Full Plan & Inspection Charge	N	✓	303.75	60.75	364.50	332.50	66.50	399.00
<u>Installation of new wc/shower/utility</u>	N							
Full plan	N	✓	121.83	24.37	146.20	133.33	26.67	160.00
Inspection charge	N	✓	181.92	36.38	218.30	199.17	39.83	239.00
Full Plan & Inspection Charge	N	✓	303.75	60.75	364.50	332.50	66.50	399.00
<u>Garage conversion</u>	N							
Full plan	N	✓	215.67	43.13	258.80	236.67	47.33	284.00
Inspection charge	N	✓	323.83	64.77	388.60	353.33	70.67	424.00
Full Plan & Inspection Charge	N	✓	539.50	107.90	647.40	590.00	118.00	708.00
<u>Replacement windows up to 5 windows</u>	N							
Full plan	N	✓	108.42	21.68	130.10	119.17	23.83	143.00
Inspection charge	N	✓	162.66	32.54	195.20	178.33	35.67	214.00
Full Plan & Inspection Charge	N	✓	271.08	54.22	325.30	297.50	59.50	357.00
<u>per extra 10 windows</u>	N							
Full plan	N	✓	48.25	9.65	57.90	53.33	10.67	64.00
Inspection charge	N	✓	68.75	13.75	82.50	75.00	15.00	90.00
Full Plan & Inspection Charge	N	✓	117.00	23.40	140.40	128.33	25.67	154.00
<u>Re-roofing</u>	N							
Full plan	N	✓	149.33	29.87	179.20	163.33	32.67	196.00
Inspection charge	N	✓	222.75	44.55	267.30	243.33	48.67	292.00
Full Plan & Inspection Charge	N	✓	372.08	74.42	446.50	406.66	81.34	488.00
<u>New wiring (non competent person)</u>	N							
Full plan	N	✓	149.33	29.87	179.20	163.33	32.67	196.00
Inspection charge	N	✓	222.75	44.55	267.30	243.33	48.67	292.00
Full Plan & Inspection Charge	N	✓	372.08	74.42	446.50	406.66	81.34	488.00
<u>Discount for each multiple works above</u>	N							
Full plan	N	✓	44.25	8.85	53.10	49.17	9.83	59.00
Inspection charge	N	✓	65.42	13.08	78.50	72.50	14.50	87.00
Full Plan & Inspection Charge	N	✓	109.67	21.93	131.60	121.67	24.33	146.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>BUILDING CONTROL FEES CONTINUED</b>	N							
<b>NEW BUILD DWELLINGS</b>	N							
(<300m <sup>2</sup> per dwelling)	N							
<b>1 new dwelling</b>	N							
Full plan	N	√	445.25	89.05	534.30	486.67	97.33	584.00
Inspection charge	N	√	667.92	133.58	801.50	729.17	145.83	875.00
Full Plan & Inspection Charge	N	√	1,113.17	222.63	1,335.80	1,215.84	243.16	1,459.00
<b>2-5 dwellings per extra dwelling</b>	N							
Full plan	N	√	149.33	29.87	179.20	163.33	32.67	196.00
Inspection charge	N	√	203.50	40.70	244.20	222.50	44.50	267.00
Full Plan & Inspection Charge	N	√	352.83	70.57	423.40	385.83	77.17	463.00
<b>6 -20 new dwellings per extra dwelling</b>	N							
Full plan	N	√	1,038.50	207.70	1,246.20	1,132.50	226.50	1,359.00
Inspection charge	N	√	1,476.50	295.30	1,771.80	1,610.00	322.00	1,932.00
Full Plan & Inspection Charge	N	√	2,515.00	503.00	3,018.00	2,742.50	548.50	3,291.00
<b>Extra dwelling over 5</b>	N							
Full plan	N	√	108.42	21.68	130.10	119.17	23.83	143.00
Inspection charge	N	√	162.67	32.53	195.20	178.33	35.67	214.00
Full Plan & Inspection Charge	N	√	271.09	54.21	325.30	297.50	59.50	357.00
<b>Flat conversion to form 2 flats</b>	N							
Full plan	N	√	363.92	72.78	436.70	397.50	79.50	477.00
Inspection charge	N	√	546.50	109.30	655.80	596.67	119.33	716.00
Full Plan & Inspection Charge	N	√	910.42	182.08	1,092.50	994.17	198.83	1,193.00
<b>Plus for each additional flat</b>	N							
Full plan	N	√	108.42	21.68	130.10	119.17	23.83	143.00
Inspection charge	N	√	162.67	32.53	195.20	178.33	35.67	214.00
Full Plan & Inspection Charge	N	√	271.09	54.21	325.30	297.50	59.50	357.00
<b>Other works -Estimate of cost:</b>	N							
<b>&lt;£5000</b>	N							
Full plan	N	√	125.83	25.17	151.00	138.33	27.67	166.00
Inspection charge	N	√	191.25	38.25	229.50	209.17	41.83	251.00
<b>£5001 - £10,000</b>	N							
Full plan	N	√	151.25	30.25	181.50	165.00	33.00	198.00
Inspection charge	N	√	227.92	45.58	273.50	249.17	49.83	299.00
<b>£10,001 - £20,000</b>	N							
Full plan	N	√	215.67	43.13	258.80	236.67	47.33	284.00
Inspection charge	N	√	323.83	64.77	388.60	353.33	70.67	424.00
<b>£20,001 - £30,000</b>	N							
Full plan	N	√	278.92	55.78	334.70	305.00	61.00	366.00
Inspection charge	N	√	418.83	83.77	502.60	458.33	91.67	550.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>BUILDING CONTROL FEES CONTINUED</b>	N							
<b>Other works -Estimate of cost:</b>								
<b>£30,001 - £40,000</b>	N							
Full plan	N	✓	342.25	68.45	410.70	374.17	74.83	449.00
Inspection charge	N	✓	513.83	102.77	616.60	561.67	112.33	674.00
<b>£40,001 - £50,000</b>	N							
Full plan	N	✓	404.50	80.90	485.40	441.67	88.33	530.00
Inspection charge	N	✓	607.75	121.55	729.30	663.33	132.67	796.00
<b>£50,001 - £60,000</b>	N							
Full plan	N	✓	456.75	91.35	548.10	498.33	99.67	598.00
Inspection charge	N	✓	684.25	136.85	821.10	746.67	149.33	896.00
<b>£60,001 - £70,000</b>	N							
Full plan	N	✓	507.50	101.50	609.00	554.17	110.83	665.00
Inspection charge	N	✓	760.75	152.15	912.90	830.00	166.00	996.00
<b>£70,001 - £80,000</b>	N							
Full plan	N	✓	557.67	111.53	669.20	608.33	121.67	730.00
Inspection charge	N	✓	837.25	167.45	1,004.70	913.33	182.67	1,096.00
<b>£80,001 - £90,000</b>	N							
Full plan	N	✓	607.75	121.55	729.30	663.33	132.67	796.00
Inspection charge	N	✓	912.92	182.58	1,095.50	996.67	199.33	1,196.00
<b>£90,001 - £100,000</b>	N							
Full plan	N	✓	658.67	131.73	790.40	718.33	143.67	862.00
Inspection charge	N	✓	1,018.00	203.60	1,221.60	1,110.00	222.00	1,332.00
<b>£100,001 - £120,000</b>	N							
Full plan	N	✓	709.75	141.95	851.70	774.17	154.83	929.00
Inspection charge	N	✓	1,062.92	212.58	1,275.50	1,159.17	231.83	1,391.00
<b>£120,001 - £140,000</b>	N							
Full plan	N	✓	760.75	152.15	912.90	830.00	166.00	996.00
Inspection charge	N	✓	1,139.50	227.90	1,367.40	1,243.33	248.67	1,492.00
<b>£140,001 - £160,000</b>	N							
Full plan	N	✓	811.83	162.37	974.20	885.00	177.00	1,062.00
Inspection charge	N	✓	1,215.17	243.03	1,458.20	1,324.58	264.92	1,589.50
<b>£160,001 - £180,000</b>	N							
Full plan	N	✓	861.00	172.20	1,033.20	939.17	187.83	1,127.00
Inspection charge	N	✓	1,290.67	258.13	1,548.80	1,407.50	281.50	1,689.00
<b>£180,001 - £200,000</b>	N							
Full plan	N	✓	912.92	182.58	1,095.50	996.67	199.33	1,196.00
Inspection charge	N	✓	1,368.42	273.68	1,642.10	1,492.50	298.50	1,791.00



Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>BUILDING CONTROL FEES CONTINUED</b>	N							
<b>Standard Non Domestic Charges for work less than £200,000</b>	N							
<b>Non Domestic New Builds &amp; extensions up to 100m²</b>	N							
<u>Other Residential/Institutional/Assembly/Recreational (&lt;6m²)</u>	N							
Full plan	N	√	256.50	51.30	307.80	280.00	56.00	336.00
Inspection charge	N	√	384.00	76.80	460.80	419.17	83.83	503.00
Full Plan & Inspection Charge	N	√	640.50	128.10	768.60	699.17	139.83	839.00
<u>Industrial and Storage(&lt;6m²)</u>	N							
Full plan	N	√	175.75	35.15	210.90	192.50	38.50	231.00
Inspection charge	N	√	263.67	52.73	316.40	288.33	57.67	346.00
Full Plan & Inspection Charge	N	√	439.42	87.88	527.30	480.83	96.17	577.00
<u>Office and Shops(&lt;6m²)</u>	N							
Full plan	N	√	256.50	51.30	307.80	280.00	56.00	336.00
Inspection charge	N	√	384.00	76.80	460.80	419.17	83.83	503.00
Full Plan & Inspection Charge	N	√	640.50	128.10	768.60	699.17	139.83	839.00
<u>Other Residential/Institutional/Assembly/Recreational (&lt;6-40m²)</u>	N							
Full plan	N	√	350.42	70.08	420.50	382.50	76.50	459.00
Inspection charge	N	√	526.00	105.20	631.20	574.17	114.83	689.00
Full Plan & Inspection Charge	N	√	876.42	175.28	1,051.70	956.67	191.33	1,148.00
<u>Industrial and Storage(&lt;6-40m²)</u>	N							
Full plan	N	√	256.50	51.30	307.80	280.00	56.00	336.00
Inspection charge	N	√	384.00	76.80	460.80	419.17	83.83	503.00
Full Plan & Inspection Charge	N	√	640.50	128.10	768.60	699.17	139.83	839.00
<u>Office and Shops(&lt;6-40m²)</u>	N							
Full plan	N	√	297.33	59.47	356.80	325.00	65.00	390.00
Inspection charge	N	√	471.92	94.38	566.30	515.00	103.00	618.00
Full Plan & Inspection Charge	N	√	769.25	153.85	923.10	840.00	168.00	1,008.00
<u>Other Residential/Institutional/Assembly/Recreational (&lt;40-100m²)</u>	N							
Full plan	N	√	593.33	118.67	712.00	647.50	129.50	777.00
Inspection charge	N	√	889.42	177.88	1,067.30	970.00	194.00	1,164.00
Full Plan & Inspection Charge	N	√	1,482.75	296.55	1,779.30	1,617.50	323.50	1,941.00
<u>Industrial and Storage(&lt;40-100m²)</u>	N							
Full plan	N	√	404.50	80.90	485.40	441.67	88.33	530.00
Inspection charge	N	√	606.75	121.35	728.10	662.50	132.50	795.00
Full Plan & Inspection Charge	N	√	1,011.25	202.25	1,213.50	1,104.17	220.83	1,325.00
<u>Office and Shops(&lt;40-100m²)</u>	N							
Full plan	N	√	471.83	94.37	566.20	515.00	103.00	618.00
Inspection charge	N	√	707.75	141.55	849.30	772.50	154.50	927.00
Full Plan & Inspection Charge	N	√	1,179.58	235.92	1,415.50	1,287.50	257.50	1,545.00
<u>Shop Fit out each 100m2 or part</u>	N							
Full plan	N	√	175.75	35.15	210.90	192.50	38.50	231.00
Inspection charge	N	√	263.67	52.73	316.40	288.33	57.67	346.00
Full Plan & Inspection Charge	N	√	439.42	87.88	527.30	480.83	96.17	577.00
<u>Shop Front</u>	N							
Full plan	N	√	135.00	27.00	162.00	148.33	29.67	178.00
Inspection charge	N	√	202.33	40.47	242.80	221.67	44.33	266.00
Full Plan & Inspection Charge	N	√	337.33	67.47	404.80	370.00	74.00	444.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>BUILDING CONTROL FEES CONTINUED</b>	N							
<b>Standard Non Domestic Charges for work less than £200,000</b>	N							
<u>Office Partitioning per 50m run</u>	N							
Full plan	N	✓	135.00	27.00	162.00	148.33	29.67	178.00
Inspection charge	N	✓	202.33	40.47	242.80	221.67	44.33	266.00
Full Plan & Inspection Charge	N	✓	337.33	67.47	404.80	370.00	74.00	444.00
<u>New Windows up to 10</u>	N							
Full plan	N	✓	135.00	27.00	162.00	148.33	29.67	178.00
Inspection charge	N	✓	202.33	40.47	242.80	221.67	44.33	266.00
Full Plan & Inspection Charge	N	✓	337.33	67.47	404.80	370.00	74.00	444.00
<u>Per Extra 10</u>	N							
Full plan	N	✓	47.17	9.43	56.60	52.50	10.50	63.00
Inspection charge	N	✓	67.67	13.53	81.20	74.17	14.83	89.00
Full Plan & Inspection Charge	N	✓	114.84	22.96	137.80	126.67	25.33	152.00
<u>Mezzanine Floor per 500m2 or part</u>	N							
Full plan	N	✓	270.67	54.13	324.80	296.67	59.33	356.00
Inspection charge	N	✓	404.50	80.90	485.40	441.67	88.33	530.00
Full Plan & Inspection Charge	N	✓	675.17	135.03	810.20	738.34	147.66	886.00
<b>Other Works-Estimate of cost:</b>	N							
<b>&lt;£5,000</b>	N							
Full plan	N	✓	125.83	25.17	151.00	138.33	27.67	166.00
Inspection charge	N	✓	191.25	38.25	229.50	209.17	41.83	251.00
<b>£5001-10,000</b>	N							
Full plan	N	✓	151.25	30.25	181.50	165.00	33.00	198.00
Inspection charge	N	✓	227.92	45.58	273.50	249.17	49.83	299.00
<b>£10,001-£20,000</b>	N							
Full plan	N	✓	215.67	43.13	258.80	236.67	47.33	284.00
Inspection charge	N	✓	323.83	64.77	388.60	353.33	70.67	424.00
<b>£20,001-£30,000</b>	N							
Full plan	N	✓	278.92	55.78	334.70	305.00	61.00	366.00
Inspection charge	N	✓	418.83	83.77	502.60	457.50	91.50	549.00
<b>£30,001-£40,000</b>	N							
Full plan	N	✓	342.25	68.45	410.70	374.17	74.83	449.00
Inspection charge	N	✓	513.83	102.77	616.60	561.67	112.33	674.00
<b>£40,001-£50,000</b>	N							
Full plan	N	✓	404.50	80.90	485.40	441.67	88.33	530.00
Inspection charge	N	✓	607.75	121.55	729.30	663.33	132.67	796.00
<b>£50,001-£60,000</b>	N							
Full plan	N	✓	456.75	91.35	548.10	498.33	99.67	598.00
Inspection charge	N	✓	684.25	136.85	821.10	746.67	149.33	896.00
<b>£60,001-£70,000</b>	N							
Full plan	N	✓	507.50	101.50	609.00	554.17	110.83	665.00
Inspection charge	N	✓	760.75	152.15	912.90	830.00	166.00	996.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>BUILDING CONTROL FEES CONTINUED</b>	N							
<b>Standard Non Domestic Charges for work less than £200,000</b>	N							
<b>Other Works-Estimate of cost:</b>								
<b>£70,001-£80,000</b>	N							
Full plan	N	√	555.50	111.10	666.60	606.67	121.33	728.00
Inspection charge	N	√	834.33	166.87	1,001.20	910.00	182.00	1,092.00
<b>£80,001-£90,000</b>	N							
Full plan	N	√	607.75	121.55	729.30	663.33	132.67	796.00
Inspection charge	N	√	912.92	182.58	1,095.50	996.67	199.33	1,196.00
<b>£90,001-£100,000</b>	N							
Full plan	N	√	658.67	131.73	790.40	718.33	143.67	862.00
Inspection charge	N	√	987.50	197.50	1,185.00	1,077.50	215.50	1,293.00
<b>£100,001-£120,000</b>	N							
Full plan	N	√	709.75	141.95	851.70	774.17	154.83	929.00
Inspection charge	N	√	1,062.92	212.58	1,275.50	1,159.17	231.83	1,391.00
<b>£120,001-£140,000</b>	N							
Full plan	N	√	760.75	152.15	912.90	830.00	166.00	996.00
Inspection charge	N	√	1,139.50	227.90	1,367.40	1,243.33	248.67	1,492.00
<b>£140,001-£160,000</b>	N							
Full plan	N	√	811.83	162.37	974.20	885.00	177.00	1,062.00
Inspection charge	N	√	1,216.17	243.23	1,459.40	1,326.67	265.33	1,592.00
<b>£160,001-£180,000</b>	N							
Full plan	N	√	861.00	172.20	1,033.20	939.17	187.83	1,127.00
Inspection charge	N	√	1,290.67	258.13	1,548.80	1,407.50	281.50	1,689.00
<b>£180,001-£200,000</b>	N							
Full plan	N	√	912.92	182.58	1,095.50	996.67	199.33	1,196.00
Inspection charge	N	√	1,368.42	273.68	1,642.10	1,492.50	298.50	1,791.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>PLANNING APPLICATION FEES</b>					
Prior Approval under the General Permitted Development Order (Amendment) 2013	Y							
An application which involves the making of any material change in the use of any buildings, or other land under Classes J, K and M of the General Permitted Development Order	Y		80.00	0.00	80.00	80.00	0.00	80.00
Application Type	Y							
Householder	Y							
Relating to one dwelling	Y		206.00	0.00	206.00	206.00	0.00	206.00
Relating to 2 or more dwellings	Y		407.00	0.00	407.00	407.00	0.00	407.00
Certificate of Lawfulness	Y							
Section 191 (1) (c) - Establish Use	Y		234.00	0.00	234.00	234.00	0.00	234.00
Section 191 (1) (a) or (b) - Existing per unit	Y		462.00	0.00	462.00	462.00	0.00	462.00
Section 191 (1) (a) or (b) - Existing 50 units	Y		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
Section 191 (1) (a) or (b) - Existing 51 and over units - per unit	Y		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
Section 192 - Proposed	Y		Half full fee	0.00	Half full fee	Half full fee	0.00	Half full fee
Outline	Y							
Site area not exceeding 2.5 ha - per 0.1ha	Y		462.00	0.00	462.00	462.00	0.00	462.00
Site area of 2.5 ha	Y		11,432.00	0.00	11,432.00	11,432.00	0.00	11,432.00
Site in excess of 2.5ha - per 0.1ha	Y		Max 150,000	0.00	Max 150,000	Max 150,000	0.00	Max 150,000
Dwellings	Y							
Per dwelling created - below 50	Y		462.00	0.00	462.00	462.00	0.00	462.00
50 dwellings	Y		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
Per dwelling - above 50	Y		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
Change of use	Y		462.00	0.00	462.00	462.00	0.00	462.00
Other buildings	Y							
No additional floor space and Floor space up to 40 sq.m	Y		234.00	0.00	234.00	234.00	0.00	234.00
Floor space between 40 sq.m. and 75 sq.m.	Y		462.00	0.00	462.00	462.00	0.00	462.00
Floor space between 75 sq.m. and 3750 sq.m. - for each additional 75 sq.m.	Y		462.00	0.00	462.00	462.00	0.00	462.00
3750 sq.m. created	Y		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
Each additional 75 sq.m. (or part thereof) above 3750 sq.m.	Y		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
Erection, on land used for the purpose of agriculture	Y							
Works up to 465 sq.m.	Y		96.00	0.00	96.00	96.00	0.00	96.00
Floor space between 465 sq.m. and 540 sq.m.	Y		462.00	0.00	462.00	462.00	0.00	462.00
Floor space between 540 sq.m. and 4215 sq.m. - for each additional 75 sq.m	Y		462.00	0.00	462.00	462.00	0.00	462.00
4215 sq.m. created	Y		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
Each additional 75 sq.m. (or part thereof) above 3750 sq.m.	Y		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
Erection of glasshouses on land used for the purposes of agriculture	Y							
Works up to 465 sq.m.	Y		96.00	0.00	96.00	96.00	0.00	96.00
Works creating more than 465 sq.m.	Y		2,580.00	0.00	2,580.00	2,580.00	0.00	2,580.00
The erection, alteration or replacement of plant or machinery	Y							
Site area not exceeding 5ha- each 0.1ha or part thereof	Y		462.00	0.00	462.00	462.00	0.00	462.00
Site area of 5ha	Y		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
Site area in excess of 5ha - each additional 0.1ha or part thereof	Y		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
The carrying out of any operations not coming within any of the above categories - for each 0.1 ha of site area	Y		£234 up to a max of £2028	0.00	£234 up to a max of £2028	£234 up to a max of £2028	0.00	£234 up to a max of £2028
Operations connected with exploratory drilling for oil or natural gas	Y							
Site area not exceeding 7.5 ha - for each 0.1 ha of site area	Y		508.00	0.00	508.00	508.00	0.00	508.00
Site area of 7.5 ha	Y		38,070.00	0.00	38,070.00	38,070.00	0.00	38,070.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			Per 0.1ha in excess of 7.5ha	Y		Max 300,000	0.00	Max 300,000
Winning and working of materials	Y							
Per 0.1 ha site area to maximum 15 ha	Y		234.00	0.00	234.00	234.00	0.00	234.00
Site area of 15 ha	Y		34,934.00	0.00	34,934.00	34,934.00	0.00	34,934.00
Per 0.1 ha site area in excess of 15 ha	Y		£138 up to a max of £78,000	0.00	£138 up to a max of £78,000	£138 up to a max of £78,000	0.00	£138 up to a max of £78,000
<b>PLANNING APPLICATION FEES CONTINUED</b>								
Disposal of refuse or waste materials or for the deposit of material remaining after minerals have been extracted from the land or for the storage of minerals in the open.	Y							
Per 0.1 ha site area to maximum 15 ha	Y		234.00	0.00	234.00	234.00	0.00	234.00
Site area of 15 ha	Y		34,934.00	0.00	34,934.00	34,934.00	0.00	34,934.00
Per 0.1 ha site area in excess of 15 ha	Y		£138 up to a max of £78,000	0.00	£138 up to a max of £78,000	£138 up to a max of £78,000	0.00	£138 up to a max of £78,000
Construction of car parks, service roads and access for the purpose of a single undertaking	Y		234.00	0.00	234.00	234.00	0.00	234.00
Extant Planning Permission	Y							
Householder	Y		68.40	0.00	68.40	68.40	0.00	68.40
Major development	Y		690.00	0.00	690.00	690.00	0.00	690.00
All other applications	Y		234.00	0.00	234.00	234.00	0.00	234.00
Non-Material Amendment	Y							
Householder	Y		34.00	0.00	34.00	34.00	0.00	34.00
All other applications	Y		234.00	0.00	234.00	234.00	0.00	234.00
Minor Material Amendment	Y		234.00	0.00	234.00	234.00	0.00	234.00
Reserved matters	Y		462.00	0.00	462.00	462.00	0.00	462.00
For non-compliance with conditions, variation or renewal of a temporary permission	Y		234.00	0.00	234.00	234.00	0.00	234.00
Householder	Y		34.00	0.00	34.00	34.00	0.00	34.00
All other applications	Y		116.00	0.00	116.00	116.00	0.00	116.00
Playing Fields	Y		462.00	0.00	462.00	462.00	0.00	462.00
Telecoms prior approval	Y		462.00	0.00	462.00	462.00	0.00	462.00
Buildings and roads constructed under PD for agriculture/forestry	Y		96.00	0.00	96.00	96.00	0.00	96.00
Demolition prior approval	Y		96.00	0.00	96.00	96.00	0.00	96.00
Advert to premises	Y		132.00	0.00	132.00	132.00	0.00	132.00
Directional advert	Y		132.00	0.00	132.00	132.00	0.00	132.00
All other adverts	Y		462.00	0.00	462.00	462.00	0.00	462.00
Providing written confirmation of compliance with planning permission, including a site visit	N	Y	428.90	0.00	428.90	390.00	78.00	468.00
Local Land Charges plan checking service (To confirm correct addresses, parcels of land and search fee in advance of search submission) £7.55 per 15 minutes	N		7.55	0.00	7.55	9.00	0.00	9.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>Administration Fee where a planning application fails to meet the Local/National Validation Requirements and is returned</b>	N				
Householder/ Certificate of Lawful Use or Development	N		50.00	0.00	50.00	55.00	0.00	55.00
Minor works and other	N		100.00	0.00	100.00	109.00	0.00	109.00
Major works	N		200.00	0.00	200.00	218.00	0.00	218.00
	N							
Administration charge for uploading a planning application received by post or email in place of a Planning Portal submission (Minimum charge £30.00)	N	√	Price on Application			54.17	10.83	65.00
Charge where planning application found to be invalid	N		20% of application fee			20% of application fee		
<b>Coordinated Development Process &amp; Sustainability Assessment Services-Development Control</b>								
Permission in Principal	Y		£439.50 per 0.1 ha		£439.50 per 0.1ha	£439.50 per 0.1 ha		£439.50 per 0.1ha
<b>Coordinated Plan Drawing and Approval Service</b>	N							
<b>N.B. 20% discount on Building Control Application fees included in the fees shown below.</b>	N							
Single Storey Extension	N	√	2,093.17	418.63	2,511.80	2,282.50	456.50	2,739.00
Two Storey Extension	N	√	2,552.50	510.50	3,063.00	2,783.33	556.67	3,340.00
Loft Conversion	N	√	2,449.50	489.90	2,939.40	2,670.00	534.00	3,204.00
Combination Loft & Extension	N	√	3,879.92	775.98	4,655.90	4,230.00	846.00	5,076.00
Lawful Development Certificate	N	√	117.67	23.53	141.20	129.17	25.83	155.00
<b>CONTAMINATED LAND INFORMATION</b>								
Contaminated Land Enquiry - Site History - where records are held	N		183.90	0.00	183.90	201.00	0.00	201.00
<b>DEVELOPMENT CONTROL SERVICES</b>								
Provision of Information including Solicitors & Developers Inquires - per hour (1 hour minimum charge)	N		76.10	0.00	76.10	83.00	0.00	83.00
Providing written confirmation of compliance with planning permission, including a site visit.	N	√	357.50	71.50	429.00	390.00	78.00	468.00
London Local Authorities (Charges for Stopping Up Orders) Regulations 2000	N		3,620.50	0.00	3,620.50	3,947.00	0.00	3,947.00
Dangerous Structures Call Out (minimal charge £125 per hour - Mon-Fri 9am - 5pm, £187.50 per hour OOH)						Hourly rates applied		
Re-activation Fee (projects laid dormant for more than 3 years) Minimum fee £250 or 2 hours of surveyors time. (18 month time limit)						Price on Application		
<b>PUBLIC REGISTER COPIES</b>								
IPC Authorised Premises Provision of copies – per premise – per officer half hour or part	N		32.20	0.00	32.20	36.00	0.00	36.00
Environmental Regulation of Industrial Plant	N		Price on Application			Price on Application		
Fee for a formal complaint made in respect of high hedges and trees, under part 8 of the Anti-Social Behaviour Act 2003	N		1,306.10	0.00	1,306.10	1,424.00	0.00	1,424.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>Design Panel Fees</b>					
<b>First Meeting:</b>	N							
Design Workshop	N	✓	5,000.00	1,000.00	6,000.00	5,650.00	1,130.00	6,780.00
Design Review	N	✓	5,000.00	1,000.00	6,000.00	5,650.00	1,130.00	6,780.00
Small Major	N	✓	1,650.00	330.00	1,980.00	1,800.00	360.00	2,160.00
Desktop Meeting	N	✓	2,500.00	500.00	3,000.00	2,750.00	550.00	3,300.00
Focus Review	N	✓	2,500.00	500.00	3,000.00	2,750.00	550.00	3,300.00
<b>Follow Up Meeting/s</b>	N							
Design Workshop	N	✓	4,000.00	700.08	4,700.10	4,650.00	930.00	5,580.00
Design Review	N	✓	4,000.00	700.08	4,700.10	4,650.00	930.00	5,580.00
<b>Provision of Strategic Planning and Design Information</b>								
<b>Photocopying and Printing</b>	N							
A4 Sheet	N	✓	7.33	1.47	8.80	8.33	1.67	10.00
Extra Copy	N	✓	1.00	0.20	1.20	2.50	0.50	3.00
Map on A3 sheet	N	✓	14.58	2.92	17.50	16.67	3.33	20.00
Map on A2 sheet	N	✓	17.00	3.40	20.40	19.17	3.83	23.00
Map on A1 sheet	N	✓	23.42	4.68	28.10	26.67	5.33	32.00
Document >50 pages	N	✓	11.83	2.37	14.20	13.33	2.67	16.00
Document >100pages	N	✓	19.90	3.98	23.90	22.50	4.50	27.00
Document >200 pages	N	✓	35.08	7.02	42.10	39.17	7.83	47.00
Document >300 pages	N	✓	52.58	10.52	63.10	58.33	11.67	70.00
Document >400 pages	N	✓	70.08	14.02	84.10	77.50	15.50	93.00
Postage for letters, large letters and packets	N	✓	Standard Council charges apply			Standard Council charges apply		

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>ENVIRONMENTAL PERMITTING (PPC)</b>					
Statutory fee (set by DEFRA)	Y							
LAPPC Application Fees:	Y							
Application for an environmental permit part B - Standard Activities	Y		1,650.00	0.00	1,650.00	1,650.00	0.00	1,650.00
Additional Fee for operating without a permit	Y		1,137.00	0.00	1,188.00	1,188.00	0.00	1,188.00
PVRI, SWOB and Dry Cleaners Reduced Fee Activities	Y		155.00	0.00	155.00	155.00	0.00	155.00
PVRI & II Combined	Y		257.00	0.00	257.00	257.00	0.00	257.00
VRs and Other Reduced Fee Activities	Y		362.00	0.00	362.00	362.00	0.00	362.00
Reduced fee activities: Additional fee for operating without a permit	Y		71.00	0.00	71.00	71.00	0.00	71.00
Mobile screening and crushing plant	Y		362.00	0.00	362.00	362.00	0.00	362.00
Application fee for mobile crusher3rd - 7th Permit	Y		362.00	0.00	362.00	362.00	0.00	362.00
Application fee for mobile crusher 8th Permit and higher	Y		362.00	0.00	362.00	362.00	0.00	362.00
Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts	Y		279.00	0.00	279.00	279.00	0.00	279.00
LAPPC Annual Subsistence Charge	Y							
Standard Processes- Low Risk	Y		772.00	0.00	772.00	772.00	0.00	772.00
Standard Processes- Low Risk - Additional charge where a permit is for a combined Part B & Waste installation	Y		99.00	0.00	99.00	99.00	0.00	99.00
Standard Processes- Medium Risk	Y		1,161.00	0.00	1,161.00	1,161.00	0.00	1,161.00
Standard Processes- Medium Risk - Additional charge where a permit is for a combined Part B & Waste installation	Y		149.00	0.00	149.00	149.00	0.00	149.00
Standard Processes- High Risk	Y		1,747.00	0.00	1,747.00	1,747.00	0.00	1,747.00
Standard Processes- High Risk - Additional charge where a permit is for a combined Part B & Waste installation	Y		198.00	0.00	198.00	198.00	0.00	198.00
Annual Subsistence Fee - Reduced Fee Activity - Low Risk	Y		79.00	0.00	79.00	79.00	0.00	79.00
Annual Subsistence Fee - Reduced Fee Activity - Medium Risk	Y		158.00	0.00	158.00	158.00	0.00	158.00
Annual Subsistence Fee - Reduced Fee Activity - High Risk	Y		237.00	0.00	237.00	237.00	0.00	237.00
Annual Subsistence Fee - Reduced Fee Activity PVR I+II -Low Risk	Y		113.00	0.00	113.00	113.00	0.00	113.00
Annual Subsistence Fee - Reduced Fee Activity PVR I+II -Medium Risk	Y		228.00	0.00	228.00	228.00	0.00	228.00
Annual Subsistence Fee - Reduced Fee Activity PVR I+II -High Risk	Y		341.00	0.00	341.00	341.00	0.00	341.00
Annual Subsistence Fee - Vehicle Respraying + other processes in this category - Low Risk	Y		228.00	0.00	228.00	228.00	0.00	228.00
Annual Subsistence Fee - Vehicle Respraying + other processes in this category - Medium Risk	Y		365.00	0.00	365.00	365.00	0.00	365.00



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			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>ENVIRONMENTAL PERMITTING (PPC) CONTINUED</b>					
Annual Subsistence Fee - Vehicle Respraying + other processes in this category - High Risk	Y		548.00	0.00	548.00	548.00	0.00	548.00
Annual Subsistence Fee - Mobile Crushing - Low Risk	Y		228.00	0.00	228.00	228.00	0.00	228.00
Annual Subsistence Fee - Mobile Crushing - Medium Risk	Y		365.00	0.00	365.00	365.00	0.00	365.00
Annual Subsistence Fee - Mobile Crushing - High Risk	Y		548.00	0.00	548.00	548.00	0.00	548.00
Annual Subsistence Fee - Mobile Crushing 3rd - 7th Permits - Low Risk	Y		228.00	0.00	228.00	228.00	0.00	228.00
Annual Subsistence Fee - Mobile Crushing 3rd - 7th Permits - Medium Risk	Y		365.00	0.00	365.00	365.00	0.00	365.00
Annual Subsistence Fee - Mobile Crushing 3rd - 7th Permits - High Risk	Y		548.00	0.00	548.00	548.00	0.00	548.00
Annual Subsistence Fee - Mobile Crushing 8th & subsequent permits - Low Risk	Y		228.00	0.00	228.00	228.00	0.00	228.00
Annual Subsistence Fee - Mobile Crushing 8th & subsequent permits - Medium Risk	Y		365.00	0.00	365.00	365.00	0.00	365.00
Annual Subsistence Fee - Mobile Crushing 8th & subsequent permits - High Risk	Y		548.00	0.00	548.00	548.00	0.00	548.00
Late payment fee	Y		52.00	0.00	52.00	52.00	0.00	52.00
Where a Part B installation is subject to reporting under E-PRTR Regulation add an extra £99 to the above amounts	Y		99.00	0.00	99.00	99.00	0.00	99.00
Where subsistence charges are paid in four equal instalments the total amount payable is increased by £36	Y							
Transfer & Surrender	Y							
Standard process transfer	Y		169.00	0.00	169.00	169.00	0.00	169.00
Standard process partial transfer	Y		497.00	0.00	497.00	497.00	0.00	497.00
Surrender: all Part B activities	Y							
Reduced fee activities: transfer	Y							
Reduced fee activities: partial transfer	Y		47.00	0.00	47.00	47.00	0.00	47.00
Temporary transfer for mobiles: first transfer	Y		53.00	0.00	53.00	53.00	0.00	53.00
Temporary transfer for mobiles: repeat following enforcement or warning	Y		53.00	0.00	53.00	53.00	0.00	53.00
Substantial Change	Y							
Standard process	Y		1,005.00	0.00	1,005.00	1,005.00	0.00	1,005.00
Standard process where the substantial change results in a new PPC activity	Y		1,579.00	0.00	1,579.00	1,579.00	0.00	1,579.00
Reduced fee activities	Y		98.00	0.00	98.00	98.00	0.00	98.00
LA-IPPC Charges:	Y							
Application	Y		3,363.00	0.00	3,363.00	3,363.00	0.00	3,363.00
Additional fee for operating without a permit	Y		1,188.00	0.00	1,188.00	1,188.00	0.00	1,188.00
Annual subsistence fee: Low risk	Y		1,343.00	0.00	1,343.00	1,343.00	0.00	1,343.00
Annual subsistence fee: Medium risk	Y		1,507.00	0.00	1,507.00	1,507.00	0.00	1,507.00
Annual subsistence fee: High risk	Y		2,230.00	0.00	2,230.00	2,230.00	0.00	2,230.00
Late payment fee	Y		52.00	0.00	52.00	52.00	0.00	52.00
Substantial variation	Y		1,368.00	0.00	1,368.00	1,368.00	0.00	1,368.00
Transfer	Y		235.00	0.00	235.00	235.00	0.00	235.00
Partial transfer	Y		698.00	0.00	698.00	698.00	0.00	698.00
Surrender	Y		698.00	0.00	698.00	698.00	0.00	698.00
Where subsistence charges are paid in four equal instalments the total amount payable is increased by £36	Y							
<b>CYCLE PARKING CHARGES</b>								
Station hub cycle parking membership	N	V	11.25	2.25	13.50	13.33	2.67	16.00
Residential secure cycle parking membership	N	V	11.25	2.25	13.50	13.33	2.67	16.00

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			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>ADOPTED ROAD ENQUIRIES</b>					
Highway Search Enquiry - Single Property	N		56.60	0.00	56.60	62.00	0.00	62.00
Highway Search Enquiry - Site comprising multiple properties	N		113.20	0.00	113.20	124.00	0.00	124.00
<b>TEMPORARY TRAFFIC ORDER</b>								
S14.1 TTO or S14.2 Notice five days duration or less	N		3,054.60	0.00	3,054.60	3,330.00	0.00	3,330.00
Road Closure for Filming (Notice & Order)	N		1,050.10	0.00	1,050.10	1,145.00	0.00	1,145.00
A Special Event Orders - (excluding community street parties)	N		1,050.10	0.00	1,050.10	1,145.00	0.00	1,145.00
Temporary Traffic Orders to support Major Events (over 10,000 people)	N		5,537.60	0.00	5,537.60	6,036.00	0.00	6,036.00
Temporary Traffic Order to support Major Events (up to 5,000)	N					3,330.00	0.00	3,330.00
Temporary Traffic Orders to support Major Events (5,000 - 10,000 people)	N		4,295.50	0.00	4,295.50	4,683.00	0.00	4,683.00
Approval by the Highway authority to close a road for a community street party	N		56.20	0.00	56.20	0.00	0.00	0.00
Approval by the Highway authority to close a road for other community event on the highway (including provision of road closure barriers by the authority)	N		Price on Application			Price on Application		
<b>TRANSPORTATION PLANNING</b>								
S115E Licence - single site	N		1,019.30	0.00	1,019.30	1,112.00	0.00	1,112.00
S115E Licence - for each additional site on same licence	N		119.00	0.00	119.00	130.00	0.00	130.00
<b>TRANSPORTATION SERVICES</b>								
Monitoring outputs of travel plans secured by S106 Obligations - Framework Travel Plan	N		Flat contribution of £3,065 + annual contribution of £612 for the life of the travel plan			Flat contribution of <b>£3,500</b> + annual contribution of <b>£700</b> for the life of the travel plan		
Monitoring outputs of travel plans secured by S106 Obligations - Single Phase of Development	N		6,125.80	0.00	6,125.80	7,000.00	0.00	7,000.00
S247 Stopping-Up Order - Relating to Minor Planning Application	N		4,568.10	0.00	4,568.10	4,980.00	0.00	4,980.00
S247 Stopping-Up Order - Relating to Major Planning Application	N		7,613.40	0.00	7,613.40	8,299.00	0.00	8,299.00
Public Path Diversion Order - (The Local Authorities (Recovery of Costs for Public Path Orders) Regulations 1993)	N		Price on Application			Price on Application		
Mobility assessment to support application for disabled parking bay	N		294.80	0.00	294.80	322.00	0.00	322.00
Application for temporary directional signage	N		147.10	0.00	147.10	161.00	0.00	161.00
Temporary directional signs returnable deposit to cover costs in removing the signs in default	N		122.40	0.00	122.40	134.00	0.00	134.00
Requests for Advice and Policy Guidance on Directional Signs	N		73.60	0.00	73.60	81.00	0.00	81.00
Checking fee for S38 Agreements (value of works based on current LBE term contract rates) (not subject to VAT)	N		Flat rate of £4,290 for works up to £10,000 in value + 12% of the value of works over £10,000 + actual cost to accrue street lighting etc. into PFI contract			Flat rate of <b>£4,676</b> for works up to £10,000 in value + 12% of the value of works over £10,000 + actual cost to accrue street lighting etc. into PFI contract		
Checking & supervision fee for S278 Agreements (value of works based on current LBE term contract rates) (not subject to VAT)	N		Flat rate of £4,290 for works up to £10,000 in value + 12% of the value of works over £10,000 + actual cost to accrue street lighting etc. into PFI contract			Flat rate of <b>£4,676</b> for works up to £10,000 in value + 12% of the value of works over £10,000 + actual cost to accrue street lighting etc. into PFI contract		

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			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>Enforcement of Temporary Traffic Orders - Resident &amp; Business bays, waiting and loading:</b>								
Admin fee	N		128.30	0.00	128.30	140.00	0.00	140.00
Cancellation charge	N		63.70	0.00	63.70	70.00	0.00	70.00
Enforcement by Civil Enforcement Officer per day	N		91.80	0.00	91.80	101.00	0.00	101.00
Cost of an Enforcement notice	N	Y	39.25	7.85	47.10	43.33	8.67	52.00
Use of removal vehicle (per removal)	Y		200.00	0.00	200.00	200.00	0.00	200.00
Please note the charges for Enforcement detailed above are separate and in addition to any charges which the applicant may incur in obtaining a Temporary Traffic Order or Street Works permits	Y							
<b>FOOTPATH CROSSINGS &amp; PATHS ACROSS VERGES</b>								
Costs associated with amending Traffic Management Orders to facilitate footway crossovers in Controlled Parking Zones	N		178.00	0.00	178.00	195.00	0.00	195.00
Application for Footway Crossovers - The Local Authorities (Transport Charges) Regulation 1998. The application process includes a maximum of three site visits.	N		239.20	0.00	239.20	264.00	0.00	264.00
Additional Site visits for approval and estimation of vehicle crossover applications. Up to half hour of officer's time per visit.	N		46.80	0.00	46.80	56.00	0.00	56.00
Construction of a crossover <b>per square metre</b> in paving slabs/blocks or asphalt. Excluding existing obstructions e.g. street lighting columns, street furniture, trees or utility apparatus. <b>Note:</b> Where a footway is currently constructed in asphalt / tarmacadam a new footway crossing will only be permitted to be constructed in asphalt / tarmacadam	N		267.90	0.00	267.90	297.00	0.00	297.00
Uplift on the cost per square metre for constructing a crossover where restricted working hours apply	N		30.40	0.00	30.40	45.00	0.00	45.00
Provision of a footway crossover when constructed as part of a planned footway reconstruction scheme - <b>(20%discount</b> on full price shown above) (per square metre). <b>Note:</b> crossover specification to comply with scheme construction.	N		214.30	0.00	214.30	238.00	0.00	238.00
<b>There will be no discount where it is identified that a resident is crossing the footway illegally and contributing to damage of the footway.</b>	N							
Renewal of existing White line Entrance Marking on Highway	N		190.30	0.00	190.30	210.00	0.00	210.00
New White line Entrance Marking on Highway	N		190.30	0.00	190.30	210.00	0.00	210.00
White line Entrance marking application charge (if work not progressed admin fee to be charged)	N		79.80	0.00	79.80	89.00	0.00	89.00
Application for Heavy Duty Footway crossover - The Local Authorities (Transport Charges) Regulation 1998	N		1,143.60	0.00	1,143.60	1,249.00	0.00	1,249.00
Construction and site supervision of Heavy Duty crossover excluding statutory utility diversions.	N		Price on Application					

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			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>PROVISION OF STREET SEATS</b>					
Per seat (Estimate will be provided on request at actual contractors cost, officer time and actual cost of plaque)	N			Price on Application		Price on Application		
<b>PROVISION OF STREET NAME PLATES</b>								
Per Street Name Plate	N			Price on Application		Price on Application		
Relocation only of existing Street Name Plate for footway crossing application	N			Price on Application		Price on Application		
<b>LICENCE FOR SKIPS</b>								
Inspection fee for skip placed off highway	N		87.60	0.00	87.60	97.00	0.00	97.00
Skip Licence - 14 days	N		87.60	0.00	87.60	97.00	0.00	97.00
Continuation Licence - 14 days	N		87.60	0.00	87.60	97.00	0.00	97.00
Attend to unlit skip on the highway and make safe	N		208.90	0.00	208.90	230.00	0.00	230.00
<b>LICENCE FOR HOARDING/SCAFFOLDING</b>								
Deposit before commencement of works (refundable against damage) Per square metre of highway occupied by scaffold/hoarding( <b>minimum deposit of £500</b> )	N		50.00	0.00	50.00	50.00	0.00	50.00
<b>Licence:</b>	N							
<b>Application Fee</b> all scaffolds/hoardings (Non Refundable)	N		159.40	0.00	159.40	175.00	0.00	175.00
<b>Licence Fee for 30 days</b> per square metre of highway occupied by scaffold/hoarding ( <b>minimum cost to be £292, max to be £2,920</b> )	N		29.20	0.00	29.20	32.00	0.00	32.00
<b>Licence Extension Fee</b> for each 30 day period per square metre of highway occupied by scaffold/hoarding <b>UP TO 180 DAYS (minimum cost to be £292, max to be £2,920)</b>	N		29.20	0.00	29.20	32.00	0.00	32.00
<b>Charge for additional inspections £80.00 per hour (min 1hr)</b>	N		84.70	0.00	84.70	93.00	0.00	93.00
<b>LICENCE FOR THE ISSUE OF A STREET WORKS LICENCE UNDER S50 OF THE NEW ROADS &amp; STREET WORKS ACT 1991</b>								
Administration fee	N		327.90	0.00	327.90	358.00	0.00	358.00
Capitalisation fee in lieu of annual charge	N		1,508.20	0.00	1,508.20	1,644.00	0.00	1,644.00
Capitalisation fee in lieu of annual charge for Major Service Licence	N		2,246.00	0.00	2,246.00	2,449.00	0.00	2,449.00
Inspection Fee	N		379.60	0.00	379.60	414.00	0.00	414.00
Weekly Inspection Fee for Major Service Licence	N		56.20	0.00	56.20	62.00	0.00	62.00
Refundable Deposit (subject to satisfactory inspection of works at end of guarantee period) - per square metre for reinstatements up to 5 M <sup>2</sup>	N		247.10	0.00	247.10	270.00	0.00	270.00
over 5M <sup>2</sup> - per square metre for reinstatements	N		202.10	0.00	202.10	221.00	0.00	221.00

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			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			Collaborative planning & installation of services assistance (multi-services applications only)	N		1,280.20	0.00	1,280.20
Bond payable to cover any penalty payments associated with the works	N		Price on Application			Price on Application		
<b>APPLICATION FOR AUTHORITY TO EXECUTE WORKS ON THE HIGHWAY</b>								
Administration fee	N		327.90	0.00	327.90	358.00	0.00	358.00
Inspection Fee 1-7 Excavations	N		393.10	0.00	393.10	429.00	0.00	429.00
Inspection Fee 8-14 Excavations	N		589.60	0.00	589.60	643.00	0.00	643.00
Refundable Deposit (subject to satisfactory inspection of works at end of guarantee period) - per square metre for reinstatements up to 5 M <sup>2</sup>	N		500.00	0.00	500.00	545.00	0.00	545.00
over 5M <sup>2</sup> - per square metre for reinstatements	N		300.00	0.00	300.00	327.00	0.00	327.00
<b>LICENCE FOR CRANES/OVERSAILING</b>								
Application Fee for Cranes/Oversailing (Non refundable)	N		233.40	0.00	233.40	260.00	0.00	260.00
Licence for Cranes on the highway - per day	N		233.40	0.00	233.40	260.00	0.00	260.00
Licence for Oversail over the highway - per day (minimum 1 day)	N		13.60	0.00	13.60	Price on Application		
Charge for additional inspections - complaints/enquiries. £84.70 per hour (min. 1 hr)	N		84.70	0.00	84.70	93.00	0.00	93.00
Deposit before commencement of works (refundable against damage)	N		5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00
<b>HIGHWAY RELATED CHARGES</b>								
Any works / repairs to public assets on the highway	N		Price on Application			Price on Application		
Sponsored Tree Planting (including 3 year after care).	N		Price on Application			Price on Application		
Sponsored Tree Plaque - price on application	N		Price on Application			Price on Application		
Bollard removal - charge per bollard (any type)	N		168.50	0.00	168.50	184.00	0.00	184.00
<b>Works under Sec 178 Highways Act 1980 for the installation of footway channel</b>								
Application Fee	N					108.00	0.00	108.00
Year 1 License Fee and construction costs	N					1,251.00	0.00	1,251.00
Year 2 License Fee	N					93.00	0.00	93.00
Provision of Arborist Services (private works)	N		Price on Application			Price on Application		
Removal and replanting of shrub bed elsewhere in the Borough - per square metre	N		148.30	0.00	148.30	162.00	0.00	162.00
Removal and replanting of grass verge elsewhere in the Borough - per square metre	N		121.40	0.00	121.40	133.00	0.00	133.00
Application to request a tree removal in accordance with the tree strategy.	N		414.30	0.00	414.30	452.00	0.00	452.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>DOMESTIC COLLECTIONS</b>					
<b>N.B. Domestic Bin Hire/Collection is Non Business - i.e. no VAT to be charged</b>	N							
<b>Special Bulky Waste Collections</b>	N							
<b>Bulky waste collection in 12 months:</b>	N							
1 item	N			FREE		FREE		
2 Items	N			FREE		FREE		
3 Items	N			FREE		FREE		
4 Items	N			FREE		FREE		
5 Items	N			FREE		FREE		
6 Items	N			FREE		FREE		
Premium Service (Fastrack service) bookable £10.50 fee	N		16.80	0.00	16.80	19.00	0.00	19.00
Bulky waste collection cancellation charge for between 1-3 days notice	N			FREE		FREE		
Additional charge for non standard sized items	N			FREE		FREE		
<b>Electrical bulky item collections:</b>	N							
1 item	N		49.30	0.00	49.30	54.00	0.00	54.00
2 Items	N		54.70	0.00	54.70	60.00	0.00	60.00
3 Items	N		60.10	0.00	60.10	66.00	0.00	66.00
4 Items	N		65.50	0.00	65.50	72.00	0.00	72.00
5 Items	N		70.90	0.00	70.90	78.00	0.00	78.00
6 Items	N		76.30	0.00	76.30	84.00	0.00	84.00
Premium Service (Fastrack service) bookable £10.50 fee	N		Service not offered for Electrical Bulky Waste			Service not offered for Electrical Bulky Waste		
Bulky electrical item collection cancellation charge for between 1-3 days notice	N		21.40	0.00	21.40	24.00	0.00	24.00
<b>New bin and bin replacements:</b>	N							
Delivery and provision of 1 domestic 140 or 240 litre wheeled bin	N			FREE			FREE	
Delivery of each additional 140 or 240 litre wheeled bin (limited to a maximum of two additions per property)	N			FREE			FREE	
Hire of additional 240 litre Green Bin (fortnightly service)	N			FREE			FREE	
Hire of additional 140 litre Green Bin (fortnightly service)	N			FREE			FREE	
New/replacement bin request	N			0.00		67.00	0.00	67.00
Subsequent additional bin request	N			0.00		21.50	0.00	21.50
Additional bin and bin replacement cancellation charge for between 1-3 days notice	N			FREE		25.00	0.00	25.00
Garden Waste - annual subscription	N		80.00	0.00	80.00	100.00	0.00	100.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>PARKS AND OUTDOOR FACILITIES</b>								
Charges marked ** do not include VAT, which will be added in certain circumstances in accordance with VAT Regulations	N							
<u>Public Liability Insurance is not included in these charges.</u>	N							
<b>IN COMMEMORATION</b>	N							
To supply and plant tree with 3 year after care. Tree species from contractors planting list. Plaque size 6"x 4" limited to 60 characters (additional charge over 60 characters)	N	√	811.92	162.38	974.30	885.00	177.00	1,062.00
Memorial Bench	N	√	1,765.42	353.08	2,118.50	1,725.00	345.00	2,070.00
Plaque for Bench	N		339.50	0.00	339.50	371.00	0.00	371.00
<b>Tennis Courts</b>	N							
Per hour peak mid-week	N	√	4.58	0.92	5.50	5.00	1.00	6.00
No charge off-peak	N		No Charge			No Charge		
To add floodlights to booking per hour (as required)	N	√	2.92	0.58	3.50	3.33	0.67	4.00
<b>CRICKET **</b>	N							
<u>Season bookings can be made for 10 or 20 matches</u>	N							
Grade 1 - Saturdays (10 Matches)	N		853.00	0.00	853.00	930.00	0.00	930.00
Grade 1 - Sundays (10 Matches)	N		928.00	0.00	928.00	1,012.00	0.00	1,012.00
Grade 2 - Saturdays or Sundays (10 Matches)	N		729.00	0.00	729.00	795.00	0.00	795.00
<b>Casual matches, per day</b>	N							
Grade 1	N	√	110.83	22.17	133.00	121.67	24.33	146.00
Grade 2	N	√	92.50	18.50	111.00	101.67	20.33	122.00
<b>BASEBALL – Enfield Playing Fields</b>	N							
Grade 1 (Inc. changing rooms & showers) Sat or Sun per session	N	√	87.00	17.40	104.40	95.00	19.00	114.00
<b>FISHING (15 June - 15 March)</b>	N							
<b>Grovelands Park &amp; Trent Country Park</b>	N							
Licensed adult, per day	N	√	9.42	1.88	11.30	11.67	2.33	14.00
Licensed junior, per day	N	√		FREE			FREE	
Season Ticket - adult	N	√	68.42	13.68	82.10	75.00	15.00	90.00
Season Ticket - junior	N	√		FREE			FREE	
<b>FOOTBALL / GAELIC FOOTBALL / RUGBY **</b>	N							
<u>Season bookings can be made for 16 or 32 games</u>	N							
<b>SENIOR</b>	N							
Manned site - Saturday (16 Games)	N		969.00	0.00	969.00	1,057.00	0.00	1,057.00
Manned site - Sunday (16 Games)	N		1,142.00	0.00	1,142.00	1,245.00	0.00	1,245.00
Grade 1 - Saturdays (16 games)	N		907.00	0.00	907.00	989.00	0.00	989.00
Grade 1 - Sundays (16 games)	N		1,076.00	0.00	1,076.00	1,173.00	0.00	1,173.00
Grade 2 - Saturdays (16 games)	N		623.00	0.00	623.00	680.00	0.00	680.00
Grade 2 - Sundays (16 games)	N		675.00	0.00	675.00	736.00	0.00	736.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>Casual matches, per match</b>	N				
Grade 1 Saturday	N	✓	111.67	22.33	134.00	122.50	24.50	147.00
Grade 1 Sunday	N	✓	119.17	23.83	143.00	130.00	26.00	156.00
Grade 2 Saturday	N	✓	77.50	15.50	93.00	85.00	17.00	102.00
Grade 2 Sunday	N	✓	85.83	17.17	103.00	94.17	18.83	113.00
<b>PARKS AND OUTDOOR FACILITIES CONTINUED</b>								
<b>FOOTBALL / GAELIC FOOTBALL / RUGBY **</b>								
<b>JUNIOR</b>	N							
Grade 2 - Saturdays or Sundays (16 games)	N		368.00	0.00	368.00	402.00	0.00	402.00
<b>Casual matches, per match</b>	N							
Grade 2	N	✓	43.33	8.67	52.00	48.33	9.67	58.00
<b>Mini-Soccer (7v7)</b>	N							
Every Saturday or Sunday (32 Matches)	N		455.00	0.00	455.00	496.00	0.00	496.00
Casual, per match	N	✓	20.83	4.17	25.00	23.33	4.67	28.00
<b>5-a-side Football, per pitch, casual</b>	N							
Casual, per match	N	✓	20.83	4.17	25.00	23.33	4.67	28.00
<b>Every Saturday or Sunday (32 Matches)</b>	N		455.00	0.00	455.00	496.00	0.00	496.00
<b>9-a-side Football, per pitch</b>	N							
Grade 2 - Saturdays / Sundays (16 games)	N		507.00	0.00	507.00	553.00	0.00	553.00
Grade 2 Saturday /Sunday, casual	N	✓	60.00	12.00	72.00	66.67	13.33	80.00
Post Football litter clearance	N	✓	73.33	14.67	88.00	80.00	16.00	96.00
<b>NETBALL**</b>	N							
Adult Teams per court, per hour (incl changing rooms & showers)	N	✓	18.58	3.72	22.30	21.67	4.33	26.00
Junior Teams per court, per hour (incl changing rooms & showers)	N	✓	12.08	2.42	14.50	14.17	2.83	17.00
<b>ATHLETIC TRACK-QEII</b>	N							
Per hour (Mon- Friday)	N	✓	38.33	7.67	46.00	42.50	8.50	51.00
<b>HIRE OF PITCHES FOR SCHOOLS</b>	N							
(the charges are normally VATable but the supply to LBE maintained schools is outside the scope of VAT)	N							
<b>FOOTBALL</b>	N							
Junior Pitch	N	✓	29.17	5.83	35.00	32.50	6.50	39.00
Senior Pitch	N	✓	55.00	11.00	66.00	60.00	12.00	72.00
<b>NETBALL</b>	N	✓	13.33	2.67	16.00	15.00	3.00	18.00
<b>RUGBY</b>	N							
Senior Pitch	N	✓	55.00	11.00	66.00	60.00	12.00	72.00
<b>Athletics</b>	N							
Per hour (Mon- Friday)	N	✓	34.17	6.83	41.00	38.33	7.67	46.00



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			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>CEMETERY CHARGES</b>					
<b>The service is non-business for VAT where marked * i.e. no VAT to be charged.</b>	N							
<b>DIGGING FEES (including interment fee and soil box on request)</b>	N							
<b>Depth:</b>	N							
5'0" (Aged 2 years and under - fee waived for residents only)	N		2,064.60	0.00	2,064.60	2,251.00	0.00	2,251.00
7'0" (Minimum depth applies to all new graves)	N		2,205.40	0.00	2,205.40	2,404.00	0.00	2,404.00
9'0"	N		2,364.60	0.00	2,364.60	2,578.00	0.00	2,578.00
10'6"	N		2,505.60	0.00	2,505.60	2,732.00	0.00	2,732.00
12'0"	N		2,695.40	0.00	2,695.40	2,938.00	0.00	2,938.00
14'0"	N		2,836.40	0.00	2,836.40	3,092.00	0.00	3,092.00
Caskets or coffins in excess of 6'10" x 2'6" x 1'10"	N		379.80	0.00	379.80	414.00	0.00	414.00
<b>SCATTERING OF CREMATED REMAINS ON GRAVES</b>	N		147.20	0.00	147.20	161.00	0.00	161.00
<b>BURIAL OF CREMATED REMAINS IN GRAVES</b>	N		367.60	0.00	367.60	401.00	0.00	401.00
<b>BURIAL OF CREMATED REMAINS IN COFFIN</b>	N		196.10	0.00	196.10	214.00	0.00	214.00
<b>CHAPEL (per half hour)</b>	N		165.60	0.00	165.60	181.00	0.00	181.00
<b>Additional fee in excess of 1½ timeslot per half hour</b>	N		245.10	0.00	245.10	268.00	0.00	268.00
<b>Rose Petal service</b>	N		35.60	0.00	35.60	39.00	0.00	39.00
<b>GREEN BURIALS</b>	N		As for Grave digging			As for Grave digging		
	N		At cost			At cost		
<b>PRIVATE GRAVES</b>								
<b>(Exclusive Right of Burial 100 years)</b>	N							
<b>(Charge includes £55.70 for Grave Deed)</b>	N							
Reservation fee for Traditional graves [subject to location and availability].	N		1,000.00	0.00	1,000.00	1,090.00	0.00	1,090.00
Buyback of Unused Traditional Graves	N		50% of current market value			50% of current market value		
Baby Graves (inc wooden surround 3' x 1'8")	N		457.00	0.00	457.00	499.00	0.00	499.00
Traditional Grave (inc wooden surround except for pre-purchases) 6' 6" x 2' 6"	N		4,405.60	0.00	4,405.60	4,803.00	0.00	4,803.00
Traditional Grave (inc wooden surround except for pre-purchases) 6' 6" x 2' 6" Premium or Front Row	N		6,354.80	0.00	6,354.80	6,927.00	0.00	6,927.00
Lawn Grave (inc wooden surround except for pre-purchases)	N		3,083.80	0.00	3,083.80	3,362.00	0.00	3,362.00
Traditional Grave Outer Circle (inc wooden surround except for pre-purchases) 9' x 4'	N		9,912.10	0.00	9,912.10	10,805.00	0.00	10,805.00
Traditional Grave Inner Circle (inc wooden surround except for [pre-purchases) 9' x 4'	N		8,370.20	0.00	8,370.20	9,124.00	0.00	9,124.00
Traditional Grave (inc wooden surround except for pre-purchases) 7'x 3' Premium or Front Row	N		8,370.20	0.00	8,370.20	8,370.20	0.00	8,370.20
Non-Residents (Traditional Premium or Front Row Graves 7' x 3' and 6'6")	N		3,744.50	0.00	3,744.50	4,082.00	0.00	4,082.00
<b>Non Residents may purchase graves where the Exclusive Right of Burial will be DOUBLED unless specified otherwise.</b> To qualify for the residency rate, proof of residency of the proposed registered owner must be provided at time of booking otherwise non resident fees will be charged Current Council tax bill or electoral roll. The Exclusive Right of Burial is non transferable except upon death or from one resident to another resident.	N							

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			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>CEMETERY CHARGES CONTINUED</b>					
<b>PRIVATE GRAVES</b>								
<b>(Exclusive Right of Burial 100 years)</b>								
Extension of Exclusive Right of Burial Graves 10 years	N		655.70	0.00	655.70	715.00	0.00	715.00
Extension of Exclusive Right of Burial Graves 25 years	N		1,298.80	0.00	1,298.80	1,416.00	0.00	1,416.00
<b>MAINTENANCE on traditional graves</b>								
Tidying p.a. 6'6" x 2'6"	N	✓	265.83	53.17	319.00	290.00	58.00	348.00
Tidying p.a. 9'0" x 4'0"	N	✓	372.83	74.57	447.40	407.50	81.50	489.00
Planting twice 6'6" x 2'6"	N	✓	377.92	75.58	453.50	412.50	82.50	495.00
Planting twice 9'0" x 4'0"	N	✓	500.50	100.10	600.60	546.67	109.33	656.00
Purchase of full wooden surround -Traditional	N	✓	158.67	31.73	190.40	173.33	34.67	208.00
Purchase of mini kerb wooden surround - Lawn	N	✓	84.33	16.87	101.20	92.50	18.50	111.00
Supply and install foot kerb (Strayfield Rd-Lawn grave)	N	✓	71.75	14.35	86.10	79.17	15.83	95.00
<b>MEMORIAL RIGHTS (10 years)</b>								
Lawn Grave	N		165.60	0.00	165.60	181.00	0.00	181.00
Traditional	N		245.10	0.00	245.10	268.00	0.00	268.00
Garden of Rest, Kerbed Memorial Plot, Garden of Remembrance plot or other plot for cremated remains	N		61.40	0.00	61.40	67.00	0.00	67.00
<b>MEMORIAL permit fees [Includes Replacement Memorials]</b>								
Up to 3'0" with headstone only	N		281.90	0.00	281.90	308.00	0.00	308.00
Mini kerbs 1'6" x 2' 6"	N		116.50	0.00	116.50	127.00	0.00	127.00
Kerbs only(Traditional)	N		281.90	0.00	281.90	308.00	0.00	308.00
Up to 3'0" with headstone and kerb	N		410.60	0.00	410.60	448.00	0.00	448.00
Up to maximum of 4' with headstone and kerb for 6'6" x 2'6" grave	N		563.70	0.00	563.70	615.00	0.00	615.00
Up to maximum of 5' with headstone and kerb up to 9' x 4' grave	N		612.60	0.00	612.60	668.00	0.00	668.00
Up to 9'0"	N		1,084.40	0.00	1,084.40	1,182.00	0.00	1,182.00
Inscription fee	N		122.60	0.00	122.60	134.00	0.00	134.00
Vase/Lawn plaque	N		122.60	0.00	122.60	134.00	0.00	134.00
Headstone and kerb for baby grave	N			1/2 above rates			1/2 above rates	
Clean/renovation	N		56.40	0.00	56.40	62.00	0.00	62.00
<b>MEMORIAL REPAIRS</b>								
Re-Fix	N	✓	87.92	17.58	105.50	96.67	19.33	116.00
Lawn headstone full repair including new base	N	✓	254.42	50.88	305.30	278.33	55.67	334.00
<b>EXHUMATION</b>								
Pricing is specific to individual grave.	N			Price on application			Price on application	
				Special charge			Special charge	

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			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>CEMETERY CHARGES CONTINUED</b>					
<b>COPY OF GRAVE DEED</b>	N		62.60	0.00	62.60	69.00	0.00	69.00
<b>REGISTRATION OF TRANSFER OF RIGHTS:</b>	N							
Assignment or Probate	N		104.30	0.00	104.30	114.00	0.00	114.00
Statutory Declaration	N		128.90	0.00	128.90	141.00	0.00	141.00
<b>SEARCH FEE PER ENTRY</b>	N	V	23.83	4.77	28.60	26.67	5.33	32.00
Grave inspection including photo or map	N	V	26.17	5.23	31.40	29.17	5.83	35.00
<b>GARDEN OF REMEMBRANCE</b>	N							
Exclusive Right of Burial site fee [50 years] (DOUBLE for non residents)	N		365.20	0.00	365.20	399.00	0.00	399.00
Scattering of cremated remains:	N		144.70	0.00	144.70	158.00	0.00	158.00
Burial of cremated remains:	N		350.10	0.00	350.10	382.00	0.00	382.00
Plaque with plinth	N	V	377.92	75.58	453.50	412.50	82.50	495.00
<b>Memorial bench</b> with plaque including maintenance (10 years lease)	N	V	1,581.92	316.38	1,898.30	1,725.00	345.00	2,070.00
Extension of lease 10 years	N		277.00	0.00	277.00	302.00	0.00	302.00
Plaque Only	N		339.50	0.00	339.50	371.00	0.00	371.00
Refurbished bench	N		1,072.20	0.00	1,072.20	1,169.00	0.00	1,169.00
<b>MEMORIAL TREE</b>	N							
10 year lease (Double for non residents)	N		277.00	0.00	277.00	302.00	0.00	302.00
Tree planting with 3 year care	N		722.90	0.00	722.90	788.00	0.00	788.00
Scattering of cremated remains	N		144.70	0.00	144.70	158.00	0.00	158.00
Plaque with concrete plinth	N	V	363.75	72.75	436.50	397.50	79.50	477.00
<b>Kerbside memorial plot</b>	N							
Exclusive Right of Burial site fee [50 years] (DOUBLE for non residents)	N		365.20	0.00	365.20	399.00	0.00	399.00
Kerbside Memorial including plaque, inscription & vase	N	V	466.83	93.37	560.20	509.17	101.83	611.00
<b>GARDENS OF REST:</b>	N							
Exclusive Right of Burial site fee [50 years] (DOUBLE for non residents)	N		875.20	0.00	875.20	954.00	0.00	954.00
Memorials	N		175.10	0.00	175.10	191.00	0.00	191.00
Inscription fee	N		116.70	0.00	116.70	128.00	0.00	128.00
Interment fees	N		350.10	0.00	350.10	382.00	0.00	382.00
Reservation Fee	N		268.40	0.00	268.40	293.00	0.00	293.00
Extension of Lease - 5 years	N		216.00	0.00	216.00	236.00	0.00	236.00
<b>SHARED/Common Graves</b>	N							
<b>Adult</b>	N							
Contribution towards headstone	N	V	95.17	19.03	114.20	104.17	20.83	125.00
Interment fee	N		729.10	0.00	729.10	795.00	0.00	795.00
<b>Baby</b>	N							
Maximum coffin size 18" x 9"	N			No charge			No charge	
Remove / replace headstone	N		135.90	0.00	135.90	149.00	0.00	149.00
Remove / replace monument	N		377.30	0.00	377.30	412.00	0.00	412.00
<b>Boards</b>	N	V	97.67	19.53	117.20	107.50	21.50	129.00
<b>Concrete chamber for shallow graves</b>	N	V	419.25	83.85	503.10	457.50	91.50	549.00

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			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>CEMETERY CHARGES CONTINUED</b>					
<b>MAUSOLEUM</b>	N							
Mausoleum Chamber (one burial)	N		9,315.30	0.00	9,315.30	7,800.00	0.00	7,800.00
25% discount on 2nd Mausoleum Chamber when purchasing two plots	N		6,986.60	0.00	6,986.60	5,850.00	0.00	5,850.00
Ashes Niche	N		1,095.00	0.00	1,095.00	1,194.00	0.00	1,194.00
Ashes Niche Interment Fee	N		241.50	0.00	241.50	264.00	0.00	264.00
<b>Burial Vaults</b>								
<b>Edmonton</b>								
Granite Vaulted Burial Chamber			8,872.50	0.00	8,872.50	9,672.00	0.00	9,672.00
<b>Southgate</b>								
Royal (arch)			8,295.00	0.00	8,295.00	9,042.00	0.00	9,042.00
Granite Vaulted Burial Chamber			8,750.00	0.00	8,750.00	9,538.00	0.00	9,538.00
The 900			8,872.50	0.00	8,872.50	9,672.00	0.00	9,672.00
Royal 900			9,130.00	0.00	9,130.00	9,952.00	0.00	9,952.00
Royal 900 (double)			16,616.60	0.00	16,616.60	18,113.00	0.00	18,113.00
Heritage Cross			9,250.00	0.00	9,250.00	10,083.00	0.00	10,083.00
Heritage Cross (double)			16,835.00	0.00	16,835.00	18,351.00	0.00	18,351.00
Book Memorial			8,580.00	0.00	8,580.00	9,353.00	0.00	9,353.00
Book Memorial (double)			15,615.60	0.00	15,615.60	17,022.00	0.00	17,022.00
<b>MISCELLANEOUS</b>								
Non residents additional purchase fee	N		1,995.00	0.00	1,995.00	2,175.00	0.00	2,175.00
Keepsake Niche	N		1,213.00	0.00	1,213.00	1,323.00	0.00	1,323.00
Interment fee - Burial	N		955.70	0.00	955.70	1,042.00	0.00	1,042.00
Interment fee - Cremated Remains	N		367.60	0.00	367.60	401.00	0.00	401.00
Inscription fee per line	N	√	62.67	12.53	75.20	68.33	13.67	82.00
Posy holder (Bronze) 12.5cm high	N	√	188.00	37.60	225.60	205.00	41.00	246.00
Vase (Bronze) 16cm x 8cm x 9cm with plastic insert	N	√	216.83	43.37	260.20	237.50	47.50	285.00
Motifs up to 200mm high	N	√	61.42	12.28	73.70	67.50	13.50	81.00
Custom motif	N	√		Price on application			Price on application	
Remove and refit charge	N	√	85.80	17.16	103.00	94.17	18.83	113.00
Remove and refit charge (Large tablet)	N	√	169.60	33.92	203.60	185.00	37.00	222.00
Oval ceramic plaque 5cm x 7cm (colour)	N	√	101.33	20.27	121.60	110.83	22.17	133.00
Oval ceramic plaque 5cm x 7cm (black and white)	N	√	73.67	14.73	88.40	80.83	16.17	97.00
Oval ceramic plaque 7cm x 9cm (colour)	N	√	131.00	26.20	157.20	143.33	28.67	172.00
Oval ceramic plaque 7cm x 9cm (black and white)	N	√	95.17	19.03	114.20	104.17	20.83	125.00
Decorative Memorial Cross	N	√	227.92	45.58	273.50	249.17	49.83	299.00
Decorative Candle Box	N	√	141.17	28.23	169.40	154.17	30.83	185.00
Funeral and burial services outside of standard specified times	N			Price on application			Price on application	
Assisted grave visits (for relatives who are unable to attend)-Photo provided	N			Price on application			Price on application	
Assited grave visits (for relatives who are unable to attend)-Photo (emailed) provided and Flower laid on grave for 2 important dates (premium)	N			Price on application			Price on application	
Assited grave visits (for relatives who are unable to attend)-Photo (emailed) provided (premium plus) A arrangement of flowers laid on grave for 2 important dates per year plus clearing of grave side.	N			Price on application			Price on application	
Referral and multiple discount Commission	N			Price on application			Price on application	
Burial Chamber/Mausoleum clean	N	√	132.92	26.58	159.50	145.00	29.00	174.00

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			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>EVENTS</b>					
<b>Commercial Events/National Charities (Inc. Funfair and Circus's)</b>	N							
Administration Fee (Non refundable) Per application per venue	N		171.00	0.00	171.00	187.00	0.00	187.00
Booking Fee (non refundable) Per application per venue	N							
Small	N		69.00	0.00	69.00	76.00	0.00	76.00
Medium	N		271.00	0.00	271.00	296.00	0.00	296.00
Large	N		675.00	0.00	675.00	736.00	0.00	736.00
<b>Funfairs &amp; Circus's</b>	N							
Per Operating Day	N		755.80	0.00	756.00	824.00	0.00	824.00
Non Operating Day	N		198.80	0.00	199.00	217.00	0.00	217.00
Children's juvenile funfair max 16 rides/stalls	N		340.30	0.00	340.00	371.00	0.00	371.00
Children's juvenile funfair max 16 rides/stalls	N		170.70	0.00	171.00	187.00	0.00	187.00
<b>Commercial Events/National charities</b>	N							
<b>Small 50- 200 attendance</b>	N							
Per Operating Day	N		352.00	0.00	352.00	384.00	0.00	384.00
Per Non Operating Day	N		176.00	0.00	176.00	192.00	0.00	192.00
<b>Medium Between 201-999 attendance</b>	N							
Per Operating Day	N		877.00	0.00	877.00	956.00	0.00	956.00
Per Non Operating Day	N		438.00	0.00	438.00	478.00	0.00	478.00
<b>Large 1000-4999 attendance</b>	N							
Per Operating Day	N			Price on application			Price on application	
Per Non Operating Day	N			Price on application			Price on application	
<b>Major Events - Over 5000 people</b>	N							
Per Operating Day	N			Price on application			Price on application	
Per Non Operating Day	N			Price on application			Price on application	
<b>Community/Charities/Schools/Sporting/Internal departments</b>	N							
Administration Fee for events over 201 attendance (Non refundable)	N		163.00	0.00	163.00	178.00	0.00	178.00
75% Discount on Operating and Non Operating day (only applies for small and medium events)	N							
Ticketed Events - 10% of Gate Receipts for Community and Local Charities and internal departments or £1000 minimum fee (whichever is greater)	N							
Ticketed Events - minimum of 12% of Gate Receipts for National Charities or £1200 minimum fee (whichever is greater)	N							
<b>Environmental Impact Fee (Commercial Events/National Charity only)</b>	N							
<b>Large Events (Over 1000 people-£1,385 or £0.25 per person whichever is greater)</b>	N		1,385.00	0.00	1,385.00	1,551.00	0.00	1,551.00
Medium Event (between 200-999)	N		281.00	0.00	281.00	307.00	0.00	307.00
Small (between 50-200)	N		72.00	0.00	72.00	79.00	0.00	79.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>EVENTS CONTINUED</b>					
<b>Bonds</b>	N							
Funfair and Circus's	N		5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00
Medium Events Over 501 -1000 attending	N		500.00	0.00	500.00	500.00	0.00	500.00
Large Events 1001 – 5000 attending	N		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
Major Events 5001-10,000+attending	N		5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00
Major Events 10,000-14999	N		7,500.00	0.00	7,500.00	7,500.00	0.00	7,500.00
Major Events 15,000+ attending	N		10,000.00	0.00	10,000.00	10,000.00	0.00	10,000.00
Activities - Private commercial Enfield based organisation (exercise/running classes) per day per park (annual fee)	N		216.00	0.00	216.00	236.00	0.00	236.00
Activities - Charitable/Community (exercise/running classes) per day per park (annual fee)	N		138.00	0.00	138.00	151.00	0.00	151.00
Activities - Private commercial National Organisation (exercise/running classes) per day per park (annual fee)	N		705.00	0.00	705.00	769.00	0.00	769.00
Exemptions - Memorial /remembrance services	N			FREE			FREE	
Post event parks staff clear up (per hour)	N	V	52.83	10.57	63.40	58.33	11.67	70.00
Administration Fee - Street Events	N		171.00	0.00	171.00	187.00	0.00	187.00
Consultations for Street Events	N		368.00	0.00	368.00	402.00	0.00	402.00
Street Markets	N			Price on application			Price on application	
Commercial Marketing	N			Price on application			Price on application	
Street Funfair rides	N			Price on application			Price on application	
Bond (Streets)	N			Price on application			Price on application	
<b>ALLOTMENTS</b>								
<b>These charges require 1 year notice to allotment plot holders, therefore the proposed charges in this schedule relate to 2025/26.</b>	N							
<b>Residents:</b>	N							
Grade A, 25 sq. metres (per pole)	N		18.40	0.00	18.40	21.00	0.00	21.00
Grade B, 25 sq. metres (per pole)	N		13.60	0.00	13.60	15.00	0.00	15.00
Concessionary rate - age concession/low Inc./unemployed (Enfield Residents only from 1 April 2021)	N							
Water charge per pole	N		3.60	0.00	3.60	4.00	0.00	4.00
Key deposits	N		18.80	0.00	18.80	21.00	0.00	21.00
Plot deposit	N		43.30	0.00	43.30	48.00	0.00	48.00
<b>Non-Enfield Residents</b>	N							
Grade A, 25 sq. metres (per pole)	N		26.00	0.00	26.00	29.00	0.00	29.00
Grade B, 25 sq. metres (per pole)	N		19.60	0.00	19.60	22.00	0.00	22.00
Water charge per pole	N		3.90	0.00	3.90	5.00	0.00	5.00
Key deposits	N		18.80	0.00	18.80	21.00	0.00	21.00
Plot deposit	N		43.30	0.00	43.30	48.00	0.00	48.00
Beehive Licence	N		12.40	0.00	12.40	14.00	0.00	14.00

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			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>COMMUNITY HALLS</b>					
<b>Community Halls Hire:</b>	N							
Commercial rates per hour	N		35.20	0.00	35.20	39.00	0.00	39.00
Concessionary rate per hour ( for voluntary organisations or those deemed to be providing services of organisational benefit)	N		20.40	0.00	20.40	23.00	0.00	23.00
<b>(A further concessionary rate will be offered to recognised Tenants and Residents Associations who will be offered space once a month at no charge for meetings) maximum period of 4 hrs</b>	N							
Daily rate 11am-11pm (for those paying full rate )	N		352.90	0.00	352.90	385.00	0.00	385.00
Daily rate 11am-11pm (for those paying concessionary rate )	N		215.80	0.00	215.80	236.00	0.00	236.00
<b>FOOD CERTIFICATES</b>								
Health Certificate - Food Stuffs for Export	N		117.40	0.00	117.40	128.00	0.00	128.00
Additional Charge per certificate if physical examination is required	N		269.70	0.00	269.70	294.00	0.00	294.00
Export Health Certificate or Attestation			269.60	0.00	269.60	294.00	0.00	294.00
Export Health Certificate or Attestation - if additional work is needed it is charged at £80 per hour	N		£240.00 + £80.00 an hour		£240.00 + £80.00 an hour	£261.60 + £87.20 an hour		£261.60 + £87.20 an hour
<b>REQUEST FOR FOOD HYGIENE REVISIT</b>								
Request for a revisit under the National Food Hygiene Rating System	N		375.70	0.00	375.70	410.00	0.00	410.00
<b>FOOD HYGIENE COURSES – HELD AT CIVIC CENTRE</b>								
<b>(i) BASIC HEALTH &amp; SAFETY COURSES</b>	N							
(include. materials & exam registration)	N							
<b>(ii) FOOD HYGIENE COURSES</b>	N							
(include materials & exam registration)	N							
Total Fee per person	N		94.50	0.00	94.50	104.00	0.00	104.00
(i) Replacement Certificates	N		45.90	0.00	45.90	51.00	0.00	51.00
(ii) Examination Certificates	N		35.20	0.00	35.20	39.00	0.00	39.00
<b>FOOD HYGIENE COURSES - OFF SITE</b>								
<b>(i) BASIC HEALTH &amp; SAFETY COURSES</b>	N							
(include. materials & exam registration)	N							
Exam Registration charged by CIEH	N							
<b>(ii) FOOD HYGIENE COURSES</b>	N							
(include materials & exam registration)	N							
Per Course (No VAT applicable) up to 10 persons and £20 per person thereafter	N		1,011.00	0.00	1,011.00	1,102.00	0.00	1,102.00
Exam Registration charged by CIEH	N							
Food Hygiene Training Level 3 (3 days course)	N		428.90	0.00	428.90	468.00	0.00	468.00
Safer Food Better Business Training (half day)	N		61.40	0.00	61.40	67.00	0.00	67.00
Safer Food Better Business Pack	N		16.90	0.00	16.90	19.00	0.00	19.00
Pre-inspection business visit and report	N		382.30	0.00	382.30	417.00	0.00	417.00

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			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>ENVIRONMENTAL CRIME UNIT</b>					
Daily storage fee in pound for vehicles and goods and includes trailers and caravans or parts thereof (other than an abandoned vehicle or untaxed vehicle)	N		20.00	0.00	20.00	40.00	0.00	40.00
Removal and release fee to pound for vehicles and includes trailers and caravans or parts thereof (other than an abandoned vehicle or untaxed vehicle)	N		275.20	0.00	275.20	280.00	0.00	280.00
Abandoned vehicle disposal fee	Y		70.00	0.00	70.00	70.00	0.00	70.00
Abandoned vehicle removal fee	Y		200.00	0.00	200.00	200.00	0.00	200.00
Abandoned vehicle daily storage fee	Y		40.00	0.00	40.00	40.00	0.00	40.00
DVLA untaxed vehicle release fee within 24 hours	Y		100.00	0.00	100.00	100.00	0.00	100.00
DVLA untaxed vehicle release fee over 24 hours	Y		200.00	0.00	200.00	200.00	0.00	200.00
Storage of DVLA untaxed vehicle—for each period of 24 hours or part thereof	Y		21.00	0.00	21.00	21.00	0.00	21.00
Disposal of vehicle	Y		50.00	0.00	50.00	50.00	0.00	50.00
Surety fee Payable if unable to provide current tax disc at time of vehicle collection. This fee is refundable if the tax disc is produced within 14 days.	Y		160.00	0.00	160.00	160.00	0.00	160.00
Bond payable if unable to prove vehicle has current road tax and or produce MOT certificate at time of collection of an abandoned vehicle. This fee is refundable if the tax and or Mot is produced before or at time collection	Y		120.00	0.00	120.00	120.00	0.00	120.00
Fee for investigation of suspected abandoned vehicle on private land	N	Y	194.50	38.90	233.40	213.33	42.67	256.00
<b>LICENCES</b>								
<b>A. ANIMAL BOARDING ESTABLISHMENT</b>	N							
Animal Commercial Boarding - New/Variation/Renewal Application (Part A £523, Part B £363) Total A&B £886	N		817.40	0.00	817.40	886.00	0.00	886.00
Animal Commercial Boarding - Re-Inspection	N		471.80	0.00	471.80	515.00	0.00	515.00
<b>Animal Day Care Boarding New/Variation/Renewal Application</b>	N							
1- 6 animals (Part A £411, Part B £363) Total A&B £774	N		709.60	0.00	709.60	774.00	0.00	774.00
7 - 10 animals Part A £466, Part B £363) Total A&B £829	N		759.60	0.00	759.60	829.00	0.00	829.00
11 + animals (Part A £529, Part B £363) Total A&B £892	N		817.30	0.00	817.30	892.00	0.00	892.00
<b>Animal Day Care Boarding Re-Inspection</b>	N							
1- 6 animals	N		364.00	0.00	364.00	397.00	0.00	397.00
7 - 10 animals	N		414.20	0.00	414.20	453.00	0.00	453.00
11 + animals	N		471.80	0.00	471.80	515.00	0.00	515.00
<b>Animal Home Boarding New/Variation/Renewal Application</b>	N							
1- 6 animals (Part A £411, Part B £363) Total A&B £774	N		709.60	0.00	709.60	774.00	0.00	774.00
7 - 10 animals (Part A £466, Part B £363) Total A&B £829	N		759.60	0.00	759.60	829.00	0.00	829.00
11 + animals (Part A £529, Part B £363) Total A&B £892	N		817.30	0.00	817.30	892.00	0.00	892.00
<b>Animal Home Boarding Re-Inspection</b>	N							
1- 6 animals	N		364.00	0.00	364.00	397.00	0.00	397.00
7 - 10 animals	N		414.20	0.00	414.20	453.00	0.00	453.00
11 + animals	N		471.80	0.00	471.80	515.00	0.00	515.00



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			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>B. BREEDING OF DOGS</b>	N				
Dog Breeding - New Application (Part A £831, Part B £382) Total A&B £1,213	N		1,111.40	0.00	1,111.40	1,213.00	0.00	1,213.00
Dog Breeding - Variation/Renewal Application (Part A £531, Part B £381) Total A&B £912	N		835.70	0.00	835.70	912.00	0.00	912.00
Dog Breeding - Re-Inspection (new licence)	N		748.80	0.00	748.80	817.00	0.00	817.00
Dog Breeding - Re-Inspection (existing licence)	N		471.80	0.00	471.80	515.00	0.00	515.00
<b>C. DANGEROUS WILD ANIMALS</b>	N							
New Application for Dangerous Wild Animals (Part A £517, Part B £262) Total A&B £779	N		713.20	0.00	713.20	779.00	0.00	779.00
Renewal Application for Dangerous Wild Animals	N		676.40	0.00	676.40	738.00	0.00	738.00
<b>D. PERFORMING ANIMALS</b>	N							
Performing Animals - New/Variation/Renewal (Part A £701, Part B £363) Total A&B £1,064	N		975.30	0.00	975.30	1,064.00	0.00	1,064.00
Performing Animals - Re-Inspection	N		628.70	0.00	628.70	686.00	0.00	686.00
Pet Shop - New/Variation/Renewal (Part A £531, Part B £469) Total A&B £1,000	N		916.50	0.00	916.50	1,000.00	0.00	1,000.00
Pet Shop - Re-Inspection	N		471.80	0.00	471.80	515.00	0.00	515.00
<b>F. STREET TRADING</b>	N							
Vans/Stalls (Part A £90, Part B £183) Total A&B £273	N		248.90	0.00	248.90	273.00	0.00	273.00
Forecourt of shops and cafes/restaurants in designated areas (Part A £369, Part B £940) Total A&B £1,309	N		1,199.50	0.00	1,199.50	1,309.00	0.00	1,309.00
<b>G. OCCASIONAL SALES</b>	N							
Initial Application (Part A £520, Part B £92) Total A&B £612	N		560.10	0.00	560.10	612.00	0.00	612.00
Subsequent Applications	N		242.70	0.00	242.70	263.00	0.00	263.00
<b>H. RIDING ESTABLISHMENTS</b>	N							
<b>Riding Establishments - New/Variation/Renewal</b>	N							
Under 15 horses (Part A £718, Part B £793) Total A&B £1,511	N		1,384.50	0.00	1,384.50	1,511.00	0.00	1,511.00
15 - 29 horses (Part A £956, Part B £1,032) Total £1,988	N		1,824.40	0.00	1,824.40	1,988.00	0.00	1,988.00
30 + horses (Part A £1,149, Part B £1,223) Total A&B £2,372	N		2,176.00	0.00	2,176.00	2,372.00	0.00	2,372.00
<b>Riding Establishments - Re-Inspection</b>	N							
Under 15 horses	N		643.00	0.00	643.00	701.00	0.00	701.00
15 - 29 horses	N		863.50	0.00	863.50	1,051.00	0.00	1,051.00
30 + horses	N		1,039.70	0.00	1,039.70	1,134.00	0.00	1,134.00
<b>I. SEX SHOPS</b>	N							
New application for sex establishment venue (Part A £872, Part B £2,271) Total A&B £3,143	N		2,882.90	0.00	2,882.90	3,143.00	0.00	3,143.00
Renewal application for sex establishment venue	N		1,863.60	0.00	1,863.60	2,032.00	0.00	2,032.00

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			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>LICENCES CONTINUED</b>					
<b>J. TABLES &amp; CHAIRS</b>	N							
Up to 3 sq. m (Part A £376, Part B £105) Total £481	N		428.90	0.00	428.90	481.00	0.00	481.00
Between 3.01 and 10 sq. m (Part A £376, Part B £346) Total A&B £722	N		649.50	0.00	649.50	722.00	0.00	722.00
Between 10.01 and 15 sq. m (Part A £376, Part B £1,017) Total A&B £1,393	N		1,265.80	0.00	1,265.80	1,393.00	0.00	1,393.00
Between 15.01 and (maximum) 25 sq. m (Part A £376, Part B £2,361) Total A&B £2,737	N		2,498.20	0.00	2,498.20	2,737.00	0.00	2,737.00
<b>K. Zoos - FULL</b>	N							
Notification of intention to apply for a zoo licence	N		89.90	0.00	89.90	99.00	0.00	99.00
New application for a zoo licence (4 year licence) (Part A £2,939 Part B £5,213) Total A&B £8,152	N		6,514.00	0.00	6,514.00	8,152.00	0.00	8,152.00
Renewal of licence (6 year licence) (Part A £2,679 Part B £7,779) Total A&B £10,458	N		8,532.00	0.00	8,532.00	10,458.00	0.00	10,458.00
Transfer of licence	N		640.20	0.00	640.20	699.00	0.00	699.00
Variation of a zoo licence	N		Price on Application			Price on Application		
<b>Zoos - Specialised exemptions e.g. Smallholdings</b>	N							
Notification of intention to apply for a zoo licence	N		89.80	0.00	89.80	98.00	0.00	98.00
New application for a zoo licence (4 year licence) (Part A £742 Part B £3,516) Total A&B £4,258	N		3,450.00	0.00	3,450.00	4,258.00	0.00	4,258.00
Renewal of licence (6 year licence) (Part A £742, Part B £5,541) Total A&B £6,283	N		5,080.00	0.00	5,080.00	6,283.00	0.00	6,283.00
Transfer of licence	N		576.00	0.00	576.00	628.00	0.00	628.00
Variation of a zoo licence	N		Price on Application			Price on Application		
<b>L. Pleasure Boats</b>	N							
Application for a boat hire licence	N		307.60	0.00	307.60	336.00	0.00	336.00
Variation of a boat hire licence	N		154.50	0.00	154.50	169.00	0.00	169.00
<b>M. Hypnotism</b>	N							
Application for consent to conduct an exhibition, demonstration or performance of hypnotism	N		154.50	0.00	154.50	169.00	0.00	169.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>TEMPORARY STREET TRADING LICENSE</b>	N				
Single event for a 'Seasonal' or 'Farmers' Market of up to 20 stalls for a maximum of 4 days' duration within a designated street trading area (3 Types)	N							
1. Market which requires the closure of a non-classified road (Part A £478, Part B 153) Total A&B £631	N		577.20	0.00	577.20	631.00	0.00	631.00
2. Market on the footway only (Part A £351, Part B £123) Total A&B £474	N		433.80	0.00	433.80	474.00	0.00	474.00
3. Any other market / event, a licence fee will be set to recover the Council's costs	N			Price on application			Price on application	
4. Temporary licence for goods on highway (6 months Maximum)	N			Price on application			Price on application	
<b>Note: a licence will only be granted for an area where the Council is satisfied that highway safety and free pedestrian passage requirements are not compromised. Where the Council concludes that a Market cannot be held without compromising these requirements, a refusal fee will be applied as indicated for the relevant category of temporary licence</b>	N							
<b>PAVEMENT LICENCE (Levelling-up and Regeneration Act 2023)</b>	N							
<b>NEW</b>			500.00	0.00	500.00	500.00	0.00	500.00
<b>RENEWAL</b>			350.00	0.00	350.00	350.00	0.00	350.00
	N							
<b>Licence application fee for 5 lettable rooms</b>	N		1,347.80	0.00	1,347.80	1,469.00	0.00	1,469.00
<b>Licence application fee for more than 5 lettable rooms if £1,469 plus £165 per room thereafter</b>	N		£1,347.80+£152.00 per room	0.00	£1,347.80+£152.00 per room	£1,469+£165 per room	0.00	£1,469+£165 per room
<b>Copy of HMO Register</b>	N		151.10	0.00	151.10	165.00	0.00	165.00
<b>ADDITIONAL (HMO) LICENCES</b>	N		1,170.00	0.00	1,170.00	1,276.00	0.00	1,276.00
<b>SELECTIVE LICENCES</b>	N		673.80	0.00	673.80	735.00	0.00	735.00
<b>APPROVALS</b>								
<b>CIVIL MARRIAGE VENUES - Inspection Fee:</b>	N							
New application for civil marriage venue (Part A £805, Part B £548) Total A&B £1,353	N		1,239.10	0.00	1,239.10	1,353.00	0.00	1,353.00
Renewal application for civil marriage venue	N		1,206.70	0.00	1,206.70	1,316.00	0.00	1,316.00
Notification of Changes (e.g. naming new person as licence holder) & issue of amended certificate	N		47.90	0.00	47.90	53.00	0.00	53.00
<b>LICENSING ACT 2003 - FEES AND EXEMPTIONS (statutory fee VAT Exempt)</b>								
<b>FEES PAYABLE:</b>	Y							
1.1 The fee for an application for the grant or variation of a premises licence is based on the rateable value of the property and the band specified for that rateable value, is as follows:	Y		GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE	GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE
<b>RATEABLE VALUES</b>	Y							
No rateable value to £4,300	Y		100.00	0.00	100.00	100.00	0.00	100.00
£4,300 to £33,000	Y		190.00	0.00	190.00	190.00	0.00	190.00
£33,001 to £87,000	Y		315.00	0.00	315.00	315.00	0.00	315.00
£87,001 to £125,000	Y		450.00	0.00	450.00	450.00	0.00	450.00
£125,001 and above	Y		635.00	0.00	635.00	635.00	0.00	635.00
1.2 In addition, premises in Bands D and E, where an application relates exclusively or primarily for the supply of alcohol for consumption on a premises located in a city or town centre, must pay a further fee, as follows:	Y		GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE	GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE
<b>RATEABLE VALUES</b>	Y							
£87,001 to £125,000	Y		450.00	0.00	450.00	450.00	0.00	450.00
£125,001 and above	Y		1,270.00	0.00	1,270.00	1,270.00	0.00	1,270.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			1.3 In addition, where 5,000 or more persons are admitted at the same time to a premises when the existing licence authorises licensable activities to take place, the application must be accompanied by a fee corresponding to the range of number of persons within which falls the maximum number of persons allowed as follows:	Y		GRANT & VARIATION ADDITIONAL FEE	VAT	GRANT & VARIATION ADDITIONAL FEE
<b>MAXIMUM NUMBER OF PERSONS</b>	Y							
5,000 to 9,999	Y		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
10,000 to 14,999	Y		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
15,000 to 19,999	Y		4,000.00	0.00	4,000.00	4,000.00	0.00	4,000.00
20,000 to 29,999	Y		8,000.00	0.00	8,000.00	8,000.00	0.00	8,000.00
30,000 to 39,999	Y		16,000.00	0.00	16,000.00	16,000.00	0.00	16,000.00
40,000 to 49,999	Y		24,000.00	0.00	24,000.00	24,000.00	0.00	24,000.00
50,000 to 59,999	Y		32,000.00	0.00	32,000.00	32,000.00	0.00	32,000.00
60,000 to 69,999	Y		40,000.00	0.00	40,000.00	40,000.00	0.00	40,000.00
70,000 to 79,999	Y		48,000.00	0.00	48,000.00	48,000.00	0.00	48,000.00
80,000 to 89,999	Y		56,000.00	0.00	56,000.00	56,000.00	0.00	56,000.00
90,000 and over	Y		64,000.00	0.00	64,000.00	64,000.00	0.00	64,000.00
1.4 The annual fee payable for a premises licence, is based on the rateable value of the property and the band specified for that rateable value, as follows:	Y		ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE	ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE
<b>RATEABLE VALUES</b>	Y							
No rateable value to £4,300	Y		70.00	0.00	70.00	70.00	0.00	70.00
£4,300 to £33,000	Y		180.00	0.00	180.00	180.00	0.00	180.00
£33,001 to £87,000	Y		295.00	0.00	295.00	295.00	0.00	295.00
£87,001 to £125,000	Y		320.00	0.00	320.00	320.00	0.00	320.00
£125,001 and above	Y		350.00	0.00	350.00	350.00	0.00	350.00
1.5 In addition, premises in Bands D and E, where an application relates exclusively or primarily for the supply of alcohol for consumption on a premises located in a city or town centre, must pay a further fee, as follows:	Y		ANNUAL ADDITIONAL FEE	VAT	ANNUAL ADDITIONAL FEE	ANNUAL ADDITIONAL FEE	VAT	ANNUAL ADDITIONAL FEE
<b>RATEABLE VALUES</b>	Y							
£87,001 to £125,000	Y		640.00	0.00	640.00	640.00	0.00	640.00
£125,001 and above	Y		1,050.00	0.00	1,050.00	1,050.00	0.00	1,050.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>LICENSING ACT 2003 - FEES AND EXEMPTIONS (statutory fee VAT Exempt)</b>								
1.6 In addition, where 5,000 or more persons are admitted at the same time to a premises when the existing licence authorises licensable activities to take place, the application must be accompanied by a fee corresponding to the range of number of persons within which falls the maximum number of persons allowed as follows:	Y		ANNUAL ADDITIONAL FEE	VAT	ANNUAL ADDITIONAL FEE	ANNUAL ADDITIONAL FEE	VAT	ANNUAL ADDITIONAL FEE
<b>MAXIMUM NUMBER OF PERSONS</b>	Y							
5,000 to 9,999	Y		500.00	0.00	500.00	500.00	0.00	500.00
10,000 to 14,999	Y		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
15,000 to 19,999	Y		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
20,000 to 29,999	Y		4,000.00	0.00	4,000.00	4,000.00	0.00	4,000.00
30,000 to 39,999	Y		8,000.00	0.00	8,000.00	8,000.00	0.00	8,000.00
40,000 to 49,999	Y		12,000.00	0.00	12,000.00	12,000.00	0.00	12,000.00
50,000 to 59,999	Y		16,000.00	0.00	16,000.00	16,000.00	0.00	16,000.00
60,000 to 69,999	Y		20,000.00	0.00	20,000.00	20,000.00	0.00	20,000.00
70,000 to 79,999	Y		24,000.00	0.00	24,000.00	24,000.00	0.00	24,000.00
80,000 to 89,999	Y		28,000.00	0.00	28,000.00	28,000.00	0.00	28,000.00
90,000 and over	Y		32,000.00	0.00	32,000.00	32,000.00	0.00	32,000.00
<b>FEES PAYABLE:</b>	Y							
2.1 The fee for an application for the grant or variation of a club premises certificate is based on the rateable value of the property and the band specified for that rateable value, is as follows:	Y		GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE	GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE
<b>RATEABLE VALUES</b>	Y							
No rateable value to £4,300	Y		100.00	0.00	100.00	100.00	0.00	100.00
£4,300 to £33,000	Y		190.00	0.00	190.00	190.00	0.00	190.00
£33,001 to £87,000	Y		315.00	0.00	315.00	315.00	0.00	315.00
£87,001 to £125,000	Y		450.00	0.00	450.00	450.00	0.00	450.00
£125,001 and above	Y		635.00	0.00	635.00	635.00	0.00	635.00
2.2 The annual fee payable for club premises certificate is based on the rateable value of the property and the band specified for that rateable value, is as follows:	Y		ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE	ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE
<b>RATEABLE VALUES</b>	Y							
No rateable value to £4,300	Y		70.00	0.00	70.00	70.00	0.00	70.00
£4,300 to £33,000	Y		180.00	0.00	180.00	180.00	0.00	180.00
£33,001 to £87,000	Y		295.00	0.00	295.00	295.00	0.00	295.00
£87,001 to £125,000	Y		320.00	0.00	320.00	320.00	0.00	320.00
£125,001 and above	Y		350.00	0.00	350.00	350.00	0.00	350.00
<b>OTHER FEES PAYABLE IN RESPECT OF APPLICATIONS MADE OR NOTICES GIVEN, ARE AS FOLLOWS</b>	Y		FEE PAYABLE	VAT	FEE PAYABLE	FEE PAYABLE	VAT	FEE PAYABLE
<b>APPLICATION OR NOTICE</b>	Y							
Notification of theft, loss, etc. of premises licence or summary	Y		10.50	0.00	10.50	10.50	0.00	10.50
Application for provisional statement where premises being built, etc.	Y		315.00	0.00	315.00	315.00	0.00	315.00
Notification of change of name or address of premises licence holder or designated premises supervisor	Y		10.50	0.00	10.50	10.50	0.00	10.50
Application to vary premises licence to specify individual as designated premises supervisor	Y		23.00	0.00	23.00	23.00	0.00	23.00
Application for transfer of premises licence	Y		23.00	0.00	23.00	23.00	0.00	23.00
Application for a minor variation to a premises licence	Y		89.00	0.00	89.00	89.00	0.00	89.00
Notice of interim authority following death etc. of the premises licence holder	Y		23.00	0.00	23.00	23.00	0.00	23.00
Notification of theft, loss, etc. of club premises certificate or summary	Y		10.50	0.00	10.50	10.50	0.00	10.50
Notification of change of name or alteration of rules of club	Y		10.50	0.00	10.50	10.50	0.00	10.50
Notification of change of relevant registered address of the club	Y		10.50	0.00	10.50	10.50	0.00	10.50

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			Application for temporary event notice	Y		21.00	0.00	21.00
Notification of theft, loss, etc. of temporary event notice	Y		10.50	0.00	10.50	10.50	0.00	10.50
Application for grant of a personal licence	Y		37.00	0.00	37.00	37.00	0.00	37.00
Notification of theft, loss, etc. of personal licence	Y		10.50	0.00	10.50	10.50	0.00	10.50
Notification of change of name or address of personal licence holder	Y		10.50	0.00	10.50	10.50	0.00	10.50
Notification of right of freeholder to be notified of licensing matters	Y		21.00	0.00	21.00	21.00	0.00	21.00
<b>SPECIAL TREATMENT LICENCE FEES &amp; EXEMPTIONS ANNUAL LICENCES</b>								
<b>GROUP A</b>	N							
<b>Establishments that offer invasive and high risk procedures.</b>	N							
NEW LICENCES (Part A £560, Part B £482) Total A&B £1,042	N		954.60	0.00	954.60	1,042.00	0.00	1,042.00
RENEWALS	N		763.50	0.00	763.50	764.00	0.00	764.00
VARIATIONS	N		473.10	0.00	473.10	517.00	0.00	517.00
TRANSFER	N		356.70	0.00	356.70	833.00	0.00	833.00
<b>GROUP B</b>	N							
Establishments that offer medium risk and non invasive treatments.	N							
NEW LICENCES (Part A £498, Part B £268) Total A&B £766	N		700.90	0.00	700.90	766.00	0.00	766.00
RENEWALS	N		555.10	0.00	555.10	607.00	0.00	607.00
VARIATIONS	N		317.50	0.00	317.50	347.00	0.00	347.00
TRANSFER	N		199.80	0.00	199.80	218.00	0.00	218.00
<b>GROUP C</b>	N							
Establishments that offer low risk treatments.	N							
NEW LICENCES (Part A £363, Part B £197) Total A&B £560	N		512.10	0.00	512.10	560.00	0.00	560.00
RENEWALS	N		406.50	0.00	406.50	444.00	0.00	444.00
VARIATIONS	N		283.10	0.00	283.10	310.00	0.00	310.00
TRANSFER	N		199.80	0.00	199.80	218.00	0.00	218.00
OCCASIONAL LICENCE	N		296.60	0.00	296.60	324.00	0.00	324.00
GUEST TATTOOIST	N			N/A		324.00	0.00	324.00
AMENDMENT	N		43.00	0.00	43.00	47.00	0.00	47.00
REPLACEMENT COPY OF LICENCE	N		43.00	0.00	43.00	47.00	0.00	47.00
<b>SCRAP METAL DEALERS</b>								
<b>Now covered by Scrap Metal Dealers Act 2013</b>	N							
Site Licence:	N							
New (Part A £144, Part B £454) Total A&B £598	N		548.00	0.00	548.00	604.00	0.00	604.00
Variation (Part A £144, Part B £454) Total A&B £598	N		548.00	0.00	548.00	598.00	0.00	598.00
Renewal (Part A £144, Part B £454) Total A&B £598	N		548.00	0.00	548.00	604.00	0.00	604.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>Collector's Licence:</b>	N				
New (Part A £144, Part B £144) Total A&B £288	N		263.90	0.00	263.90	294.00	0.00	294.00
Variation (Part A £144, Part B £144) Total A&B £288	N		263.90	0.00	263.90	288.00	0.00	288.00
Renewal (Part A £144, Part B £144) Total A&B £288	N		263.90	0.00	263.90	294.00	0.00	294.00
<b>WEIGHTS AND MEASURES FEES</b>								
<b>Fees for the purpose of Section II(5) of the Weights and Measures Act 1985 &amp; EEC Measuring Instrument (Fees) (as amended)</b>								
All weights and measuring equipment (£60.00 per hour or part thereof)	N		81.00	0.00	81.00	89.00	0.00	89.00
second officer if required (£36 per hour or part thereof)	N		48.70	0.00	48.70	54.00	0.00	54.00
specialist equipment required	N		Price on application			Price on application		
<b>Calibration and certification fees for the purpose of section 74 of the Weights and Measures Act 1985</b>								
All weights and measuring equipment (£60.00 per hour or part thereof)	N		81.00	0.00	81.00	89.00	0.00	89.00
second officer if required (£36 per hour or part thereof)	N		48.70	0.00	48.70	54.00	0.00	54.00
specialist equipment required	N		Price on application			Price on application		
<b>GREATER LONDON (GENERAL POWERS ACT) 1984</b>								
Registration to hold sales by competitive bidding	N		411.50	0.00	411.50	463.00	0.00	463.00
Exemption from registration	N		138.00	0.00	138.00	156.00	0.00	156.00
<b>LICENSING OF STORES AND REGISTRATION OF PREMISES FOR THE KEEPING OF EXPLOSIVES</b>								
<b>STATUTORY FEES</b>								
New licence to store explosives UNDER 250kg, where by virtue of regulation 27 and Schedule 5 to the 2014 Regulations, no minimum separation distance or a 0 metres separation is prescribed	Y							
1 YEAR	Y		109.00	0.00	109.00	111.00	0.00	111.00
2 YEARS	Y		141.00	0.00	141.00	144.00	0.00	144.00
3 YEARS	Y		173.00	0.00	173.00	177.00	0.00	177.00
4 YEARS	Y		206.00	0.00	206.00	211.00	0.00	211.00
5 YEARS	Y		238.00	0.00	238.00	243.00	0.00	243.00
Renewal of licence to store explosives UNDER 250kg, where by virtue of regulation 27 and Schedule 5 to the 2014 Regulations, no minimum separation distance or a 0 metres separation is prescribed	Y							
1 YEAR	Y		54.00	0.00	54.00	55.00	0.00	55.00
2 YEARS	Y		86.00	0.00	86.00	88.00	0.00	88.00
3 YEARS	Y		120.00	0.00	120.00	123.00	0.00	123.00
4 YEARS	Y		152.00	0.00	152.00	155.00	0.00	155.00
5 YEARS	Y		185.00	0.00	185.00	189.00	0.00	189.00
New licence to store explosives OVER 250kg BUT LESS than 2,000kg, where by virtue of regulation 27 and Schedule 5 to the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed	Y							

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			1 YEAR	Y		185.00	0.00	185.00
2 YEARS	Y		243.00	0.00	243.00	248.00	0.00	248.00
3 YEARS	Y		304.00	0.00	304.00	311.00	0.00	311.00
4 YEARS	Y		374.00	0.00	374.00	382.00	0.00	382.00
5 YEARS	Y		423.00	0.00	423.00	432.00	0.00	432.00
Renewal of licence to store explosives OVER 250kg BUT LESS than 2,000kg, where by virtue of regulation 27 and Schedule 5 to the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed	Y							
1 YEAR	Y		86.00	0.00	86.00	88.00	0.00	88.00
2 YEARS	Y		147.00	0.00	147.00	150.00	0.00	150.00
3 YEARS	Y		206.00	0.00	206.00	211.00	0.00	211.00
4 YEARS	Y		266.00	0.00	266.00	272.00	0.00	272.00
5 YEARS	Y		326.00	0.00	326.00	333.00	0.00	333.00
Any kind of variation	Y		Reasonable cost of the work done by the licensing authority			Reasonable cost of the work done by the licensing authority		
Transfer of licence or registration	Y		36.00	0.00	36.00	37.00	0.00	37.00
Replacement licence document	Y		36.00	0.00	36.00	37.00	0.00	37.00
All year Fireworks supply licence	Y		500.00	0.00	500.00	500.00	0.00	500.00
<b>GAMBLING ACT 2005</b>								
FEES AND EXEMPTIONS (VAT exempt)								
NB Fee capped by Government	Y							
New Applications	Y							
Bingo	Y		3,500.00	0.00	3,500.00	3,500.00	0.00	3,500.00
Betting Shop	Y		3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00
Adult Gaming Centre	Y		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
Track	Y		2,500.00	0.00	2,500.00	2,500.00	0.00	2,500.00
Family Entertainment Centre	Y		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
New Applications - where provisional statement already issued	Y							
Bingo	Y		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
Betting Shop	Y		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
Adult Gaming Centre	Y		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
Track	Y		950.00	0.00	950.00	950.00	0.00	950.00
Family Entertainment Centre	Y		950.00	0.00	950.00	950.00	0.00	950.00
Provisional Statement Applications	Y							
Bingo	Y		3,500.00	0.00	3,500.00	3,500.00	0.00	3,500.00
Betting Shop	Y		3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00
Adult Gaming Centre	Y		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
Track	Y		2,500.00	0.00	2,500.00	2,500.00	0.00	2,500.00
Family Entertainment Centre	Y		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
Transfer Applications	Y							
Bingo	Y		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
Betting Shop	Y		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
Adult Gaming Centre	Y		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
Track	Y		950.00	0.00	950.00	950.00	0.00	950.00
Family Entertainment Centre	Y		950.00	0.00	950.00	950.00	0.00	950.00
Reinstatement Applications	Y							
Bingo	Y		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
Betting Shop	Y		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
Adult Gaming Centre	Y		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00



Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			Track	Y		950.00	0.00	950.00
Family Entertainment Centre	Y		950.00	0.00	950.00	950.00	0.00	950.00
Variation Applications	Y							
Bingo	Y		1,750.00	0.00	1,750.00	1,750.00	0.00	1,750.00
Betting Shop	Y		1,500.00	0.00	1,500.00	1,500.00	0.00	1,500.00
Adult Gaming Centre	Y		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
Track	Y		1,250.00	0.00	1,250.00	1,250.00	0.00	1,250.00
Family Entertainment Centre	Y		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
Annual Fees	Y							
Bingo	Y		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
Betting Shop	Y		600.00	0.00	600.00	600.00	0.00	600.00
Adult Gaming Centre	Y		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
Track	Y		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
Family Entertainment Centre	Y		750.00	0.00	750.00	750.00	0.00	750.00
Notification of Change of Circumstances	Y		50.00	0.00	50.00	50.00	0.00	50.00
Request for copy of Premises Licence	Y		25.00	0.00	25.00	25.00	0.00	25.00
<b>GAMBLING ACT 2005 - FEES AND EXEMPTIONS (STATUTORY FEE VAT exempt)</b>	Y							
Alcohol Licensed Premises Gaming Machine Permit Fees	Y							
New	Y		150.00	0.00	150.00	150.00	0.00	150.00
New Existing S34 Permit holder (more than 2 machines)	Y		100.00	0.00	100.00	100.00	0.00	100.00
Variation of information on permit e.g. number of machines	Y		100.00	0.00	100.00	100.00	0.00	100.00
Notification of 2 machines or less (new & existing)	Y		50.00	0.00	50.00	50.00	0.00	50.00
Transfer - If transfer of Premises Licence to sell alcohol granted	Y		25.00	0.00	25.00	25.00	0.00	25.00
Name change i.e. new married name etc.	Y		25.00	0.00	25.00	25.00	0.00	25.00
Replacement permit	Y		15.00	0.00	15.00	15.00	0.00	15.00
Annual fee (payable by premises with three or more machines)	Y		50.00	0.00	50.00	50.00	0.00	50.00
Club Gaming & Club Gaming Machine Permit Fees	Y							
New	Y		200.00	0.00	200.00	200.00	0.00	200.00
New Existing Part II or Part III Gaming Act 1968 registrations	Y		100.00	0.00	100.00	100.00	0.00	100.00
<b>GAMBLING ACT 2005 CONTINUED</b>								
New (fast track) holder of Club Premises Certificate under Licensing Act 2003	Y		100.00	0.00	100.00	100.00	0.00	100.00
Renewal	Y		100.00	0.00	100.00	100.00	0.00	100.00
Variation	Y		100.00	0.00	100.00	100.00	0.00	100.00
Replacement permit	Y		15.00	0.00	15.00	15.00	0.00	15.00
Annual fee	Y		50.00	0.00	50.00	50.00	0.00	50.00
Unlicensed Family Entertainment Centre Gaming Machine Permit Fees	Y							
New	Y		300.00	0.00	300.00	300.00	0.00	300.00
New Existing Part II and Part III Gaming Act 1968 registrations	Y		100.00	0.00	100.00	100.00	0.00	100.00
Renewal	Y		300.00	0.00	300.00	300.00	0.00	300.00
Change of Name	Y		25.00	0.00	25.00	25.00	0.00	25.00
Replacement permit	Y		15.00	0.00	15.00	15.00	0.00	15.00
Prize Gaming Permit Fees	Y							
New	Y		300.00	0.00	300.00	300.00	0.00	300.00
New Existing Section 16 Lotteries & Amusement Act 1976 Permit holder	Y		100.00	0.00	100.00	100.00	0.00	100.00
Renewal (every 10 years)	Y		300.00	0.00	300.00	300.00	0.00	300.00
Change of name	Y		25.00	0.00	25.00	25.00	0.00	25.00
Replacement permit	Y		15.00	0.00	15.00	15.00	0.00	15.00
Temporary Use Notice	Y		250.00	0.00	250.00	250.00	0.00	250.00
Small Society Lotteries	Y							
New	Y		40.00	0.00	40.00	40.00	0.00	40.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			Annual fee	Y		20.00	0.00	20.00
CASINO			Refer to the Casino fees (maximum) in The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007			Refer to the Casino fees (maximum) in The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007		
<b>General Licensing Admin Fees (non Licensing Act or Gambling Act)</b>	N							
Replacement licence	N		42.50	0.00	42.50	48.00	0.00	48.00
Change of name and address of licence holder	N		42.50	0.00	42.50	48.00	0.00	48.00
Replacement permit	Y		15.00	0.00	15.00	15.00	0.00	15.00
Temporary Use Notice	Y		250.00	0.00	250.00	250.00	0.00	250.00
Small Society Lotteries	Y							
New	Y		40.00	0.00	40.00	40.00	0.00	40.00
Annual fee	Y		20.00	0.00	20.00	20.00	0.00	20.00
<b>SAFETY CERTIFICATES FOR SPORTS GROUNDS</b>								
<b>Sports Grounds:</b>	N							
Application for a sport ground safety certificate	N		2,845.50	0.00	2,845.50	3,102.00	0.00	3,102.00
Application to change a safety certificate for a sports ground	N		2,131.20	0.00	2,131.20	2,324.00	0.00	2,324.00
<b>Regulated Stands at sports grounds:</b>	N							
Application to certify a regulated stand at a sports ground	N		2,131.20	0.00	2,131.20	2,324.00	0.00	2,324.00
Application to change a safety certificate for a regulated stand at a sports ground	N		1,416.70	0.00	1,416.70	1,545.00	0.00	1,545.00
<b>STRAY DOGS SERVICE</b>								
<b>Reclaim of a stray dog:</b>	Y							
Kennelling fee (per day)	N		12.00	0.00	12.00	14.00	0.00	14.00
Seizure fee	N		130.00	0.00	130.00	142.00	0.00	142.00
Veterinary fees(Depends on any treatment that is needed)	N			Price on application			Price on application	
Microchipping	N							
<b>Charges for Notices served under the Housing Act 2004</b>								
Hazard Awareness Notice (if a subsequent notice is not required)	N							
Hazard Awareness Notice (if a subsequent notice is required)	N		240.10	0.00	240.10	262.00	0.00	262.00
Improvement Notice	N		480.00	0.00	480.00	524.00	0.00	524.00
Prohibition Order	N		480.00	0.00	480.00	524.00	0.00	524.00
Emergency Prohibition Order	N		480.00	0.00	480.00	524.00	0.00	524.00
Emergency Remedial Action	N		480.00	0.00	480.00	524.00	0.00	524.00
Demolition Order	N		480.00	0.00	480.00	524.00	0.00	524.00
Review of a suspended Improvement Notice	N		275.20	0.00	275.20	300.00	0.00	300.00
Review of a suspended Prohibition Order	N		275.20	0.00	275.20	300.00	0.00	300.00
Charge for any subsequent notice served at the same time for the same property	N		206.50	0.00	206.50	226.00	0.00	226.00

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			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>Community Spaces</b>					
<b>Angel Community Centre</b>								
<b>Conference Room (meeting space for up to 16 people)</b>	N							
Monday - Friday - hourly rate	N		14.50	0.00	14.50	15.10	0.00	15.10
Saturday - Sunday - hourly rate	N		21.50	0.00	21.50	22.40	0.00	22.40
<b>Small Hall (meeting space for up to 40 people)</b>	N							
Monday - Friday - hourly rate	N		21.50	0.00	21.50	22.40	0.00	22.40
Saturday - Sunday - hourly rate	N		32.30	0.00	32.30	33.60	0.00	33.60
<b>Large Hall (meeting space for up to 150 people)</b>	N							
Monday - Friday - hourly rate	N		40.40	0.00	40.40	42.00	0.00	42.00
Saturday - Sunday - hourly rate	N		43.50	0.00	43.50	45.30	0.00	45.30
<b>Large Hall (social functions for up to 140 people)</b>	N			0.00				
Monday - Friday - hourly rate	N		47.90	0.00	47.90	49.80	0.00	49.80
Saturday - Sunday - hourly rate	N		84.40	0.00	84.40	87.80	0.00	87.80
<b>Kitchen Hire (hourly rate)</b>	N							
Kitchen Hire (all facilities such as fridge, cookers, ovens, hot cabinet)	N		12.90	0.00	12.90	13.50	0.00	13.50
Part Kitchen Hire (for serving of pre-prepared food/drink only)	N		26.40	0.00	26.40	27.50	0.00	27.50
<b>Corkage Fee (one off charge)</b>	N		61.40	0.00	61.40	63.90	0.00	63.90
<b>Discount Weekend Packages</b>	N							
Social Full Day 12 hours ( Large Hall + Kitchen)	N		993.10	0.00	993.10	1,032.90	0.00	1,032.90
Social Half Day 7 hours ( Large Hall + Kitchen)	N		584.70	0.00	584.70	608.10	0.00	608.10
<b>Youth Centres</b>								
<b>Alan Pullinger Youth Centre</b>	N							
Room/Facility hire	N			Price On Application			Price On Application	
Whole Centre hire	N			Price On Application			Price On Application	
<b>Bell Lane Youth Centre</b>	N							
Room/Facility hire	N			Price On Application			Price On Application	
Whole Centre hire	N			Price On Application			Price On Application	
<b>Craig Park Youth Centre</b>	N							
Room/Facility hire	N			Price On Application			Price On Application	
Whole Centre hire	N			Price On Application			Price On Application	
<b>Croyland Youth Centre</b>	N							
Room/Facility hire	N			Price On Application			Price On Application	
Whole Centre hire	N			Price On Application			Price On Application	
<b>Ponders End Youth Centre</b>	N							
Room/Facility hire	N			Price On Application			Price On Application	
Whole Centre hire	N			Price On Application			Price On Application	

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			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>Community Spaces Continued</b>					
<b>Green Towers -VENUE</b>	N							
Conference Room 1 - Monday & Friday	N		39.80	0.00	39.80	41.40	0.00	41.40
Conference Room 1 - Saturday & Sunday	N		52.60	0.00	52.60	54.70	0.00	54.70
Breakout Room 1 - Monday & Friday	N		32.70	0.00	32.70	34.00	0.00	34.00
Breakout Room 1 - Saturday & Sunday	N		39.80	0.00	39.80	41.40	0.00	41.40
Small Meeting Room 2 - Monday & Friday	N		19.90	0.00	19.90	20.70	0.00	20.70
Small Meeting Room 2 - Saturday & Sunday	N		28.10	0.00	28.10	29.20	0.00	29.20
Large Hall - Conference/Meeting	N		64.30	0.00	64.30	66.90	0.00	66.90
Large Hall - Private Event	N		101.60	0.00	101.60	105.70	0.00	105.70
<b>Salisbury House -VENUE</b>	N							
Ground Floor Salisbury Room	N		37.40	0.00	37.40	38.90	0.00	38.90
Edinburgh Room	N		28.10	0.00	28.10	29.20	0.00	29.20
The Tudor Room	N		39.80	0.00	39.80	41.40	0.00	41.40
Salisbury Room & Tea Room - £57 per hour (Minimum Hire 4 Hours)	N		70.10	0.00	70.10	72.90	0.00	72.90
Salisbury Room, Tea Room & The Garden - £100 per hour (Minimum Hire 4 Hours)	N		122.60	0.00	122.60	127.50	0.00	127.50
<b>LEISURE -CULTURE</b>								
<b>DUGDALE-VENUE</b>								
Dugdale Venue Hire Rates & Charges	N							
(These prices are relevant to the dates of hire, not the date of the booking.)	N							
<b>DAC Studio Theatre</b>	N							
Studio Theatre - shows and live performance rate (Weekdays) per hour	N		131.25	0.00	131.25	143.00	0.00	143.00
Studio Theatre - shows and live performance rate (Weekends) per hour	N		165.00	0.00	165.00	180.00	0.00	180.00
Rehearsal rate (Weekdays) per hour			103.74	0.00	103.74	113.00	0.00	113.00
Rehearsal rate (Weekends) per hour			132.10	0.00	132.10	144.00	0.00	144.00
Conference rate (Weekdays) per hour			155.00	31.00	186.00	169.17	33.83	203.00
Conference rate (Weekends) per hour			180.00	36.00	216.00	196.67	39.33	236.00
Tiered Seating Area per hour			50.00	0.00	50.00	55.00	0.00	55.00
Soft Seating Area per hour	N		20.00	0.00	20.00	22.00	0.00	22.00
Mezzanine per hour	N		20.00	0.00	20.00	22.00	0.00	22.00
Gallery Wall per week	N		100.00	0.00	100.00	110.00	0.00	110.00
The DAC Space per hour	N		195.00	0.00	195.00	213.00	0.00	213.00
<b>MILLFIELD THEATRE</b>								
<b>Theatre Hire Rates:</b>	N							
Mon/Tues/Wed/Thur/Friday( Performance of up to 3 hours including a 20 minute interval)	N		1,489.22	0.00	1,489.22	1,624.00	0.00	1,624.00
Mon/Tues/Wed/Thur/Friday-Hourly rate after the 3 hours	N		327.29	0.00	327.29	357.00	0.00	357.00
Sat/ Sun/Bank Holiday ( Performance of up to 3 hours including a 20 minute interval)	N		1,718.33	0.00	1,718.33	1,873.00	0.00	1,873.00
Sat/ Sun/Bank Holiday-Hourly rate after the 3 hours	N		384.09	0.00	384.09	419.00	0.00	419.00
Use of theatre prior to the performance per hour	N		126.63	0.00	126.63	139.00	0.00	139.00

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			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>Forty Hall -VENUE</b>					
<b>Conference/Meeting/Training</b>								
<b>Ground - per hour</b>								
Long Gallery & Inner Courtyard	N		49.35	0.00	49.35	54.00	0.00	54.00
Garden Room-for storage only	N		15.75	0.00	15.75	18.00	0.00	18.00
Great Hall	N		44.10	0.00	44.10	49.00	0.00	49.00
<b>Second Floor - per hour</b>								
Vicary Room	N		33.60	0.00	33.60	37.00	0.00	37.00
Walters Room	N		33.60	0.00	33.60	37.00	0.00	37.00
<b>LEISURE -CULTURE CONTINUED</b>								
<b>MILLFIELD THEATRE</b>								
<b>Theatre Hire Rates:</b>	N							
<b>Private Hire (Baby Showers, Christening, Parties etc.)</b>								
Long Gallery & Inner Courtyard Monday- Thursday (Hire upto 8 hours)	N		1,627.50	0.00	1,627.50	1,774.00	0.00	1,774.00
Long Gallery & Inner Courtyard Friday - Sunday (Hire upto 8 hours)	N		1,953.00	0.00	1,953.00	2,129.00	0.00	2,129.00
Long Gallery & Inner Courtyard Monday- Thursday (Hire upto 4 hours)	N		945.00	0.00	945.00	1,031.00	0.00	1,031.00
Long Gallery & Inner Courtyard Friday - Sunday (Hire upto 4 hours)	N		1,113.00	0.00	1,113.00	1,214.00	0.00	1,214.00
Great Hall Monday- Thursday (Hire upto 8 hours)	N		735.00	0.00	735.00	802.00	0.00	802.00
Great Hall Monday- Thursday (Hire upto 4 hours)	N		498.75	0.00	498.75	544.00	0.00	544.00
Great Hall Friday - Sunday (Hire upto 8 hours)	N		945.00	0.00	945.00	1,031.00	0.00	1,031.00
Great Hall Friday - Sunday (Hire upto 4 hours)	N		708.75	0.00	708.75	773.00	0.00	773.00
<b>Celebration of Life/Wakes</b>								
Long Gallery & Inner Courtyard Monday- Wednesday (Hire upto 3 hours)	N		456.75	0.00	456.75	498.00	0.00	498.00
Long Gallery & Inner Courtyard Thursday - Sunday (Hire upto 3 hours)	N		561.75	0.00	561.75	613.00	0.00	613.00
Great Hall Monday- Wednesday (Hire upto 3 hours)	N		215.25	0.00	215.25	235.00	0.00	235.00
Great Hall Friday - Sunday (Hire upto 3 hours)	N		294.00	0.00	215.25	235.00	0.00	235.00
<b>Weddings</b>								
Ceremony & Reception Long Gallery, Inner Courtyard,Great Hall Mon - Thurs (12 hours)	N		2,625.00	0.00	2,625.00	2,862.00	0.00	2,862.00
Ceremony & Reception Long Gallery, Inner Courtyard,Great Hall Fri - Sun (12 hours)	N		3,150.00	0.00	3,150.00	3,434.00	0.00	3,434.00
Reception Only Long Gallery & Inner Courtyard Mon - Thurs (12 hours)	N		2,163.00	0.00	2,163.00	2,358.00	0.00	2,358.00
Reception Only Long Gallery & Inner Courtyard Fri - Sun (12 hours)	N		2,730.00	0.00	2,730.00	2,976.00	0.00	2,976.00
Ceremony Only Long Gallery & Inner Courtyard Mon - Thurs (4 hours)	N		1,365.00	0.00	1,365.00	1,488.00	0.00	1,488.00
Ceremony Only Long Gallery & Inner Courtyard Fri - Sun (4 hours)	N		1,575.00	0.00	1,575.00	1,717.00	0.00	1,717.00
Ceremony Only Great Hall Thurs-Sunday (4 hours)	N		651.00	0.00	651.00	710.00	0.00	710.00
Photo Shoot Great Hall & Grand Staircase (2 hours)	N		294.00	0.00	294.00	321.00	0.00	321.00
Extra hour before or after booked time	N		162.75	0.00	162.75	178.00	0.00	178.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>Wedding Ceremony &amp; Reception in the Grounds of Forty Hall</b>					
Front Lawn, Walled Garden or Pleasure Grounds or Historic Courtyard Mon - Thurs (12 hours)	N		1,837.50	0.00	1,837.50	2,003.00	0.00	2,003.00
Front Lawn, Walled Garden or Pleasure Grounds or Historic Courtyard Fri - Sun (12 hours)	N		2,100.00	0.00	2,100.00	2,289.00	0.00	2,289.00
<b>Wedding Proposals</b>								
Front Lawn or Walled Garden Mon - Thurs (2 hours)	N		262.50	0.00	262.50	287.00	0.00	287.00
Front Lawn or Walled Garden Fri - Sun (2 hours)	N		315.00	0.00	315.00	344.00	0.00	344.00
Great Hall Mon - Thurs (2 hours)	N		157.50	0.00	157.50	172.00	0.00	172.00
Great Hall Fri - Sun (2 hours)	N		210.00	0.00	210.00	229.00	0.00	229.00
<b>Museums</b>								
Schools Sessions	N		4.10	0.00	4.10	5.00	0.00	5.00
<b>LIBRARIES</b>								
<b>Overdue Charges</b>								
<b>Books, CDs, Talking Books:</b>								
Full charges (per day)	N		0.35	0.00	0.35	0.40	0.00	0.40
<b>DVDs (Price Code B/D) :</b>								
Price Code B ( per day)	N		0.70	0.00	0.70	0.80	0.00	0.80
Price Code D ( per day)	N		0.35	0.00	0.35	0.40	0.00	0.40
<b>Concessionary Charge:</b>								
60+/Disabled/Unemployed	N		0.15	0.00	0.15	0.20	0.00	0.20
Age 0-17/Housebound				Free of charge			Free of charge	
A £10 administration fee is added to all account Adult and Concessionary where accounts are referred to a third party to recover unreturned items or money owed.								
The amount customers can owe before their accounts are blocked is reducing from £20 to £10. This is an LLC wide decision.								
<b>DVDs and music recordings: loan charges</b>								
<b>DVD Price code B-1 week loan</b>								
Full Charge	N		2.90	0.00	2.90	3.00	0.00	3.00
Concessionary charge: Age 0-17/60+/Disabled	N		2.30	0.00	2.30	2.50	0.00	2.50
<b>DVD Price code D-1 week loan</b>								
Full Charge	N		1.75	0.00	1.75	2.00	0.00	2.00
Concessionary charge: Age 0-17/60+/Disabled	N		1.25	0.00	1.25	1.50	0.00	1.50
<b>Compact Discs-2 weeks loan</b>								
Full Charge	N		0.70	0.00	0.70	0.80	0.00	0.80
Concessionary charge: Age 0-17/60+/Disabled	N		0.50	0.00	0.50	0.60	0.00	0.60
Housebound and Registered Blind				Free of charge			Free of charge	
<b>Spoken word: loan charges</b>								
<b>Full Charges</b>								
CD /Cassette sets - 3 weeks loan				Free of charge			Free of charge	
<b>Concessionary charge</b>								
CD /Cassette sets: Age 0-17 / 60+ / Unemployed /Disabled/Low Income/Housebound				Free of charge			Free of charge	

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<u>Cassette sets-3 weeks loan</u>					
Full Charge				Free of charge		Free of charge		
<u>Concessionary charge</u>								
Age 0-17 / 60+ / Unemployed /Disabled/Low Income/Housebound				Free of charge		Free of charge		
Disabled/Low income/Housebound								
<u>Languages Courses: Loan charges</u>								
<u>Full Charges</u>								
9 weeks loan	N		2.30	0.00	2.30	2.50	0.00	2.50
3 weeks loan	N		1.30	0.00	1.30	1.50	0.00	1.50
<u>Concessionary Charge (Age 0-17 / 60+ / Unemployed /Low Income)</u>								
9 weeks loan	N		1.20	0.00	1.20	1.30	0.00	1.30
3 weeks loan	N		0.65	0.00	0.65	0.70	0.00	0.70
<u>English Language Courses:</u>								
IT Facilities				Free of charge		Free of charge		
<u>PC use</u>								
First Hour				Free of charge				
Then for 15 mins	N	✓	0.30	0.10	0.40	0.42	0.08	0.50
<u>Introductory Sessions:</u>								
Full Charges	N	✓	4.83	0.97	5.80	5.00	1.00	6.00
<u>Concessionary Charge</u>								
Age 0-17 / 60+ / Unemployed /Low Income/Housebound/Students/Disabled	N	✓	2.42	0.48	2.90	2.50	0.50	3.00
<b>LIBRARIES CONTINUED</b>								
<u>Supported Sessions for Enfield Residents</u>								
				Free of charge		Free of charge		
<u>Printouts:</u>								
A4 Black and white	N	✓	0.25	0.05	0.30	0.33	0.70	0.40
A4 Colour	N	✓	0.50	0.10	0.60	0.58	0.12	0.70
<u>Reservations:</u>								
Full charge: Books( if copy available in Enfield)	N		1.10	0.00	1.10	1.20	0.00	1.20
<u>Concessionary Charge: books</u>								
Unemployed/Low income/Disabled/60+	N		0.55	0.00	0.55	0.60	0.00	0.60
Age 0-17				Free of charge		Free of charge		
Full charge: Books( if copy needs to be purchased )	N		1.80	0.00	1.80	2.00	0.00	2.00
<u>Concessionary Charge: Age 0-17/Low income/Disabled/60+</u>	N		1.20	0.00	1.20	1.50	0.00	1.50
<u>On-line Reservations:</u>								
Full charge	N		0.70	0.00	0.70	0.80	0.00	1.00
<u>Concessionary Charge: Age 0-17/Low income/Disabled/60+</u>				Free of charge		Free of charge		
<u>Audio Visual /Spoken word reservations:</u>								
Full charge:	N		1.10	0.00	1.10	1.20	0.00	1.20
<u>Concessionary Charge: Unemployed/Low Income/Disabled/60+</u>	N		0.55	0.00	0.55	0.60	0.00	0.60

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			Concessionary Charge: Age 0-17			Free of charge		
<b>Replacement Charges:</b>								
Membership cards	N		3.00	0.00	3.00	3.00	0.00	3.00
Lost items			Full replacement cost			Full replacement cost		
<b>Library Market place notice boards:</b>								
Per week	N		2.20	0.00	2.20	3.00	0.00	3.00
<b>Photocopies</b>								
Black & White A4	N	✓	0.25	0.05	0.30	0.33	0.07	0.40
Black & White A3	N	✓	0.50	0.10	0.60	0.58	0.12	0.70
Colour A4	N	✓	0.50	0.10	0.60	0.58	0.12	0.70
Colour A3	N	✓	1.00	0.20	1.20	1.17	0.23	1.40
<b>Laminating:</b>								
A4	N	✓	0.90	0.20	1.10	1.00	0.20	1.20
A3	N	✓	1.37	0.28	1.65	1.42	0.28	1.70
<b>Faxes</b>								
Outgoing faxes-UK - 1st page	N	✓	1.20	0.20	1.40	1.25	0.25	1.50
Outgoing faxes-UK per page- subsequent page	N	✓	0.60	0.10	0.70	0.67	0.13	0.80
Outgoing faxes-Overseas -1st page	N	✓	1.70	0.30	2.00	1.75	0.35	2.10
Outgoing faxes-Overseas per page-subsequent page	N	✓	1.20	0.20	1.40	1.25	0.25	1.50
Incoming faxes-UK-1st page	N	✓	0.60	0.10	0.70	0.67	0.13	0.80
Incoming faxes-UK per page-subsequent page	N	✓	0.29	0.06	0.35	0.33	0.07	0.40
<b>Community Room hire charges:</b>								
<b>Edmonton Green:</b>								
Room 1	N		16.00	0.00	16.00	18.00	0.00	18.00
Room1 concessionary	N		4.50	0.00	4.50	5.00	0.00	5.00
Room 2	N		25.00	0.00	25.00	28.00	0.00	28.00
Room 2 Concessionary	N		6.00	0.00	6.00	7.00	0.00	7.00
Office 1	N		18.00	0.00	18.00	20.00	0.00	20.00
Office 1 concessionary	N		18.00	0.00	18.00	20.00	0.00	20.00
Office /month introductory price	N		850.00	0.00	850.00	927.00	0.00	927.00
Office /month introductory price concessionary	N		850.00	0.00	850.00	927.00	0.00	927.00



Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>LIBRARIES CONTINUED</b>					
<u>Enfield Town:</u>								
Room	N		16.00	0.00	16.00	18.00	0.00	18.00
Room concessionary	N		4.50	0.00	4.50	5.00	0.00	5.00
<u>Palmers Green:</u>								
Room	N		16.00	0.00	16.00	18.00	0.00	18.00
Room concessionary	N		4.50	0.00	4.50	5.00	0.00	5.00
<u>Ordnance Unity Centre</u>								
Room	N		16.00	0.00	16.00	18.00	0.00	18.00
Room concessionary	N		4.50	0.00	4.50	5.00	0.00	5.00
<u>Oakwood</u>								
Room+ kitchenette	N		16.00	0.00	16.00	18.00	0.00	18.00
Room+ kitchenette concessionary	N		4.50	0.00	4.50	5.00	0.00	5.00
<u>Enfield Highway</u>								
Room	N		16.00	0.00	16.00	18.00	0.00	18.00
Room concessionary	N		4.50	0.00	4.50	5.00	0.00	5.00
<u>Southgate</u>								
Room	N		16.00	0.00	16.00	18.00	0.00	18.00
Room concessionary	N		4.50	0.00	4.50	5.00	0.00	5.00
<u>Local Studies</u>								
<u>Photocopies &amp; Printouts</u>								
Black & White A4	N	✓	0.25	0.05	0.30	0.33	0.07	0.40
Black & White A3	N	✓	0.50	0.10	0.60	0.58	0.12	0.70
Colour A3	N	✓	1.00	0.20	1.20	1.17	0.23	1.40
Colour A4	N	✓	0.50	0.10	0.60	0.58	0.12	0.70
Premium Photographic paper A4	N	✓	1.30	0.30	1.60	1.67	0.33	2.00
By post (admin fee)	N	✓	1.20	0.20	1.40	1.25	0.25	1.50
<u>Scanning</u>								
By Email (per image)	N	✓	1.20	0.20	1.40	1.25	0.25	1.50
CD/Memory Disk (per image)	N	✓	1.20	0.20	1.40	1.25	0.25	1.50
<u>Photography</u>								
Own equipment (per day)	N		2.60	0.00	2.60	3.00	0.00	3.00
By staff (per image)	N		1.50	0.00	1.50	2.00	0.00	2.00
<u>Research Service</u>								
First Hour				Free of charge			Free of charge	
2nd-3rd hour (per hour to a maximum of 2 hours)	N		19.50	0.00	19.50	22.00	0.00	22.00

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>Reproduction Charges</b>					
Community website/exhibition (per image)	N	Y	5.40	1.10	6.50	5.42	1.08	6.50
Commercial website /exhibition (per image)	N	Y	43.20	8.60	51.80	43.33	8.67	52.00
Commercial publication (per image)	N	Y	43.20	8.60	51.80	43.33	8.67	52.00
<b>MUSIC SERVICES</b>								
<b>CHARGES TO PARENTS</b>								
<b>Tuition fees for 10 lessons</b>			72.00	0.00	72.00	76.00	0.00	76.00
10 x small group lessons	N		125.00	0.00	125.00	132.00	0.00	132.00
10 x 20 minutes individual lessons	N		186.00	0.00	186.00	196.00	0.00	196.00
10 x 30 minutes individual lessons	N		15.00	0.00	15.00	15.00	0.00	15.00
Additional termly fee for lessons taking place out of school hours	N							
<b>Out of school music groups, charged to parents per term</b>			59.00	0.00	59.00	60.00	0.00	60.00
All junior groups (1 hr)	N		78.00	0.00	78.00	79.00	0.00	79.00
Concert Band/Orchestra (1.5 hrs)	N		99.00	0.00	99.00	99.00	0.00	99.00
Enfield Youth Symphony Orchestra (2.5 hrs)	N							
<b>Instrument Hire (Parents)</b>			40.00	0.00	40.00	40.00	0.00	40.00
Instrument Hire per term	N							
<b>LEISURE-SPORTS</b>								
<b>Sports &amp; Development</b>								
<b>Term time activities</b>								
Badminton - Beginners (block of 14 weeks , £8.00 per session)	N		105.00	0.00	105.00	112.00	0.00	112.00
Badminton - Improvers (block of 14 weeks, £8.00 per session)	N		105.00	0.00	105.00	112.00	0.00	112.00
Gymnastics - Beginners (block of 14 weeks, £10.50 per session)	N		138.00	0.00	138.00	147.00	0.00	147.00
Gymnastics - Improvers (block of 14 weeks, £10.50 per session)	N		138.00	0.00	138.00	147.00	0.00	147.00
Gymnastics & Trampoline (block of 14 weeks, £10.50 per session )	N		138.00	0.00	138.00	147.00	0.00	147.00
Pilates - Adults (block of 15 weeks, £8.90 per session)	N		123.00	0.00	123.00	135.00	0.00	135.00
Tai Chi - Adults (block of 13 weeks, £8.20 per session)	N		98.00	0.00	98.00	107.00	0.00	107.00
Yoga - Adults (Women only) (block of 15 sessions, £8.90 per session) Grange Park	N		123.00	0.00	123.00	135.00	0.00	135.00
Yoga - Adults (block of 15 weeks, £8.90 per session) David Lloyd	N		123.00	0.00	123.00	135.00	0.00	135.00
Nordic Walking - adults (block of 15 weeks session, £6.40 per session)	N		88.00	0.00	88.00	96.00	0.00	96.00
Keep Fit Mature Moves - 50+ (block of 15 weeks, £7.00 per session)	N		96.00	0.00	96.00	105.00	0.00	105.00
Swimming - 50+ (block of 15 weeks, £7.60 per session)	N		104.00	0.00	104.00	114.00	0.00	114.00
Tennis - Adults (block of 15 weeks, £7.00 per session)	N		98.00	0.00	98.00	105.00	0.00	105.00
Bowls - Adults (block of 11 weeks, £7.50 per session)	N		77.00	0.00	77.00	82.50	0.00	82.50
Tai Chi in the Park	N		6.00	0.00	6.00	7.00	0.00	7.00
Normally block bookings of 10 or more are VAT exempt (subject to HMRC conditions being met)								

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			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>Holiday Activities</b>					
Junior horse riding (per 3/4 hr)	N							
Tots horse riding (per 1/4 hr)	N		28.00	0.00	28.00	31.00	0.00	31.00
Multisport	N		16.00	0.00	16.00	18.00	0.00	18.00
Kung Fu	N		11.00	0.00	11.00	12.00	0.00	12.00
Athletics - Junior (per 3 x 45 minute sessions course)	N		10.00	0.00	10.00	11.00	0.00	11.00
Tots Trampoline (3 day course, 2 hours each day)	N		11.00	0.00	11.00	12.00	0.00	12.00
Junior Trampoline (3 day course, 2 hours each day)	N		59.00	0.00	59.00	65.00	0.00	65.00
Preschool Gym (per 2 days course 1 hour each session)	N		59.00	0.00	59.00	65.00	0.00	65.00
Gymnastics (per 2 days course 1hr 30 minutes each session)	N		18.00	0.00	18.00	20.00	0.00	20.00
Gymnastics and Trampoline (single 1 hour session)	N		22.00	0.00	22.00	24.00	0.00	24.00
Normally admission to sports and leisure activities/centres are standard VAT rated. Holiday activities for childcare purposes can be exempt from VAT			11.00	0.00	11.00	12.00	0.00	12.00
<b>PRE-APPLICATION CHARGING SCHEME-PLANNING</b>								
Category A:Large Major Applications 25-150 units,+2000 sq.m of floor space (includes change of use)EIA Development Significant Infrastructure Proposal (Proposals raising significant heritage issues which will be assessed/ charged on an individual basis)	N							
Category A:Large Major Applications (Assessment, site visit, meeting and written advice, includes SuDs consultation)	N	√		Price on application			Price on application	
Category A; Follow up meeting	N	√		Price on application			Price on application	
Category B :Major developments 10-24 residential units 1000-2000 sq.metres of floor space(includes change of use) Development involving 0.5 hectares	N							
Category B :Major developments (Assessment, site visit, meeting and written advice, includes SuDs consultation)	N	√		Price on application			Price on application	
Category B: Follow up meeting	N	√		Price on application			Price on application	
Category C: Minor Development 4-9 residential units Flat Conversions/HMO's (4-9 units) 400-999 sq.metres of non-residential floor space(includes change of use)	N							
Category C:Minor Development Assessment, site visit, meeting and written advice)	N	√		Price on application			Price on application	
Category C:Minor Development Assessment, site visit, meeting and written advice) Development within a Conservation Area	N	√		Price on application			Price on application	
Category C:Minor Development Assessment, site visit, meeting and written advice) Development involving a listed building or affecting the setting of a listed building	N	√		Price on application			Price on application	
Category C:Follow up meeting	N	√		Price on application			Price on application	
Category D:Minor Development 1-3 Residential units Flat Conversions/HMO's (1-3 units)Up to 399 sq.metres of non-residential floor space( includes change of use) Telecommunications(Code system operators)	N							
Category D:(Site specific assessment, meeting and written advice)	N	√		Price on application			Price on application	
Category D:(Site specific assessment, meeting and written advice)Development within a Conservation Area	N	√		Price on application			Price on application	
Category D:(Site specific assessment, meeting and written advice)Development involving a listed building or affecting the setting of a listed building	N	√		Price on application			Price on application	
Category D:(Site specific assessment, meeting . No written advice)	N	√		Price on application			Price on application	
Category D:(Site specific assessment, meeting . No written advice) Development within a Conservation Area	N	√		Price on application			Price on application	

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			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>Category D:</b> (Site specific assessment, meeting and <b>No</b> written advice)Development involving a listed building or affecting the setting of a listed building	N	✓		Price on application	
<b>Category D:</b> Follow up meeting	N	✓		Price on application			Price on application	
<b>Category E: Householder Development Residential Extensions Outbuildings P.D Enquiries</b>	N							
<b>Category E:</b> Site specific assessment, site visit, meeting and <b>No</b> written advice	N	✓		Price on application			Price on application	
<b>Category E:</b> Site specific assessment, site visit, meeting and <b>No</b> written advice <b>If within Conservation Area</b>	N	✓		Price on application			Price on application	
<b>Category E:</b> Site specific assessment, site visit, meeting and written advice	N	✓		Price on application			Price on application	
<b>Category E:</b> Site specific assessment, site visit, meeting and written advice <b>If within Conservation Area</b>	N	✓		Price on application			Price on application	
<b>Category E:</b> Follow up meeting	N	✓		Price on application			Price on application	
<b>Category F: Enforcement</b> Discussions on cases involving enforcement actions Assessment, meeting and written advice	N	✓		Price on application			Price on application	
<b>Category F:</b> Follow up meeting	N	✓		Price on application			Price on application	
<b>PRE-APPLICATION CHARGING SCHEME-PLANNING (CONTINUED)</b>								
<b>Category G: Listed Buildings</b> (Assessment, site visit, meeting and written advice)	N	✓		Price on application			Price on application	
<b>Category G:</b> Follow up meeting	N	✓		Price on application			Price on application	
<b>Category H: Conservation Area</b> (Assessment, site visit, meeting and written advice on schemes located in Conservation area)	N	✓		Price on application			Price on application	
<b>Category H:</b> Follow up meeting	N	✓		Price on application			Price on application	
<b>Category I: Alterations to Shop Fronts/Advertisements</b> (Assessment, site visit, meeting and written advice)	N	✓		Price on application			Price on application	
<b>Category I:</b> Follow up meeting	N	✓		Price on application			Price on application	
<b>Category J: Concept Discussions Strategic /Major Development</b> (Meeting/Basic guidance against policy)	N	✓		Price on application			Price on application	
<b>Category J: Concept Discussions Land with potential for 1-5 units</b> (Meeting/Basic guidance against policy)	N	✓		Price on application			Price on application	
<b>Additional Specialist Advice (per hour)</b>	N	✓		Price on application			Price on application	
Schemes of significant magnitude that require a series of development team meetings or a Planning Performance Agreement	N							
<b>Local Land Charges</b>								
Residential Standard Enquiries (CON29R)	Y	✓		Price on application			Price on application	
Residential/Commercial/ offices/ land/industrial - Each additional parcel	Y	✓		Price on application			Price on application	
Commercial/offices/land/industrial Standard Enquiries (CON29R)	Y	✓		Price on application			Price on application	
Commercial/ offices/land/industrial - Additional enquiry	Y	✓		Price on application			Price on application	
Part II Optional Enquiries (CON29O), questions 4-22 (each)	Y	✓		Price on application			Price on application	
Applications for the Common Land and Village Green register (As detailed in the Commons Registration (England Regulations 2014)	Y			Price on application			Price on application	
Copy documents from CON29 relating information (Each - including copy of search)	Y	✓		Price on application			Price on application	
Copy documents relating to register only	Y	✓		Price on application			Price on application	
Registration of a charge in Part 11 of the Register	Y			Price on application			Price on application	
<b>PEST CONTROL (Public Realm)</b>								
<b>PEST CONTROL (DOMESTIC)</b>	N							

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			Survey charge (non refundable)	N	✓		Price on application	
Rats (For 3 visits)	N	✓		Price on application		Price on application		
Mice (For 3 visits)	N	✓		Price on application		Price on application		
Mice (Per Additional Visit)	N	✓		Price on application		Price on application		
Rats (Per Additional Visit)	N	✓		Price on application		Price on application		
Cockroaches (For 3 visits)	N	✓		Price on application		Price on application		
Cockroaches (Per Additional Visit)	N	✓		Price on application		Price on application		
Fleas	N	✓		Price on application		Price on application		
Squirrels (per 3 visits) - internal only where appropriate	N	✓		Price on Application		Price on Application		
Pharaohs Ant Treatment (Per complete treatment)	N	✓		Price on Application		Price on Application		
<b>PEST CONTROL (Public Realm)</b>								
<b>PEST CONTROL (DOMESTIC) CONTINUED</b>								
Cancelled/missed appointment visit (where customer/occupant/owner fails to keep specifically arranged appointment or cancelled with less than one working days notice)	N	✓		Price on application		Price on application		
Bed Bug (ID & pre-visit only)	N	✓		Price on application		Price on application		
Bed Bug (per treatment for bedsit or single room, comprises the previsit and a single treatment)	N	✓		Price on application		Price on application		
Bed bug (per treatment for 2 rooms, comprises the previsit and a single treatment)	N	✓		Price on application		Price on application		
Bed bug (per treatment for 3 rooms, comprises the previsit and a single treatment)	N	✓		Price on application		Price on application		
Bed bug (per treatment for 4 rooms, comprises the previsit and a single treatment)	N	✓		Price on application		Price on application		
Bed bug (per treatment for 5 rooms, comprises the previsit and a single treatment)	N	✓		Price on application		Price on application		
Moths (Maximum of 3 visits)	N	✓		Price on Application		Price on Application		
Household Beetles (Maximum 2 visits inclusive of survey 1 spray and ULV treatment)	N	✓		Price on Application		Price on Application		
Proofing Treatments etc.	N	✓		Price on Application		Price on Application		
Wasps (per treatment)	N	✓		Price on application		Price on application		
Wasps (per extra nest)	N	✓		Price on application		Price on application		
Garden Ants	N	✓		Price on application		Price on application		
Cancelled/missed appointment visit (where customer/occupant/owner fails to keep specifically arranged appointment or cancelled with less than one working days notice)	N	✓		Price on application		Price on application		
<b>PEST CONTROL (COMMERCIAL)</b>	N							
Rats (Per treatment maximum 3 visits)	N	✓		Price on application		Price on application		
Mice (Per treatment maximum 3 visits)	N	✓		Price on application		Price on application		
Cockroach (Per treatment maximum 3 visits)	N	✓		Price on application		Price on application		
Fleas (Per treatment maximum 1 visit)	N	✓		Price on application		Price on application		
Wasps (Per treatment maximum 1 visit)	N	✓		Price on application		Price on application		
Bed bugs (Per treatment maximum 2 visits including pre-visit)	N	✓		Price on Application		Price on Application		
Bed bug (ID and pre-visit only)	N	✓		Price on Application		Price on Application		
Bed bug (Per treatment maximum 1 visit. Only if Bed bug ID and pre-visit previously done)	N	✓		Price on Application		Price on Application		
On-site ID/other/advice/extra visits (Per visit)	N	✓		Price on Application		Price on Application		
Cancelled/missed appointment visit (where customer/occupant/owner fails to keep specifically arranged appointment or cancelled with less than one working days notice)	N	✓		Price on application		Price on application		
<b>PEST CONTROL (LARGE OR COMPLEX COMMERCIAL AND CONTRACT WORK)</b>	N							
Additional charges will be added for actual costs of materials, equipment etc.	N	✓		Price on Application		Price on Application		
Rats	N	✓		Price on Application		Price on Application		
Basic charge per hour (minimum 1 hour)	N	✓		Price on Application		Price on Application		

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			Mice	N	✓		Price on Application	
Basic charge per hour (minimum 1 hour)	N	✓		Price on Application		Price on Application		
Insects	N	✓		Price on Application		Price on Application		
Basic charge per hour (minimum 1 hour)	N	✓		Price on Application		Price on Application		
Pigeons, Feral Cats and Squirrels and other treatments and pests	N	✓		Price on Application		Price on Application		
Basic charge per hour (minimum 1 hour)	N	✓		Price on Application		Price on Application		
Pharaohs Ant Treatment	N	✓		Price on Application		Price on Application		
Basic charge per hour (minimum 1 hour)	N	✓		Price on Application		Price on Application		
<b>FLEET SERVICES (Public Realm)</b>								
<b>Car Service Maintenance Repair &amp; grounds equipment self propelled</b>	N							
<b>This includes Car derived vans. I.E Vauxhall Corsa Van</b>	N							
<b>All Services are undertaken based on Autodata times</b>	N							
<b>The labour rate per vehicle category will be able to be adjusted in the event of the Councils Fleet department tendering for a contract containing more than a single vehicle. Or a prospective customer wishes to offer a number of vehicles to the Fleet department to undertake Service Maintenance Repair work on.</b>	N			Price on Application		Price on Application		
<b>Underutilised services within Public Realm - ability to offer discounts if required</b>	N			Price on Application		Price on Application		
Labour Rate per Hour	N	✓		Price on Application		Price on Application		
Preimum guaranteed workshop slot AM or PM. Wwork under 3 hours will be started and finished if presented before 09:00hrs AM and 15:00hrs PM. (NOTE any additional work discovered during this period may not be completed in the agreed time slot)	N	✓		Price on Application		Price on Application		
Parts	N	✓		Price on Application		Price on Application		
Consumable items	N	✓		Price on Application		Price on Application		
Enviromental charge (disposal of oils when changed)	N	✓		Price on Application		Price on Application		
Any work of specialist nature outsourced to 3rd party	N	✓		Price on Application		Price on Application		
Collection and delivery within London Borough of Enfield 08:00 - 16:00hrs	N	✓		Price on Application		Price on Application		
Collection and delivery within London Borough of Enfield outside of 08:00 - 16:00hrs	N	✓		Price on Application		Price on Application		
MOT test class 4	N			Price on Application		Price on Application		
MOT retest	N			Price on Application		Price on Application		
Air Conditioning - Service and Re-Gas	N			Price on Application		Price on Application		
<b>LCV up to 3.5t Service Maintenance Repair</b>	N							
<b>All Services are undertaken based on Autodata times</b>	N							
Labour Rate per hour	N	✓		Price on Application		Price on Application		
Preimum guaranteed workshop slot AM or PM. Wwork under 3 hours will be started and finished if presented before 09:00hrs AM and 15:00hrs PM. (NOTE any additional work discovered during this period may not be completed in the agreed time slot)	N	✓		Price on Application		Price on Application		
Parts	N	✓		Price on Application		Price on Application		
Consumable items	N	✓		Price on Application		Price on Application		
Enviromental charge (disposal of oils when changed)	N	✓		Price on Application		Price on Application		
Any work of specialist nature outsourced to 3rd party	N	✓		Price on Application		Price on Application		
Collection and delivery within London Borough of Enfield 08:00 - 16:00hrs	N	✓		Price on Application		Price on Application		
Collection and delivery within London Borough of Enfield outside of 08:00 - 16:00hrs	N	✓		Price on Application		Price on Application		
MOT test class 7	N			Price on Application		Price on Application		
MOT retest	N			Price on Application		Price on Application		
LOLER testing tail lifts	N	✓		Price on Application		Price on Application		
Air Conditioning - Service and Re-Gas	N			Price on Application		Price on Application		

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>FLEET SERVICES (Public Realm) CONTINUED</b>								
<b>Section 19 &amp; 22 mini bus Service Maintenance Repair and vehicles up to 7.5t</b>	N							
<b>All Services where possible are undertaken based on autodata times</b>	N							
Labour Rate	N	√		Price on Application			Price on Application	
Preimum guaranteed workshop slot AM or PM. Wwork under 3 hours will be started and finished if presented before 09:00hrs AM and 15:00hrs PM. (NOTE any additional work discovered during this period may not be completed in the agreed time slot)	N	√		Price on Application			Price on Application	
Parts	N	√		Price on Application			Price on Application	
Consumable items	N	√		Price on Application			Price on Application	
Enviromental charge (disposal of oils when changed)	N	√		Price on Application			Price on Application	
Any work of specialist nature outsourced to 3rd party	N	√		Price on Application			Price on Application	
Collection and delivery within London Borough of Enfield 08:00 - 16:00hrs	N	√		Price on Application			Price on Application	
Collection and delivery within London Borough of Enfield outside of 08:00 - 16:00hrs	N	√		Price on Application			Price on Application	
DVSA safety inspection including interior fitting up to 22 seats	N	√		Price on Application			Price on Application	
DVSA standard brake test with print out	N	√		Price on Application			Price on Application	
DVSA standard Headlamp test	N	√		Price on Application			Price on Application	
MOT test class 5 - 5a	N			Price on Application			Price on Application	
MOT retest	N			Price on Application			Price on Application	
LOLER testing tail lifts	N	√		Price on Application			Price on Application	
Air Conditioning - Service and Re-Gas	N			Price on Application			Price on Application	
<b>LGV / RCV and vehicles above 7.5t</b>	N							
All Services where possible based on industry standard times	N							
Labour Rate	N			Price on Application			Price on Application	
Preimum guaranteed workshop slot AM or PM. Wwork under 3 hours will be started and finished if presented before 09:00hrs AM and 15:00hrs PM. (NOTE any additional work discovered during this period may not be completed in the agreed time slot)	N	√		Price on Application			Price on Application	
Parts	N	√		Price on Application			Price on Application	
Consumable items	N			Price on Application			Price on Application	
Enviromental charge (disposal of oils when changed)	N			Price on Application			Price on Application	
Any work of specialist nature outsourced to 3rd party	N	√		Price on Application			Price on Application	
Collection and delivery within London Borough of Enfield 08:00 - 16:00hrs	N	√		Price on Application			Price on Application	
Collection and delivery within London Borough of Enfield outside of 08:00 - 16:00hrs	N	√		Price on Application			Price on Application	
HGV DVSA safety inspection	N	√		Price on Application			Price on Application	
RCV DVSA Safety inspection	N	√		Price on Application			Price on Application	
DVSA standard brake test with print out + DVSA h/lamp test	N	√		Price on Application			Price on Application	
DVSA standard Hedlamp test only	N	√		Price on Application			Price on Application	
HGV rigid MOT test (in house)	N	√		Price on Application			Price on Application	
MOT retest (In house)	N	√		Price on Application			Price on Application	
LOLER testing tail lifts	N	√		Price on Application			Price on Application	
Air Conditioning - Service and Re-Gas	N			Price on Application			Price on Application	
<b>COMMERCIAL WASTE SERVICES</b>								
<b>(Outside the scope of VAT wef 9.2.2011)</b>	N							
<b>Fees include disposal costs:</b>	N							
240 Litre Bin Hire/Collection	N			Price on application			Price on application	
360 Litre Bin Hire/Collection	N			Price on application			Price on application	
660 Litre Bin Hire/Collection	N			Price on application			Price on application	
940 Litre Bin Hire/Collection	N			Price on application			Price on application	
1100 Litre Bin Hire/Collection	N			Price on application			Price on application	
Overweight bins	N			Price on application			Price on application	

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>Minimum contract 12 months (Supply &amp; Collection)</b>	N			Price on application	
4 rolls of trade sacks - including initial contract set up	N			Price on application			Price on application	
8 rolls of trade sacks - including initial contract set up	N			Price on application			Price on application	
Each additional roll of 13 Trade Sacks	N			Price on application			Price on application	
Annual Duty of Care admiration charge (payable in lieu of the sack purchase fee when customers are renewing their annual contract but do not require any additional sacks as they already have a sufficient supply)	N			Price on application			Price on application	
Abortive fee	N			Price on application			Price on application	
Special collection - 60 minutes	N			Price on application			Price on application	
Special bulk collection	N			Price on application			Price on application	
<b>OFFER for new customers for first 12 months only:</b>	N							
Between 2 and 3 bins on site	N			15% discount on the above charge			15% discount on the above charge	
4 bins and above	N			25% discount on the above charge			25% discount on the above charge	
<b>Combined service offer - waste and recycling collection</b>	N							
660L refuse and 360L paper and cardboard	N			Price on application			Price on application	
360L refuse and 660L paper and cardboard	N			Price on application			Price on application	
660L refuse and 660L paper and cardboard	N			Price on application			Price on application	
940L refuse and 660L paper and cardboard	N			Price on application			Price on application	
1100L refuse and 660L paper and cardboard	N			Price on application			Price on application	
1100L refuse and 1100L paper and cardboard	N			Price on application			Price on application	
<b>Schools, Charities &amp; Domestic extra collection (Fees exclude disposal costs)</b>	N							
Roll of 13 Sacks	N			Price on application			Price on application	
240Litre Bin Hire/Collection	N			Price on application			Price on application	
360 Litre Bin Hire/Collection	N			Price on application			Price on application	
660 Litre Bin Hire/Collection	N			Price on application			Price on application	
940 Litre Bin Hire/Collection	N			Price on application			Price on application	
1100 Litre Bin Hire/Collection	N			Price on application			Price on application	
1280 Litre Bin Hire/Collection (for contaminated recycling collected as residual)	N			Price on application			Price on application	
<b>Places of Worship - Hire Charge Only</b>	N							
240Litre Bin Hire/Collection	N			Price on application			Price on application	
360 Litre Bin Hire/Collection	N			Price on application			Price on application	
660 Litre Bin Hire/Collection	N			Price on application			Price on application	
940 Litre Bin Hire/Collection	N			Price on application			Price on application	
1100 Litre Bin Hire/Collection	N			Price on application			Price on application	
HOUSING - Hire Charge Only - Plastic bins (up to and including 360 litre bins)	N			Price on application			Price on application	
HOUSING - Hire Charge Only - Metal bins	N			Price on application			Price on application	
<b>COMMERCIAL WASTE SERVICES CONTINUED</b>								
Enfield Council Housing - <b>Additional Collection Charge</b>	N			Price on application			Price on application	
Schools Recycling Bin hire (per bin per week)	N			Price on application			Price on application	
Schools Recycling Bin Hire Only (per bin per week)	N			Price on application			Price on application	
Sales Commission	N			Price on application			Price on application	
Discount for multiple business contracts	N			Price on application			Price on application	
Sales incentives to assist and retain business discounts between 0-20% (Where Appropriate)	N			Price on application			Price on application	
<b>COMMERCIAL RECYCLING SERVICES</b>	N							
<b>Option 1. Paper &amp; Cardboard Only</b>	N							
i. Paper Cardboard Mix - Use 240 litre Wheeled Bins	N			Price on application			Price on application	
ii. Paper Cardboard Mix - Use 360 litre Bins	N			Price on application			Price on application	
iii. Paper Cardboard Mix - Use 660 litre Bins	N			Price on application			Price on application	



Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			iv. Paper Cardboard Mix - Use 1100 litre Bins	N			Price on application	
Mixed Recycling - 360 internal customer only	N			Price on application		Price on application		
Mixed Recycling - 1280 internal customer only	N			Price on application		Price on application		
<b>SCHEDULE 2 CLINICAL WASTE COLLECTION (Public Realm)</b>								
Roll of 13 Clinical Waste Sacks	N	✓		Price on application		Price on application		
Sharps bins - 2.5 litres	N	✓		Price on application		Price on application		
Sharps bin 22 litres	N	✓		Price on application		Price on application		
<b>PARKS AND OUTDOOR FACILITIES (Public Realm)</b>								
<b>Tennis Courts</b>	N							
No charge off-peak	N							
<b>CRICKET **</b>	N							
Season bookings can be made for 10 or 20 matches	N							
Discretionary discount of up to 10% for 1st season for new leagues. 5% discretionary discount for future league seasons.	N							
<b>FOOTBALL / GAELIC FOOTBALL / RUGBY **</b>	N							
Season bookings can be made for 16 or 32 games	N							
<b>9-a-side Football, per pitch</b>	N							
Discretionary discount of up to 10% for 1st season for new leagues. 5% discretionary discount for future league seasons.	N							
<b>NETBALL**</b>	N							
Discretionary discount of up to 10% for 1st season for new leagues. 5% discretionary discount for future league seasons.	N							
<b>PARKS AND OUTDOOR FACILITIES (Public Realm) CONTINUED</b>								
<b>Third Generation facility</b>	N							
Quarter Pitch (per hour) - Charter Standard Club	N			Price on application		Price on application		
Half Pitch (per hour) - Charter Standard Club	N			Price on application		Price on application		
Whole Pitch (per hour) - Charter Standard Club	N			Price on application		Price on application		
Quarter Pitch (per hour) - Non-Charter Standard Club	N			Price on application		Price on application		
Half Pitch (per hour) - Non-Charter Standard Club	N			Price on application		Price on application		
Whole Pitch (per hour) - Non-Charter Standard Club	N			Price on application		Price on application		
Commercial Hire (per hour)	N			Price on application		Price on application		
Weekday - off peak (per hour)	N			Price on application		Price on application		
Weekend Match - Quarter Pitch (per hour)	N			Price on application		Price on application		
Weekend Match - Half Pitch (per <u>two</u> hours) - Charter Standard Club	N			Price on application		Price on application		
Weekend Match - Whole Pitch (per <u>two</u> hours) - Charter Standard Club	N			Price on application		Price on application		
Weekend Match - Half Pitch (per <u>two</u> hours) - Non Charter Standard Club	N			Price on application		Price on application		
Weekend Match - Whole Pitch (per <u>two</u> hours) - Non Charter Standard Club	N			Price on application		Price on application		
Negotiable first year reduction up to 15% on block bookings (part 2)	N							
Discretionary discount 50% of weekend bookings for Junior games only after 5pm	N							
Discretionary discount with Football Development Partner (FDP) increased in line with Price change on fees and charges annually								
<b>CEMETERY CHARGES (Public Realm)</b>								
<b>The service is non-business for VAT where marked * i.e. no VAT to be charged.</b>	N							
Funeral and burial services outside of standard specified times	N			Price On Application		Price On Application		
Referral and multiple discount Commission	N			Price On Application		Price On Application		

Description of Fees & Charges	Statutory Service (Y/N)	Service is VATABLE	LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES (PREV. PLACE) FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD ENVIRONMENT & COMMUNITIES PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
			<b>EVENTS (Public Realm)</b>					
<b>Funfairs</b>	N							
More than 2 operating days	N			Price On Application			Price On Application	
<b>Circus's</b>	N							
More than 2 operating days	N			Price On Application			Price On Application	
<b>Commercial Events/National charities(Non Ticketed Public Events)</b>	N							
<b>Please note: The Council retains the ability to waive event fees for not for profit and charity organisations.</b>	N							
More than 1 operating day	N			Price On Application			Price On Application	
<b>Medium Between 201-999 attendance</b>	N							
More than 1 operating day	N			Price On Application			Price On Application	
<b>Large Over 1000 attendance</b>	N							
More than 1 operating day	N			Price On Application			Price On Application	
<b>Ticketed Events 15% of Gate Receipts</b>	N							
Ticketed Commercial Events	N			Price On Application			Price On Application	
Waste removal and clearance	N			Price On Application			Price On Application	
Traffic Management services	N			Price On Application			Price On Application	
New Business referral commission	N			Price On Application			Price On Application	
<b>Bonds</b>	N							
Weddings up to 100 people	N			Price on application			Price on application	
Weddings 100 - 200 people	N			Price on application			Price on application	
Weddings 200 - 500 people	N			Price on application			Price on application	
Group Barbeque	N			Price on application			Price on application	
<b>Weddings</b>	N							
Wedding Blessings	N			Price on application			Price on application	
Wedding Receptions	N			Price on application			Price on application	
Wedding Blessing & Reception	N			Price on application			Price on application	
<b>PEOPLE TRANSPORT: ANCILLIARY SERVICES</b>								
Hire of Bus and Driver (per hour)	N	v		Price on application			Price on application	
Hire of Bus, Driver and Passenger Assistant (per hour)	N	v		Price on application			Price on application	
Additional Coach hire	N			Price On Application			Price on Application	
<b>Discount options</b>								
Provision to offer discount to adapt to the market (Where required and appropriate)	N							
New Service Provision charging (upto 12 month trial)- Framework for fees and charges required	N							
Premium or Fast-Track Services	N							
Online Discount (Provision to provide online discount where appropriate)	N							
Negotiable first year reduction up to 15% on block bookings (part 2)	N							

Description of Fees & Charges	Statutory or Non statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>CONCESSIONARY TRAVEL</b>								
<b>Blue Badge</b>	N		10.00	0.00	10.00	10.00	0.00	10.00
Disabled Persons' Freedom Pass scheme or the Taxi Card Scheme.	N		Free of charge			Free of charge		
<b>DEPUTYSHIP FEES</b>								
<u>Remuneration of public authority deputies</u>								
The following fixed rates of remuneration will apply where the court appoints a holder of an office in a public authority to act as deputy. These rates should be applied regardless of who carries out the function within the public authority								
<u>Category 1</u>								
Work up to and including the date upon which the court makes an order appointing a deputy for property and affairs. <u>An amount not exceeding £745</u>	N		An amount not exceeding £745			An amount not exceeding £745		
<u>Category II</u>								
Annual management fee where the court appoints a local authority deputy for property and affairs, payable on the anniversary of the court order. Management costs are assumed to cover any incidental costs incurred in management of P's affairs with the exception of those mentioned under paragraph 20 below								
<i>20. Public Authorities are allowed to use P's funds to pay for specialist services that P would have normally be expected to pay if he had retained capacity such as conveyancing, obtaining expert valuations and obtaining investment advice</i>								
a) For the first year: <u>An amount not exceeding £775</u>	N		An amount not exceeding £775			An amount not exceeding £775		
b) For the second and subsequent years: <u>An amount not exceeding £650</u>	N		An amount not exceeding £650			An amount not exceeding £650		
c) <u>Where the net assets of P are below £16,000</u> , the local authority deputy for property and affairs may take an annual management fee not exceeding 3.5% of P's net assets on the anniversary of the court order appointing the local authority as deputy	N		An Annual management fee not exceeding 3.5% of net assets			An Annual management fee not exceeding 3.5% of net assets		

Description of Fees & Charges	Statutory or Non statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
d) Where the court appoints a local authority deputy for health and welfare, the local authority may take an annual management fee not exceeding 2.5% of P's net assets on the anniversary of the court order appointing the local authority as deputy for health and <u>welfare up to a maximum of £555</u>	N		An Annual management fee not exceeding 2.5% of net assets up to maximum of £555			An Annual management fee not exceeding 2.5% of net assets up to maximum of £555		
<b>DEPUTYSHIP FEES CONTINUED</b>								
<u>Category III</u>								
Annual property management fee to include work involved in preparing property for sale, instructing agents, conveyancers, etc or the ongoing maintenance of property including management and letting of a rental property or properties where 'P' is a tenant	N		An amount not exceeding £300			An amount not exceeding £300		
<u>An amount not exceeding £300</u>								
<u>Category IV</u>								
Preparation and lodgement of a report or account to the Public Guardian	N		An amount not exceeding £216			An amount not exceeding £216		
<u>An amount not exceeding £216</u>								
<u>Category V</u>								
Preparation of a Basic HMRC income tax return (bank or NS&I interest and taxable benefits) on behalf of P	N		An amount not exceeding £70			An amount not exceeding £70		
<u>An amount not exceeding £70</u>								
Preparation of a Complex HMRC income tax return (bank or NS&I interest, taxable benefits, small investment portfolio) on behalf of P	N		An amount not exceeding £140			An amount not exceeding £140		
<u>An amount not exceeding £140</u>								
<u>Travel Rates</u>								
Public authority and other third sector deputies are allowed the fixed rate of £40 per hour for travel costs	N		£40 per hour			£40 per hour		

Description of Fees & Charges	Statutory or Non statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>APPOINTEESHIP FEES: Charge per annum</b>	N		An amount not exceeding £650			An amount not exceeding £650		
<u>Winding down fee</u>	N		An amount not exceeding £250			An amount not exceeding £250		
<b>COUNCIL TAX &amp; NNDR COURT COSTS:</b>								
<u>Council Tax:</u>								
Summons	N		75.00	0.00	75.00	90.00	0.00	90.00
Liability Order	N		27.00	0.00	27.00	32.40	0.00	32.40
Magistrates Court costs	N		0.50	0.00	0.50	0.50	0.00	0.50
<u>Business Rates:</u>								
Summons	N		150.00	0.00	150.00	180.00	0.00	180.00
Liability Order	N		50.00	0.00	50.00	60.00	0.00	60.00
Magistrates Court costs	N		0.50	0.00	0.50	0.50	0.00	0.50
<u>Discount options:</u>								
Provision to offer discount to adapt to the market (Where required and appropriate)	N							
Online Discount (Provision to provide online discount where appropriate)	N							

Description of Fees & Charges	Statutory or Non statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>STRATEGIC PROPERTY SERVICES</b>								
Provision of Spatial Information e.g mapping work, spatial query etc. (External Only)	N	v	41.80	8.36	50.20	45.60	9.10	54.70
GIS Technical Advice (External Only)	N	v	103.20	20.64	123.80	112.50	22.50	135.00
<b>DESIGN &amp; PRINT SERVICE</b>								
<u>Highly Creative Design ( per hour)</u>								
A minimum charge of £24 is charged (based on 30 mins of work)	N	v	58.92	11.78	70.70	64.20	12.80	77.00
<u>Print, Photocopying &amp; Finishing (per hour)</u>								
A minimum charge of £13.00 is charged (based on 15 mins of work)	N	v	63.75	12.75	76.50	69.50	13.90	83.40
<b>PRINT SERVICES PRICE LIST OF</b>								
<b>HIGH VOLUME PHOTOCOPING</b>								
VAT charged is dependant on the nature of print requests e.g. books, leaflets, magazines, newsletters are zero rated								
<b>100 to 200 images</b>								
Single sided on 80gsm white paper			16.00	0.00	16.00	17.50	0.00	17.50
Double sided on 80gsm white paper			16.00	0.00	16.00	17.50	0.00	17.50
Single sided on 80gsm tinted paper			16.00	0.00	16.00	17.50	0.00	17.50
Double sided on 80gsm tinted paper			16.00	0.00	16.00	17.50	0.00	17.50
<b>300 to 400 images</b>								
Single sided on 80gsm white paper	N		16.10	0.00	16.10	17.60	0.00	17.60
Double sided on 80gsm white paper			16.10	0.00	16.10	17.60	0.00	17.60
Single sided on 80gsm tinted paper			18.10	0.00	18.10	19.80	0.00	19.80
Double sided on 80gsm tinted paper			16.10	0.00	16.10	17.60	0.00	17.60

Description of Fees & Charges	Statutory or Non statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>PRINT SERVICES PRICE LIST OF HIGH VOLUME PHOTOCOPING</b>	N							
<b>500 images</b>	N							
Single sided on 80gsm white paper			23.30	0.00	23.30	25.40	0.00	25.40
Double sided on 80gsm white paper			25.90	0.00	25.90	28.30	0.00	28.30
Single sided on 80gsm tinted paper			28.30	0.00	28.30	30.90	0.00	30.90
Double sided on 80gsm tinted paper			30.90	0.00	30.90	33.70	0.00	33.70
<b>600 images</b>	N							
Single sided on 80gsm white paper			40.00	0.00	40.00	43.60	0.00	43.60
Double sided on 80gsm white paper			38.70	0.00	38.70	42.20	0.00	42.20
Single sided on 80gsm tinted paper			42.60	0.00	42.60	46.50	0.00	46.50
Double sided on 80gsm tinted paper			40.00	0.00	40.00	43.60	0.00	43.60
<b>700 images</b>	N							
Single sided on 80gsm white paper			41.30	0.00	41.30	45.00	0.00	45.00
Double sided on 80gsm white paper			40.00	0.00	40.00	43.60	0.00	43.60
Single sided on 80gsm tinted paper			43.80	0.00	43.80	47.80	0.00	47.80
Double sided on 80gsm tinted paper			41.30	0.00	41.30	45.00	0.00	45.00
<b>800 images</b>	N							
Single sided on 80gsm white paper			42.60	0.00	42.60	46.50	0.00	46.50
Double sided on 80gsm white paper			41.30	0.00	41.30	45.00	0.00	45.00
Single sided on 80gsm tinted paper			4.80	0.00	4.80	5.30	0.00	5.30
Double sided on 80gsm tinted paper			42.60	0.00	42.60	46.50	0.00	46.50
<b>900 images</b>	N							
Single sided on 80gsm white paper			43.80	0.00	43.80	47.80	0.00	47.80
Double sided on 80gsm white paper			42.60	0.00	42.60	46.50	0.00	46.50
Single sided on 80gsm tinted paper			473.10	0.00	473.10	515.70	0.00	515.70
Double sided on 80gsm tinted paper			43.80	0.00	43.80	47.80	0.00	47.80

Description of Fees & Charges	Statutory or Non statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>1000 images</b>	N							
Single sided on 80gsm white paper			45.20	0.00	45.20	49.30	0.00	49.30
Double sided on 80gsm white paper			43.80	0.00	43.80	47.80	0.00	47.80
Single sided on 80gsm tinted paper			47.80	0.00	47.80	52.10	0.00	52.10
Double sided on 80gsm tinted paper			45.20	0.00	45.20	49.30	0.00	49.30
<b>1100 images</b>	N							
Single sided on 80gsm white paper			50.40	0.00	50.40	55.00	0.00	55.00
Double sided on 80gsm white paper			47.80	0.00	47.80	52.10	0.00	52.10
Single sided on 80gsm tinted paper			55.50	0.00	55.50	60.50	0.00	60.50
Double sided on 80gsm tinted paper			50.40	0.00	50.40	55.00	0.00	55.00
<b>1200 images</b>	N							
Single sided on 80gsm white paper			51.50	0.00	51.50	56.20	0.00	56.20
Double sided on 80gsm white paper			48.90	0.00	48.90	53.30	0.00	53.30
Single sided on 80gsm tinted paper			56.80	0.00	56.80	61.90	0.00	61.90
Double sided on 80gsm tinted paper			51.50	0.00	51.50	56.20	0.00	56.20
<b>PRINT SERVICES PRICE LIST OF HIGH VOLUME PHOTOCOPING</b>	N							
<b>1300 images</b>	N							
Single sided on 80gsm white paper			65.70	0.00	65.70	71.60	0.00	71.60
Double sided on 80gsm white paper			63.20	0.00	63.20	68.90	0.00	68.90
Single sided on 80gsm tinted paper			70.90	0.00	70.90	77.30	0.00	77.30
Double sided on 80gsm tinted paper			65.70	0.00	65.70	71.60	0.00	71.60
<b>1400 images</b>	N							
Single sided on 80gsm white paper			67.00	0.00	67.00	73.00	0.00	73.00
Double sided on 80gsm white paper			64.50	0.00	64.50	70.30	0.00	70.30
Single sided on 80gsm tinted paper			72.10	0.00	72.10	78.60	0.00	78.60
Double sided on 80gsm tinted paper			67.00	0.00	67.00	73.00	0.00	73.00
<b>1500 images</b>	N							
Single sided on 80gsm white paper			68.30	0.00	68.30	74.50	0.00	74.50
Double sided on 80gsm white paper			65.70	0.00	65.70	71.60	0.00	71.60
Single sided on 80gsm tinted paper			73.50	0.00	73.50	80.10	0.00	80.10
Double sided on 80gsm tinted paper			68.30	0.00	68.30	74.50	0.00	74.50



Description of Fees & Charges	Statutory or Non statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>1600 images</b>	N							
Single sided on 80gsm white paper			74.70	0.00	74.70	81.40	0.00	81.40
Double sided on 80gsm white paper			70.90	0.00	70.90	77.30	0.00	77.30
Single sided on 80gsm tinted paper			81.20	0.00	81.20	88.50	0.00	88.50
Double sided on 80gsm tinted paper			74.70	0.00	74.70	81.40	0.00	81.40
<b>1700 images</b>	N							
Single sided on 80gsm white paper			76.00	0.00	76.00	82.90	0.00	82.90
Double sided on 80gsm white paper			72.10	0.00	72.10	78.60	0.00	78.60
Single sided on 80gsm tinted paper			82.50	0.00	82.50	89.90	0.00	89.90
Double sided on 80gsm tinted paper			76.00	0.00	76.00	82.90	0.00	82.90
<b>1800 images</b>	N							
Single sided on 80gsm white paper			77.30	0.00	77.30	84.30	0.00	84.30
Double sided on 80gsm white paper			73.50	0.00	73.50	80.10	0.00	80.10
Single sided on 80gsm tinted paper			83.80	0.00	83.80	91.40	0.00	91.40
Double sided on 80gsm tinted paper			77.30	0.00	77.30	84.30	0.00	84.30
<b>1900 images</b>	N							
Single sided on 80gsm white paper			78.70	0.00	78.70	85.80	0.00	85.80
Double sided on 80gsm white paper			77.30	0.00	77.30	84.30	0.00	84.30
Single sided on 80gsm tinted paper			84.90	0.00	84.90	92.50	0.00	92.50
Double sided on 80gsm tinted paper			78.70	0.00	78.70	85.80	0.00	85.80
<b>PRINT SERVICES PRICE LIST OF HIGH VOLUME PHOTOCOPING</b>	N							
<b>2000 images</b>	N							
Single sided on 80gsm white paper			79.90	0.00	79.90	87.10	0.00	87.10
Double sided on 80gsm white paper			81.20	0.00	81.20	88.50	0.00	88.50
Single sided on 80gsm tinted paper			91.60	0.00	91.60	99.80	0.00	99.80
Double sided on 80gsm tinted paper			84.90	0.00	84.90	92.50	0.00	92.50
<b>2500 images</b>	N							
Single sided on 80gsm white paper			101.80	0.00	101.80	111.00	0.00	111.00
Double sided on 80gsm white paper			94.00	0.00	94.00	102.50	0.00	102.50
Single sided on 80gsm tinted paper			113.40	0.00	113.40	123.60	0.00	123.60
Double sided on 80gsm tinted paper			114.60	0.00	114.60	124.90	0.00	124.90

Description of Fees & Charges	Statutory or Non statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>3000 images</b>	N							
Single sided on 80gsm white paper			108.20	0.00	108.20	117.90	0.00	117.90
Double sided on 80gsm white paper			100.40	0.00	100.40	109.40	0.00	109.40
Single sided on 80gsm tinted paper			133.90	0.00	133.90	146.00	0.00	146.00
Double sided on 80gsm tinted paper			121.00	0.00	121.00	131.90	0.00	131.90
<b>3500 images</b>	N							
Single sided on 80gsm white paper			114.60	0.00	114.60	124.90	0.00	124.90
Double sided on 80gsm white paper			105.60	0.00	105.60	115.10	0.00	115.10
Single sided on 80gsm tinted paper			139.20	0.00	139.20	151.70	0.00	151.70
Double sided on 80gsm tinted paper			127.50	0.00	127.50	139.00	0.00	139.00
<b>4000 images</b>	N							
Single sided on 80gsm white paper			126.20	0.00	126.20	137.60	0.00	137.60
Double sided on 80gsm white paper			112.00	0.00	112.00	122.10	0.00	122.10
Single sided on 80gsm tinted paper			144.10	0.00	144.10	157.10	0.00	157.10
Double sided on 80gsm tinted paper			133.90	0.00	133.90	146.00	0.00	146.00
<b>4500 images</b>	N							
Single sided on 80gsm white paper			141.50	0.00	141.50	154.20	0.00	154.20
Double sided on 80gsm white paper			141.50	0.00	141.50	154.20	0.00	154.20
Single sided on 80gsm tinted paper			177.60	0.00	177.60	193.60	0.00	193.60
Double sided on 80gsm tinted paper			141.50	0.00	141.50	154.20	0.00	154.20
							0.00	
<b>Over 5000 images</b>			Price on application			Price on application		

Description of Fees & Charges	Statutory or Non statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2024/25		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b><u>HEALTH &amp; SAFETY &amp; ASBESTOS</u></b>	N							
<b><u>BASIC HEALTH AND SAFETY COURSES – HELD AT CIVIC CENTRE</u></b>	N							
<b>(i) BASIC HEALTH &amp; SAFETY COURSES</b> (include. materials & exam registration)								
Total Fee per person			94.50	0.00	94.50	103.00	0.00	103.00
<b><u>BASIC HEALTH AND SAFETY TRAINING - OFF SITE</u></b>	N							
<b>(i) BASIC HEALTH &amp; SAFETY COURSES</b> (include. materials & exam registration)								
<b>Per Course (No VAT applicable)</b>			1,011.00	0.00	1,011.00	1,102.00	0.00	1,102.00

Description of Fees & Charges	Statutory or Non Statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD CHIEF EXECUTIVE DEPARTMENT FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD CHIEF EXECUTIVE DEPARTMENT PROPOSED FEES & CHARGES 2024/25		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
			£	£	£	£	£	£
<b>REGISTRARS</b>								
<b>Certificates:</b>								
Birth and Death Registrations-Certificates issued on the day	Y		11.00	0.00	11.00	11.00	0.00	11.00
Certificate issued after Registration	Y		11.00	0.00	11.00	11.00	0.00	11.00
Short Certificate requested after registration (Birth only)	Y		11.00	0.00	11.00	11.00	0.00	11.00
Priority Service Fee (Same day service)	Y		35.00	0.00	35.00	35.00	0.00	35.00
Recorded Delivery Service (Up to two certificates)	N	v	3.80	0.80	4.60	4.10	0.90	5.00
Add £1 for each additional certificate	N	v	1.00	0.20	1.20	1.10	0.22	1.30
<b>Marriages &amp; Civil Partnerships</b>								
Notice fee per person	Y		35.00	0.00	35.00	35.00	0.00	35.00
Notice fee with referral to the Home Office per person	Y		47.00	0.00	47.00	47.00	0.00	47.00
Conversion of a civil partnership into marriage at the Register Office	Y		45.00	0.00	45.00	45.00	0.00	45.00
Completing the declaration	Y		27.00	0.00	27.00	27.00	0.00	27.00
Signing the declaration in a religious building	Y		91.00	0.00	91.00	91.00	0.00	91.00
Amending Notice of marriage	N	v	29.20	5.80	35.00	29.20	5.80	35.00
Ceremony late fee Friday Saturday in Admiral Suite and outside venues	N	v	83.30	16.70	100.00	83.33	16.67	100.00
Ceremony late fee Mon - Thurs Admiral suite	N	v	41.70	8.30	50.00	41.67	8.33	50.00
Simple Ceremony (statutory fee plus room and certificate, Marriages & Civil Partnership)	Y		107.00	0.00	107.00	189.00	0.00	189.00
Statutory wedding fee	Y		46.00	0.00	46.00	46.00	0.00	46.00
Statutory fee for attendance at a place of worship	Y		86.00	0.00	86.00	86.00	0.00	86.00
<b>Consideration fee to accept or reject divorce or civil partnership dissolution documents obtained outside the UK, Channel Islands or Isle of Man.</b>								
If considered by the Registrar	Y		50.00	0.00	50.00	50.00	0.00	50.00
If request has to be referred to GRO	Y		75.00	0.00	75.00	75.00	0.00	75.00

Description of Fees & Charges	Statutory or Non Statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD CHIEF EXECUTIVE DEPARTMENT FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD CHIEF EXECUTIVE DEPARTMENT PROPOSED FEES & CHARGES 2024/25		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
			£	£	£	£	£	£
<b><u>Correction to a Certificate</u></b>								
Fee for name changes to a birth certificate (Applies for changes to child's forenames within 12 months of first registration)	Y		40.00	0.00	40.00	40.00	0.00	40.00
<b><u>Fee for consideration of a correction to a birth , death, marriage or civil partnership certificate.</u></b>								
If considered by the Registrar	Y		75.00	0.00	75.00	75.00	0.00	75.00
If request has to be referred to GRO	Y		90.00	0.00	90.00	90.00	0.00	90.00
PD1 form signatures	N		51.30	0.00	51.30	60.00	0.00	60.00
<b><u>Historical Searches</u></b>								
Per Visit	Y		18.00	0.00	18.00	18.00	0.00	18.00
<b><u>Booking Fees</u></b>								
Deposit Fee for provisional ceremony bookings-deposit( statutory)	Y		100.00	0.00	100.00	100.00	0.00	100.00
Deposit for notice of marriage/Civil Partnership bookings weekday and Saturdays( statutory)	Y		35.00	0.00	35.00	35.00	0.00	35.00
Administrative fee for attendance at places of worship	N	v				93.33	18.67	112.00
Wedding co-ordination appointments fee	N	v	60.00	12.00	72.00	66.67	13.33	80.00
<b><u>Consideration fee to accept or reject divorce or civil partnership dissolution documents obtained outside the UK, Channel Islands or Isle of Man.</u></b>								
If considered by the Registrar	Y		50.00	0.00	50.00	50.00	0.00	50.00
If request has to be referred to GRO	Y		75.00	0.00	75.00	75.00	0.00	75.00
<b><u>Ceremony fees at Admiral Suite(Marriages and Civil Partnerships):</u></b>								
Ceremony in the Admiral's Suite on a Monday to Thursday before 5pm	N		280.00	0.00	280.00	300.00	0.00	300.00
Ceremony in the Admiral's Suite on a Friday before 5pm	N		380.00	0.00	380.00	400.00	0.00	400.00
Ceremony in the Admiral's Suite on a Saturday before 5pm	N		400.00	0.00	400.00	440.00	0.00	440.00
Ceremony in the Admiral's Suite on a Sunday before 5pm	N		590.00	0.00	590.00	600.00	0.00	600.00

Description of Fees & Charges	Statutory or Non Statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD CHIEF EXECUTIVE DEPARTMENT FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD CHIEF EXECUTIVE DEPARTMENT PROPOSED FEES & CHARGES 2024/25		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
			£	£	£	£	£	£
Ceremony fee at the Admiral Suite Bank holiday /Christmas Eve/New Years Eve before 5pm	N		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
Ceremony in the Admiral's Suite on Monday to Friday 5pm - 8pm	N		600.00	0.00	600.00	600.00	0.00	600.00
Ceremony in the Admiral's Suite on a Saturday and Sunday 5pm - 8pm	N		800.00	0.00	800.00	800.00	0.00	800.00
Ceremony fee at the Admiral Suite Bank holiday /Christmas Eve/New Years Eve 5pm - 8pm	N		1,500.00	0.00	1,500.00	1,500.00	0.00	1,500.00
Ceremony in the Council Chamber on a Saturday *	N		700.00	0.00	700.00	700.00	0.00	700.00
<b><u>Ceremony fees at an Approved Venue (Marriages and Civil Partnerships and Other ceremonies):</u></b>								
Ceremony fee at an approved venue Monday to Friday before 5pm	N		590.00	0.00	590.00	600.00	0.00	600.00
Ceremony fee at an approved venue Saturday & Sunday before 5pm	N		600.00	0.00	600.00	650.00	0.00	650.00
Ceremony fee at an approved venue Bank holiday /Christmas Eve/New Years Eve before 5pm	N		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
Ceremony fee at an approved venue Monday to Friday 5pm-8 pm	N		800.00	0.00	800.00	800.00	0.00	800.00
Ceremony fee at an approved venue Saturday & Sunday 5pm - 8pm	N		900.00	0.00	900.00	900.00	0.00	900.00
Ceremony fee at an approved venue Bank holiday /Christmas Eve/New Years Eve 5pm - 8pm	N		1,500.00	0.00	1,500.00	1,500.00	0.00	1,500.00
<b><u>Ceremony fees Admiral Suite (Renewal of vows etc ):</u></b>								
Ceremony in the Admiral's Suite on a Monday to Thursday before 5pm	N	v	233.33	46.67	280.00	250.00	50.00	300.00
Ceremony in the Admiral's Suite on a Friday before 5pm	N	v	316.67	63.33	380.00	333.33	66.67	400.00
Ceremony in the Admiral's Suite on a Saturday before 5pm	N	v	333.33	66.67	400.00	366.67	73.33	440.00
Ceremony in the Admiral's Suite on a Sunday before 5pm	N	v	491.67	98.33	590.00	500.00	100.00	600.00
Private Citizenship Ceremony Monday to Friday	N	v	133.33	26.67	160.00	133.33	26.67	160.00
Private Citizenship Ceremony Saturday	N	v	150.00	30.00	180.00	150.00	30.00	180.00

Description of Fees & Charges	Statutory or Non Statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD CHIEF EXECUTIVE DEPARTMENT FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD CHIEF EXECUTIVE DEPARTMENT PROPOSED FEES & CHARGES 2024/25		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
			£	£	£	£	£	£
<b>LEGAL SERVICES</b>								
<b>The Council will charge fixed fees for the majority of cases, save where protracted or complex, in which case the following current hourly rates will apply :</b>								
Solicitors and legal executives with over 8 years' experience	N		250.00	0.00	250.00	301.00	0.00	282.00
Solicitors and legal executives with over 4 years' experience	N		200.00	0.00	200.00	247.00	0.00	232.00
Other solicitors or legal executives and equivalent fee earners	N		160.00	0.00	160.00	197.00	0.00	185.00
Trainee solicitors, paralegals and other fee earners	N		110.00	0.00	110.00	138.00	0.00	129.00
<b>The Council will charge fixed fees for the majority of cases,</b>								
<b>Property Work</b>	N							
Sale residential	N		950.00	0.00	950.00	1,200.00	0.00	1,200.00
Sale commercial	N		1,200.00	0.00	1,200.00	1,400.00	0.00	1,400.00
Sale greensward	N		950.00	0.00	950.00	1,200.00	0.00	1,200.00
Agreement for lease (agreement and new lease)	N		1,500.00	0.00	1,500.00	1,650.00	0.00	1,650.00
New Lease Commercial (standard)	N		1,200.00	0.00	1,200.00	1,500.00	0.00	1,500.00
New Lease Commercial (nonstandard)	N		Charged at Hourly rates			Charged at Hourly rates		
New Lease Residential	N		950.00	0.00	950.00	1,200.00	0.00	1,200.00
Licence to Assign / Change User & Alter - commercial	N		850.00	0.00	850.00	1,000.00	0.00	1,000.00
Licence to Underlet	N		1,200.00	0.00	1,200.00	1,400.00	0.00	1,400.00
Licence to Occupy	N		850.00	0.00	850.00	1,000.00	0.00	1,000.00
Deed of Variation of Residential & Commercial Leases (minor variations)	N		850.00	0.00	850.00	1,000.00	0.00	1,000.00
Deed of Surrender of Lease	N		850.00	0.00	850.00	1,000.00	0.00	1,000.00
Lease extension (residential) Informal	N		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
Lease extension (residential) Formal	N					1,200.00	0.00	1,200.00
Easement / wayleave	N		850.00	0.00	850.00	1,000.00	0.00	1,000.00
Crane oversail	N		1,200.00	0.00	1,200.00	1,400.00	0.00	1,400.00
Deed of release of easement or covenant	N		850.00	0.00	850.00	1,000.00	0.00	1,000.00
Letter of Consent for Postponement of the Council's RTB discount charge for RTB property	N		150.00	0.00	150.00	180.00	0.00	180.00
Discharge of charges	N		150.00	0.00	150.00	180.00	0.00	180.00

Description of Fees & Charges	Statutory or Non Statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD CHIEF EXECUTIVE DEPARTMENT FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD CHIEF EXECUTIVE DEPARTMENT PROPOSED FEES & CHARGES 2024/25		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
			£	£	£	£	£	£
Notice of Assignment or Charge of a Lease or other Notice	N		95.00	0.00	95.00	95.00	0.00	95.00
Lettings and disposals concerning agricultural / farm business occupiers	N		Charged at Hourly rates			Charged at Hourly rates		
<b>PLANNING WORK</b>								
Unilateral Undertaking (car free development)	N		750.00	0.00	750.00	900.00	0.00	900.00
Other Unilateral Undertakings	N		Charged at Hourly rates			Charged at Hourly rates		
Section 106	N		Charged at Hourly rates			Charged at Hourly rates		
Deed of Variation	N		Charged at Hourly rates			Charged at Hourly rates		
Section 38 Agreement	N		Charged at Hourly rates			Charged at Hourly rates		
Section 278 Agreement	N		Charged at Hourly rates			Charged at Hourly rates		
<b>PROPERTY AND CONTRACTS</b>								
Work on Development Agreements	N		Charged at Hourly rates			Charged at Hourly rates		
Legal Miscellaneous queries and advice	N		Charged at Hourly rates			Charged at Hourly rates		
<b>ADMINISTRATION</b>								
<b>Request for copies of legal documents (per document)</b>								
Copy of lease	N		80.00	0.00	80.00	87.20	0.00	87.20
<b>Photocopying charges per sheet</b>								
A4	N		0.25	0.00	0.25	0.30	0.00	0.30
A3	N		0.50	0.00	0.50	0.60	0.00	0.60



Description of Fees & Charges	Service is VARIABLE	LONDON BOROUGH OF ENFIELD HOUSING - TEMPORARY ACCOMMODATION FEES & CHARGES 2023/24			LONDON BOROUGH OF ENFIELD HOUSING - TEMPORARY ACCOMMODATION PROPOSED FEES & CHARGES 2024/25		
		Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
		<b>Emergency Accommodation</b>					
<b>New entrants into Emergency Accommodation within Enfield</b>							
Shared accommodation		178.85	0.00	178.85	£178.85	£0.00	£178.85
1 Bedroom accommodation		246.24	0.00	246.24	£246.24	£0.00	£246.24
2 Bedroom accommodation		299.18	0.00	299.18	£299.18	£0.00	£299.18
3 Bedroom accommodation		368.22	0.00	368.22	£368.22	£0.00	£368.22
4+ Bedroom accommodation		437.26	0.00	437.26	£437.26	£0.00	£437.26
<b>Existing tenants in Emergency Accommodation within Enfield</b>							
Shared accommodation		178.85	0.00	178.85	£178.85	£0.00	£178.85
1 Bedroom accommodation		246.24	0.00	246.24	£246.24	£0.00	£246.24
2 Bedroom accommodation		299.18	0.00	299.18	£299.18	£0.00	£299.18
3 Bedroom accommodation		368.22	0.00	368.22	£368.22	£0.00	£368.22
4+ Bedroom accommodation		437.26	0.00	437.26	£437.26	£0.00	£437.26
<b>New Entrants placed Out of Borough</b>							
If new entrants have to be placed outside of Enfield the prevailing Local Housing Allowance (LHA) rate for that area will be applied.							
<b>Existing Tenants placed Out of Borough</b>							
The prevailing Local Housing Allowance (LHA) rate for that area will be applied.							
Rough Sleeper Accommodation Property - 1 bed £180.12 <b>per week</b>		£180.12	£0.00	£180.12	TBC	£0.00	TBC
Rough Sleeper Accommodation Property - Shared Facilities - £113.11 <b>per week</b>		£113.11	£0.00	£113.11	£113.11	£0.00	£113.11
Homelessness Hub bed Space - £246.24 <b>per week</b>		£246.24	£0.00	£246.24	£246.24	£0.00	£246.24

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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